

LEWIS COUNTY BOARD OF COUNTY COMMISSIONERS (BOCC)

Business Meeting minutes

March 14, 2023

Present: Commissioner Swope, Commissioner Brummer, Commissioner Pollock

Recorder: Rieva Lester

Commissioner Swope called the meeting to order at 10:01 a.m., determined a quorum and then proceeded with the flag salute.

**PUBLIC COMMENT**

None.

**NOTICE ITEMS**

*Commissioner Pollock made a motion to approve Resolutions 23-089 and 23-090. Commissioner Brummer seconded.*

**Resolution 23-089:** Request for Qualifications for Engineering Services relating to the Fairgrounds Park Waterline Repair and Rehabilitation Project. Proposals are due to the Clerk of the Board by 3 p.m. April 5, 2023.

Capital Facilities Manager Doug Carey discussed the resolution. Doug said the county is seeking an engineer to help with the design.

**Resolution 23-090:** Call for bids for the material purchase of a precast concrete split box culvert for future installation at Kruger Road. Bids are due to the Clerk of the Board by 12:15 p.m. March 30, 2023.

Public Works Director Josh Metcalf discussed the resolution. Josh said the precast unit is for a culvert the county is replacing on Kruger Road.

*Motion passed 3-0.*

## CONSENT ITEMS

*Commissioner Brummer made a motion to approve minutes from the March 7, 2023, Business Meeting as well as Resolution 23-091. Commissioner Pollock seconded.*

**Resolution 23-091:** Approval of warrants/claims against the various county departments.

Chief accountant Grace Jimenez, representing the Auditor's Office, said warrants 866,564 through 866,947 and direct disbursements 8148, 8810, 10728, 10831, 10944, 10961, 10965, 10966, 10989, 10994, 10995, 10998, 11043, 11063 through 11066, 11097 through 11106, 11111, 11115, 11116, 11118 through 11122, 11128, 11168, 11170 through 11173, 11178, 11189, 11190, 11192, 11193 and 11210 were issued in March for payments against the county totaling \$855,305.22. Grace noted a skip in sequence for warrants 866,352 through 866,563, which were issued on behalf of Special Purpose Districts.

*Motion passed 3-0.*

## DELIBERATION ITEMS

*Commissioner Pollock made a motion to approve Resolutions 23-092 through 23-096. Commissioner Brummer seconded.*

**Resolution 23-092:** Approve and authorize the Public Works Director to sign a Professional Services Agreement with Gibbs & Olson Engineering for improvements to the county's Vader-Enchanted Valley Water System.

Public Works Director Josh Metcalf discussed the resolution. Josh said the contract is for engineering, permitting and construction services totaling up to \$500,000.

**Resolution 23-093:** Authorize the Director of IT Services to execute the renewal of a 3-year Enterprise Agreement with Insight, a Washington state contracted reseller for Microsoft Corporation licenses.

IT Director Matt Jaeger discussed the resolution. Matt said the contract is for the non-365 licenses the county must keep.

**Resolution 23-094:** List the proposals received and vendor selected for the Lewis County Juvenile Courtroom Technology and Audio/Video Design and Installation.



IT Director Matt Jaeger discussed the resolution. Matt said the county received two responses to its call for proposals for the Juvenile Courtroom Technology and Audio/Video Design and Installation project. He said IT is recommending the county select CCI Solutions of Tumwater, Wash.

**Resolution 23-095: Ratify an executed contract with GMP Consultants for professional recruitment services for the County Manager position.**

County Manager Erik Martin discussed the resolution. Erik said the contract is for \$19,500 for GMP to help recruit a new County Manager.

**Resolution 23-096: Appoint Steve Wohld interim County Manager.**

County Manager Erik Martin discussed the resolution. Erik said the resolution appoints Steve Wohld to serve as interim County Manager until the commissioners fill the position.

*Motion passed 3-0.*

## HEARING

**Resolution 23-097: Approve a franchise renewal to City of Centralia for the installation, construction, operation, and maintenance of electrical distribution, water, stormwater and sewer system facilities within the rights-of-way of unincorporated Lewis County.**

Commissioner Swope introduced the hearing.

Shawn Kyes gave the staff report. Shawn said the nonexclusive agreement consolidates two active franchises into a single agreement that covers both the electrical distribution and the water, stormwater and sewer system facilities that were covered by the two previous agreements.

Commissioner Swope asked if there were any questions.

Commissioner Swope then closed the question-and-answer portion of the hearing.

Shawn asked that his previous comments be adopted into the record.

Commissioner Swope asked if anyone wanted to speak for or against the resolution.

No one chose to speak.

Commissioner Swope closed the hearing.

**Commissioner Brummer made a motion to approve Resolution 23-097. Commissioner Pollock seconded. Motion passed 3-0.**

## ANNOUNCEMENTS

None.

## PRESS CONFERENCE

No questions.

## ADJOURNMENT

The BOCC Business Meeting adjourned at 10:16 a.m., with the next Business Meeting scheduled for 10 a.m. Tuesday, March 21, 2023, in the Commissioners' Hearing Room (Room 223).

Minutes from the BOCC Business Meeting are not verbatim. The weekly Business Meeting streams live on YouTube (search for "LewisCountyWa" on YouTube or go to <https://www.youtube.com/user/LewisCountyWa/featured>). Video footage also is available at no charge at <https://lewiscountywa.gov/offices/commissioners/bocc-meetings/>.



ATTEST:

Rieva Lester, Clerk of the Board

BOARD OF COUNTY COMMISSIONERS  
LEWIS COUNTY, WASHINGTON

  
Sean D. Swope, Chair  
Scott J. Brummer, Vice Chair  
Lindsey R. Pollock, DVM, Commissioner