

## LEWIS COUNTY BOARD OF COUNTY COMMISSIONERS (BOCC)

### Business Meeting minutes

April 25, 2023

Present: Commissioner Swope, Commissioner Brummer, Commissioner Pollock

Recorder: Rieva Lester

Commissioner Swope called the meeting to order at 10 a.m., determined a quorum and then proceeded with the flag salute.

#### PUBLIC COMMENT

Rieva Lester noted that Kyle Wheeler had submitted a written statement for the record.

#### BROADBAND UPDATE

Becky Butler provided a history about the partnership the county formed with ToledoTel to provide broadband infrastructure using Washington State Broadband Office funding. Dale Merten said ToledoTel has selected Vantage Point to help stake out the project during the pre-fielding engineering stage.

#### CONSENT ITEMS

*Commissioner Pollock made a motion to approve minutes from the April 18, 2023, Business Meeting as well as Resolution 23-137. Commissioner Brummer seconded.*

**Resolution 23-137:** Approval of warrants/claims against the various county departments.

Chief accountant Grace Jimenez, representing the Auditor's Office, said warrants 868,627 through 868,806 were issued in April for payments against the county totaling \$1,297,059.04. Grace noted a skip in sequence for warrants 868,564 through 868,723, which were issued on behalf of Special Purpose Districts.

*Motion passed 3-0.*

#### DELIBERATION ITEMS

*Commissioner Brummer made a motion to approve Resolutions 23-138 through 23-142. Commissioner Pollock seconded.*

**Resolution 23-138: Declaration of surplus real property.**

Capital Facilities Manager Doug Carey discussed the resolution. Doug said the resolution allows for the sale of the Masonic Temple on West Main Street.

**Resolution 23-139: Declaration of surplus personal property.**

IT Director Matt Jaeger discussed the resolution. Matt said the surplus property – which includes computers, printers, etc. – will be recycled or donated.

**Resolution 23-140: Rescind Resolution 18-055, Lewis County policy regarding public records requests and establish an updated Public Records Act Compliance Policy.**

HR Risk Director Amber Smith discussed the resolution. Amber said the county is updating its policy regarding records requests.

**Resolution 23-141: Amend Sections 9-18 of the Lewis County Employee Handbook.**

HR Risk Deputy Director Daleyn Coleman discussed the resolution. Daleyn said staff has worked to update Sections 9-18 of the Employee Handbook. She noted that sections that had been processed as attachments in the past have been incorporated into the Employee Handbook.

**Resolution 23-142: Appoint Ryan Southard to the Lodging Tax Advisory Committee (LTAC).**

Clerk of the Board Rieva Lester discussed the resolution. Rieva said the resolution appoints Ryan Southard as a “provider” representative on the Lodging Tax Advisory Committee to serve out the remainder of Chris Roden's unexpired two-year term, which ends Dec. 31, 2023.

*Motion passed 3-0.*

**HEARING**

**Resolution 23-143: Lewis County 2023 budget, emergency and supplemental appropriations to and transfers within current expense and other funds.**

Commissioner Swope introduced the hearing.

Budget Administrator Becky Butler gave the staff report. Becky said the hearing was noticed in The Chronicle on April 13 and 20. Becky said the amendment reflects an \$8,130,221 increase in expenditures and a \$9,459,261 increase in revenue, resulting in a \$1,329,040 increase in estimated fund balance.

Commissioner Swope asked if there were any questions. There were no questions.

Commissioner Swope then closed the question-and-answer portion of the hearing.

Becky asked that her previous comments be adopted into the record.

Commissioner Swope asked if anyone wanted to speak for or against the resolution. No one spoke.

Commissioner Swope closed the hearing.

***Commissioner Pollock made a motion to approve Resolution 23-143. Commissioner Brummer seconded. Motion passed 3-0.***

## ANNOUNCEMENTS

None.

## PRESS CONFERENCE

No questions.

## ADJOURNMENT

The BOCC Business Meeting adjourned at 10:21 a.m., with the next Business Meeting scheduled for 10 a.m. Tuesday, May 2, 2023, in the Commissioners' Hearing Room (Room 223).

*Minutes from the BOCC Business Meeting are not verbatim. The weekly Business Meeting streams live on YouTube (search for "LewisCountyWa" on YouTube or go to <https://www.youtube.com/user/LewisCountyWa/featured>). Video footage also is available at no charge at <https://lewiscountywa.gov/offices/commissioners/bocc-meetings/>.*



ATTEST:

Rieva Lester, Clerk of the Board

BOARD OF COUNTY COMMISSIONERS  
LEWIS COUNTY, WASHINGTON

  
Sean D. Swope, Chair  
Scott J. Brummer, Vice Chair  
Lindsey R. Pollock, DVM, Commissioner