

LEWIS COUNTY BOARD OF COUNTY COMMISSIONERS (BOCC)

Business Meeting minutes

May 14, 2024

Present: Commissioner Brummer, Commissioner Pollock, Commissioner Swope

Recorder: Rieva Lester

Commissioner Brummer called the meeting to order at 10:01 a.m., determined a quorum and then proceeded with the flag salute.

PUBLIC COMMENT

Ray Chapman-Wilson spoke against Ordinance 1354 and against an anti-mask mandate resolution the commissioners passed earlier in the year.

NOTICE ITEM

Commissioner Pollock made a motion to approve Resolution 24-144. Commissioner Swope seconded.

Resolution 24-144: Issue a Request for Proposals to provide Cultural Resource Consulting Services related to the SWW Fairgrounds Waterline Project. Proposals must be submitted electronically through OpenGov (<https://procurement.opengov.com/portal/lewiscountywa>) by 2 p.m. June 5, 2024.

Capital Facilities Manager Doug Carey discussed the resolution. Doug said proposals are being sought to satisfy Department of Archaeology and Historic Preservation requirements.

Motion passed 3-0.

CONSENT ITEMS

Commissioner Pollock made a motion to approve minutes from the May 7, 2024, Business Meeting as well as Resolution 24-145. Commissioner Swope seconded.

Resolution 24-145: Approval of warrants/claims against the various county departments.

Chief Accountant Grace Jimenez, representing the Auditor's Office, said warrants 884,651 through 884,902 and direct disbursements numbered 12787-12793, 12795, 12803, 12805 through 12808, 12818, 12829, 12832, 12842, 12851, 12880, 12910, 12912, 12884, 12899, 12908, 12911, 12914 through 12920, 12926 through 12930, 12933, 12934, 12956, 12957, 13006, 13033 through 13037, 13071 and 13072 were approved in May for payments against the county totaling \$824,023.72.

Motion passed 3-0.

DELIBERATION ITEMS

Commissioner Pollock made a motion to approve Resolutions 24-146 through 24-154. Commissioner Swope seconded.

Resolution 24-146: Rescind Resolutions 08-201 and 23-109 and approve salary schedule for administrative positions in the Lewis County Sheriff's Office.

Undersheriff Kevin Engelbertson discussed the resolution. Undersheriff Engelbertson said the move streamlines the salary process without making monetary changes.

Resolution 24-147: Establish a \$100 petty cash fund to make change for Public Disclosure Request (PDR) customers.

IT Director Matt Jaeger discussed the resolution. Matt said the resolution creates a petty cash fund to assist in-person PDR customers.

Resolution 24-148: Rescind Resolution 18-298 and increase the petty cash fund established for the Lewis County Animal Shelter.

Chief Accountant Grace Jimenez discussed the resolution. Grace said the resolution increases the Animal Shelter's petty cash fund from \$200 to \$400.

Resolution 24-149: Rescind Resolution 19-150 and increase the petty cash fund established for Public Health and Social Services.

Chief Accountant Grace Jimenez discussed the resolution. Grace said the resolution increases PHSS's petty cash fund from \$450 to \$600.

Resolution 24-150: Approve Director of Community Development to enter into Amendment #2 to the Interlocal Agreement (ILA) between Lewis Conservation District and Lewis County for technical

assistance to implement the Voluntary Stewardship Program (VSP), and authorize the Director of Community Development to sign on behalf of Lewis County.

Community Development Director Lee Napier discussed the resolution. Lee said the amendment increases the budget by \$40,956.25.

Resolution 24-151: Accept Formal Amendment 5 with Washington State Conservation Commission for the purpose of increased funding to the County for the Voluntary Stewardship Program (VSP).

Community Development Director Lee Napier discussed the resolution. Lee said the amendment increases the budget by \$35,956.25 to replace a stream crossing on the Fletcher farm.

Resolution 24-152: Reappoint Tom Crowson, Russ Wigley, Johnny Dunnagan and Paulette Eaton and appoint newcomers Tara Lundin and George Dodd to the Board of Equalization.

Clerk of the Board Rieva Lester discussed the resolution. Rieva said all six appointees will serve three-year terms, with appointments continuing through June 30, 2027.

Resolution 24-153: Approve interlocal agreement between Lewis County Superior Court and City of Chehalis in support of case management as it pertains to the Mental Health Court Program.

Superior Court Accounting Specialist Stacey Werner discussed the resolution. Stacey said the agreement approves the receipt of funding for a Mental Health Court assistant position.

Resolution 24-154: Reappoint Diana Morgan and Ryan Southard and appoint newcomers Stevan Mayer and Brett Burrows to the Lodging Tax Advisory Committee (LTAC).

Clerk of the Board Rieva Lester discussed the resolution. Rieva said the resolution appoints Ryan Southard and Brett Burrows to "provider" positions and Diana Morgan and Steven Mayer to "user" positions on LTAC.

Motion passed 3-0.

ANNOUNCEMENTS

None.

NEW BUSINESS

Blurton estate tort claim: At 10:29 a.m., Commissioner Brummer announced that the Board would be going into executive session under RCW 42.30.110(1)(i) until 10:36 a.m. to discuss the Blurton estate tort claim.

Executive session ended at 10:36 a.m. Commissioner Brummer noted that no decisions had been made.

PRESS CONFERENCE

No questions.

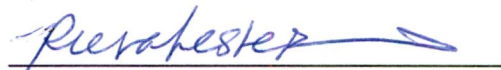
ADJOURNMENT

The BOCC Business Meeting adjourned at 10:37 a.m., with the next Business Meeting scheduled for 10 a.m. Tuesday, May 20, 2024, in the Commissioners' Hearing Room (Room 223).

Minutes from the BOCC Business Meeting are not verbatim. The weekly Business Meeting streams live on YouTube (search for "LewisCountyWa" on YouTube or go to <https://www.youtube.com/user/LewisCountyWa/featured>). Video footage also is available at no charge at <https://lewiscountywa.gov/offices/commissioners/bocc-meetings/>.




ATTEST:


Rieva Lester, Clerk of the Board

BOARD OF COUNTY COMMISSIONERS
LEWIS COUNTY, WASHINGTON


Scott J. Brummer, Chair


Lindsey R. Pollock, DVM, Vice Chair


Sean D. Swope, Commissioner