

LEWIS COUNTY BOARD OF COUNTY COMMISSIONERS (BOCC)

Business Meeting minutes

March 28, 2023

Present: Commissioner Swope (Zoom), Commissioner Brummer, Commissioner Pollock

Recorder: Tammy Martin

Commissioner Brummer called the meeting to order at 10:00 a.m., determined a quorum and then proceeded with the flag salute.

**PUBLIC COMMENT**

Peter Lahmann from the Lewis County Historical Society said the train club's train show will be held April 1-2 at the Fairgrounds. Peter also invited the group to the Welcome Home Vietnam Veterans Day event at noon Thursday, March 30, on the Washington State Capitol Campus in Olympia.

**CONSENT ITEMS**

*Commissioner Pollock made a motion to approve minutes from the March 21, 2023, Business Meeting as well as Resolution 23-103. Commissioner Brummer seconded.*

**Resolution 23-103:** Approval of warrants/claims against the various county departments.

Chief accountant Grace Jimenez, representing the Auditor's Office, said warrants numbered 867,499 through 867,731 and direct disbursements 11048, 11250, 11300, 11307 and 11311 through 11315 were issued in March for payments against the county totaling \$1,713,524.75. Grace noted a skip in sequence for warrants 867,422 through 867,498, which were issued on behalf of Special Purpose Districts.

*Motion passed 3-0.*

**DELIBERATION ITEMS**

*Commissioner Pollock made a motion to approve Resolutions 23-104 through 23-115. Commissioner Brummer seconded.*

**Resolution 23-104:** Ratify a professional services agreement between PPC Solutions and Lewis County for Security Services at the Juvenile Court.

Juvenile Court Administrator Shad Hail discussed the resolution. Shad said this resolution ratifies a contract for a security officer to assist in security at the juvenile center.

**Resolution 23-105:** Authorize an annual clothing reimbursement for the Juvenile Court Probation Manager, Detention Manager and Guardian ad Litem (GAL) Program/Office Manager.

Juvenile Court Administrator Shad Hail discussed the resolution. Shad said this a clothing allowance to assist in the purchasing of court-required clothing.

**Resolution 23-106:** Approve Amendment #2163-23564-2 to agreement between Lewis County and the Washington State Department of Social and Health Services (DSHS), Developmental Disabilities Administration (DDA).

Community Health Services & Contract Coordinator Sara Sons discussed the resolution. Sara said this is to administer funding for developmental disabilities services.

**Resolution 23-107:** Approve Consolidated Contract #CLH31017 Amendment 11 between Lewis County and the Washington State Department of Health (DOH).

Public Health & Social Services Deputy Director John Abplanalp discussed the resolution. John said the resolution amends the scope of work and adds funding for three programs. Meja Handlen said this can be modified to not use funds associated with COVID-19 practices. All funds not used can be turned back.

**Resolution 23-108:** Amend Sections 7-8 of the Lewis County Employee Handbook.

Human Resources Deputy Director Daleyn Coleman discussed the resolution. Daleyn said this amends chapters 7 and 8 to the employee handbook.

**Resolution 23-109:** Amend Resolution 14-211 to Establish the Rate of Pay for the Corrections Captain.

Human Resources Deputy Director Daleyn Coleman discussed the resolution. Daleyn said this allows for a wage increase of 15% over the Corrections Lieutenant.

**Resolution 23-110:** Approve and authorize the Public Works Director to sign a Professional Services Agreement with Precision Approach Engineering Inc. for a fueling system at the South Lewis County Airport in Toledo.

Real Estate Services Manager Shawn Kyes discussed the resolution. Shawn said Precision Approach Engineering Inc. was selected as the most qualified consultant for the procurement, site development,



and installation of the new above-ground AVGAS 100LL Fueling System at the South Lewis County (Toledo) Airport.

**Resolution 23-111:** Consent to transfer a controlling interest in Mashell Telecom, Inc. (dba Rainier Connect) to Alphabost Purchaser, LLC.

Real Estate Services Manager Shawn Kyes discussed the resolution. Shawn said Mashell Telecom is going through a name change. Mashell Telecom, Inc. (dba Rainier Connect) will continue to hold the franchise, but the controlling interest of that entity will change as part of the transaction.

**Resolution 23-112:** The proposed acquisition of temporary easements for Logan Hill Road MP 0.103, Chehalis.

Real Estate Services Manager Shawn Kyes discussed the resolution. Shawn said the acquisition of additional easements will allow for completion of fish passage projects and that the resolution instructs the County Engineer to acquire temporary easements from two property owners along Logan Hill Road for the project.

**Resolution 23-113:** The proposed acquisition of additional right of way for Graf Road MP 1.34, Centralia.

Real Estate Services manager Shawn Kyes discussed the resolution. Shawn said the county will install a box culvert instead of pipe and that the culvert replacement will require additional road right of way from three adjacent property owners.

**Resolution 23-114:** The proposed acquisition of additional right way for Labree Road MP 0.459, Chehalis.

Real Estate Services manager Shawn Kyes discussed the resolution. Shawn said the county plans to install a box culvert instead of pipe and that the resolution instructs the County Engineer to acquire additional road right of way for the project.

**Resolution 23-115:** List the bids received and contractor selected for the Salzer Valley Road HMA Project, SM 20F150510535.

Real Estate Services Manager Shawn Kyes discussed the resolution. Shawn said Granite Construction provided the lowest bid and that the resolution would award the contract to Granite Construction.

***Motion passed 3-0.***

## HEARING

**Ordinance 1345:** Adopt Ordinance 1345 to amend Chapter 17.12, Public Participation, of the Lewis County Code.

Commissioner Brummer introduced the hearing.

Director of Community Development Lee Napier gave the staff report.

Commissioner Brummer asked if there were any questions. There were no questions.

Commissioner Brummer then closed the question-and-answer portion of the hearing.

Lee Napier asked that her previous comments be adopted into the record.

Commissioner Brummer asked if anyone wanted to speak for or against the resolution.

There was no public testimony.

Commissioner Brummer closed the hearing.

***Commissioner Pollock made a motion to approve Ordinance 1345. Commissioner Brummer seconded. Motion passed 3-0.***

## ANNOUNCEMENTS

The Commissioners were all in support of the grain terminal and agreed to sign a letter of support.

## PRESS CONFERENCE

No questions.

## ADJOURNMENT

The BOCC Business Meeting adjourned at 10:21 a.m., with the next Business Meeting scheduled for 10 a.m. Tuesday, April 4, 2023, in the Commissioners' Hearing Room (Room 223).

*Minutes from the BOCC Business Meeting are not verbatim. The weekly Business Meeting streams live on YouTube (search for "LewisCountyWa" on YouTube or go to <https://www.youtube.com/user/LewisCountyWa/featured>). Video footage also is available at no charge at <https://lewiscountywa.gov/offices/commissioners/bocc-meetings/>.*



ATTEST:

Rieva Lester, Clerk of the Board

BOARD OF COUNTY COMMISSIONERS  
LEWIS COUNTY, WASHINGTON

  
Sean D. Swope, Chair  
Scott J. Brummer, Vice Chair  
Lindsey R. Pollock, DVM, Commissioner