

# LEWIS COUNTY CIVIL SERVICE COMMISSION MINUTES

April 10, 2024

**Present:** Bill Cavinder, Kevin Ryan, Candi Faupell, Rob Snaza, Kevin Engelbertson, Rick Van Wyck, Jeff Godbey, Gabe Frase, Chris Sweet, Kevin Dickey, Sherri Guenther, Linda Bailey

**Call to Order:** The meeting was called to order at 11:30 am by Commissioner Cavinder. Minutes of the March 13, 2024, meeting were approved as written.

**Secretarial Report:** Linda Bailey

The budget amendment has been submitted and is scheduled to go before the BOCC April 16<sup>th</sup>. We just received the 2023 4<sup>th</sup> quarter invoice from PST. We may have to make another budget amendment since it arrived after the first amendment was submitted.

**Employee Status Report:** Linda Bailey

Corrections Deputy Kiara Husser resigned effective April 13<sup>th</sup>.

Corrections Deputy Brandon Nichols was given Probationary appointment effective April 16<sup>th</sup>.

Deputy Jared McCollum was given Probationary appointment effective April 1<sup>st</sup>.

Deputy Alexander Rome-Dulleck was given Probationary appointment effective April 1<sup>st</sup>.

**Administrative Report:** Kevin Engelbertson

Rob Snaza started the meeting by explaining the need to revise the Civil Service Rules to allow the Corrections side to hire individuals 19 years of age as part of the casual employee program which has been previously discussed and approved by the Board. Kevin Ryan made a motion to change the current language for Corrections Deputies age limit to 19 effective immediately. Candi Faupell seconded. All in favor.

Corrections Bureau – We currently have seven vacancies in the Corrections Bureau and one Corrections Lieutenant vacancy. Corrections Deputy Kiara Husser resigned effective April 13<sup>th</sup>. Brandon Nichols accepted a conditional offer of employment with a start date of April 16<sup>th</sup>. Four are on FMLA and one is on extended temporary modified duty for an on-the-job injury. Additional panel interviews are scheduled with one applicant being a lateral.

Operations Bureau – Two trainee deputies currently attending the basic law enforcement academy at the Clark Campus academy continue to progress well and we look forward to their academy graduation in May. Deputy Brandon Vossen resigned effective March 21<sup>st</sup>. Deputy Jared McCollum and Deputy Alexander Rome-Dulleck both received probationary appointment effective April 1<sup>st</sup>. They both started the basic law enforcement academy in Burien on April 9<sup>th</sup>.

Both of our newly graduated deputies and our lateral hire are progressing well in their FTO. K9 Kimbo completed his patrol certification last night and will now start his drug certification training. Planning continues for our upcoming Field Operations Sergeants' Assessment Center which will be held May 1<sup>st</sup>. We have 9 candidates.

Services Bureau – We have one probationary Support Technician 1 who is scheduled to be off FTO soon. We have one Support Technician 1 applicant in the background process. This will make the Services Bureau full for the first time in two to three years.

The East End Substation project continues to progress. A contractor will begin working on the interior office space within the next two weeks.

There being no further business, the meeting was adjourned at 11:50.

**Future Meeting Date:**

Wednesday, May 8<sup>th</sup>, 11:30 am in the Lewis County Sheriff's Office Training Room

Minutes Prepared by: Linda Bailey, Secretary