

LEWIS COUNTY BOARD OF COUNTY COMMISSIONERS (BOCC)

Business Meeting minutes

May 7, 2024

Present: Commissioner Brummer, Commissioner Pollock, Commissioner Swope

Recorder: Rieva Lester

Commissioner Brummer called the meeting to order at 10 a.m., determined a quorum and then proceeded with the flag salute.

**PUBLIC COMMENT**

Rieva Lester noted that Kyle Wheeler had submitted public comment.

Bob Russell expressed his appreciation for Community Development Director Lee Napier.

**NOTICE ITEM**

*Commissioner Pollock made a motion to approve Resolution 24-128. Commissioner Swope seconded.*

**Resolution 24-128:** The proposed vacation of an undeveloped right of way, being a continuation of Cannon Road in Packwood. The hearing will take place in the Commissioners' Hearing Room at or after 10 a.m. June 4.

**Public Works Right of Way Agent II Kimberly Edminster** discussed the resolution. Kimberly said a neighbor has requested the county vacate a portion of Cannon Road in Packwood.

*Motion passed 3-0.*

**CONSENT ITEMS**

*Commissioner Pollock made a motion to approve minutes from the April 23, 2024, Business Meeting as well as Resolution 24-129. Commissioner Swope seconded.*

**Resolution 24-129:** Approval of warrants/claims against the various county departments.

Chief accountant Grace Jimenez, representing the Auditor's Office, said warrants 84,039 through 884,194 and 884,255 through 884,626 as well as direct disbursements 12973 through 12978 and 12987 through 12988 were issued in April and May for payments against the County totaling \$5,019,089.47. Grace said payroll/tax deposit warrants numbered 796,145 through 796,146 and Automatic Deposits 67,608 through 68,198 also were approved for payments totaling \$1,293,787.72. Grace noted a skip in sequence for warrants 884,994 through 884,038, 884,237 through 884,254 and 884,627 through 884,645, which were issued on behalf of Special Purpose Districts.

***Motion passed 3-0.***

## **DELIBERATION ITEMS**

***Commissioner Pollock made a motion to approve Resolutions 24-130 through 24-143. Commissioner Swope seconded.***

**Resolution 24-130:** Approve a personal services agreement with Matrix Consulting Group for cost allocation plan development.

Chief Accountant Grace Jimenez discussed the resolution. Grace said the resolution approves an agreement with Matrix Consulting Group for up to \$28,000 to develop a cost allocation plan.

**Resolution 24-131:** Approve Emergency Housing Fund (EHF) Contract #24-4619D-114 Amendment A between the Washington State Department of Commerce Housing Division, Homelessness Assistance Unit (HAU) and Lewis County.

County Manager Ryan Barrett discussed the resolution. Ryan said the Emergency Housing Fund (EHF) grant provides Lewis County funding to maintain current levels of emergency housing interventions and will be used to continued support to The Salvation Army's night-by-night shelter, outreach efforts and Rapid Re-Housing projects.

**Resolution 24-132:** List the Proposals Received and Contractor Selected for the Radio Microwave Network Project.

911 Communications Director Jenn Libby-Jones discussed the resolution. Jenn said the resolution awards the microwave project to Ceragon Networks of Plano, Texas, which submitted the lowest bid of \$2,244,406.

**Resolution 24-133:** Approve the Twenty-Seventh Supplement Agreement between West Consultants Inc. and Lewis County, acting as Fiscal Agent for the Chehalis River Basin Flood Authority, and authorize the Director of Community Development to sign on behalf of Lewis County.



**Community Development Director Lee Napier** discussed the resolution. Lee said the agreement increases funding totaling \$167,211 to add a gauge to the Skookumchuck River.

**Resolution 24-134:** Approve Amendment No. Two (2) Interagency Agreement between Washington State Recreation and Conservation Office (RCO) and Lewis County, acting as Fiscal Agent for the Chehalis River Basin Flood Authority.

**Community Development Director Lee Napier** discussed the resolution. Lee said the agreement increases funding to cover the work in Resolution 24-133.

**Resolution 24-135:** Approve the interlocal agreement with City of Chehalis for fire investigation services for the unincorporated areas excluding the service boundary of Riverside Fire Authority.

**Community Development Director Lee Napier** discussed the resolution. Lee said the agreement amends the county's funding amount and extends the agreement.

**Resolution 24-136:** List the bids received and contractor selected for the Lucas Creek Tributary MP 4.24 and MP 4.39 Fish Passage Construction Project, CMP No. 15-2331 and 15-2332.

**Public Works Director Josh Metcalf** discussed the resolution. Josh said the county received 10 responsive bids and that the resolution awards the project to Steele Trucking, which was the low bidder at \$2,259,554. Josh said the Engineer's Estimate was \$2,293,380.10.

**Resolution 24-137:** Approve a contract to purchase aerial photos and related software and services from Eagleview through sole source purchasing.

**Public Works Director Josh Metcalf** discussed the resolution. Josh said the six-year agreement covers two additional photo flights in addition to software for Eagleview, formerly known as Pictometry.

