

**LEWIS COUNTY BOARD OF COUNTY COMMISSIONERS (BOCC)**

**Business Meeting minutes**

**February 6, 2024**

Present: Commissioner Brummer, Commissioner Pollock, Commissioner Swope

Recorder: Kate Chatterton

Commissioner Brummer called the meeting to order at 10 a.m., determined a quorum and then proceeded with the flag salute.

**PUBLIC COMMENT**

Bob Russell shared news of Bio economy development opportunity rating.

Ray Chapman-Wilson spoke to immigration issues.

**RECOVERY NAVIGATOR**

Robin Cozad of Destination Hope and Recovery discussed the group's missions, services, and achievements in Lewis County through the Recovery Navigator Program. He discussed data specific to Lewis County from August 2023 through December 2023. He discussed the direct partnership with Centralia Police Department and how the program believes that is beneficial.

Centralia Police Department's Commander Andy Caldwell discussed the relationship with the program and how Destination Hope produces tangible results through consistent outreach.

Joey discussed FCS Housing and Employment and Glidepath programs.

Robin Cozad discussed the group's Domestic Violence Treatment program, and Certified Peer Training program.

**NOTICE ITEMS**

*Commissioner Pollock made a motion to approve Resolutions 24-038 through 24-041. Commissioner Swope seconded.*

**Resolution 24-038:** Issuing a Request for Qualifications (RFQ) to provide cultural resources services for the construction of the Berwick Creek at Logan Hill Fish Passage Project, a federally funded barrier removal and realignment project.

**Public Works Property Management Shawn Kyes** discussed the resolution. Shawn said this is to provide cultural resources for the construction of Berwick Creek Fish Passage Project.

**Resolution 24-039:** Approve a call for bids for two chemical roadside sprayer systems.

**Public Works Property Management Shawn Kyes** discussed the resolution. Shawn said this is needed to outfit current truck chassis.

**Resolution 24-040:** Call for bids for ready-to-assemble (RTA) cabinetry kits for the Community Development project.

**Facilities Administrator Alex Murray** discussed the resolution. Alex said this is to obtain cabinetry for the new Community Development building.

**Resolution 24-041:** Call for bids for official newspaper to publish all of Lewis County's legal and other official notices for one year beginning July 1, 2024.

**County Manager Ryan Barrett** discussed the resolution. Ryan said this would establish the official newspaper of record for the year 2024.

*Motion passed 3-0.*

#### CONSENT ITEMS

*Commissioner Pollock made a motion to approve minutes from the January 23, 2024, Business Meeting as well as Resolution 24-042. Commissioner Swope seconded.*

**Resolution 24-042:** Approval of warrants/claims against the various county departments.

**Chief accountant Grace Jimenez, representing the Auditor's Office,** said warrants 880,066 through 880,880,222, 880,224 through 880,412, 880,439 through 880,507 and 880,509 through 880,583 and direct disbursements numbered 12580 through 12581 and 12591 through 12595 were issued between Jan. 19 and Feb. 1, 2024, for payments against the county totaling \$3,821,360.15. She said payroll / tax deposits warrants numbered 64,066 through 64,649 and automatic deposits numbered 64,066 through 64,649 also were approved for payments against the county totaling \$1,355,162.72. Grace noted a skip in sequence for warrants 880,031 through 880,065, 880,223, 880,413 through 880,438 and 880,508, which were issued on behalf of Special Purpose Districts.

*Motion passed 3-0.*

## DELIBERATION ITEMS

*Commissioner Pollock made a motion to approve Resolutions 24-043 through 24-052. Commissioner Swope seconded. (The Commissioners later voted to remove Resolution 24-052 from the approvals.)*

**Resolution 24-043:** Dissolve the petty cash fund established for Public Works.

Chief accountant Grace Jimenez discussed the resolution. Grace said that the \$100 petty cash fund was no longer in use.

**Resolution 24-044:** Joining the South Chehalis / UGA Design Master Interlocal.

Housing and Infrastructure Specialist Eric Eisenberg discussed the resolution. Eric said that this would be the County formally joining the UGA design and master interlocal agreement.

