



TITLE VI ACCOMPLISHMENTS & GOALS REPORT

This outline is for LPA and other governmental entities to report Title VI activities that occurred over the past year and report Title VI goals for the upcoming year. Reports must be returned on or before the due date to meet eligibility requirements for federal funding. Send to TitleVI@WSDOT.wa.gov

DUE DATES: Refer to Section 28.3 for scheduled reporting period and due date.

Contact Information

Name and title of administrator (signature on Standard Assurances): Josh Metcalf, Public Works Director

Mailing Address: 57 W Main St.

City: Chehalis, WA Zip Code: 98532 County: Lewis
Phone #: 360-740-1123 email address: josh.metcalf@lewiscountywa.gov

Name and title of head of transportation-related services: Geoff Soderquist, County Engineer

Mailing Address: 57 W Main St.

City: Chehalis, WA Zip Code: 98532 County: Lewis
Phone #: 360-740-2711 email address: Geoff.soderquist@lewiscountywa.gov

Name and title of designated Title VI coordinator: Zelma Hammer, Administrative Assistant Sr.

Mailing Address: 57 W Main St.

City: Chehalis, WA Zip Code: 98532 County: Lewis
Phone #: 360-740-2612 email address: zelma.hammer@lewiscountywa.gov

*When the Title VI coordinator changes, notify TitleVI@WSDOT.wa.gov within 30 days.

To comply with Title VI requirements, each annual report submission must include signed Standard Assurances (USDOT1050.2A).

Accomplishments

- 1. Have there been any changes to the approved Title VI Plan that have not been reported to OEO? If Yes, please submit an update to the Title VI Plan with a new signature.

Yes, there was a change in the Lewis County Manager, County Engineer, and Assistant County Engineer.

2. Organization, Staffing, Structure – Describe the Title VI Program reporting structure including the Title VI Coordinator, Administrative Head, and transportation-related staff. The list should include name, race, color, and national origin of each individual. Include the same details if your LPA has a volunteer or appointed board related to transportation decision making.

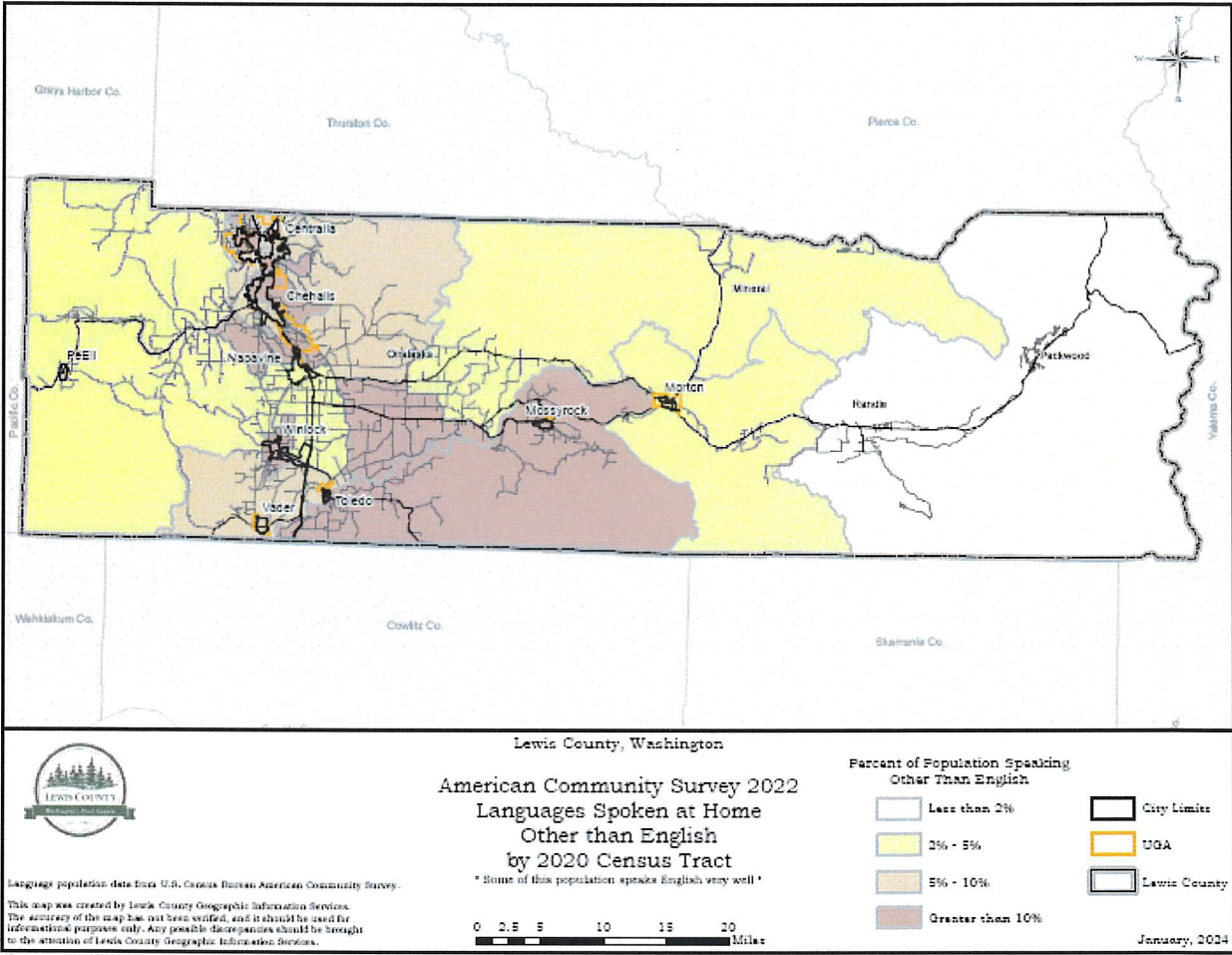
<i>Title</i>	<i>Name</i>	<i>Race</i>	<i>Color</i>	<i>National Origin</i>
<i>Director of Public Works</i>	Josh Metcalf	Unknown	Unknown	Unknown
<i>Deputy Director of Public Works</i>	Tina Hemphill	Unknown	Unknown	Unknown
<i>Admin. Assist. Sr./Title VI Coordinator</i>	Zelma Hammer	Unknown	Unknown	Unknown
<i>County Engineer</i>	Goeff Soderquist	Unknown	Unknown	Unknown
<i>Assistant County Engineer</i>	Wesley Anderson	Unknown	Unknown	Unknown
<i>Transportation Planning</i>	Mike Kroll	Unknown	Unknown	Unknown
<i>Transportation Planning</i>	Vacant	Unknown	Unknown	Unknown

