

LEWIS COUNTY BOARD OF COUNTY COMMISSIONERS (BOCC)

Business Meeting minutes

December 19, 2023

Present: Commissioner Swope, Commissioner Brummer, Commissioner Pollock

Recorder: Tammy Martin

Commissioner Swope called the meeting to order at 10:00 a.m., determined a quorum and then proceeded with the flag salute.

PUBLIC COMMENT

None

ADNA ROBOTICS

Nate Scheuber and Phoebe Allan representing the Adna robotics club introduced the group and the challenges they compete in. Nate and Phoebe operated the robot and explained how it worked.

Meeting recessed for 5 minutes at 10:15 a.m. The meeting recessed for another 10 minutes. Recess ended at 10:30 a.m.

TOUR OF LIGHTS

Mindy Brooks handed out trophies for the Tour of Lights. BJ Kuykendoll's children played their instruments and sang before the Commissioners.

NOTICE ITEMS

Commissioner Pollock made a motion to approve Resolutions 23-400 and 23-401. Commissioner Brummer seconded.

Resolution 23-400: Notice of a Public Hearing for Ordinance 1352, which would amend Chapter 2.40, Standards for Public Defense Services, of the Lewis County Code. The hearing will take place in the Commissioners' Hearing Room at or after 10 a.m. Jan. 2, 2024.

Human Resource Director Amber Smith discussed the resolution. Amber said this would establish case weighting policies for indigent defense.

Resolution 23-401: Issuing a Request for Qualifications (RFQ) to provide annual structural engineering services for projects including Rural Arterial Program (RAP) funded projects, Federal Emergency Management Agency (FEMA) funded projects, U.S. Department of Housing and Urban Development (HUD) funded projects, and Lewis County Transportation Improvement Program (TIP) projects. Bids are due in OpenGov (<https://procurement.opengov.com/signup>) by 2 p.m. Jan. 19, 2024.

Public Works Director Josh Metcalf discussed the resolution. Josh said this would help to retain a professional consultant for 2024 annual structural engineering services for projects including upcoming Rural Arterial Program (RAP) funded projects.

Motion passed 3-0.

CONSENT ITEMS

Commissioner Brummer made a motion to approve minutes from the December 12, 2023, Business Meeting as well as Resolution 23-402. Commissioner Pollock seconded.

Resolution 23-402: Approval of warrants/claims against the various county departments.

Chief accountant Grace Jimenez, representing the Auditor's Office, said warrants 878,441 through 878,489 and 878,506 through 878,817 as well as direct disbursements numbered 12398 through 12400 and 12402 through 12405 were issued in December for payments against the county totaling \$3,295,971.08. Grace said payroll/tax deposit warrants 796,128 through 796,129 and Automatic Deposits numbered 62,323 through 62,901 also were approved for payments totaling \$1,267,649.70. Grace noted a skip in sequence for warrants 878,413 through 878,440 and 878,490 through 878,505, which were issued on behalf of Special Purpose Districts.

Motion passed 3-0.

DELIBERATION ITEMS

Commissioner Pollock made a motion to approve Resolutions 23-403 through 23-415. Commissioner Brummer seconded.

Resolution 23-403: Authorize Lee Napier, Director of Community Development, to sign contract 2023-GEN-006 between Kimley-Horn and Lewis County for the Comprehensive Plan Periodic Update.

Mindy Brooks discussed the resolution. Mindy said this is a periodic update grant.

Resolution 23-404: Approve a financial contribution agreement between Lewis County and Lewis County Seniors organization for senior nutrition program support during calendar-year 2024.

Becky Butler discussed the resolution. This is the annual financial agreement to support the senior nutrition program.

Resolution 23-405: Approve interlocal agreements between Lewis County and area emergency response agencies regarding technology services.

IT Director Matt Jaeger discussed the resolution. This provides services to local area emergency response agencies for technology services.

Resolution 23-406: Approve a grant agreement between the Department of Justice Office of Community Oriented Policing Services and Lewis County for the FY23 COPS Technology and Equipment Program in the amount of \$2,800,000.

E911 Director Jenn Libby-Jones discussed the resolution. Jenn said this will provide enhancements to an aging system.

