

LEWIS COUNTY BOARD OF COUNTY COMMISSIONERS (BOCC)

Business Meeting minutes

April 11, 2023

Present: Commissioner Swope, Commissioner Brummer, Commissioner Pollock

Recorder: Rieva Lester

Commissioner Swope called the meeting to order at 10:01 a.m., determined a quorum and then proceeded with the flag salute.

PUBLIC COMMENT

Ted Jackson of the Cowlitz Basin ORV club discussed the potential off-road vehicle use poses as a tourism draw. Ted said the state is earmarking \$1.2 million in grant funding to assist counties with road safety analysis and maintenance. He encouraged the county to pursue funding.

NOTICE ITEMS

Commissioner Pollock made a motion to approve Resolutions 23-119 and 23-120. Commissioner Brummer seconded.

Resolution 23-119: Re-issue Request for Qualifications (RFQ) for Engineering and Design Services for the Fairgrounds Park Waterline Repair and Rehabilitation Project (no Statements received from Resolution 23-089). Proposals are due to the Clerk of the Board by 3 p.m. May 10, 2023.

Capital Projects Manager Doug Carey discussed the resolution. Doug said the county is seeking plans and proposals to update the 100-plus-year-old water system at the fairgrounds.

Resolution 23-120: Lewis County 2023 budget emergency and supplemental appropriations to and transfers within current expense and various funds, a notice of hearing thereon. The hearing will take place at or after 10 a.m. April 25, 2023.

Budget Administrator Becky Butler discussed the resolution. Becky said the amendment reflects expenditure increases totaling \$8,090,515, revenue increases totaling \$9,403,308 and a \$1,312,793 increase of fund balance.

Motion passed 3-0.

CONSENT ITEMS

Commissioner Brummer made a motion to approve minutes from the April 4, 2023, Business Meeting as well as Resolution 23-121. Commissioner Pollock seconded.

Resolution 23-121: Approval of warrants/claims against the various county departments.

Chief Accountant Grace Jimenez, representing the Auditor's Office, said warrants 868,000 through 868,220 and direct disbursements numbered 11169, 11195, 11211, 11224 through 11226, 11235 through 11243, 11251, 11256, 11257, 11265, 11272 through 11274, 11279, 11280, 11287, 11288, 11302, 11308 through 11310, 11317 through 11322, 11324 and 11330 were issued March 31 - April 6, 2023, for payments against the county totaling \$809,333.47. Grace noted a skip in sequence for warrants 867,990 through 867,999, which were issued on behalf of Special Purpose Districts.

Motion passed 3-0.

DELIBERATION ITEMS

Commissioner Pollock made a motion to approve Resolutions 23-122 through 23-129. Commissioner Brummer seconded.

Resolution 23-122: Designate Lewis County Representatives on the Washington Counties Risk Pool.

HR / Risk Director Amber Smith discussed the resolution. Amber said the resolution updates Risk Pool representation to reflect recent staffing changes at the county.

Resolution 23-123: Authorize the Director of Information Technology Services to execute a purchase order with For the Record.

IT Director Matt Jaeger discussed the resolution. Matt said the change will allow records to be available online. He noted the county received funding from the Administrative Office of the Courts.

Resolution 23-124: List the bids received and contractor selected for the Swine Barn Floor project.

Parks & Recreation Administrator BJ Kuykendall discussed the resolution. BJ said Four Seasons of Tacoma provided the lowest responsive bid.

Resolution 23-125: Establish a new Capital Projects fund: Jail Capital Improvements Fund No. 3450.

Chief Accountant Grace Jimenez discussed the resolution. Grace said the resolution establishes a new fund to house the \$5 million from the bond issued the previous week.

Resolution 23-126: Establish a new Debt Service Fund: 2023 Debt Service Fund No. 2230.

Chief Accountant Grace Jimenez discussed the resolution. Grace said the resolution establishes a new fund to house debt service for the bond issued the previous week.

Resolution 23-127: Ratify a contract and approve a supplemental agreement for On-Call Geotechnical Engineering (GEO2023) with Landau and Associates.

Assistant County Engineer Geoff Soderquist discussed the resolution. Geoff said the resolution ratifies a contract with Landau Associates and approves a supplemental agreement to increase the contract amount. He said the bulk of the costs will be covered by FEMA funding.

Resolution 23-128: The necessary acquisition of additional right of way for the Centralia Alpha Road Improvement Project.

Real Estate Services Manager Shawn Kyes discussed the resolution. Shawn said the county has tried unsuccessfully to negotiate with two property owners. He said the county will initiate condemnation proceedings.

Resolution 23-129: Approve an interlocal agreement between Lewis County and Lewis County Fire District 6 regarding work by county crews and authorizing signatures thereon.

Assistant County Engineer Geoff Soderquist discussed the resolution. Geoff said the county will provide roadside flagging support for Fire District 6's upcoming controlled burn.

Motion passed 3-0.

ANNOUNCEMENTS

Peter Lahmann invited the public to the Digital Navigator Program, a veterans services event planned for 11 a.m. to 3 p.m. April 11.

CALENDARS

Commissioner Pollock said she will be at a County Roads Administration Board (CRAB) meeting April 13-14.

Commissioner Swope said he will be at the Legislative Steering Committee meeting April 13.

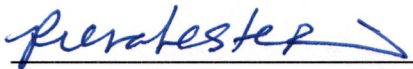
ADJOURNMENT

The BOCC Business Meeting adjourned at 10:17 a.m., with the next Business Meeting scheduled for 10 a.m. Tuesday, April 18, 2023, in the Commissioners' Hearing Room (Room 223).

Minutes from the BOCC Business Meeting are not verbatim. The weekly Business Meeting streams live on YouTube (search for "LewisCountyWa" on YouTube or go to <https://www.youtube.com/user/LewisCountyWa/featured>). Video footage also is available at no charge at <https://lewiscountywa.gov/offices/commissioners/bocc-meetings/>.




ATTEST:



Rieva Lester, Clerk of the Board

BOARD OF COUNTY COMMISSIONERS
LEWIS COUNTY, WASHINGTON


Sean D. Swope, Chair


Scott J. Brummer, Vice Chair


Lindsey R. Pollock, DVM, Commissioner