



Community Development

2025 NE Kresky Avenue
Chehalis WA 98532

August 11, 2023

Dennis & Carol Keller
8200 W. Circulo de Los Morteros
Tucson, AZ 85753
flyaway12000@gmail.com

RE: Special Use Permit Type III Application – SUP23-0001 & SEP23-0024 – Incomplete Application Letter; parcel number 014589002016

Mr. and Mrs. Keller:

Thank you for submitting the Special Use Permit Type III application packet, SEPA Checklist and associated application fees on July 19, 2023. After completing the initial review of the application materials, the application packet is determined to be incomplete, and is on hold until it can be determined to be complete for processing.

The following items need to be submitted to me by email prior to the application packet being determined to be complete for processing:

- Include in the written project description/narrative if the landing surface and takeoff area for aircraft will be used by nine or fewer aircraft **OR** if it will be used by ten or more aircraft.
- Please verify if any portion of the special use permit project (the aviation facility, landing/take off surface and aircraft hangar – roof only structure) will be located on parcel number 014589002017 (the 20-acre parcel).
- Please update the site plan to show the dimensions of the landing/take off surface (length and width), the dimensions of the aircraft hangar – roof only structure (length, width and height), the distances from the property lines to these structures. The special use permit says the aircraft hangar is 6,800 square feet and the master site review application listed the roof only structure as 40 feet by 40 feet which is only 1,600 square feet. Please clarify and correct the application documents.
- Provide a written narrative discussion of how your proposed project complies with Lewis County Code (LCC) sections 17.142.020, 17.142.060, 17.145, 17.150.020,

17.150.030 and 17.158. A word document is attached for your use. The Lewis County Code sections can be found online at the following link:

<https://www.codepublishing.com/WA/LewisCounty/#!/LewisCounty17/LewisCounty17.html>

Once the above items have been submitted, review for a complete application packet will continue. If the applicant does not submit the required information within 90 days from the date of this letter, the submitted applications shall automatically lapse. Lapsed applications will not be further processed; however, they may be resubmitted as a new application with the submittal of full fees. Resubmittal of lapsed applications shall be governed by the regulations in effect at the time of the resubmittal. Lapsed application fees are not refundable.

Sincerely,

Karen Witherspoon

Karen Witherspoon, AICP
Senior Project Planner
karen.witherspoon@lewiscountywa.gov

Enclosure: List of Code Sections for Applicant's Written Narrative

CC: Environmental Design – Becky Rieger (sent electronically)
Aaron Steinhoff (sent electronically)
Code Enforcement Files