

**LEWIS COUNTY BOARD OF COUNTY COMMISSIONERS (BOCC)**

**Business Meeting minutes**

**November 7, 2023**

Present: Commissioner Swope, Commissioner Brummer, Commissioner Pollock

Recorder: Rieva Lester

Commissioner Swope called the meeting to order at 10:01 a.m., determined a quorum and then proceeded with the flag salute.

**PUBLIC COMMENT**

Dena Hackney of Onalaska shared concerns about 158 Walhaupt Road, a neighboring property spilling gray water onto her property.

Ray Chapman-Wilson of Centralia voiced opposition to a book-rating system.

**FIRE MOUNTAIN ARTS UPDATE**

Jessica Scogin, April Doolittle and Fred Schwindt provided updates on the Fire Mountain Arts project for which the county has provided American Rescue Plan Act funding.

**QUILTS OF VALOR**

Heidi Palmer and Debbie Aust discussed the Quilts of Valor program, through which veterans and service members are gifted a handmade quilt in recognition of their service.

**VETERANS HONORS**

The commissioners honored Lewis County employees who have served or are currently serving in the Armed Forces.

**NATIONAL ADOPTION DAY**

Paula Willey discussed National Adoption Day, which will be celebrated with the finalization of five adoptions at Superior Court at 1:30 p.m. Nov. 17.

## NOTICE ITEMS

*Commissioner Pollock made a motion to approve Resolutions 23-346 through 23-350. Commissioner Brummer seconded.*

**Resolution 23-346:** Notice of hearing regarding Ordinance 1351, which would add Chapter 9.30 Lewis County Code to establish a process by which the county can deny an individual access to county parks and make violation of such an exclusion notice a misdemeanor.

Clerk of the Board Rieva Lester discussed the resolution. Rieva said the hearing will take place in the Commissioners' Hearing Room at or after 10 a.m. Nov. 21.

**Resolution 23-347:** Issuing Public Notice Lewis County is seeking coverage under the Washington Department of Ecology's (DOE) Construction Stormwater NPDES State Waste Discharge Permit for the Berwick Creek at Logan Hill Fish Passage Project, Logan Hill Road MP 0.103, Chehalis. Comments can be submitted to the DOE.

Public Works Director Josh Metcalf discussed the resolution. Josh said \*\*

**Resolution 23-348:** Notice of hearing regarding a franchise renewal to Lakeview Terrace Water Association to construct, operate, and maintain water facilities in Lewis County road rights-of-way. The hearing will take place in the Commissioners' Hearing Room at or after 10 a.m. Nov. 28, 2023.

Public Works Director Josh Metcalf discussed the upcoming hearing regarding the Mayfield Lake-area franchise.

**Resolution 23-349:** Notice of hearing regarding a franchise renewal to Bavarian Retreat Homeowners Association to construct, operate and maintain water facilities in Lewis County road rights-of-way. The hearing will take place in the Commissioners' Hearing Room at or after 10 a.m. Nov. 28, 2023.

Public Works Director Josh Metcalf discussed the resolution. Josh said the franchise area is in Ashford.

**Resolution 23-350:** Notice of hearings regarding the Lewis County budget and levies for 2024. The hearings will take place in the Commissioners' Hearing Room at or after 11 a.m. Dec. 4, 2023.

Budget Administrator Becky Butler discussed the resolution. Becky discussed the upcoming hearings as well as an informational meeting planned for Nov. 21.

*Motion passed 3-0.*



## CONSENT ITEMS

*Commissioner Brummer made a motion to approve minutes from the October 24, 2023, Business Meeting as well as Resolution 23-351. Commissioner Pollock seconded.*

**Resolution 23-351:** Approval of warrants/claims against the various county departments.

Chief accountant Grace Jimenez, representing the Auditor's Office, said warrants 876,464 through 876,619 and 876,638 through 876,693 as well as direct disbursements 12,179 through 12183, 12111, 12114 through 12116, 12118 through 12120, 12128 through 12131, 12133, 12135, 12136, 12138, 12139, 12141, 12220, 12134, 12208 through 12211, and 12213 through 12215 were issued in October and November for payments against the county totaling \$3,041,166.79. Grace said payroll/tax deposit warrants numbered 796,116 through 796,118 and Automatic Deposits numbered 60,572 through 61,153 also were approved for payments totaling \$1,249,722.80. Grace noted a skip in sequence for warrants 876,455 through 876,463 and 876,619 through 876,637, which were issued on behalf of Special Purpose Districts.

*Motion passed 3-0.*

## DELIBERATION ITEMS

*Commissioner Pollock made a motion to approve Resolution 23-345 as well as Resolutions 23-352 through 23-359. Commissioner Brummer seconded.*

**Resolution 23-345:** Appoint Geoff Soderquist, PE, as County Engineer.

Public Works Director Josh Metcalf discussed the resolution. Josh said Geoff Soderquist has served as assistant county engineer and then interim county engineer.

