

LEWIS COUNTY BOARD OF COUNTY COMMISSIONERS (BOCC)

Business Meeting minutes

July 11, 2023

Present: Commissioner Swope, Commissioner Brummer, Commissioner Pollock

Recorder: Rieva Lester

Commissioner Swope called the meeting to order at 10 a.m., determined a quorum and then proceeded with the flag salute.

PUBLIC COMMENT

Rieva Lester noted that Kyle Wheeler had submitted written public comment.

George Dodd urged the public to be patient and vigilant during the upcoming Seattle to Portland (STP) bike ride.

Dean Phillips said someone is trying to steal his home.

BROADBAND UPDATE

ToledoTel President Dale Merten provided an update on the broadband project. He said construction is expected to start Oct. 10.

NOTICE ITEM

Commissioner Pollock made a motion to approve Resolution 23-213. Commissioner Brummer seconded.

Resolution 23-213: Notice of hearing for Lewis County 2023 budget emergency and supplemental appropriations to and transfers within current expense and various funds. The hearing will take place at or after 10 a.m. July 25, 2023.

Budget Administrator Becky Butler discussed the resolution. Becky outlined the expenditure and revenue increases captured in the amendment.

Motion passed 3-0.

CONSENT ITEMS

Commissioner Brummer made a motion to approve minutes from the June 27, 2023 Business Meeting as well as Resolution 23-214. Commissioner Pollock seconded.

Resolution 23-214: Approval of warrants/claims against the various county departments.

Chief accountant Grace Jimenez, representing the Auditor's Office, said warrants 871,377 through 871,442, 874,475 through 871,647 and 871,669 through 871,846 were issued in June and July for payments against the county totaling \$2,310,642.73. Grace said payroll/tax deposit warrants numbered 796,015 through 796,019 and Automatic Deposits numbered 55,681 through 56,275 also were approved payments against the county totaling \$1,252,446.13. Grace noted a skip in sequence for warrants 871,443 through 871,474 and 871,648 through 871,668, which were issued on behalf of Special Purpose Districts.

Motion passed 3-0.

DELIBERATION ITEMS

Commissioner Pollock made a motion to approve Resolutions 23-215 through 23-219. Commissioner Brummer seconded.

Resolution 23-216: Approve Consolidated Homeless Grant (CHG) Contract #24-46108-18 between the Washington State Department of Commerce Housing Division Homelessness Assistance Unit (HAU) and Lewis County.

Public Health and Social Services Director Meja Handlen discussed the resolution. Meja said the two-year agreement provides funding totaling \$4,820,341 for services to be provided locally.

Resolution 23-215: List the bids received and contractor selected for the Pigeon Springs Road HMA Project, CRP 2200C.

Public Works Director Josh Metcalf discussed the resolution. Josh said the county received three bids and that Lakeside Industries was the lowest responsive bidder at \$339,296, which was far lower than the engineer's estimate.

Resolution 23-217: Dispense with advertisement and competitive bidding for a very small-scale Public Works project, per RCW 36.32.250.

Housing and Infrastructure Specialist Eric Eisenberg discussed the resolution. Eric said the limited public works process, which would normally apply given the low dollar amount, won't work because only a short list of state-certified contractors would legally be allowed to do the project so the board is

dispensing with that requirement to allow staff to solicit the list of state-certified contractors and contract with the lowest-price, fastest contractor for the work.

Resolution 23-218: Amend Section 30 of the Lewis County Employee Handbook.

HR Deputy Director Daleyn Coleman discussed the resolution. Daleyn said the resolution updates the portion of the Employee Handbook dealing with separation of employment.

Resolution 23-219: Authorize application for the Rural and Tribal Assistance Grant from the US Department of Transportation and assign the Director of Community Development as the Authorized Representative.

Senior Long-Range Planner Mindy Brooks discussed the resolution. Mindy said the resolution authorizes the county to apply for Rural and Tribal Assistance Grant from the US Department of Transportation and names the Community Development Director as the county's authorized representative.

Motion passed 3-0.

ANNOUNCEMENTS

None.

PRESS CONFERENCE

None.

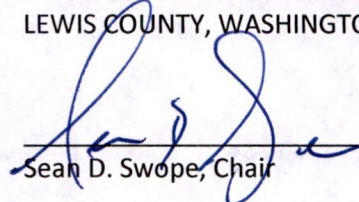
ADJOURNMENT

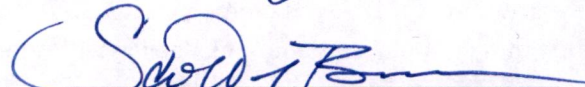
The BOCC Business Meeting adjourned at 10:21 a.m., with the next Business Meeting scheduled for 10 a.m. Tuesday, July 18, 2023, in the Commissioners' Hearing Room (Room 223).

Minutes from the BOCC Business Meeting are not verbatim. The weekly Business Meeting streams live on YouTube (search for "LewisCountyWa" on YouTube or go to <https://www.youtube.com/user/LewisCountyWa/featured>). Video footage also is available at no charge at <https://lewiscountywa.gov/offices/commissioners/bocc-meetings/>.

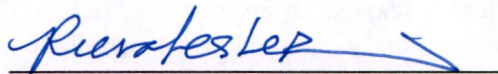


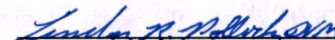
BOARD OF COUNTY COMMISSIONERS
LEWIS COUNTY, WASHINGTON


Sean D. Swope, Chair


Scott J. Brummer, Vice Chair

ATTEST:


Rieva Lester, Clerk of the Board


Lindsey R. Pollock, DVM, Commissioner