**Resolution 24-045:** Approve Consolidated Contract #CLH31017 Amendment #16 between the Washington State Department of Health (DOH) and Lewis County.

Public Health and Social Services Deputy Director John Abplanalp discussed the resolution. John said the scope of the agreement has been changed through June 2025.

**Resolution 24-046:** Approve three change orders with Washington State Department of Enterprise Services with work performed by Millig, LLC, for the jail HVAC and energy upgrade project, 31-2211.

Capital Projects Manager Doug Carey discussed the resolution. Doug said this approval addresses a fire smoke control panel, fixes to a leaking water main, and access panels for future maintenance needs.

**Resolution 24-047:** Ratify signature of the capital facilities manager on the sheet rock and finishing contract for the new community development and environmental health building.

Capital Projects Manager Doug Carey discussed the resolution. Doug said the contract is for \$73,400.

**Resolution 24-048:** Ratify signature of the Capital Facilities Manager signature on the insulation contract for the new Community Development and Environmental Health building.

Capital Projects Manager Doug Carey discussed the resolution. Doug said the contract is for \$62,461.06.

**Resolution 24-049:** The extended closure of Centralia Alpha Road to all through traffic between Milepost 10.80 to Milepost 12.25.

**Public Works Property Management Shawn Kyes** discussed the resolution. Shawn said this is for the realignment of Centralia Alpha Rd. Road closure is no longer than November 1, 2025.

**Resolution 24-050:** Listing the bids received and contractor selected for the Berwick Creek at Logan Hill Fish Passage MP 0.103 Barrier Removal, CMP 1805, Federal Aid Project No. PROTECT-2021(076).

**Public Works Property Management Shawn Kyes** discussed the resolution. Shawn said the winning bidder is Active Construction at \$1,897,897.

**Resolution 24-051:** The appointment of the Lewis County Local Emergency Planning Committee (LEPC) and its members.

**Emergency Management Planner Erika Katt** discussed the resolution. Erika said this resolution appoints the committee and members.

**Resolution 24-052:** Accept a bid on tax title property off of Elkhorn Drive, Packwood.

**Public Works Property Management Shawn Kyes** discussed the resolution. Shawn said land owners have been notified and bids will be submitted.

Eric Eisenberg spoke to the fact that we may not be able to pass an accepting resolution when there may be other bids submitted.

*Motion passed 3-0.*

## HEARING

**Resolution 24-053:** Lewis County 2023 budget, emergency and supplemental appropriations to and transfers within current expense and other funds.

Commissioner Brummer introduced the hearing.

Budget Services Manager Becky Butler gave the staff report. Becky said the amendment reflects a \$80,510 increase in expenditures and \$80,510 decrease in estimated ending fund balance.

Commissioner Brummer asked if there were any questions.

Commissioner Brummer then closed the question-and-answer portion of the hearing.

Becky asked that her previous comments be adopted into the record.

Commissioner Brummer asked if anyone wanted to speak for or against the resolution.

Commissioner Brummer closed the hearing.

**Commissioner Pollock made a motion to approve Resolution 24-053. Commissioner Swope seconded. Motion passed 3-0.**

**Commissioner Pollock made a motion to rescind approval for Resolution 24-052. Commissioner Swope seconded. Motion passed 3-0.**

#### ANNOUNCEMENTS

None.

#### PRESS CONFERENCE

None.

#### ADJOURNMENT

The BOCC Business Meeting adjourned at approximately 11 a.m., with the next Business Meeting scheduled for 10 a.m. Tuesday, February 13, 2024, in the Commissioners' Hearing Room (Room 223).

Minutes from the BOCC Business Meeting are not verbatim. The weekly Business Meeting streams live on YouTube (search for "LewisCountyWa" on YouTube or go to <https://www.youtube.com/user/LewisCountyWa/featured>). Video footage also is available at no charge at <https://lewiscountywa.gov/offices/commissioners/bocc-meetings/>.



ATTEST:

Rieva Lester, Clerk of the Board

BOARD OF COUNTY COMMISSIONERS  
LEWIS COUNTY, WASHINGTON

Scott J. Brummer, Chair

Lindsey R. Pollock, DVM, Vice Chair

Sean D. Swope, Commissioner