

LEWIS COUNTY BOARD OF COUNTY COMMISSIONERS (BOCC)

Business Meeting minutes

December 20, 2022

Present: Commissioner Pollock, Commissioner Swope, Commissioner Brummer

Recorder: Rieva Lester

Commissioner Pollock called the meeting to order at 10:01 a.m., determined a quorum and then proceeded with the flag salute.

PUBLIC COMMENT

Rieva Lester noted that Kyle Wheeler had submitted written testimony for the record.

TOUR OF LIGHTS

Lee Napier, Rozlin Katt and the commissioners presented 2022 Tour of Lights Christmas awards to the following:

- **Carol of the Bells:** Community Development
- **Christmas in the Northwest:** Juvenile
- **Ugliest Sweater:** PA's Office
- **Tinsel Town:** Public Health and Social Services
- **Let it Snow:** Facilities
- **Santa's Workshop:** HR, PDR and Risk
- **Candy Cane Lane:** Treasurer's Office
- **Glorious Garland:** Assessor's Office
- **Stockings were Hung by Kate's Fireplace:** BOCC
- **O Christmas Tree:** 911
- **Over the River and Through the Woods:** Auditor's Office
- **Winter Wonderland:** DEM
- **Santa's Wrappers:** Family Support
- **Pawsome Christmas:** Animal Shelter
- **Joy to the World:** Army National Guard
- **Notable Nutcracker:** Community Development
- **We Three Thieves of Orient are:** Becky Butler, Lara McRea and Rieva Lester

NOTICE ITEM

Commissioner Swope made a motion to approve Resolution 22-415. Commissioner Brummer seconded.

Resolution 22-415: Call for Bids for Masonry Restoration of the Historic Lewis County Courthouse, Project #31-2218. Bids are due to the Clerk of the Board by 3 p.m. Jan. 19, 2023.

Capital Facilities Manager Doug Carey discussed the resolution. Doug said the county has been awarded a state Historic Courthouse Grant that will be used to update masonry at the courthouse.

Motion passed 3-0.

CONSENT ITEMS

Commissioner Brummer made a motion to approve minutes from the December 13, 2022, Business Meeting as well as Resolution 22-416. Commissioner Swope seconded.

Resolution 22-416: Approval of warrants/claims against the various county departments.

Chief accountant Grace Jimenez, representing the Auditor's Office, said warrants 863,443 through 863,814 and direct disbursements 10792, 10825 through 10830, 10835, 4983, 5042, 5072, 5153, 5217, 5353, 8811, 8812, 9305, 9309-9312, 9316, 9317, 10586 through 10588, 10695, 10696, 10702, 10704, 10710, 10715, 10735, 10741 through 10743, 10746, 10750, 10751, 10765, 10766, 10772, 10779, 10780, 10781, 10787 through 10790 and 10793 were issued in December for payments against the county totaling \$2,624,252.40. Grace said a payroll/tax deposit warrant numbered 795,991 and Automatic Deposits numbered 48,045 through 48,622 also were approved for payments against the county in the totaling \$1,186,356.45. Grace noted a skip in sequence for warrants 863,420 through 863,442, which were issued on behalf of Special Purpose Districts.

Motion passed 3-0.

DELIBERATION ITEMS

Commissioner Swope noted that Resolutions 22-419 and 22-420 (rental agreements for the transfer stations) were being held.

Commissioner Swope made a motion to amend Resolution 22-422 to correct to Nov. 1, 2022 – instead of December 2022 – the effective date of the Corrections Guild collective bargaining agreement. Commissioner Brummer seconded. Motion passed 3-0.

Commissioner Swope made a motion to approve Resolutions 22-417 and 22-418 as well as Resolutions 22-421 through 22-429. Commissioner Brummer seconded.

Resolution 22-417: Approve interlocal agreements between Lewis County and Area Emergency Response Agencies regarding Technology Services.

IT Director Matt Jaeger discussed the resolution. He said the agreements are for tech services provided to area cities and fire departments.

Resolution 22-418: Reappoint Jason Alves to the Lewis County Planning Commission.

Senior Long-Range Planner Mindy Brooks discussed the resolution. Mindy said Jason had served the remainder of an unexpired term and will start his first full term.

