

**BEFORE THE BOARD OF COUNTY COMMISSIONERS
LEWIS COUNTY, WASHINGTON**

IN THE MATTER OF:

RESOLUTION NO. 24-032

APPROVE AN INTERLOCAL AGREEMENT
BETWEEN LEWIS COUNTY AND WINLOCK POLICE
DEPARTMENT REGARDING TECHNOLOGY
SERVICES

WHEREAS, RCW 39.34.080 authorizes public agencies to perform governmental services, activities or undertakings that each public agency entering into the contract is authorized by law to perform, provided such contract shall be authorized by the governing body of each party to the contract; and

WHEREAS, Winlock Police Department and Lewis County IT Services desire to enter into an agreement for access to Lewis County infrastructure and support for Winlock Police Department mobile and office computers, which is necessary to access the County-provided VPN connections to the countywide law database; and

WHEREAS, the director of Information Technology has reviewed the interlocal agreement between Lewis County and Winlock Police Department regarding connectivity and infrastructure support, and recommends that the Board of County Commissioners (BOCC) approve the interlocal agreement between Lewis County and Winlock Police Department regarding technical services work to be performed by county staff.

NOW THEREFORE BE IT RESOLVED that the BOCC has determined proceeding with an interlocal agreement between Lewis County and Winlock Police Department is in the best public interest and is hereby approved for the year 2024, and the BOCC hereby authorizes Matt Jaeger, Director of Information Technology Services, to sign the same on behalf of Lewis County.

DONE IN OPEN SESSION this 23rd day of January, 2024.

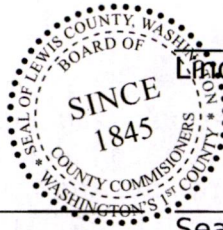
APPROVED AS TO FORM:
Jonathan Meyer, Prosecuting Attorney

BOARD OF COUNTY COMMISSIONERS
LEWIS COUNTY, WASHINGTON

David Bailey
By: David Bailey,
Chief Civil Deputy Prosecuting Attorney

Scott J. Brummer
Scott J. Brummer, Chair

ATTEST:



Lindsey R. Pollock, DVM
Lindsey R. Pollock, DVM, Vice Chair

Rieva Lester, CMC
Rieva Lester, CMC,
Clerk of the Lewis County Board of
County Commissioners

Sean D. Swope
Sean D. Swope, Commissioner



Information Technology Services

360 NW North Street
Chehalis WA 98532

Lewis County Information Technology Services - City of Winlock

2024 Emergency Services Agency Contract Pricing for Remote Connections

Normal Hours are Monday - Friday 8am-5pm (non-holidays)

After Hours are those times outside the "Normal Hours"

\$60 per hour Emergency Technical Support - "Normal Hours"

\$90 per hour "After Hours" Support

*Emergency Calls are subject to a two hour minimum charge.

*Mileage charges apply at the current adopted Lewis County rates.

\$344 – Total to be invoiced at a future date.

\$260 for 4 computers– Infrastructure Annual Fee (\$260 minimum)

\$84 for 7 VPN accounts– \$12/year per VPN Personnel Account

Billing Contact Information:

Penny Jo Haney

Phone Number:

360-785-3811 EXT. 201

Email Address:

CITYCLERK@CITYOFWINLOCK.COM

Billing Address:

P.O. Box 777

WINLOCK, WA 98596

Agency Signing Authority

[Signature]

Date

10/31/23

Return to with payment:

Lewis County IT Services

Attn: Amanda Price

351 NW North Street

Chehalis WA 98532

INTERLOCAL AGREEMENT

THIS AGREEMENT, made and entered into pursuant to authority of R.C.W. 39.34.080, and in conformance with R.C.W. 43.09.210, this ____ day of _____, 2024, by and between LEWIS COUNTY, Washington, a political subdivision of the State of Washington, hereinafter referred to as the "County", and City of Winlock, hereinafter referred to as the "Police Department" or "Agency".

