

LEWIS COUNTY BOARD OF COUNTY COMMISSIONERS (BOCC)

Business Meeting minutes

November 21, 2023

Present: Commissioner Swope, Commissioner Brummer, Commissioner Pollock

Recorder: Tammy Martin

Commissioner Swope called the meeting to order at 10:00 a.m., determined a quorum and then proceeded with the flag salute.

PUBLIC COMMENT

Tom Crowson of Chehalis said he is willing to volunteer to help with funding for solid waste recycling programs.

NOTICE ITEMS

Commissioner Pollock made a motion to approve Resolutions 23-361 Commissioner Brummer seconded.

Resolution 23-361: Notice of public hearing for Ordinance 1350 to adopt the Packwood Subarea Plan will take place at or after 10 a.m. on December 12, 2023.

Senior Long-Range Planner Mindy Brooks discussed the resolution. Mindy said the Packwood Subarea Plan, which establishes a 20-year vision, goals, policies, and future land uses map for the unincorporate area of Packwood, WA. If adopted, the Packwood Subarea Plan would be included as an element in the Lewis County Comprehensive Plan.

Motion passed 3-0.

CONSENT ITEMS

Commissioner Brummer made a motion to approve minutes from the November 7, 2023, Business Meeting as well as Resolution 23-364. Commissioner Pollock seconded.

Resolution 23-362: Approval of warrants/claims against the various county departments.

Chief Accountant Grace Jimenez, representing the Auditor's Office, said warrants 876,694 through 876,729, 876,908, and 877,128 through 877,181 were issued on behalf of Special Purpose Districts as

approved by their Commissions and are noted as a skip in sequence. Grace said warrants numbered 876,730 through 876,907, 876,909 through 877,127 and 877,182 through 877,494 and direct disbursements numbered 12259 through 12265 were issued the week of November 3-16, 2023, for payments against the county totaling \$5,175,527.77. Grace said payroll/tax deposit warrants numbered 796,119 through 796,122 and Automatic Deposits numbered 61,154 through 61,734 also were approved for a total payment against the county in the amount of \$1,265,841.13.

Motion passed 3-0.

DELIBERATION ITEMS

Commissioner Pollock made a motion to approve Resolution 23-363 through 23-369. Commissioner Brummer seconded.

Resolution 23-363: Establish a new special revenue fund – Treasurer’s Investment Pool Maintenance Fund No. 1110.

Chief Accountant Grace Jimenez discussed the resolution. Grace said this fund will be used to create a separate fund for investment service fee receipts and disbursements.

Resolution 23-364: Authorizing legal defense and indemnity for Sheriff Robert Snaza, and for Under Sheriff Wes Rethwill and Chief Kevin Engelbertson and their marital community, if any, regarding the tort claim and any potential future litigation re: McPeak re: Lewis County Case: 23 2 00969421.

HR Deputy Director Daleyn Coleman discussed the resolution. Daleyn said Sheriff Robert Snaza, Undersheriff Wes Rethwill and Chief Kevin Engelbertson and their marital community, if any, have requested defense and indemnity pursuant to Resolutions 03-042 and 04-164.

Resolution 23-365: Approve an amendment to the agreement with Antiquity Consulting, LLC for consulting services related to the Winlock Broadband Project.

Budget Administrator Becky Butler discussed the resolution. Becky said Lewis County issued an RFP on December 13, 2022, to procure these services from qualified archaeologists for an archaeological monitoring plan and plan implementation for the Winlock Broadband Expansion Project.

Resolution 23-366: Ratify a contract supplemental agreement with Aqua Terra Cultural Resource Consultants for On-Call Cultural Resources Services (ACCR-2022).

County Engineer Geoff Soderquist discussed the resolution. Geoff said this is for current and future projects.

Resolution 23-367: Accept an agreement between Lewis County and Washington State Military Department for the Homeland Security Grant Program contract #E24-137.

County Engineer Geoff Soderquist discussed the resolution. Geoff said ratification of Supplemental Agreement Number 1 is needed to increase ACCR-2022's maximum amount payable by \$120,000 to a new maximum amount payable of \$220,000 for task orders related to: cultural resources assessments and surveys, archaeological excavation permits, project specific monitoring plans, construction monitoring and monitoring reports for future task orders.

