

LEWIS COUNTY BOARD OF COUNTY COMMISSIONERS (BOCC)

Business Meeting minutes

January 2, 2024

Present: Commissioner Brummer, Commissioner Pollock, Commissioner Swope

Recorder: Tammy Martin

Commissioner Brummer called the meeting to order at 10:00 a.m., determined a quorum and then proceeded with the flag salute.

PUBLIC COMMENT

None.

AGENDA UPDATE

Commissioner Pollock made a motion to add to the agenda **Resolution 24-010**: Notice of public hearing to adopt Ordinance 1353 to amend the Lewis County zoning designations, and associated Comprehensive Plan designations map, Master Planned Resort overlay to properties north of Mineral Lake. Commissioner Swope seconded. **Motion passed 3-0.**

NOTICE ITEMS

Commissioner Pollock made a motion to approve Resolutions 24-001 and 24-010. Commissioner Swope seconded.

Resolution 24-001: Publish a Request for Proposals (RFP) for professional materials sampling, testing, and laboratory services for the Centralia Alpha Road Improvements Project (MP10.60-11.85), CRP 2084. Proposals are due electronically in OpenGov (<https://procurement.opengov.com/portal/lewiscountywa>) by 2 p.m. Jan. 26.

Public Works Director Josh Metcalf discussed the resolution. Josh said Lewis County Public Works is soliciting proposals for material sampling, testing and laboratory services for the Centralia Alpha Road Improvements Project (MP10.60-11.85), CRP 2084.

Resolution 24-010: Notice of public hearing to adopt Ordinance 1353 to amend the Lewis County zoning designations, and associated Comprehensive Plan designations map, Master Planned Resort overlay to properties north of Mineral Lake.

Senior Long-Range Planner Mindy Brooks discussed the resolution. Mindy said the YMCA of Greater Seattle appealed the county's land-use decision to Thurston County Superior Court and that Thurston County Superior Court issued a final order to approve the amendments to the zoning and changes to the Comprehensive Plan map. Mindy said the hearing would take place at or after 10 a.m. Jan. 16.

Motion passed 3-0.

CONSENT ITEMS

Commissioner Pollock made a motion to approve minutes from the December 19 and 26, 2023, Business Meetings as well as Resolution 24-002. Commissioner Swope seconded.

Resolution 24-002: Approval of warrants/claims against the various county departments.

Chief accountant Grace Jimenez, representing the Auditor's Office, said warrants 879,128 through 879,320 and direct disbursements 12454 through 12458 were approved in December for payments against the county totaling \$1,383,669.26. She said payroll/tax deposit warrants 796,131 through 796,132 and Automatic Deposits 62,902 through 63,485 also were approved for payments against the county totaling \$1,243,040.13. Grace noted a skip in sequence for warrants 879,108 through 879,127, which were issued on behalf of Special Purpose Districts.

Motion passed 3-0.

DELIBERATION ITEMS

Commissioner Pollock made a motion to approve Resolutions 24-003 through 24-009. Commissioner Swope seconded.

Resolution 24-003: Approving of documentation needed to obtain title insurance for the Homeless Shelter at 2025 NE Kresky Ave.

Housing Infrastructure Specialist Eric Eisenberg discussed the resolution. Eric said this was for title insurance to benefit the Department of Commerce.

Resolution 24-004: List the bids received and contractor selected for the Community Development Plumbing Rough and Finish Project, 31-2102-Plumb.

Capital Facilities Manager Doug Carey discussed the resolution. Doug said three bids were received. The only responsive bidder was Water Doctor of Washington.

Resolution 24-005: Approve Contract #C06-0202-23 between Community Action Council and Lewis County.

Public Health and Social Services Director Meja Handlen discussed the resolution. Meja said these funds are from the Opioid Funds Settlement.

Resolution 24-006: Approve Contract #E02-0209-23 between Eugenia Center and Lewis County.