WITNESSETH:

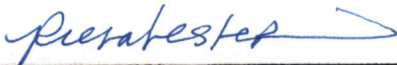
IT IS HEREBY COVENANTED AND AGREED as follows:

1. The Agency requests that the County perform the work listed below at a time and in a manner convenient to the County and hereby guarantees reimbursement to the County for all work done. The County will provide VPN and emergency services database access, per the attached IT Services and VPN Contract Rate Sheet.
2. The Agency hereby agrees to pay the amount(s) listed in the attached IT Services and VPN Contract Rate Sheet to the County Information Technology Services department, based upon services associated with the VPN and emergency services database access requirements.
3. It is understood and agreed that all reimbursable work as provided for hereto shall be accomplished through December 31, 2024, at which time this agreement shall terminate.
4. The intended purpose of the access granted hereby is to enhance Agency's emergency communications capabilities and to assist Agency's first responders in the performance of their duties. There shall be no other use of the capabilities provided under this Agreement.
5. It is the Agency's responsibility and the responsibility of each user with remote access privileges to take reasonable steps to prevent unauthorized access to the County's internal network. This includes the physical security of the equipment used by the Agency and each of its users. If a user's equipment or VPN key is lost or stolen, then the user must immediately contact the County Information Technology Department as soon as possible.
6. There is no expectation of privacy as to data transmitted over the County's network. All transmissions over County's network via remote access may be monitored, in accordance with the County's Electronic Communications and Internet Services Policy.
7. All computers connected to the County's internal network via remote access must utilize up-to-date anti-virus software. In addition, all computers must utilize a firewall, which can be software, hardware or both. This applies to computers owned by vendors or employees.
8. The Agency hereby agrees to maintain the confidentiality of all information that is obtained via the network. No information shall be used or disclosed in such a way that might violate an individual's privacy.
9. All users will use the system resources, responsibly and only for the purposes that are intended.

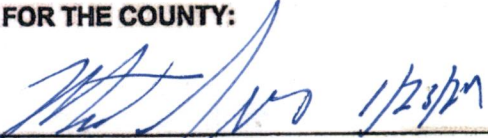
10. Passwords and VPN keys must be kept confidential.
11. Agencies and/or users who fail to follow any of the policies provided by the County may forfeit remote access privileges.
12. To the fullest extent permitted by law, Agency agrees to indemnify, defend and hold the County and its departments, elected and appointed officials, and agents, harmless from and against any and all claims, damages, losses and expenses, including but not limited to court costs, attorney's fees and alternative dispute resolution costs, which (i) are caused in whole or in part by any act or omission, negligent or otherwise, of the Agency and/or its employees or agents; or (ii) are directly or indirectly arising out of, resulting from or in connection with performance of this Agreement; or (iii) are based upon the Agency's and/or its employees' or agents' use of the County's network. This indemnification obligation of the Contractor shall not apply if the claim, damage, loss or expense is caused by the sole negligence of the County. The foregoing indemnification obligations of the Agency are a material inducement to County to enter into this Agreement, are reflected in the pricing offered hereunder, and have been mutually negotiated by the Parties.

IN WITNESS WHEREOF, the parties hereto have set their hands and seals the day and year first above written.

ATTEST:


Rieva Lester, Clerk of the Lewis County
Board of County Commissioners


FOR THE COUNTY:



Matt Jaeger
Director of Information Technology Services

APPROVED AS TO FORM:

Jonathan L. Meyer
Prosecuting Attorney

AGENCY:


Name _____ Date 12/27/23

By: 
Deputy Prosecuting Attorney

MAYOR
Title



BOCC AGENDA ITEM SUMMARY

Resolution:

BOCC Meeting Date: Jan. 23, 2024

Suggested Wording for Agenda Item:

Agenda Type: Deliberation

Approve Interlocal Agreement Between Lewis County and Winlock Police Department Regarding Technology Services

Contact: Amanda Price

Phone: 3607402778

Department: IT - Information Technology

Description:

Resolution for infrastructure access and support agreement between the Lewis County Information Technology Services Department and Winlock Police Department.

Approvals:

User	Status
PA's Office	Approved

Publication Requirements:

Publications:

Additional Copies:

Cover Letter To: