



Position Announcement

Lewis County Superior Court Constitutional Commissioner

POSITION DESCRIPTION

The Constitutional Court Commissioner is a judicial officer appointed by the three elected Lewis County Superior Court Judges. The Court Commissioner has authority as delegated by the Judges to decide all matters submitted to the Superior Court for decision without a jury, whether in Court or in chambers. Superior Court is a Court of general jurisdiction. The Court Commissioner is currently assigned to hear and decide, protection order dockets, dependency and parental rights matters, juvenile non-offender matters (truancy, at risk youth and children in need of services), family law motions, family law settlement conferences, child support enforcement and modifications. The Court Commissioner performs other related duties as required or as assigned by the Presiding Judge. The Court Commissioner is not allowed to practice law or engage in other paid employment.

SALARY & BENEFITS: The Court Commissioner is compensated at 85% of the Superior Court Judges' salary as set by the Washington Citizens' Commission on Salaries for Elected Officials, (Commissioner annual salary effective 7/1/24 is \$194,021.85) plus benefits as determined by the Lewis County and vacation/sick leave as determined by the Judges. This is an exempt position.

EDUCATION & EXPERIENCE: Applicants must be admitted to the practice of law in Washington for five years and be in good standing with the Washington State Bar Association. Knowledge of the operation of the court and case processing activity; knowledge of office practices; ability to work independently and in a high-pressure work environment; ability to make responsible decisions in accordance with laws, court policies and procedures; ability to express ideas clearly and concisely, orally and in writing; ability to establish and maintain effective working relationships with co-workers, public officials and the general public; and skill in operating standard office machines and equipment, including computers.

J. Andrew Toynbee
Judge, Dept. 1
360.740.1170

James W. Lawler
Judge, Dept. 2
360.740.1174

Joely A. Yeager
Judge, Dept. 3
360.740.1172

Paul A. Strophy
Court Commissioner
360.740.2733

APPLICATION PROCEDURE: To apply for this position submit a cover letter, résumé outlining work experience and education and two professional references, to:

Susie Palmateer, Administrator
Lewis County Superior Court
345 W. Main St, 4th Floor
Chehalis, WA 98532
(360) 740-1333 ext 3 / fax (360) 740-2603
Susie.Palmateer@lewiscountywa.gov

Application materials due by 5:00 p.m. July 31, 2024. Review and Interviews will be scheduled, and the successful applicant will begin in December, 2024.

In compliance with the Immigration Act of 1986, all persons offered employment must provide acceptable proof of identity and authorization to work in the United States. Such proof must be presented prior to starting employment.

It is the policy of the Superior Court to provide equal employment opportunity to all persons. All recruitment and hiring shall be done without regard to race, color, creed, sex, physical sensory and mental handicap, national origin, age, marital status, or sexual preference.