**Resolution 23-352:** Approve a Master Interlocal Agreement between Lewis County and Wahkiakum County, and authorize signatures thereon.

Public Works Director Josh Metcalf discussed the resolution. Josh said the five-year agreement provides a process for work on behalf of Wahkiakum County.

**Resolution 23-353:** Approve Contract #H02-0203-23 Amendment A between Housing Resource Center and Lewis County.

Public Health and Social Services Community Outreach Worker Senior Justia Madrigal discussed the resolution. Justia said the amendment extends the contract and increases the funding.

**Resolution 23-354:** Approve Consolidated Contract #CLH31017 Amendment #15 between the Washington State Department of Health (DOH) and Lewis County.

Public Health and Social Services John Abplanalp discussed the resolution. John said the amendment increases funding for SNAP Ed, drinking water WIC allocations.

**Resolution 23-355:** Ratify a purchase order with Tacoma Electric for purchase of electrical supplies for Community Development/Environmental Health Building, Capital Project 31-2102.

Capital Facilities Manager Doug Carey discussed the resolution. Doug said the contract total is \$58,782.73.

**Resolution 23-356:** Approve a purchase with Nokia Corporation of America via NASPO Washington Master Contract # 00318 for Radio Network Equipment and Services to Connect the Crego Hill and Dog Mountain Sites Utilizing Department of Commerce Grant S22094 funds.

911 Director Jenn Libby-Jones discussed the resolution. Jenn said the contract is for radio network equipment and services. Jenn said the county received a grant totaling \$126,040 for the purchase.

**Resolution 23-357:** Appoint Jeff Skutley to the Lewis County Planning Commission.

Senior Long-Range Planner Mindy Brooks discussed the resolution. Mindy said the appointment will take effect on Jan. 1, 2024.

**Resolution 23-358:** Appoint Ricardo Barrientes to the Great Rivers Behavioral Health Administrative Services Organization (BH-ASO) Advisory Board.

Clerk of the Board Rieva Lester discussed the resolution. Rieva said the appointment will extend through 2026.

**Resolution 23-359:** Appoint Greg Rohr to the Lewis-Mason-Thurston Area Agency on Aging (LMTAAA) Advisory Council.

Clerk of the Board Rieva Lester discussed the resolution. Rieva said the appointment will extend through Dec. 31, 2024.

***Motion passed 3-0.***



## HEARING

**Resolution 23-360: Lewis County 2023 budget, emergency and supplemental appropriations to and transfers within current expense and other funds.**

Commissioner Swope introduced the hearing.

Budget Administrator Becky Butler gave the staff report. Becky said the amendment reflects expenditure increases totaling \$3,310,216 and revenue increases totaling \$1,994,003, resulting in a \$1,316,213 decrease in the estimated ending fund balance.

Commissioner Swope asked if there were any questions. There were no questions.

Commissioner Swope then closed the question-and-answer portion of the hearing.

Becky asked that her previous comments be adopted into the record.

Commissioner Swope asked if anyone wanted to speak for or against the resolution.

No one chose to speak.

Commissioner Swope closed the hearing.

***Commissioner Brummer made a motion to approve Resolution 23-360. Commissioner Pollock seconded. Motion passed 3-0.***

## ANNOUNCEMENTS

None.

## PRESS CONFERENCE

The commissioners expressed their gratitude to Lewis County's veterans.

## ADJOURNMENT

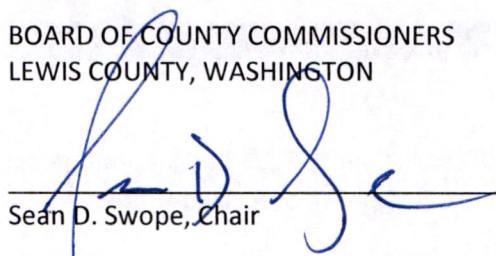
The BOCC Business Meeting adjourned at 11:08 a.m., with the next Business Meeting scheduled for 10 a.m. Tuesday, November 21, 2023, in the Commissioners' Hearing Room (Room 223).

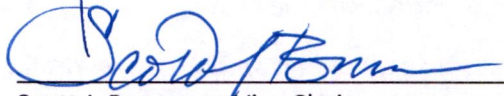
*Minutes from the BOCC Business Meeting are not verbatim. The weekly Business Meeting streams live on YouTube (search for "LewisCountyWa" on YouTube or go to <https://www.youtube.com/user/LewisCountyWa/featured>). Video footage also is available at no charge at <https://lewiscountywa.gov/offices/commissioners/bocc-meetings/>.*

[ SIGNATURES ON NEXT PAGE ]

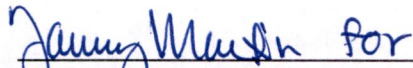



BOARD OF COUNTY COMMISSIONERS  
LEWIS COUNTY, WASHINGTON

  
Sean D. Swope, Chair

  
Scott J. Brummer, Vice Chair

ATTEST:

  
Rieva Lester, Clerk of the Board

  
Lindsey R. Pollock, DVM, Commissioner