

**BOARD OF COUNTY COMMISSIONERS  
LEWIS COUNTY, WASHINGTON  
BOARD MEETING MINUTES  
October 31, 2016**

The Board of County Commissioners (BOCC) for Lewis County, Washington, met in regular session on Monday, October 31, 2016 at 10:00 a.m. **Commissioners Gary Stamper and Edna J. Fund** were in attendance. **Commissioner P.W. "Bill" Schulte** was absent. **Vice-Chair Stamper** called the meeting to order, determined a quorum and proceeded with the flag salute. **Commissioner Fund** moved to approve the minutes of the 10:00 a.m., Monday, October 24, 2016 Business Meeting. **Commissioner Stamper** seconded the motion.

**Motion carried 2-0.**

<b>Public Comment</b>
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**Ron Averill**, Centralia, discuss the Republican Central Committee Meeting on Saturday. He stated that the below three Clerk candidates were selected by the Republican PCO's to move forward in the process.

- Carla Shannon
- Tiffini Walker
- Scott Tinney

<b>Notice</b>
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**Commissioner Fund** moved to approve Notice Agenda items one through two. **Commissioner Stamper** seconded the motion.

1. **Resolution No. 16-288 Notice of Public Hearing for the proposed Annual Construction Program (ACP) for 2017 and the proposed Six-Year Transportation Improvement Program (TIP) for 2017-2022.**

**Erik Martin, Public Works Director**, stated this resolution is to give notice of a public hearing on November 14, 2016 for the adoption of the 2017-2022 Six Year Transportation Improvement Program (TIP) and 2017 Annual Construction Program (ACP). Pursuant to RCW 36.81.121, all counties are required to prepare, adopt, and submit a Six-Year TIP for proposed road and bridge construction prior to the County's budget adoption each year. Copies of this program will be furnished to the Washington State Department of Transportation (WSDOT) and County Road Administration Board (CRAB) not more than thirty days after its adoption by the legislative authority. Pursuant to WAC 136-16, all counties are required to prepare, adopt, and submit an ACP for proposed road and bridge construction prior to the County's budget adoption each year. A copy of the adopted annual program and appropriate resolution shall be forwarded to CRAB within thirty days of its adoption but not later than December 31st of each year. A public hearing must be held prior to adoption of the 2017-2022 Six-Year TIP and 2017 ACP providing an opportunity for any person to appear and be heard, either for or against the adoption of the proposed program. The public hearing will be held November 14, 2016, at the Commissioners Hearing Room on the 2nd floor of the

Historic Courthouse in Chehalis, Washington. The notice of public hearing will be published in the East County Journal on November 2nd and 9th, 2016. The notice of public hearing will also be posted on the Lewis County website.

**2. Resolution No. 16-289 Notice of Public Hearing for Ordinance No. 1270, which would revise the Lewis County Comprehensive Plan and Zoning Code.**

**Lee Napier, Director of Community Development**, stated the proposed public hearing to be scheduled as part of the proposal would consider a Comprehensive Plan amendment and rezone request for the 40-acre parcel at 149 Bowman Rd (Parcel 022257-002-000). Two separate amendments would be evaluated: Comprehensive Plan Revision - Change of the Forest Resource Land designation to the Rural designation; Zoning Code Update - Change of the Forest Resource Land zone to the Rural Development District, one dwelling unit per five acres (RDD1-5). The relevant criteria to evaluate these requests are provided within the Lewis County Comprehensive Plan and zoning code. Standards within the existing Comprehensive Plan and zoning code specify the process to designate forest resource lands.

**Motion carried 2-0.**

<b>Consent</b>
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**Commissioner Fund** moved to approve Consent Agenda items three through ten. **Commissioner Stamper** seconded the motion.

**3. Resolution No. 16-290 Approval of warrants.**

**Suzette Smith, Auditors Office**, stated 409 regular warrants for a total payment against the County in the amount of \$1,897,921.42.

**4. Resolution No. 16-291 Cancellation of warrants.**

**Suzette Smith, Auditors Office**, stated this Resolution is for the cancellation of duplicate payment for warrant #756084 due to the department submitting an invoice twice with different invoice numbers and dates. Cancellation of warrant #750102 due to an error in billing by an insurance company for an immunization client.

**5. Resolution No. 16-292 Authorize Central Services Director or his designee to sign contract with Tyler Technologies for purchase of financial system.**

**Steve Walton, Director of Central Services**, stated in 2014, the BOCC established a goal to replace the County's 20+ year old finance system with a modern, integrated Enterprise Resource Planning (ERP) system suitable to meet current and future requirements. Over the course of two years, a committee explored options within the finance system industry that will meet County needs into the future resulting in the selection of the Tyler Technologies Munis system. As a member of the National Joint Powers Alliance (NJPA), the County can purchase the system through a competitively procured and awarded cooperative contract. Negotiations and legal review of both the

contract and accompanying statement of work have concluded. This Resolution authorizes the Central Services Director or his designee to award a contract to Tyler Technologies for software purchase, implementation, year one maintenance service, and estimated travel expenses totaling approximately \$1.1 million dollars plus applicable Washington State sales tax.

