**NOTICE TO VISITORS**

* Only Parents or Legal Guardians can visit.

(any others must have approval from administration)

* Picture ID is required. Please have it ready to present to Detention Officers at the visitation check in window.
* No cell phones or electronic devices are allowed in the visitation area.
* No persons under the influence of alcohol or drugs will be allowed to visit.
* Only one 30 minute visitation session per designated day is allowed.
* Any inappropriate behavior, language or actions will terminate your visit and you will be asked to leave the premises.

(If you refuse to leave the premises the police department will be contacted and you will be charged with criminal trespassing. Any future visits will be suspended until the detention manager reviews the incident and makes a decision whether visitations may be reinstated.)

**\*\*Visitation is based on a first come/first serve basis, due to limited space you may be asked to return at a later time or date.**

**VISITATION SCHEDULE**

|  |  |  |  |
| --- | --- | --- | --- |
| **LEGAL LAST NAME** | | **A – L** | |
| **Monday** | **6:30 P.M.** | **to** | **9:00 P.M.** |
| **Thursday** | **6:30 P.M.** | **to** | **9:00 P.M.** |
| **Saturday** | **9:00 A.M.** | **to** | **11:30 A.M.** |
|  | **Or** | | |
| **Saturday** | **6:30 P.M.** | **to** | **9:00 P.M.** |
| **(you may choose either a morning or evening visit on Saturday, not both)** | | | |
| **Holidays** | **9:00 A.M.** | **to** | **11:30 A.M.** |

|  |  |  |  |
| --- | --- | --- | --- |
| **LEGAL LAST NAME** | | **M - Z** | |
| **Tuesday** | **6:30 P.M.** | **to** | **9:00 P.M.** |
| **Friday** | **6:30 P.M.** | **to** | **9:00 P.M.** |
| **Sunday** | **9:00 A.M.** | **to** | **11:30 A.M.** |
|  | **Or** | | |
| **Sunday** | **6:30 P.M.** | **to** | **9:00 P.M.** |
| **(you may choose either a morning or evening visit on Saturday, not both)** | | | |
| **Holidays** | **9:00 A.M.** | **to** | **11:30 A.M.** |

**ONE VISIT PER DAY, MAXIMUM OF THIRTY MINUTES PER VISIT**