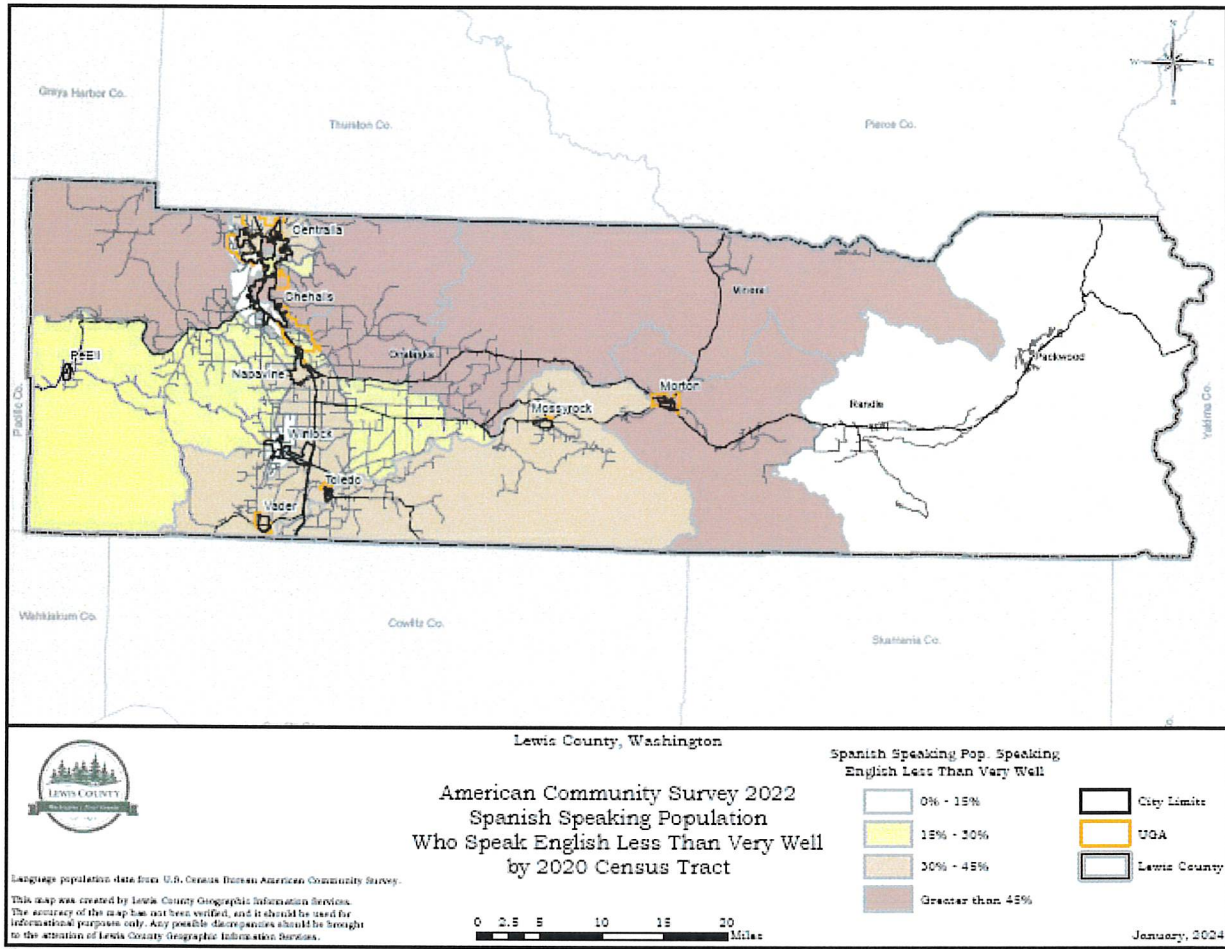
3. Community Demographics – Using a map of the LPA’s boundaries, describe the demographics of the LPA’s service area (e.g., race, color, national origin, low-income). List, by individual languages, the percent of the population(s) that is limited English proficient.

	2020 5yr. Estimate	2021 5yr. Estimate	2021 1yr. Estimate	2022 5yr. Estimate	2022 1yr. Estimate	Source
Population	82,149	81,214	84,398	82,663	85,370	DP05
Median Age (years)	42.9	42.50	42.3	42.4	42.4	DP05
Race Hispanic or Latino (of any race)	10.75%	10.9%	11.4%	11.2%	11.7%	DP05
Race (Not Hispanic or Latino):						
White	79.73%	81.9%	80.1%	81.20%	79.5%	DP05
Two or More Races	6.04%	4.7%	4.9%	5.0%	4.8%	DP05
American Indian and Alaska Native	1.19%	0.5%	0.9%	0.6%	1.2%	DP05
Asian	0.97%	1.0%	0.9%	1.0%	1.1%	DP05
Other race	0.49%	0.3%	0.9%	0.4%	0.3%	DP05
Native Hawaiian and other Pacific Islander	0.19%	0.1%	0.2%	0.2%	0.6%	DP05
Foreign born population	3,888	4,068	4,110	4,138	4,843	DP02
Mean Household Income	\$31,118.00	\$75,948.00	\$83,694.00	83,595	88,439	S1901
Median Household Income	\$44,500.00	\$60,581.00	\$65,047.00	67,247	69,067	S1901
Individuals below poverty level	45.9%	13.2%	14.0%	12.30%	10.40%	S1701
Types of Language Spoken at Home:						
English Only	91.4%	91.7%	92.0%	91.80%	91.00%	DP02
Spanish	6.6%	6.5%	N/A	6.40%	N/A	DP02
Other Indo-European languages	1.1%	1.0%	N/A	1.00%	N/A	DP02
Asian and Pacific Islander languages	0.8%	0.8%	N/A	0.80%	N/A	DP02
Other Languages	0.1%	0.0%	N/A	0.00%	N/A	DP02

Source: <https://data.census.gov/table?g=050XX00US53041&tid=ACSDP5Y2021.DP05>

Lewis County Boundaries





4. Complaints – Provide a copy of the LPA’s Title VI complaint log, including new Title VI complaints received during this reporting period and any still pending. Include the basis of the complaint (race, color, national origin) and describe the disposition (status/outcome).

There were zero complaints filed in the reporting year.

<i>Date Complaint was Filed</i>	<i>Date of alleged discriminatory act(s)</i>	<i>Name of complainant</i>	<i>Name of respondent</i>	<i>Basis of complaint</i>	<i>Nature of complaint</i>	<i>Investigated Y/N</i>	<i>Investigator</i>	<i>Disposition</i>
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5. Planning – Describe the transportation planning activities performed in this reporting period. Describe the actions taken to promote Title VI compliance regarding transportation planning, including monitoring and review processes, community involvement, their outcome or status. Include examples of community outreach.

A Notice of Public Hearing for the proposed 2024 Annual Construction Program (ACP) and Six-Year Transportation Improvement Program (TIP) for the years 2024-2029 was advertised in “The Chronicle”, Lewis County’s Paper of Record, on November 9, 2023 and November 16, 2023, (See Attachment A). The Notice of Public Hearing was also posted to the Lewis County Website on the Public Works and Board of County Commissioners pages ([Commissioners \(lewiscountywa.gov\)](https://www.lewiscountywa.gov)) for hearing on November 21, 2023, under Resolution No. 23-341 (See Attachment B), signed October 24, 2023. Public Works staff also gave a presentation of the proposed 2024 ACP and 2024-2029 TIP at a Lewis County Planning Commission on October 10, 2023. All Planning Commission meetings are open to the public and the public is encouraged to communicate with the commissioners. The public is invited to participate in meetings via Zoom or in person.