Resolution 23-368: Approve the Twenty-Sixth Supplement Agreement between West Consultants Inc. and Lewis County, acting as Fiscal Agent for the Chehalis River Basin Flood Authority, and authorize the Director of Community Development to sign on behalf of Lewis County.

Community Development Director Lee Napier discussed the resolution. Lee said this is the Twenty-Sixth Supplement Agreement between WEST Consultants Inc. and Lewis County, acting as the fiscal agent for the Flood Authority, not to exceed \$117,211.00, for annual operations and maintenance for 2023-2024.

Resolution 23-369: Approve Amendment No. One (1) Interagency Agreement between Washington State Recreation and Conservation Office and Lewis County, acting as Fiscal Agent for the Chehalis River Basin Flood Authority.

Community Development Director Lee Napier discussed the resolution. Lee said this an amendment increases the dollar amount by \$12,104.31 for a new total of \$236,104.31.

Motion passed 3-0.

HEARINGS

Resolution 23-370: Adopt the 2024-2029 Six-Year Transportation Improvement Program (TIP) and 2024 Annual Construction Program (ACP).

Commissioner Swope introduced the hearing.

County Engineer Geoff Soderquist gave the staff report.

Commissioner Swope asked if there were any questions. There were no questions.

Commissioner Swope then closed the question-and-answer portion of the hearing.

Geoff asked that his previous comments be adopted into the record.

Commissioner Swope asked if anyone wanted to speak for or against the resolution.

No one chose to speak.

Commissioner Swope closed the hearing.

Commissioner Brummer made a motion to approve Resolution 23-370. Commissioner Pollock seconded. Motion passed 3-0.

Ordinance 1351: Add Chapter 9.30 Lewis County Code to establish a process by which the county can exclude an individual from county parks and make a violation of an exclusion notice a misdemeanor.

Commissioner Swope introduced the hearing.

Chief Civil Deputy Prosecuting Attorney David Bailey gave the staff report.

Commissioner Swope asked if there were any questions. There were no questions.

Commissioner Swope then closed the question-and-answer portion of the hearing.

David asked that his previous comments be adopted into the record.

Commissioner Swope asked if anyone wanted to speak for or against the resolution.

No one chose to speak.

Commissioner Swope closed the hearing.

Commissioner Pollock made a motion to approve Ordinance 1351. Commissioner Brummer seconded. Motion passed 3-0.

ANNOUNCEMENTS

Becky Butler invited the public to an informal Q & A budget meeting planned for 5:30 p.m. Nov. 21, 2023, in the Commissioners' Hearing Room.

PRESS CONFERENCE

None

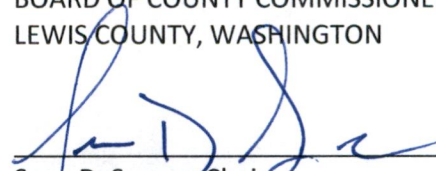
ADJOURNMENT

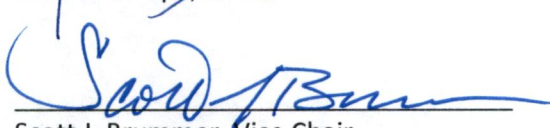
The BOCC Business Meeting adjourned at 10:24 a.m., with the next Business Meeting scheduled for 10 a.m. Tuesday, November 28, 2023, in the Commissioners' Hearing Room (Room 223).

Minutes from the BOCC Business Meeting are not verbatim. The weekly Business Meeting streams live on YouTube (search for "LewisCountyWa" on YouTube or go to <https://www.youtube.com/user/LewisCountyWa/featured>). Video footage also is available at no charge at <https://lewiscountywa.gov/offices/commissioners/bocc-meetings/>.



BOARD OF COUNTY COMMISSIONERS
LEWIS COUNTY, WASHINGTON


Sean D. Swope, Chair


Scott J. Brummer, Vice Chair

ATTEST:


Rieva Lester, Clerk of the Board


Lindsey R. Pollock, DVM, Commissioner