**Resolution 24-138:** Initiate a county road construction project and assign a County Road Project (CRP) number.

**Public Works Director Josh Metcalf** discussed the resolution. Josh said the resolution covers a CTP project on Bunker Creek Road.

**Resolution 24-139:** Accept a Grant Award from the Department of Archaeology and Historic Preservation for the repair and rehabilitation of the Historic Lewis County Courthouse.

**Capital Facilities Manager Doug Carey** discussed the resolution. Doug said the resolution accepts funding totaling \$115,146.

**Resolution 24-140: Ratify signature for the Community Development Building-Acoustic Ceiling Contract.**

**Capital Facilities Manager Doug Carey** discussed the resolution. Doug said the resolution approves a move forward a contract with R & N Acoustics of Elma, Wash., for ceiling acoustics work at the new Community Development building.

**Resolution 24-141: Approve an interlocal agreement with the Chehalis River Basin Flood Control Zone District for shared services.**

**Housing and Infrastructure Specialist Eric Eisenberg** discussed the resolution. Eric said the resolution approves a shared services agreement between the county and the Chehalis River Basin Flood Control Zone District for appraisal, property title review and surveying services.

**Resolution 24-142: Approve an amendment to the Interlocal Agreement between the City of Chehalis and Lewis County and Authorize the County Manager's signature thereon.**

**Community Development Director Lee Napier** discussed the resolution. Lee said the amendment extends an agreement regarding work to co-manage the Chehalis Urban Growth Area.

**Resolution 24-143: Approving an amendment to a grant agreement for .09 ("Distressed Counties") monies for the Chehalis River Basin Flood Control Zone District.**

**Housing and Infrastructure Specialist Eric Eisenberg** discussed the resolution. Eric said the resolution amends a grant agreement with the Flood Control Zone District to allow for land acquisition for potential mitigation.

*Motion passed 3-0.*

## HEARINGS

**Vacation 24-001 (Beryl Road): The vacation of a portion of undeveloped Beryl Road in Randle.**

Commissioner Brummer introduced the hearing.

**Right of Way Agent II Kimberly Edminster** gave the staff report. Kimberly said a neighbor has requested the county vacate a portion of undeveloped Beryl Road. Kimberly said the County Engineer submitted his report on April 3, 2024, and that the commissioners on April 9 set the hearing for May 7, 2024. Kimberly said the Public Works department recommends approval of the vacation.

Commissioner Brummer asked if there were any questions. There were no questions.



Commissioner Brummer then closed the question-and-answer portion of the hearing.

Kimberly asked that her previous comments be adopted into the record.

Commissioner Brummer asked if anyone wanted to speak for or against the resolution.

No one spoke.

Commissioner Brummer closed the hearing.

***Commissioner Pollock made a motion to approve Vacation 24-001. Commissioner Swope seconded. Motion passed 3-0.***

### **Ordinance 1355 - Repeal and rescind Ordinance 1202.**

Commissioner Brummer introduced the hearing.

Budget Administrator / Interim Risk Director Becky Butler gave the staff report.

Becky said the BOCC approved Ordinance 1202 in 2008 to address drug and alcohol testing. She said the County Commissioners have indicated that personnel matters such as those should be addressed via policies rather than ordinances. She said Ordinance 1355 would rescind Ordinance 1202 and that staff is working on a policy with which to replace the 2008 ordinance.

Commissioner Brummer asked if there were any questions.

Commissioner Brummer then closed the question-and-answer portion of the hearing.

Becky asked that her previous comments be adopted into the record.

Commissioner Brummer asked if anyone wanted to speak for or against the resolution.

No one chose to speak.

Commissioner Brummer closed the hearing.

***Commissioner Pollock made a motion to approve Ordinance 1355. Commissioner Swope seconded. Motion passed 3-0.***

## **ANNOUNCEMENTS**

Commissioner Swope discussed an upcoming WSAC meeting.

## **PRESS CONFERENCE**

No questions.

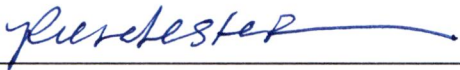
## ADJOURNMENT

The BOCC Business Meeting adjourned at 10:34 a.m., with the next Business Meeting scheduled for 10 a.m. Tuesday, May 7, 2024, in the Commissioners' Hearing Room (Room 223).

Minutes from the BOCC Business Meeting are not verbatim. The weekly Business Meeting streams live on YouTube (search for "LewisCountyWa" on YouTube or go to <https://www.youtube.com/user/LewisCountyWa/featured>). Video footage also is available at no charge at <https://lewiscountywa.gov/offices/commissioners/bocc-meetings/>.

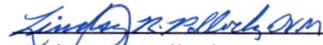


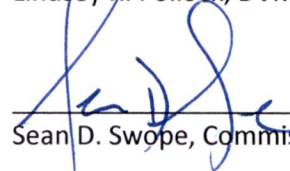
ATTEST:

  
Rieva Lester, Clerk of the Board

BOARD OF COUNTY COMMISSIONERS  
LEWIS COUNTY, WASHINGTON

  
Scott J. Brummer, Chair

  
Lindsey R. Pollock, DVM, Vice Chair

  
Sean D. Swope, Commissioner