6. Right-of-way actions – Describe activities during this reporting period associated with the purchase, sale, lease/use, or transfer of real property (related to highway transportation/public right-of-way use). Include demographic information of affected populations. For example, the race, color, national origin of affected property/business owners(s)/tenant(s).

Lewis County does have to acquire right-of-way for some of our transportation projects. We seldom encounter transactions with minorities where communication is difficult. When language barriers do exist and there is a need for translation and/or other language assistance, a translator is furnished by the County to ensure the acquisition proposal is fully understood by the property owner.

When special language services are requested, Lewis County Public Works obtains a translator contracted through WSDOT.

There were no language barriers or concerns in the past year.

Although some of our acquisitions may have involved low-income, elderly, and disabled persons. Lewis County has not had concerns raised by any of these groups.

Lewis County includes the appropriate required Title VI lease/deed provisions, as outlined in Chapter 28, Appendices B, C or D in all right-of-way actions.

Right-of-Way Transactions

TPN	Project	Transfer Type
16943002000	Centralia Alpha CRP 2084	Fee
16943002000	Centralia Alpha CRP 2084	Easement
16943004000	Centralia Alpha CRP 2084	Fee
16943004000	Centralia Alpha CRP 2084	Easement
16942001000	Centralia Alpha CRP 2084	Easement
16942006000	Centralia Alpha CRP 2084	Fee
16942006000	Centralia Alpha CRP 2084	Easement
16937004000	Centralia Alpha CRP 2084	Fee
16937004000	Centralia Alpha CRP 2084	Easement
32556006000	Kruger Road CMP 1904	Easement
32556005001	Kruger Road CMP 1904	Fee
32556005001	Kruger Road CMP 1904	Easement
32555003000	Kruger Road CMP 1904	Easement
32552003001	Kruger Road CMP 1904	Fee
32552003001	Kruger Road CMP 1904	Easement
17806000000	Berwick Creek at Logan Hill CMP 1805	Easement
17807001000	Berwick Creek at Logan Hill CMP 1805	Easement
22159000000	Scammon Creek at Graf CMP 1902	Fee
22159000000	Scammon Creek at Graf CMP 1902	Easement
22161001002	Scammon Creek at Graf CMP 1902	Possession & Use
22154000000	Scammon Creek at Graf CMP 1902	Fee
22154000000	Scammon Creek at Graf CMP 1902	Easement
17725001000	Berwick Creek at Labree CMP 2001	Fee
17725001000	Berwick Creek at Labree CMP 2001	Easement
17725007000	Berwick Creek at Labree CMP 2001	Fee
17725007000	Berwick Creek at Labree CMP 2001	Easement
17707001030	Berwick Creek at Labree CMP 2001	Fee
17707001030	Berwick Creek at Labree CMP 2001	Easement

7. Identify right-of-way appraisers and acquisition staff (used during this reporting period) by race, color, national origin.

Shawn Kyes has been the in-house appraiser for Lewis County during this reporting period.

<i>Title</i>	<i>Name</i>	<i>Race</i>	<i>Color</i>	<i>National Origin</i>
<i>Property Management</i>	Shawn Kyes	Unknown	Unknown	Unknown
<i>Property Management</i>	Kimberly Edminster	Unknown	Unknown	Unknown
<i>Property Management</i>	Tiffany Alexander	Unknown	Unknown	Unknown
<i>Property Management</i>	Vacant	Unknown	Unknown	Unknown
<i>Appraiser</i>	Shane Allen	Unknown	Unknown	Unknown

8. Studies and Plans – Were any transportation studies (including environmental reviews) conducted or transportation plans completed during this reporting period? Identify the data source(s) and provide data summary (Title VI/Environmental Justice Analysis) relative to ethnicity, race, languages spoken, neighborhoods, income levels, physical environments, and/or travel habits. Explain how data was used in these studies/reviews/plans.

Environmental Justice Analysis Memorandums were submitted as supporting documentation for NEPA Categorical Exclusions for the below listed project between April 2023 and March 2024.

- **Shorey road Long-Term Bank Stabilization Project, EJ Memo dated May 18, 2023, NEPA CE signed June 7, 2023.**
- **Berwick Creek at Logan Hill Fish Passage Project (MP 0.103), EJ Memo dated May 18, 2023, NEPA CE signed June 12, 2023.**
- **Scammon Creek at Graf Fish Passage Project (MP 1.34), EJ Memo dated May 5, 2023, NEPA CE signed August 8, 2023.**
- **Berwick Creek at Labree Fish Passage Project (MP 0.459), EJ Memo dated June 13, 2023, NEPA CE signed August 31, 2023.**

The following projects were reviewed for environmental justice but determined to meet the exemptions in Appendix L of the NEPA Categorical Exclusions A Guidebook for Local Agencies (See Attachment C).

- **2021 County Safety Program, NEPA CE signed by FHWA April 10, 2023 – meets exemptions 3 and 6.**
- **Garrard Creek Road Long-term Scour Repair, NEPA CE dated July 3, 2023 – meets exemption 5.**

Airport Master Plan Update – Packwood (55S) Airport

The Federal Aviation Administration (FAA) recommends that airport owners review and update their airport master plans every 5 to 10 years, or as necessary, to extend funding from congressional appropriations to the community for maintaining or developing airport infrastructures to meet ever-changing air transportation needs. Century West Engineering was selected to provide Airport GIS (AGIS) Survey, Airport Data collection and facilities inventory, aeronautical activities forecasts and demand capacity analysis, facilities requirements, alternatives analysis, airport layout and terminal area plans, compatible land use planning in the vicinity of airports, financial plan and capital improvement plan, planning for compliance and recycling and solid waste management plan, and an environmental technical memorandum. This planning effort is anticipated to be completed in February 2024.

Airport Layout Plan Update – Ed Carlson Memorial - South Lewis County (Toledo (TDO)) Airport

The Federal Aviation Administration (FAA) recommends that airport owners review and update their airport master plans every 5 to 10 years, or as necessary, to extend funding from congressional appropriations to the community for maintaining or developing airport infrastructures to meet ever-changing air transportation needs. An Airport Master Plan was completed for the airport in 2017. Improvements completed at the airport since 2017 are required to be documented as part of the Airport Layout Plan Update requirements. Century West Engineering was selected to update the airport layout plan to provide an Airport GIS (AGIS) Survey, 2022-2042 Airport Layout Plan drawing set and narrative report, update the airport capital improvement program (ACIP), assess future facility needs using FAA Airport Improvement Program (AIP) grants and other available funding sources. This planning effort is anticipated to be completed in February 2024.

9. **Project Location and Design – Provide a list of construction projects that began during this reporting period. Using a map of the LPAs service area, identify project locations, and a brief description of the projects' benefits/burdens to affected populations. If possible, provide a map that overlays projects with the racial composition of affected neighborhoods.**

Centralia Alpha Road Improvements Project – Centralia Alpha Road

The project site is located between Milepost 10.60 and 11.85 of Centralia Alpha Road. The project realigns and reconstructs the roadway, mitigating a slide, flattening roadway side slopes, and

planting mitigation. This project is currently being constructed and is estimated to be completed by the summer of 2025. There were no burdens or benefits to affected populations.

