

**BOARD OF COUNTY COMMISSIONERS
LEWIS COUNTY, WASHINGTON
BOARD MEETING MINUTES
July 11, 2016**

The Board of County Commissioners (BOCC) for Lewis County, Washington, met in regular session on Monday, July 11, 2016, at 10:00 a.m. **Commissioners P.W. "Bill" Schulte, Gary Stamper, and Edna J. Fund** were in attendance. **Chair Schulte** called the meeting to order, determined a quorum, and proceeded with the flag salute. **Commissioner Fund** moved to approve the minutes of the 10:00 a.m., Monday, June 27, 2016 Business Meeting. **Chair Stamper** seconded the motion.

Motion carried 3-0.

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| Notice |
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Commissioner Stamper moved to approve Notice Agenda items one through five. **Commissioner Fund** seconded the motion.

- 1. Request for Proposal: For the Lewis County Youth Services Center Camera Upgrade Project. Bids are due to the Clerk of the Board on or before 9:30 am July 27, 2016. Resolution No. 16-179**

Steve Walton, Director of Central Services, stated this RFP requests vendors to submit project proposals and unit pricing for the upgrade of cameras and recording systems at the Lewis County Youth Services Center. The current camera system consists of 42 analog cameras and three digital video recorders (DVRs) that are at or nearing the end of their useful service life. A new digital system will expand coverage and recording capacities and allow juvenile detention staff to better document and observe the security of the facility. The new system will include 55 digital cameras, with an option for up to 5 additional cameras as needed and network video recorders (NVRs) to replace current DVRs. The new system will provide a minimum of 60 days of recording capacity.

- 2. Call for Bids: For the Senn Road MP 0.90 Bank Protection Project. Bids are due to the Clerk of the Board on or before 11:00 am, July 26, 2016. Resolution No. 16-180**

Tim Fife, Public Works, stated this contract provides for the improvement of bank scour mitigation for the Senn Road MP 0.90 Bank Protection Project, SM-15F460040090, and other work, all in accordance with the Contract Plans, Contract Provisions, and the Standard Specifications. Sealed bids for the Senn Road MP 0.90 Bank Protection Project, SM-15F460040090 shall be submitted to the Clerk of the Board of Lewis County Commissioners, by or before 11:00 a.m. on Tuesday, July 26, 2016 and will be opened on or after 11:30 a.m. on July 26, 2016. This contract will be available for viewing on Lewis County's website after the successful execution of the Bid Call.

3. Call for Bids: For the Skate Creek Road Bridge No. 193. Bids are due to the Clerk of the Board on or before 11:00 am July 26, 2016 Resolution No. 16-181

Tim Fife, Public Works, stated this contract provides for scour mitigation for Bridge No. 193 of Skate Creek Road South, and other work, all in accordance with the Contract Plans, Contract Provisions, and the Standard Specifications. Sealed bids for the Skate Creek Road S. Bridge No. 193 Scour Mitigation Project, CMP 1534 shall be submitted to the Clerk of the Board of Lewis County Commissioners, by or before 11:00 a.m. on Tuesday, July 26, 2016 and will be opened on or after 11:30 a.m. on July 26, 2016. This contract will be available for viewing on Lewis County's website after the successful execution of the Bid Call.

4. Notice: Temporary closure of Ingalls Road. Resolution No. 16-182

Tim Fife, Public Works, stated a bridge repair project at MP 2.11 on Ingalls Road will necessitate closing the road between Lincoln Creek Road and Bunker Creek Road to through traffic during the period of work. The closure will be from 7:00 A.M. July 19, 2016 to 5:00 P.M. July 20, 2016. The road will be open for local access and there are other roads are available for detour. The Public Works Department will post the required advisory signs on both sides of the closure, and will notify 911 Communications, the local fire department and school district of the closure.

5. Notice: Temporary closure of Silverbrook Road. Resolution No. 16-183

Tim Fife, Public Works, stated an Event put on by the Friends of the Mountain View Timberland Library between MP .064 and MP .074 on Silverbrook Road will necessitate closing the road between Boyd Road and McKay Street to through traffic during the event. The closure will be from 1:00 P.M. and 5:00 P.M. on July 19, 2016. The road will be open for local access and there are other roads are available for detour. The Public Works Department will post the required advisory signs on both sides of the closure, and will notify 911 Communications, and the local fire department of the closure.

Motion Carried 3-0

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| Consent |
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Commissioner Fund moved to approve Consent Agenda items six through twelve.
Commissioner Stamper seconded the motion.