Public Health and Social Services Accounting Specialist Carolyn Rofini discussed the resolution. Carolyn said this subcontract provides funding to Eugenia Center for transportation and substance use disorder treatment of Drug Court participants.

Resolution 24-007: Approve Contract #C02-0210-23 between Cascade Community Healthcare and Lewis County.

Public Health and Social Services Accounting Specialist Carolyn Rofini discussed the resolution. Carolyn said this is a continuation contract.

Resolution 24-008: Reappoint three individuals and appoint one new individual to regular-member positions on the Veterans' Advisory Board (VAB).

Veterans Benefits Specialist Heidi Palmer discussed the resolution. Heidi said this will fill expired and vacant positions.

Resolution 24-009: Approve 2024 "Lodging Tax" contracts with various organizations for funding from Tourism Promotion Fund No. 1980 for tourism-related activities.

Tammy Martin discussed the resolution. Tammy said this resolution ratifies project scopes and contracts. Staff were directed to have the LTAC Committee revisit two projects. It was noted that two additional projects were approved and will be ratified in a separate resolution. This resolution approves funding in the amount of \$823,995.

Motion passed 3-0.

HEARINGS

Ordinance 1352: Adopt Ordinance 1352 to amend Chapter 2.40, Standards for Public Defense Services, of the Lewis County Code.

Commissioner Brummer introduced the hearing.

Human Resources Director Amber Smith gave the staff report.

Commissioner Brummer asked if there were any questions. No questions were asked.

Commissioner Brummer then closed the question-and-answer portion of the hearing.

Amber asked that her previous comments be adopted into the record.

Commissioner Brummer asked if anyone wanted to speak for or against the resolution.

There was no public testimony.

Commissioner Brummer closed the hearing.

Commissioner Pollock made a motion to approve Ordinance 1352. Commissioner Swope seconded. Motion passed 3-0.

Ordinance 1350: Adopt Ordinance 1350 to amend the Lewis County Comprehensive Plan to include the Packwood Subarea Plan.

Commissioner Brummer introduced the hearing.

Senior Long Range Planner Mindy Brooks gave the staff report.

Commissioner Brummer asked if there were any questions. There was no public comment.

Commissioner Brummer then closed the question-and-answer portion of the hearing.

Mindy asked that her previous comments be adopted into the record.

Commissioner Brummer asked if anyone wanted to speak for or against the resolution.

There was no public testimony.

Commissioner Brummer closed the hearing.

Commissioner Pollock made a motion to approve Ordinance 1350 with the included amendment of the Packwood Subarea Plan to consolidate housing policies HS1.5 and HS1.6 into a single policy that reads, "Encourage a balance between short term rentals and affordable residential housing options to support people working in and around Packwood" and to amend the Future Land Use Designations Map to extend the Residential Medium Density designation to include parcels numbered 035191001001, 011031001000, 035213003002, and 035213003003. Commissioner Swope seconded. Motion passed 3-0.

ANNOUNCEMENTS

None

PRESS CONFERENCE

None

ADJOURNMENT

The BOCC Business Meeting adjourned at 10:39 a.m., with the next Business Meeting scheduled for 10 a.m. Tuesday, January 9, 2024, in the Commissioners' Hearing Room (Room 223).

Minutes from the BOCC Business Meeting are not verbatim. The weekly Business Meeting streams live on YouTube (search for "LewisCountyWa" on YouTube or go to <https://www.youtube.com/user/LewisCountyWa/featured>). Video footage also is available at no charge at <https://lewiscountywa.gov/offices/commissioners/bocc-meetings/>.



ATTEST:

Rieva Lester, Clerk of the Board

BOARD OF COUNTY COMMISSIONERS
LEWIS COUNTY, WASHINGTON

Scott J. Brummer, Chair

Lindsey R. Pollock, DVM, Vice Chair

Sean D. Swope, Commissioner