Resolution 22-421: Approve a collective bargaining agreement between Lewis County and the Lewis County Deputies Guild from December 2022 through December 2025.

HR Generalist Daleyn Coleman discussed the resolution. Daleyn said the CBA includes COLAs and other changes.

Resolution 22-422: Approve a collective bargaining agreement between Lewis County and the Lewis County Corrections Guild from Nov. 1, 2022, through December 2025.

HR Generalist Daleyn Coleman discussed the resolution. Daleyn said the CBA includes COLAs and other changes.

Resolution 22-423: Approve a contract with e-Care Mortuary.

Coroner Warren McLeod discussed the resolution. Warren said e-Care provides decedent removals for the county.

Resolution 22-424: Approve contracts with Pacific Northwest Forensic Pathologists, P.S.

Coroner Warren McLeod discussed the resolution. Warren said Pacific Northwest Forensic Pathologists performs autopsies for the county. Warren outlined changes in service fees for 2023.

Resolution 22-425: Approve a contract with Weeks Mortuary dba Newell-Hoerling's Mortuary.

Coroner Warren McLeod discussed the resolution. Warren said Weeks Mortuary provides decedent removals and cremations.

Resolution 22-426: Approve an acoustic materials contract for 57 W Main.

Facilities Administrator John Clark discussed the resolution. John said R and N Acoustics was the low bidder at \$34,000 plus tax.

Resolution 22-427: Approve a flooring contract for the Public Works Administration Building located at 57 W Main.

Facilities Administrator John Clark discussed the resolution. John said the resolution approves a \$148,464.69 agreement with Shaw Contract Flooring Services for flooring at the Public Works Administration Building.

Resolution 22-428: Approve a contract to purchase concrete for 57 W Main Public Works Office Project.

Facilities Administrator John Clark discussed the resolution. John said the resolution approves a \$55,000 contract with NYCO Construction LLC for exterior concrete work.

Resolution 22-429: Approve Addendum A to Resolution 22-392 to capture levy information submitted by junior taxing districts after the Nov. 30, 2022, deadline established by RCW 84.52.020.

Clerk of the Board Rieva Lester discussed the resolution. Rieva said the resolution updates the levy certifications provided to the Assessor's Office.

Motion passed 3-0.

HEARING

Ordinance 1340: Adopt Ordinance 1340 to amend Chapter 17.12, Public Participation Program, and Chapter 17.05, General Provisions, of the Lewis County Code.

Commissioner Pollock introduced the hearing.

Senior Long-Range Planner Mindy Brooks gave the staff report.

Mindy said the ordinance clarifies the processes for Type V applications and does the following:

- Makes Chapter 17.12 a stand-alone code
- Clarifies who can apply for an urban growth area boundary amendment
- Adds formal docketing information to help with work planning
- Clarifies that copies will be provided online and that paper copies will be provided upon request

Commissioner Pollock asked if there were any questions. There were no questions.

Commissioner Pollock then closed the question-and-answer portion of the hearing.

Mindy asked that her previous comments be adopted into the record.

Commissioner Pollock asked if anyone wanted to speak for or against the resolution. No one spoke.

Commissioner Pollock closed the hearing.

Commissioner Brummer made a motion to approve Ordinance 1340. Commissioner Swope seconded.

Motion passed 3-0.

ANNOUNCEMENTS

Commissioner Pollock thanked the state Department of Transportation for its efforts to clean up Exit 77.

PRESS CONFERENCE

No questions.

ADJOURNMENT

The BOCC Business Meeting adjourned at 10:35 a.m., with the next Business Meeting scheduled for 10 a.m. Tuesday, December 27, 2022, in the Commissioners' Hearing Room (Room 223).

Minutes from the BOCC Business Meeting are not verbatim. The weekly Business Meeting streams live on YouTube (search for "LewisCountyWa" on YouTube or go to <https://www.youtube.com/user/LewisCountyWa/featured>). Video footage also is available at no charge at <https://lewiscountywa.gov/offices/commissioners/bocc-meetings/>.

BOARD OF COUNTY COMMISSIONERS
LEWIS COUNTY, WASHINGTON

Lindsey R. Pollock, DVM, Chair

Sean D. Swope, Vice Chair

ATTEST:

Rieva Lester, Clerk of the Board

Scott J. Brummer, Commissioner