Kruger Road MP 1.20 Culvert Replacement

The project site is located near Milepost 1.20 on Kruger Road. The project removed two fish barrier culverts and replaced them with an approximate 21-ft wide by 11-ft tall split box culvert to carry flow from an unnamed tributary to the Middle Fork Newaukum River, making it a fish passible culvert. The project also included road rehabilitation, beam guardrail installation, and planting mitigation. The project was constructed in the summer of 2023. There were no burdens or benefits to affected populations.

Ferrier Road Bridge Damage Repair Project

The project site is located near Milepost 3.49 on Ferrier Road. The project repaired damaged cross beams and sway frame and required a temporary road closure. The project was constructed in the summer of 2023. There were no burdens or benefits to affected populations.

2021 Countywide Safety – Centralia Alpha Road

The project site is located along Centralia Alpha Road MP 1.78 to MP 15.35. Safety countermeasures constructed included slope flattening, culvert end treatment, shoulder widening, guardrail, improved design of roadside hardware, clear zone widening, reduction of pavement edge drop-offs, and improvement of ditch section in both directions. The project was constructed in the summer of 2023 and there were no burdens or benefits to affected populations.

Garrard Creek MP 2.75-2.81 - Permanent Repair – Garrard Creek Road

The project site is located between Milepost 2.75 and 2.81 of Garrard Creek Road. The project provided a permanent scour repair and bank stabilization, including constructing a temporary stream bypass, installation of large wood debris, streambed material, planting mitigation, beam guardrail and roadway rehabilitation. The project was constructed in the summer of 2023 and there were no burdens or benefits to affected populations.

Pigeon Springs Road HMA Overlay – Pigeon Springs Road

The project site is located between Milepost 0.00 and 0.50 of Pigeon Springs Road. The project provided for an HMA overlay and shoulder rock and finishing along this stretch of Pigeon Springs Road. This project was provided to repair failing Bituminous Surface Treatment along this stretch of roadway. This project was completed in the summer of 2023 and there were no burdens or benefits to affected populations.

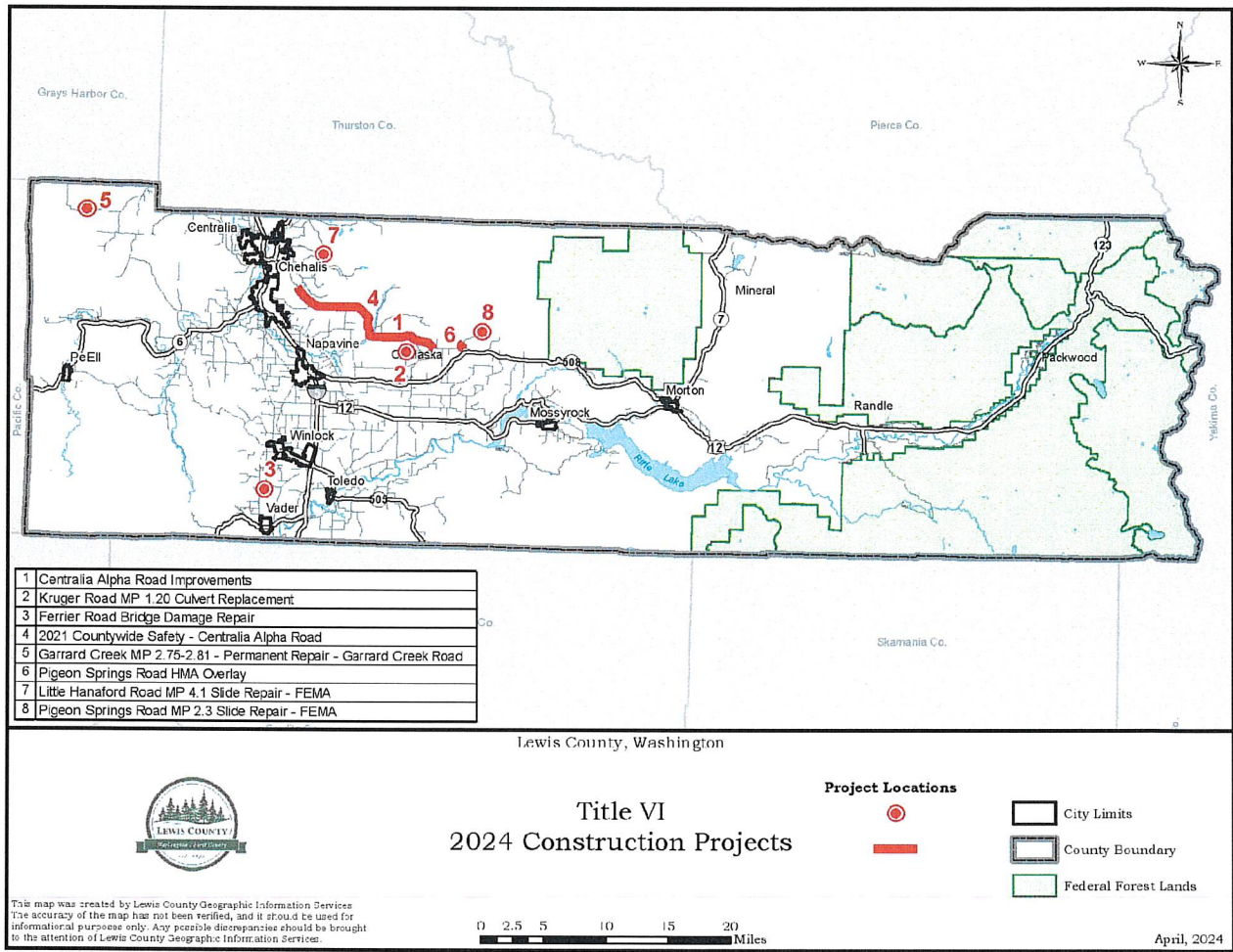
Little Hanaford Road MP 4.1 Slide Repair – Little Hanaford Road – FEMA

The project site is located near Milepost 4.1 of Little Hanaford Road. The slide was a result of a disaster declared under FEMA 4650-DR in 2022. The repair included constructing a shear key and rock buttress with quarry spalls and rebuilding the roadway to existing conditions. The project was completed in the summer of 2023 and there were no burdens or benefits to affected populations.

Pigeon Springs Road MP 2.3 Slide Repair – Pigeon Springs Road – FEMA

The project site is located near Milepost 2.3 of Pigeon Springs Road. The slide was a result of a disaster declared under FEMA 4593-DR in 2021. The repair included constructing a gravity block wall, guardrail and rebuilding the roadway to existing conditions. The project was completed in the summer of 2023 and there were no burdens or benefits to affected populations.

Project Locations



10. Other Public Meetings – List other public meetings held during this reporting period. Identify efforts used to encourage citizen participation at those meetings. Detail dates, times, locations, attendance, and provide examples of outreach materials.

Public meetings are held weekly and are made virtual through the Lewis County website ([Commissioners \(lewiscountywa.gov\)](https://www.lewiscountywa.gov)).