6. Resolution No. 16-184 Approval of warrants for payment.

Suzette Smith, Auditors Office, stated this Resolution approves 480 regular warrants for a total payment against the County in the amount of \$1,283,605.72. 195 payroll warrants and 479 automatic deposits dated July 5, 2016 are approved for a total payment against the County in the amount of \$3,455,940.27.

7. Resolution No. 16-185 Approving an interlocal agreement with Lewis County Fire District No. 6, Chehalis, WA.

Tim Fife, Public Works, stated RCW 39.04.155(2)(b) establishes guidelines for Interlocal Agreements allowing other state agencies use of an established Small Works Roster. Lewis County has such an established Small Works Roster and has approved usage by other entities previously.

8. Resolution No. 16-186 Proposed acquisition of additional right of way for Shorey Road, Chehalis, WA.

Tim Fife, Public Works, stated Shorey Road, Chehalis, has been selected for a safety project using Federal Highway Safety Improvement Program Funding. The safety improvement project will benefit the public by creating a safer roadway. The project will require additional road right of way from adjacent property owners in some areas for the road improvements.

9. Resolution No. 16-187 Approving interlocal agreement between Lewis County and the City of Vader.

Tim Fife, Public Works, stated pursuant to authority of RCW 39.34.080 and in conformance with RCW 43.09.210, this resolution will allow the Board of County Commissioners to sign and ratify an interlocal agreement that allows Lewis County crews to perform work for City of Vader. City of Vader has requested that Lewis County crews complete maintenance chipsealing work on certain roads within their jurisdiction, at an estimated cost of \$26,071.54, which includes labor, materials and equipment, plus an administrative fee of \$1,303.58, making the total \$27,375.12. City of Vader lacks the workforce and equipment necessary to complete this work and has requested that Lewis County add this work to our 2016 Maintenance Chipseal Program. The county can perform the work and it can be completed in conjunction with our 2016 Maintenance Chipseal Program, without interfering with the county's program.

10. Resolution No. 16-188 Approving a task assignment pursuant to Interlocal Agreement 05-200 between Lewis County and Tacoma Power.

Tim Fife, Public Works, stated pursuant to authority of RCW 39.34.080, in conformance with RCW 43.09.210, and pursuant to the Interlocal Agreement dated July 18, 2005 (Resolution 05-200), this resolution will allow the BOCC to sign and ratify Task Assignment #2016-01 that allows Lewis County crews to perform work for City of Tacoma, Tacoma Public Utilities, dba Tacoma Power. Tacoma Power has requested that Lewis County crews complete one application of chipseal on the Haul Road Zone 1 (4,900 sq. yd.) at an estimated cost of \$13,475.00, which includes labor, materials, and equipment, plus an administrative fee of \$673.75, for a total of \$14,148.75. Tacoma Power lacks the workforce and equipment necessary to complete this work and has requested that Lewis County add this work to our 2016 Maintenance Chipseal Program.

The county can perform the work and it can be completed in conjunction with our 2016 Maintenance Chipseal Program, without interfering with the county's program.

11. Resolution No. 16-189 Approving Tim Fife, as Applicant Agent and Robin Saline as the Alternate Applicant Agent.

Tim Fife, Public Works, stated the Emergency Management Division of the State of Washington requires Lewis County to designate an Applicant Agent and Alternate Applicant Agent for the purpose of obtaining and administering certain state and federal financial assistance under Section 404 of the Robert T. Stafford Disaster Relief and Emergency Act of 1988. There is a need to designate an Applicant Agent and an Alternate Agent to execute and administer the Hazard Mitigation Grant Program (HMGP) DR 4242-4243 application, Silverbrook Road Improvement project on behalf of Lewis County.

12. Resolution No. 16-190 Bid award for the Lincoln Creek Bridge No. 31 Replacement Project.

Tim Fife, Public Works, stated this contract provides for the improvement of Lincoln Creek Bridge MP 11.91 by replacing Bridge No. 31 and other related work, all in accordance with the Contract Plans, Contract Provisions, and the Standard Specifications. A Call for Bids was made on May 16, 2016 by Resolution No. 16-140. The project was advertised for three weeks in the East County Journal, The Chronicle and the Daily Journals of Commerce (Seattle and Portland). The project was also listed on Lewis County's website. Public Works received 5 responsive bids for this project on June 14, 2016. Rognlin's Inc. provided the lowest responsive bid of \$1,234,589.75. The Engineer's Estimate for this project was \$621,096.75. The lowest responsive bid is above the Engineer's Estimate due to the bidding atmosphere and federal requirements. Public Works staff recommends acceptance of the low bid provided by Rognlin's Inc. We requested and received additional Federal Aid to cover the additional costs.