Resolution 23-407: Approve interlocal agreements between Lewis County and the City of Chehalis Fire, City of Chehalis Police, City of Winlock, City of Morton, City of Toledo and Riverside Fire Authority as well as Lewis County Fire Districts 1, 2, 5, 6, 11 and 14 for support of Radio Communications Equipment and Systems.

E911 Director Jenn Libby-Jones discussed the resolution. Jenn said this is for service for communications in the 2024 period.

Resolution 23-408: Approve a Recreation and Conservation Office (RCO) Grant Agreement No 21-1399R, between the State of Washington, through the Department of Fish and Wildlife (WDFW), and Lewis County for the Lucas Creek Tributary at MP 4.24 Fish Passage Construction project, CMP 2331, in the amount of \$1,140,358.00.

Public Works Director Josh Metcalf discussed the resolution. Josh said this project is 80% funded through RCO and 20 % county funding.

Resolution 23-409: Approve Recreation and Conservation Office (RCO) Grant Agreement No 21-1400R between the State of Washington, through the Department of Fish and Wildlife (WDFW), and Lewis County for the Lucas Creek Tributary at MP 4.39 Fish Passage Construction project, CMP 2332, in the amount of \$1,421,948.00.

Public Director Josh Metcalf discussed the resolution. Josh said this is the second fish passage on Lucas Creek and is 100% funded by RCO.

Resolution 23-410: Initiate county road construction projects and assign County Road Project (CRP) numbers.

Public Works Director Josh Metcalf discussed the resolution. Josh said this is the fish barrier projects and safety, and maintenance and repair projects for 2024.

Resolution 23-411: The proposed acquisition of additional right of way for King Road at MP 12.26.

Public Works Director Josh Metcalf discussed the resolution. Josh said this is temporary easements for fish passage projects on King Road.

Resolution 23-412: Ratify Agreement No. SWMLSWFA-2023-LECSWU-00120 with the State Department of Ecology for moderate-risk waste, recycling, and other cleanup programs.

Solid Waste Manager Rocky Lyon discussed the resolution. Rocky said this will allow for the Solid Waste Management Update.

Resolution 23-413: Ratify a community litter cleanup program grant agreement between the state Department of Ecology and Lewis County Solid Waste Utility.

Solid Waste Manager discussed the resolution. Rocky said this will establish road clean-up support.

Resolution 23-414: Ratify a contract with Gordon Thomas Honeywell Governmental Affairs for Lewis County lobbying services.

County Manager Ryan Barrett discussed the resolution. Ryan said this a contract renewal for governmental and lobbying services.

Resolution 23-415: Approve Addendum A to Resolution 23-377 to capture levy information submitted by junior taxing districts on or after Dec. 4, 2023.

Tammy Martin discussed the resolution. Tammy said this certify levy information turned in by junior taxing districts after December 4, 2023.

Motion passed 3-0.

ANNOUNCEMENTS

Commissioner Pollock informed the Board about the letter sent from Marie Gluesenkamp-Perez's office about fish restoration on the Snake River. Commissioner Pollock said this is a major concern for all citizens that receive power from Bonneville Power Administration.

Peter Lahmann said Friday at 5 pm in front of Dawns Delectables will have caroling.

PRESS CONFERENCE

None

ADJOURNMENT

The BOCC Business Meeting adjourned at 10:56 a.m., with the next Business Meeting scheduled for 10 a.m. Tuesday, December 26, 2023, in the Commissioners' Hearing Room (Room 223).

Minutes from the BOCC Business Meeting are not verbatim. The weekly Business Meeting streams live on YouTube (search for "LewisCountyWa" on YouTube or go to <https://www.youtube.com/user/LewisCountyWa/featured>). Video footage also is available at no charge at <https://lewiscountywa.gov/offices/commissioners/bocc-meetings/>.



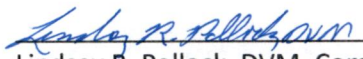
ATTEST:


Rieva Lester, Clerk of the Board

BOARD OF COUNTY COMMISSIONERS
LEWIS COUNTY, WASHINGTON


Sean D. Swope, Chair


Scott J. Brummer, Vice Chair


Lindsey R. Pollock, DVM, Commissioner