Airport Master Plan Update – Packwood (55s) Airport

- 10/05/2022 – Project Flyer mailed to 559 property owners residing within a one (1) mile radius of the Packwood Airport.
- 02/22/2023 and 03/01/2023 Open House No. 1: Notice posted to News Paper (*The Daily Chronicle* and *East County Journal*).
- 03/07/2023 – Open House No. 1: Meeting held via Zoom, participation capabilities made available to the public (Packwood Senior Center 5:00 - 7:00 p.m.)
- 06/20/2023 - Open House No. 2: Notice posted to News Paper (*The Daily Chronicle* and *East County Journal*).
- 06/20/2023 - Open House No. 2: Flyer posted to the County Airport webpage.
- 07/11/2023 – Open House No. 2: Meeting held via Zoom; participation capabilities made available to the public (Packwood Senior Center 5:00 - 7:00 p.m.)
- 11/22/2023 - Open House No. 3: Notice posted to News Paper (*The Daily Chronicle* and *East County Journal*).
- 11/22/2023 – Open House No. 3: Notice posted to the County Airport webpage.
- 12/05/2023 – Open House No. 3: Meeting held via Zoom; participation capabilities made available to the public (Packwood Senior Center from 5:00 - 7:00 p.m.)

Airport Layout Plan Update – Ed Carlson Memorial – South Lewis County (Toledo (TDO)) Airport

- 10/05/2022 – Project Flyer mailed to 559 property owners residing within a one (1) mile radius of the Packwood Airport.
- 02/23/2023 and 03/02/2023 Open House No. 1: Notice posted to News Paper (*The Daily Chronicle* and *East County Journal*).
- 02/22/2023 – Open House No. 1: Flyers posted to County Airport Webpage.
- 02/22/2023 – Open House Flyers posted in Local Businesses in Packwood.
- 03/08/2023 – Open House No. 1: Meeting held via Zoom; participation capabilities made available to the public (Toledo High School Commons from 5:00 - 7:00 p.m.)
- 06/20/2023 – Open House No. 2: Flyers posted to County Airport Webpage.
- 06/20/2023 - Open House No. 2: Notice posted to News Paper (*The Daily Chronicle* and *East County Journal*).
- 07/12/2023 – Open House No. 2: Meeting held via Zoom; participation capabilities made available to the public (Toledo High School Commons from 5:00 - 7:00 p.m.)
- 11/22/2023 – Open House No. 3: Flyer posted to the County Airport Webpage.
- 11/22/2023 - Open House No. 3: Notice posted to News Paper (*The Daily Chronicle* and *East County Journal*).
- 12/06/2023 – Open House No. 3: Meeting held via Zoom; participation capabilities made available to the public (Toledo High School Commons from 5:00 - 7:00 p.m.)

Reynolds Avenue / Harrison Avenue Corridor Improvements

- 04/20/2023 - Open House No. 1: Notification mailed to 219 Property Owners
- 04/20/2023 - Notice posted to News Paper (*The Daily Chronicle*).
- Posted to County’s Current Projects – Reynolds Avenue / Harrison Avenue Corridor Improvements Webpage
- 04/05/2023 - Meeting held at Fort Borst Park in Kitchen No. 1 from 5:00 – 7:00 p.m.
- Posted in Lewis County’s Reynolds/Harrison Avenue Webpage
 - Open House Summary
 - Comment Response Forms
 - Meeting Presentation Materials
- WSDOT Provided Independent Presentation – North Lewis County Access Study

Packwood Sewer Improvements

- 11/08/2023 - Open House No. 1 – Notification mailed to 560 Property Owners
- 10/19/2023 – Posted to County’s Current Projects – Packwood Sewer Project Webpage Open House Presentation - Project Summary (Video)
- 11/08/2023 – Meeting held at Packwood Improvement Club from 5:00 – 7:30 p.m.
 - Project Facts Sheets
 - Project Flyer
 - Project Overview – English and Espanol
 - Service Area – Phase 1 Exhibit
 - Comment Card
 - Packwood Public Engagement Plan
 - English and Espanol Press Releases
 - English and Espanol FAQ’s/Response Documents
 - Previous Studies Documents

Westside Connector – Phase I – Stage 1 – Mt. Vista Rd. to Galvin Rd.
No Activity in 2023.

Identify members of the LPA’s transportation planning and/or advisory groups by race, color, and national origin.

Lewis County Public Works has nothing additional to include other than that provided in other areas of this report.

Specify methods used to collect demographic information from the transportation-related public meetings. (Self-identification surveys, notes by staff, etc.) Include summaries of Public Involvement Forms collected at each meeting, listing the demographics of those who attended by meeting.

Area location demographic maps.

List any language assistance services requested. For which languages? Who provided the service? In addition, list vital documents translated during the reporting period and identify the languages.

Lewis County Public Works received no requests for translation services during this reporting period. Therefore, there are no translated documents available to produce.

11. Transportation-related Construction and Consultant Contracts (if applicable) – Briefly describe the process used to advertise and award construction contracts during this reporting period. Include the process for negotiated contracts (e.g., consultants).

For local agency or state funded projects, Lewis County follows the Lewis County Procurement Policy adopted by Resolution with the Board of County Commissioners on 07/25/2023.

For FHWA funded projects, Lewis County follows WSDOT’s LAG Manual Chapter 46. Lewis County follows WSDOT’s LAG Manual Chapter 31 for consultant advertisement and award processes.

Lewis County utilized The Chronicle, the designated paper of record, but also publishes advertisements for contracts (both construction and consultant) with the Seattle and Portland Daily Journal of Commerce, Lewis County Website, OpenGOV, and the Washington State Office of Minority & Women’s Business Enterprises websites.

12. Describe the actions taken to promote construction contractor/consultant compliance with Title VI by construction contractors/consultants, including monitoring and review processes, and their outcomes/status (e.g. what Title VI language was included in contracts and agreements; were contractors and consultants reviewed to ensure compliance; what Title VI responsibilities are explained to contractors and consultants?)

Lewis County Public Works Department attaches Appendix A to all contracts and agreements. The appropriate Appendices B – E are attached to the contract and agreements. All contractors and consultants are monitored regularly for compliance with the requirements. Lewis County Public Works will insert or add the following clauses into every contract subject to the Act and regulations associated with the receipt of Federal financial assistance.

