

LEWIS COUNTY CIVIL SERVICE COMMISSION MINUTES

December 14, 2022

Present: Bill Cavinder, Candi Faupell, Kevin Ryan, Wes Rethwill, Kevin Engelbertson, Dusty Breen, Richard VanWyck, Sherri Guenther, Linda Bailey

Call to Order: The meeting was called to order at 11:30 am by Commissioner Cavinder. Minutes of the October 12, 2022, meeting were approved as written.

Secretarial Report: Linda Bailey

When Candi was appointed to the Civil Service Board, she was filling a vacated position. That position term ends December 31, 2022. The Board of County Commissioners decided to open the position for applications and Candi had to go through the process again. They received two other applications and will be making their decision today.

The annual renewal of Microsoft Office is due January 13th. The Commissioner Ryan made the motion to approve, Commissioner Cavinder second, motion was passed to renew for another year.

Employee Status Report: Linda Bailey

Support Technician 1 Darla Styger resigned effective December 8

Support Technician 1 Amanda Bostwick Probationary Appointment effective January 1

Administrative Report: Wes Rethwill

Corrections Bureau – We currently have 6 vacancies. At the first of the year we will have 7 vacancies. One is finishing the Equivalency Academy, one is going to the Basic Corrections Academy next month, one is in the FTO program and goes to the academy in February or March.

We are working with the military to recruit on base. We are also working on integrating back into the Centralia College Criminal Justice program. Commissioner Ryan suggested possibly reaching out to New Market Skills in Longview.

Operations Bureau – We have 2 vacancies. One is starting the academy today. The academy has changed their hours to four-10's. One is off FTO, two are in the FTO phase, and three deputies are on administrative leave due to the OIS.

Services Bureau – We have 2 vacancies and another opening in January. Amanda Bostwick will be starting in January. Support Tech Pfluger just finished her FTO. We will need to schedule Support Tech testing in the near future.

Tonight is our annual Shop with a Cop. We have 29 kids this year. Walmart donated bikes for all the kids. We will also be delivering some bags to other families in need this holiday season. Saturday night is the Night of a Thousand Stars, a State and National DUI emphasis program. We would like to thank the Board for their support this past year.

There being no further business, the meeting was adjourned at 12:00 pm.

Future Meeting Date:

Wednesday, January 11, 2023, 11:30 am in the Lewis County Training Room

Minutes Prepared By: Linda Bailey, Secretary