

LEWIS COUNTY BOARD OF COUNTY COMMISSIONERS (BOCC)

Business Meeting minutes

April 2, 2024

Present: Commissioner Brummer, Commissioner Pollock, Commissioner Swope (via Zoom)

Recorder: Rieva Lester

Commissioner Brummer called the meeting to order at 10 a.m., determined a quorum and then proceeded with the flag salute.

PUBLIC COMMENT

Janet Taylor discussed the needle exchange ordinance changes proposed by Commissioner Pollock.

STATE-OF-THE-LIBRARY PRESENTATION

Timberland Regional Library (TRL) Board of Trustees Members Hal Blanton and Brian Mittge provided an update on TRL's recent projects and accomplishments, including expanded services and the construction of a new library in Randle, set to start in April. He and Brian discussed after-hours access in rural areas.

Commissioner Brummer asked for clarification regarding who the public – and elected officials – have access to when they want to air concerns.

Commissioner Swope directed Clerk of the Board Rieva Lester to sign the day's Business Meeting documents on his behalf.

NOTICE ITEM

Commissioner Pollock made a motion to approve Resolution 24-093. Commissioner Swope seconded.

Resolution 24-093: Notice of hearing for Lewis County 2024 budget emergency and supplemental appropriations to and transfers within current expense and various funds.

Budget Administrator Becky Butler discussed the resolution. Becky said the budget amendment hearing will take place in the Commissioners' Hearing Room at or after 10 a.m. April 16, 2024.

Motion passed 3-0.

CONSENT ITEMS

Commissioner Pollock made a motion to approve minutes from the March 26, 2024, Business Meeting as well as Resolution 24-094. Commissioner Brummer seconded.

Resolution 24-094: Approval of warrants/claims against the various county departments.

Deputy Director Graham Gowing, representing the Auditor's Office, said warrants 882,934 through 883,193 and direct disbursements 12854 through 12857 and 12859 through 12860 were issued in March for payments against the county totaling \$2,869,104.53. Graham said payroll / tax deposit warrants numbered 796,140 through 796,143 and automatic deposits numbered 66,411 through 67,013 also were approved for payments against the county totaling \$1,299,516.27. Graham noted a skip in sequence for warrants 882,900 through 882,933 and 883,194 through 883,220, which were issued on behalf of Special Purpose Districts.

Motion passed 3-0.

DELIBERATION ITEMS

Commissioner Pollock made a motion to approve Resolutions 24-095 through 24-103. Commissioner Swope seconded.

Resolution 24-095: Approve the Lewis County Comprehensive Plan Periodic Update community engagement plan and project charter.

Community Development Senior Long-Range Planner Mindy Brooks discussed the resolution. Mindy urged the public to get involved with the Periodic Update and to take the online survey regarding the county's future.

Resolution 24-096: Approve Contract #W01-0194-23 Amendment A between WISE and Lewis County.

Public Health and Social Services Community Health Services & Contract Coordinator Sara Sons discussed the resolution. Sara said the amendment increases the funding the county allocates to WISE by \$30,000 and updates the scope of WISE's work.

Resolution 24-097: Designate Lewis County representatives on the Washington Counties Risk Pool.

Budget Administrator Becky Butler discussed the resolution. Becky said the resolution identifies employees representing the county on the Risk Pool.

Resolution 24-098: Appoint Tina Moore to the Lewis County Noxious Weed Control Board as the representative for Weed District 5.

Noxious Weed Control Program Coordinator Charles Edmonson discussed the resolution. Charles said the resolution appoints Tina Moore of Mineral to the Weed Control Board.

Resolution 24-099: The proposed acquisition of additional right of way for Carr Road at MP 0.20.

Public Works Director Josh Metcalf discussed the resolution. Josh said the acquisition of 0.46 acres will accommodate repairs in the Carr Road area.

Resolution 24-100: Ratify a contract amendment with HDR for the Packwood Sewer System Project.

Public Works Director Josh Metcalf discussed the resolution. Josh said the amendment covers additional survey work for the Packwood Sewer System project.

Resolution 24-101: List the bids received and newspaper selected for Lewis County legal printing for July 1, 2024, through June 30, 2025.

Clerk of the Board Rieva Lester discussed the resolution. Rieva said the county received the following two bids:

- **The East County Journal:** \$4.10 per column inch with a sample bid price of \$34.85
- **The Chronicle:** \$4.80 per column inch with a sample bid price of \$37.92.

Rieva said the resolution awards the bid to the lowest responsive bidder.

Resolution 24-102: Accept Formal Amendment 4 with Washington State Conservation Commission for the purpose of increased funding to the County for the Voluntary Stewardship Program (VSP).

Community Development Director Lee Napier discussed the resolution. Lee said the resolution provides an additional \$5,000 for the project.

Resolution 24-103: Approve Contract #U01-0214-24 between United Way of Lewis County and Lewis County.

Public Health and Social Services Director Meja Handlen discussed the resolution. Meja said the agreement provides funding to provide housing for students who are homeless or at eminent risk of becoming homeless.

Motion passed 3-0.

ANNOUNCEMENTS

None.

PRESS CONFERENCE

No questions.

ADJOURNMENT

The BOCC Business Meeting adjourned at 10:47 a.m., with the next Business Meeting scheduled for 10 a.m. Tuesday, April 9, 2024, in the Commissioners' Hearing Room (Room 223).


Minutes from the BOCC Business Meeting are not verbatim. The weekly Business Meeting streams live on YouTube (search for "LewisCountyWa" on YouTube or go to <https://www.youtube.com/user/LewisCountyWa/featured>). Video footage also is available at no charge at <https://lewiscountywa.gov/offices/commissioners/bocc-meetings/>.



BOARD OF COUNTY COMMISSIONERS
LEWIS COUNTY, WASHINGTON


Scott J. Brummer, Chair

ATTEST:


Lindsey R. Pollock, DVM, Vice Chair


Rieva Lester, Clerk of the Board


Sean D. Swope, Commissioner