During the performance of this contract, the contractor, for itself, its assignees and successors in interest (hereinafter referred to as the “contractor”) agrees as follows:

- **Compliance with Regulations. The contractor shall comply with the Regulations relative to nondiscrimination in Federally assisted programs of the Department of Transportation (hereinafter DOT), Title 49, Code of Federal Regulations, part 21, as they may be amended from time to time, (hereinafter referred to as the Regulations), which are herein incorporated by reference and made a part of this contract.**

- **Nondiscrimination.** The contractor, with regard to the work performed during the contract, shall not discriminate on the grounds of race, color, sex, or national origin in the selection and retention of subcontractors, including procurement of materials and leases of equipment. The contractor shall not participate either directly or indirectly in the discrimination prohibited by Section 21.5 of the Regulations, including employment practices when the contract covers a program set forth in Appendix B of the Regulations.
- **Solicitations for Subcontracts, including Procurement of Materials and Equipment.** In all solicitations either by competitive bidding or negotiations made by the contractor for work to be performed under a subcontract, including procurement of materials or leases of equipment, each potential subcontractor or supplier shall be notified by the contractor of the contractor's obligations under this contract and the Regulations relative to nondiscrimination on the ground of race, color, sex, or national origin.
- **Information and Reports.** The contractor shall provide all information and reports required by the Regulations or directives issued pursuant thereto, and shall permit access to its books, records, accounts, other sources of information, and its facilities as may be determined by Lewis County Public Works or the WSDOT to be pertinent to ascertain compliance with such regulations, orders, and instructions. Where any information required of a contractor is in the exclusive possession of another who fails or refuses to furnish this information, the contractor shall so certify to Lewis County Public Works, or the WSDOT as appropriate, and shall set forth what efforts it has made to obtain the information.
- **Sanctions for Noncompliance.** In the event of the contractor's noncompliance with the nondiscrimination provisions of this contract, Lewis County Public Works and the WSDOT shall impose such contract sanctions as it, or the Federal Highway Administration may determine to be appropriate, including, but not limited to:
 - a) Withholding of payments to the contractor under the contract until the contractor complies, and/or;
 - b) Cancellation, termination, or suspension of the contract, in whole or in part.
- **Incorporation of Provisions.** The contractor shall include the provisions of paragraphs (1) through (6) in every subcontract, including procurement of materials and leases of equipment, unless exempt by the regulations, or directives issued pursuant thereto. The contractor shall take such action with respect to any subcontractor or procurement as Lewis County Public Works or the U.S. Department of Transportation, Federal Highway Administration, may direct as a means of enforcing such provisions including sanctions for noncompliance.

Provided, however, that in the event a contractor becomes involved in, or is threatened with, litigation with a subcontractor or supplier as a result of such direction, the contractor may request Lewis County Public Works enter into such litigation to protect the interests of the Agency and, in addition, the contractor may request the United States to enter into such litigation to protect the interests of the United States.

13. List construction, right-of-way, and consultant contracts with your LPA/MPO/entity for this report period with dollar value of each. Identify funding sources (federal, state, local, other), and how many were awarded to certified disadvantaged contractors (as a prime contractor/consultant).

Project Name	Kruger Road Culvert Replacement
Project No.	CMP 1904
WSDOT Authorization No.	
Date Awarded	03/13/2023
Awarded To:	R.F. Duncan & Assoc., Inc.
Contract Amount	\$5000.00
Funding Source: Federal/Local Agency	Local
DBE Award	0%
Phase	Design

Project Name	Berwick Creek at Logan Hill Road Culvert
Project No.	CMP 1805
WSDOT Authorization No.	
Date Awarded	05/22/2023
Awarded To:	Unzelman Appraisal, LLC
Contract Amount	\$2300.00
Funding Source: Federal/Local Agency	Local
DBE Award	0%
Phase	Temporary & Incidental

Project Name	Scammon Creek at Graf Road Culvert Replacement
Project No.	CMP 1902
WSDOT Authorization No.	
Date Awarded	09/21/2023
Awarded To:	Unzelman Appraisals, LLC
Contract Amount	\$2900.00
Funding Source: Federal/Local Agency	Local
DBE Award	0%
Phase	Design

Project Name	Berwick Creek at Labree Road Culvert Replacement
Project No.	CMP 2001
WSDOT Authorization No.	
Date Awarded	09/27/2023
Awarded To:	Unzelman Appraisals, LLC
Contract Amount	\$4000.00
Funding Source: Federal/Local Agency	Local
DBE Award	0%
Phase	Design

Project Name	Centralia Alpha Road Improvements
Project No.	CRP 2084; STPR-H210(008)
WSDOT Authorization No.	LA-9450
Date Awarded	12/05/2023
Awarded To:	Active Construction, Inc.
Contract Amount	\$6,274,753.00
Funding Source: Federal/Local Agency	Federal, State, Local
DBE Award	15%
Phase	Construction

Project Name	Berwick Creek at Logan Hill Fish Passage MP 0.103
Project No.	CMP 1805; PROTECT-2021(076)
WSDOT Authorization No.	LA-10730
Date Awarded	02/06/2024
Awarded To:	Active Construction, Inc.
Contract Amount	\$1,897,897.00
Funding Source: Federal/Local Agency	Federal, State, Local
DBE Award	21%
Phase	Construction

Project Name	2021 County Safety Program
Project No.	CRP 2084; HSIP-000S(610)
WSDOT Authorization No.	LA-10268
Date Awarded	06/13/2023
Awarded To:	Midway Underground, LLC
Contract Amount	\$874,138.50
Funding Source: Federal/Local Agency	Federal, Local
DBE Award	13%
Phase	Construction

Project Name	Kruger Road MP 1.20 Culvert Replacement
Project No.	CMP 1904
WSDOT Authorization No.	N/A
Date Awarded	06/13/2023
Awarded To:	Steele Trucking, Inc.
Contract Amount	\$833,134.97
Funding Source: Federal/Local Agency	Federal, State, Local
DBE Award	0%
Phase	Construction

Project Name	Garrard Creek Rd MP 2.8 Long Term Scour Repair Project
Project No.	CRP 2159P; ER-2203(002)
WSDOT Authorization No.	LA-10426
Date Awarded	08/22/2023
Awarded To:	Steele Trucking, Inc.
Contract Amount	\$299,993.01
Funding Source: Federal/Local Agency	Federal, State, Local
DBE Award	19%
Phase	Construction

Project Name	Little Hanaford Road MP 4.1 Slide Repair Project
Project No.	FEMA 90-22F171510410
WSDOT Authorization No.	N/A
Date Awarded	05/23/2023
Awarded To:	Sterling Breen Crushing
Contract Amount	\$588,802.10
Funding Source: Federal/Local Agency	Federal - FEMA
DBE Award	0%
Phase	Construction

Project Name	Pigeon Springs Road MP 2.3 Slide Repair Project
Project No.	FEMA 90-21F640220230
WSDOT Authorization No.	N/A
Date Awarded	06/06/2023
Awarded To:	Midway Underground LLC
Contract Amount	\$473,883.25
Funding Source: Federal/Local Agency	Federal - FEMA
DBE Award	0%
Phase	Construction

Project Name	Pigeon Springs Road HMA Project
Project No.	CRP 2200C
WSDOT Authorization No.	N/A
Date Awarded	07/11/2023
Awarded To:	Lakeside Industries, Inc.
Contract Amount	\$339,296.00
Funding Source: Federal/Local Agency	Local Agency
DBE Award	0%
Phase	Construction

Project Name	Ferrier Road Bridge Damage Repair Project
Project No.	CMP 2301
WSDOT Authorization No.	N/A
Date Awarded	05/23/2023
Awarded To:	Massana Construction, Inc.
Contract Amount	\$137,915.00
Funding Source: Federal/Local Agency	Local Agency
DBE Award	0%
Phase	Construction