**6. Resolution No. 16-293 Rescind Resolution No. 16-273 and authorize a new cash-flow loan from Current Expense for the Packwood Airport.**

**Lee Napier, Director of Community Development**, stated A cash flow loan is required for payment of contractor prior to reimbursement from Federal Aviation Administration. Currently, Resolution No. 16-273 authorizes up to \$400,000 on an as needed basis. The current project and amount due to the contractor exceeds this amount.

**7. Resolution No. 16-294 Acquire additional right of way for Lincoln Creek Road in Centralia.**

**Erik Martin, Director of Public Works**, stated Lewis County has a planned project for the installation of guardrail on Lincoln Creek Road, west of Centralia. The project will require additional right of way from one property owner. RCW 8.08.010 authorizes counties to acquire property under the threat of eminent domain when deemed necessary by the Board of County Commissioners. Pursuant to the requirements of RCW 8.08, this resolution instructs the County Engineer to acquire right of way from one property owner along Lincoln Creek Road for the project. All such acquisition shall be in accordance with adopted procedures per Resolution 14-160 and under its eminent domain authority per RCW 8.25 and WAC 458-61A-206(1C), and pursuant to authority and obligations of RCW title 8, notably 8.08, 8.25 and 8.26.

**8. Resolution No. 16-295 Establish No Parking zones on Ives Road.**

**Erik Martin, Director of Public Works**, stated Pursuant to RCW RCW 36.32.120(2) , local authorities are authorized to alter county roads within their respective counties, and do all other necessary acts relating thereto according to law. Pursuant to to RCW 46.61.570(1)(a)(x), no person shall park a vehicle at any place where official signs prohibit stopping. An Engineering and Traffic Investigation Report regarding the (3) proposed no parking zones on Ives Road has been prepared and the report thereon attached. The Engineering and Traffic Investigation Report outlines the construction that took place on Ives Road and the agreements that were made that necessitate establishing these no parking zones. Based on the agreements that were made, the correct traffic striping and signage was installed in accordance with the Manual on Uniform Traffic Control Devices. Approval of this resolution will make the no parking zones on Ives Road enforceable by law enforcement.

**9. Resolution No. 16-296 Approve a local agency agreement and federal aid project prospectus between Lewis County and the Washington State Department of Transportation for the Jackson Highway Rehabilitation Project.**

**Erik Martin, Director of Public Works**, stated this Resolution approves a Local Agency Agreement and Federal Aid Project Prospectus with WSDOT for the Jackson Highway Rehabilitation Project, CRP-2175D. The Jackson Highway Rehabilitation Project, CRP-2175D is listed as priority number 3 in Lewis County's 2016-2021 Six-year Transportation Improvement Program adopted via Resolution No. 15-331 on November 16, 2015. The project is funded through the Federal Highway Administration's (FHWA) Surface Transportation Program (STP(US)) (\$43,250), with a 13.5% (\$6,750) local match requirement for the Preliminary Engineering phase, for a project total of \$50,000. The conditions of receiving FHWA STP(US) federal funding requires a Local Agency Agreement and Federal Aid Project Prospectus between Lewis County and WSDOT, signed by the Chair of the BOCC, prior to commencing the project.

**10. Resolution No. 16-297 Approve a personal services agreement between Lewis County and Robert K. Weidner.**

**Commissioner Fund** stated this Resolution is a renewal agreement with Robert K. Weidner to act on behalf of Lewis County in Washington D.C. for Public Land, Environment & Natural Resources in conjunction with Secure Rural Schools funding. This personal services agreement in the amount of \$12,500.00 will authorize payment to Weidner to monitor and provide information on matters affecting public lands within member counties for 2017.

**Motion Carried 2-0**

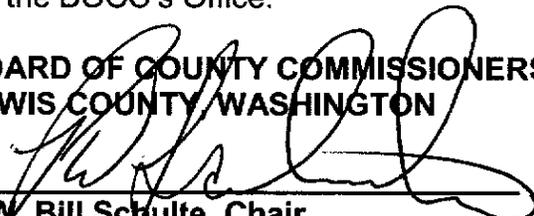
There being no further business, the BOCC's business meeting adjourned at 10:27 a.m., October 31, 2016. The next public meeting will be held Monday, November 7, 2016. Please note that minutes from the BOCC's meetings are not verbatim. A recording of the meeting may be purchased at the BOCC's Office.



**ATTEST:**

  
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**Clerk of the Board**  
**Lewis County Commissioners**

**BOARD OF COUNTY COMMISSIONERS  
LEWIS COUNTY WASHINGTON**

  
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**P.W. Bill Schulte, Chair**

  
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**Gary Stamper, Vice-Chair**

  
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**Edna J. Fund, Commissioner**