Motion Carried 3-0

Hearing

Hearing: Nonexclusive Franchise for Claquato Cemetery Association

Chair Schulte introduced the hearing and asked for the Staff Report

Larry Unzelman, Public Works, stated Lewis County Code 12.20 and RCW 36.55 require that all utility installations on county road rights of way be authorized by a franchise/license from the County. An application for a franchise has been received from Claquato Cemetery Association to construct, operate, and maintain a water pipeline within county rights of way. A hearing was set by Resolution 16-149 on June 6, 2016 to give all required notices to the public. Public Works recommends approval of the Resolution to grant a Franchise to Claquato Cemetery Association.

Chair Schulte, asked if there were any questions. There were none. He closed the question and answer portion of the hearing and opened the formal hearing.

Larry Unzelman asked that his previous comments be adopted into the record.

Chair Schulte, asked if there was anyone who would like to speak for or against the Resolution. There was no one. He closed the hearing and asked for a motion.

Commissioner Stamper moved to approve Resolution No. 16-191. **Commissioner Fund** seconded the motion.

Resolution No. 16-191 A Nonexclusive Franchise for Claquator Cemetery Association to construct, operate, and maintain a water pipeline in Lewis County rights-of-way; and setting forth conditions accompanying a grant of a nonexclusive franchise; and providing for County administration and regulation of the nonexclusive Franchise.

Motion Carried 3-0

Hearing: Vacation of a Portion of Unmaintained Yoke Street, Packwood

Chair Schulte introduced the hearing and asked for the Staff Report

Larry Unzelman, Public Works, stated On the 13th day of April, 2015, in regular session, the Board of County Commissioners of Lewis County (BOCC), duly passed Resolution 15-121 entered upon their minutes declaring their intention to proceed to determine whether or not that certain portion of road in Lewis County named and designated as a portion of unmaintained portion of Yoke Street in Packwood should be vacated and abandoned, and ordered and directed the County Road Engineer to make an examination of the unmaintained portion of Yoke Street, Packwood. On the 6th day of June, 2016, the County Road Engineer filed his report in writing with the BOCC setting forth all things required by law to be set forth in the engineers report. That the BOCC by order duly passed on the 6th day of June, 2016, fixed the 11th day of July, 2016, at or after the hour of 10:00 A.M., in the Commissioners Hearing Room on the 2nd Floor of the Historic Courthouse, Chehalis, Lewis County, Washington, as the time and place for the hearing on the report of the County Road Engineer, and that the BOCC duly caused notice thereof to be published and posted as required by law, and the BOCC now finds there to have been compliance with all legal requirements. On the 11th day of July, 2016, the vacation of a portion of unmaintained Yoke Street in Packwood came regularly on for hearing, and due proof having been made to the satisfaction of the BOCC by affidavit of the publication and posting of the notices of hearing, and the BOCC having considered the engineers report and all evidence relative to such vacation, now here finds this portion of the unmaintained Yoke Street in Packwood not to be a public necessity.

Chair Schulte, asked if there were any questions. There were none. He closed the question and answer portion of the hearing and opened the formal hearing.

Larry Unzelman asked that his previous comments be adopted into the record.

Chair Schulte, asked if there was anyone who would like to speak for or against the Resolution. There was no one. He closed the hearing and asked for a motion.

Commissioner Fund moved to approve Order of Vacation 16-002. **Commissioner Stamper** seconded the motion.

Order of Vacation No. 16-002 The Proposed Vacation of a Portion of unmaintained Yoke Street, Packwood, WA.

Motion Carried 3-0

Recorder: Candy Hallom

There being no further business, the BOCC's business meeting adjourned at 10:31 am on July 11, 2016. The next public meeting will be held Monday, July 18, 2016. Please note that minutes from the BOCC's meetings are not verbatim. A recording of the meeting may be purchased at the BOCC's Office.

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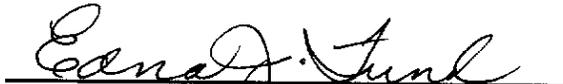


P.W. Bill Schulte, Chair

ATTEST:



**Karri Muir, CMC, Clerk of the Board
Lewis County Commissioners**

Gary Stamper, Vice-Chair

Edna J. Fund, Commissioner