Project Name	2024 Annual Structural Engineering Services
Project No.	STRUCT2024
WSDOT Authorization No.	N/A
Date Awarded	02/21/2024
Awarded To:	TranTech Engineering, LLC
Contract Amount	\$300,000
Funding Source: Federal/Local Agency	Federal, State, Local Agency
DBE Award	0%
Phase	Design

Project Name	2021-2022 Annual Structural Engineering Services
Project No.	STRUCT2021
WSDOT Authorization No.	N/A
Date Awarded	01/01/2022
Awarded To:	TranTech Engineering, LLC
Contract Amount	\$900,000
Funding Source: Federal/Local Agency	Federal, State, Local Agency
DBE Award	0%

Phase	Design
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Project Name	On-Call Geotechnical Engineering Services
Project No.	GEO2023
WSDOT Authorization No.	N/A
Date Awarded	02/15/2023
Awarded To:	Landau Associates
Contract Amount	\$750,000
Funding Source: Federal/Local Agency	Federal, State, Local Agency
DBE Award	0%
Phase	Design

Project Name	Annual Hydrologic, Hydraulic, and Geomorphic
Project No.	AHHG2021
WSDOT Authorization No.	N/A
Date Awarded	12/15/2021
Awarded To:	Northwest Hydraulic Consultants, Inc.
Contract Amount	\$600,000
Funding Source: Federal/Local Agency	Federal, State, Local Agency
DBE Award	0%
Phase	Design

Project Name	Annual Hydrologic, Hydraulic, and Geomorphic
Project No.	AHHG2024
WSDOT Authorization No.	N/A
Date Awarded	02/22/2024
Awarded To:	Northwest Hydraulic Consultants, Inc.
Contract Amount	\$350,000
Funding Source: Federal/Local Agency	Federal, State, Local Agency
DBE Award	0%
Phase	Design

Project Name	Annual Wetland and Stream Services 2023
Project No.	AWASS2023
WSDOT Authorization No.	N/A
Date Awarded	05/08/2023
Awarded To:	AECOM Technical Services, Inc.
Contract Amount	\$100,000
Funding Source: Federal/Local Agency	Federal, State, Local Agency

DBE Award	0%
Phase	Design

Project Name	Design and Engineering of Water Crossing Structures 2023
Project No.	DEWCS2023; 90-22FM519520537
WSDOT Authorization No.	N/A
Date Awarded	02/15/2023
Awarded To:	HDR Engineering, Inc.
Contract Amount	\$400,000
Funding Source: Federal/Local Agency	Federal - FEMA
DBE Award	0%
Phase	Design

Project Name	Annual Cultural Resources Services
Project No.	ACRC-2020
WSDOT Authorization No.	N/A
Date Awarded	06/19/2020
Awarded To:	Tierra Right of Way Services, Ltd.
Contract Amount	\$250,000
Funding Source: Federal/Local Agency	Federal, State, Local Agency
DBE Award	0%
Phase	Design

Project Name	Annual Contract for Cultural Resources Services
Project No.	ACCR-2022
WSDOT Authorization No.	N/A
Date Awarded	11/17/2022
Awarded To:	Aqua Terra Cultural Resource Consultants
Contract Amount	\$220,000
Funding Source: Federal/Local Agency	Federal, State, Local Agency
DBE Award	0%
Phase	Design

Project Name	Shorey Road Bank Stabilization Project
Project No.	Shorey 2022-1; ER-2101(001)
WSDOT Authorization No.	LA10180
Date Awarded	2/11/2022
Awarded To:	Northwest Hydraulic Consultants
Contract Amount	\$418,674

Funding Source: Federal/Local Agency	State
DBE Award	0%
Phase	Design

Project Name	Vader Water System Improvements
Project No.	
WSDOT Authorization No.	N/A
Date Awarded	03/14/2023
Awarded To:	Gibbs & Olson
Contract Amount	\$500,000
Funding Source: Federal/Local Agency	State
DBE Award	0%
Phase	Design

Project Name	Reynolds/Harrison Improvements
Project No.	GCB 3810
WSDOT Authorization No.	
Date Awarded	01/30/2023
Awarded To:	WSP
Contract Amount	\$3,717,149
Funding Source: Federal/Local Agency	State
DBE Award	0%
Phase	Design

Project Name	Packwood Sewer
Project No.	Grant No. 22-96515-024
WSDOT Authorization No.	N/A
Date Awarded	07/01/2021
Awarded To:	HDR Engineering, Inc.
Contract Amount	\$3,987,039
Funding Source: Federal/Local Agency	Washington State Dept of Commerce
DBE Award	0%
Phase	Design

Project Name	Packwood Airport
Project No.	3-53-0156-012-2022
FAA FY2022 AIP GRANT NO.	CONTRACT NO: DOT-FA22NM-0136
Date Awarded	08/16/2022
Awarded To:	Century West Engineering

Contract Amount	\$354,900
Funding Source: Federal/Local Agency	Federal Aviation Admin. (FAA)
DBE Award	0%
Phase	Design

Project Name	South Lewis County Airport
Project No.	3-53-0078-013-2022
FAA FY2022 AIP GRANT NO.	CONTRACT NO: DOT-FA22NM-0142
Date Awarded	08/16/2022
Awarded To:	Century West Engineering
Contract Amount	\$259,000
Funding Source: Federal/Local Agency	Federal Aviation Admin. (FAA)
DBE Award	0%
Phase	Design

Project Name	Railroad Switch Replacement
Project No.	NHFP-2021(073)
WSDOT Authorization No.	LA10429
Date Awarded	03/21/2023
Awarded To:	HDR Engineering, Inc.
Contract Amount	\$233,872
Funding Source: Federal/Local Agency	NATIONAL HIGHWAY FREIGHT PROGRAM (NHFP)
DBE Award	0%
Phase	Design

Project Name	Railroad Track Expansion
Project No.	NHFP-2021(072)
WSDOT Authorization No.	LA10430
Date Awarded	03/21/2023
Awarded To:	HDR Engineering, Inc.
Contract Amount	\$353,832
Funding Source: Federal/Local Agency	NATIONAL HIGHWAY FREIGHT PROGRAM (NHFP)
DBE Award	0%
Phase	Design

Project Name	Westside Connector-Phase I – Stage 1 Improvements
Project No.	PR 2023-12 – MT. VISTA ROAD TO GALVIN ROAD
WSDOT Authorization No.	N/A
Date Awarded	02/02/2024

Awarded To:	HDR Engineering, Inc.
Contract Amount	\$433,777
Funding Source: Federal/Local Agency	Federal, Local Agency
DBE Award	0%
Phase	Design

14. Education & Training – Describe actions taken to promote Title VI compliance through education and training, including monitoring and review processes, and their outcomes/status. List Title VI training/webinars your Title VI Coordinator attended this reporting period. Include dates and entity that conducted the training.

The Lewis County Public Works Title VI Coordinator has taken advantage of Federal-aid Essentials Training videos for Local Public Agencies offered by FHWA through their web site, in addition to the review and utilization of Title VI resources available on the Washington State Department of Transportation website. Lewis County Public Works Title VI Coordinator continues to monitor for additional Title VI trainings, and meet with fellow Title VI Coordinators, as a way of providing the opportunity for additional knowledge and insight.

When was Title VI internal training provided to staff? Who conducted the training? What was the subject of the training? Provide the job titles and race/color/national origin of attendees.

In November 2023, Lewis County Title VI Coordinator provided staff with the following Federal-aid Essentials Training videos for Local Public Agencies offered on FHWA website; an Attestation of Completion was placed in each personnel file:

- Background and Purpose*
- Nondiscrimination Assurances*
- Implementation Plans*
- Compliance and Enforcement*
- Title VI and Environmental Justice Training Video

List other civil rights training conducted locally. Provide dates and a list of participants by job title and Title VI role, if applicable.

Lewis County Public Works Title VI Coordinator attends training engagements when available through LTAP and collaborates with fellow LPA’s of other counties. Lewis County Public Works is continually looking for training tools and opportunities to improve our Title VI Plan and provide services for our county residents.

What area(s) of Title VI does your agency plan to focus on in the upcoming year? Describe by particular program area what your agency hopes to accomplish. Include any significant problem areas to focus on and plans to address those.

Title VI Goals for Upcoming Year

- 1. Reviewing our contracts and agreements to ensure they include the Required Title VI language as outlined in Chapter 28 of the LAG Manual.**
- 2. Continue to develop more efficient ways of collecting, tracking and compiling data for contractors and sub-contractors for maintaining Title VI Compliance.**
- 3. Continue to offer yearly training opportunities to Lewis County Public Works staff.**
- 4. Attend Title VI training when made available.**

NOTICE OF PUBLIC HEARING

NOTICE IS HEREBY GIVEN that the Board of County Commissioners, Lewis County, Washington, proposes to adopt the Comprehensive Road and Bridge Construction Program for the six calendar years 2024 through 2029, known as the Six-Year Transportation Improvement Program and the Annual Construction Program for 2024, on Tuesday, November 21, 2023, on or after 10:00 a.m. at the Lewis County Courthouse, County Commissioners Hearing Room, 351 NW North Street, Chehalis, Washington, at which time and place any person may appear to be heard, either for or against the adoption of the proposed plan. A draft plan will be available by requesting a copy from Lewis County Public Works at (360) 740-1123 or at our website at <http://lewiscountywa.gov/>.

Title VI Notice to Public

It is the policy of Lewis County that no person shall, on the basis of race, color, or national origin, as provided by Title VI of the Civil Rights Act of 1964, be excluded from participation in, be denied the benefits of, or be otherwise discriminated against under any of its Federally funded programs and activities. Any person who believes his/her Title VI protections have been violated may file a complaint with WSDOT's Office of Equal Opportunity (OEO). For additional information regarding Title VI complaint procedures and/or information regarding our nondiscrimination obligations, please contact Lewis County's Title VI Coordinator at (360) 740-2612.

DATED: October 24, 2023



Rieva Lester, Clerk of the Lewis County
Board of County Commissioners

Publish: The Chronicle – 11/9/23 and 11/16/23
Lewis County web site: <http://lewiscountywa.gov/>



Attachment A

**BEFORE THE BOARD OF COUNTY COMMISSIONERS
LEWIS COUNTY, WASHINGTON**

IN THE MATTER OF:

RESOLUTION NO. 23-341

NOTICE OF PUBLIC HEARING FOR THE
PROPOSED 2024 ANNUAL CONSTRUCTION
PROGRAM (ACP) AND SIX-YEAR TRANSPORTATION
IMPROVEMENT PROGRAM (TIP) FOR THE YEARS
2024-2029

WHEREAS, RCW 36.81.121 requires the legislative authority of each county to prepare and, after a public hearing, adopt a TIP that includes among other things proposed road and bridge construction work consistent with County's comprehensive plan for the ensuing six calendar years, and that said program shall be adopted at any time prior to the adoption of the budget; and

WHEREAS, RCW 36.81.130 and WAC 136-16 require the legislative authority of each county to prepare and adopt an ACP that includes proposed road and bridge construction work for the ensuing calendar year conforming as nearly as practicable to the county's TIP; and

WHEREAS, on the 27th day of September 2023, the 2024 ACP was submitted to the office of the Lewis County Board of County Commissioners (BOCC), and the 2024-2029 Six-Year TIP was submitted on the 11th day of October 2023; and

WHEREAS, the 2024-2029 Six-Year TIP and 2024 ACP reports and all related materials have been reviewed by the BOCC and found appropriate for further proceedings.

NOW THEREFORE BE IT RESOLVED that the 21st day of November 2023, at or after the hour of 10:00 a.m. in the Commissioners' Hearing Room on the 2nd floor of the Historic Courthouse in Chehalis, Washington, has been fixed by the BOCC as the time and place for the hearing on the 2024-2029 Six-Year TIP and 2024 ACP, when and where all persons may appear and be heard upon these programs; and that the Clerk of the Board is hereby instructed to proceed with all necessary notifications, postings and publications.

DONE IN OPEN SESSION this 24th day of October, 2023.

APPROVED AS TO FORM:
Jonathan Meyer, Prosecuting Attorney

BOARD OF COUNTY COMMISSIONERS
LEWIS COUNTY, WASHINGTON

David Bailey

By: David Bailey,
Chief Civil Deputy Prosecuting Attorney

Sean D. Swope

Sean D. Swope, Chair

ATTEST:



Scott J. Brummer

Scott J. Brummer, Vice Chair

Rieva Lester, CMC

Rieva Lester, CMC,
Clerk of the Lewis County Board of
County Commissioners

Lindsey R. Pollock, DVM

Lindsey R. Pollock, DVM, Commissioner

ENVIRONMENTAL JUSTICE EXEMPTIONS

The following list identifies project activities that are unlikely to result in adverse impacts to protected populations, regardless of the location of the project or populations present.

If all aspects of a proposed project's activities must be covered by one or more of the following exemptions, no further analysis is required. The local agency must document which exemptions are applicable on the CE documentation form.

Exemptions:

- 1) Roadway surface replacement, overlays, shoulder treatments, pavement repair, seal coating, pavement grinding, and pavement marking, that do not expand the existing wearing surface that do not require detours.
- 2) New installation, replacement or repair of lighting, signs, signals, and other traffic control devices, informational signage/kiosks, and street furniture within existing right-of-way limits that do not require detours.
- 3) Installation, replacement or repair of safety appurtenances including but not limited to guardrails, barriers, glare screens, rumble strips, snow and ice detectors and energy attenuators that do not require detours.
- 4) Repair or replacement of curb and gutter, sidewalks and catch basins within the same location that do not require detours.
- 5) Emergency repairs to maintain the structural integrity of a bridge or roadway, and/or to remove landslide and rockslide material from travel lanes and shoulders.
- 6) Construction of turning lanes and pockets, auxiliary lanes (for example, truck climbing, acceleration and deceleration lanes), sidewalks and shoulder widening within existing right-of-way limits that do not require detours.
- 7) Installation of bicycle and pedestrian lanes, paths and facilities within existing right-of-way limits that do not require detours.
- 8) Utility installations and/or replacements within the existing right-of-way limits that do not require detours.
- 9) Bridge-painters and/or bridge and culvert maintenance, repair, or replacement within the existing right-of-way limits that do not require detours.