

**BOARD OF COUNTY COMMISSIONERS
LEWIS COUNTY, WASHINGTON
BOARD MEETING MINUTES
June 27, 2016**

The Board of County Commissioners (BOCC) for Lewis County, Washington, met in regular session on Monday, June 27, 2016, at 10:00 a.m. **Commissioners P.W. "Bill" Schulte, Gary Stamper, and Edna J. Fund** were in attendance. **Chair Schulte** called the meeting to order, determined a quorum, and proceeded with the flag salute. **Commissioner Fund** moved to approve the minutes of the 10:00 a.m., Monday, June 20, 2016 Business Meeting. **Chair Stamper** seconded the motion.

Motion carried 3-0.

Consent

Commissioner Stamper moved to approve Consent Agenda items one through eleven. **Chair Schulte** seconded the motion.

1. Resolution No. 16-167 Approval of warrants for payment.

Amanda Migliacio, Auditors Office, stated this Resolution approves 77 regular warrants for a total payment against the County in the amount of \$362,122.39.

2. Resolution No. 16-168 Cancellation of warrant.

Amanda Migliacio, Auditors Office, stated this Resolution cancels Warrant #692370 was reported lost by the vendor, however, the warrant will not be reissued..

3. Resolution No. 16-169 Approve contract with Housing Resource Center to extend McKinney Program.

Danette York, Director of Health and Social Services, stated HUD contracts with Lewis County to sub-contract with Housing Resource Center to provide a transitional housing program for homeless. Homeless is defined by HUD as: staying in a shelter, in a vehicle, or on the streets. Families are defined as a parent/parents with a minor child or children. This program will now rapidly rehouse homeless families in Lewis County. This contract extends the current McKinney program for the fiscal year May 1, 2016 to April 30, 2017. Homeless families will be rapidly re-housed in single-family houses and apartments. Grant funds will be used to secure properties, pay move-in costs and pay the salary of one full-time equivalent position providing outreach and case management services.

4. Resolution No. 16-170 Approve additonal funds to SWW Fair Office revolving working account.

Steve Walton, Director of Central Services, stated every year the Southwest Washington Fair office requests and receives a deposit of additional funds in the amount of \$1,000.00 for use in the "change drawers" at the fair office in support of advance ticket sales for the Southwest Washington Fair and associated concerts during the fair. These funds are usually deposited approximately 2 months prior to the actual fair or as tickets are scheduled to go on sale. This year, the funds are being requested as of July 1, 2016. In addition, a second transfer of funds in the amount of \$25,000.00 is deposited into the revolving working account to support gate sales, parking and other change needs during the actual Southwest Washington Fair. This year, those funds are requested as of August, 12, 2016. This is an annual transfer of funds to the fair which are returned to the Treasurer's Office on or before September 30, 2016

5. Resolution No. 16-171 Approving funds for the ATM machines at the SWW Fair.

Steve Walton, Director of Central Services, stated In August of every year, the Southwest Washington Fair Office requests and receives an additional \$100,000.00 in funds for restocking the ATM machines that are located at the Southwest Washington Fair during the annual fair. As a result of maintaining the ATM machines using in-house personnel, the fair receives \$.75 per ATM transaction, which results in revenue of approximately \$1,000.00 for the fair fund. This is an annual transfer of funds to the fair which are returned to the Treasurer's Office on or before September 30, 2016.

6. Resolution No. 16-172 Ratify and approve consultant contract over \$40,000 for active Public Works project.

Tim Elsea, Director of Public Works, stated this Resolution will ratify the execution of the consultant contract and Supplement #1 of Northwest Hydraulic Consultant contract for On-Call Hydrology, Hydraulic, and Geomorphology services. Pursuant to On-Call Roster Resolution 11-025 requirements, the 14 firms on the consultant roster listed for the Hydrology, Hydraulic, and Geomorphic Analysis category were contacted on June 19, 2014. Additionally, Northwest Hydraulics Consultants and Henderson, LLC. were contacted. Of the 16 firms contacted two submitted proposals; Northwest Hydraulic Consultants (NWH) and Henderson Environmental, LLC.. Scoring was completed by a Public Works team and it was determined NWH was the most qualified so a contract was negotiated and executed. During the term of the contract a flood event occurred so the need for the on-call services of NWH went above the contract amount and Supplement No. 1 was executed in order to meet these needs. The need for Hydrology, Hydraulic and Geomorphology services will exceed the contract amount and Supplement No. 1 so Public Works needs an additional supplement in order to meet those needs. Public Works recommends approval of this resolution to ratify the contract and Supplement No. 1 and approve Supplement No. 2 for the Hydrology, Hydraulic and Geomorphology services of NWH Consultants.

7. Resolution No. 16-173 Approving interlocal agreement with Thurston Regional Planning Council.

Tim Elsea, Director of Public Works, stated This resolution will authorize the Board of County Commissioners to sign and ratify an interlocal agreement between TRPC and Lewis County. Pursuant to authority of RCW 39.34.080 and in conformance with RCW 43.09.210, this resolution will allow the Board of County Commissioners to sign and ratify an interlocal agreement that allows TRPC personnel to perform travel demand modeling work for Lewis County. Lewis County has requested that TRPC personnel complete travel demand modeling work to modify TRPC's updated travel demand model to include greater detail in Lewis County, with the short term purpose of using the model for the North Lewis County Industrial Access study and the long term purpose of generating an updated travel demand model for Lewis County, at a total cost of \$73,473.00. Lewis County lacks the workforce and expertise necessary to complete this travel demand modeling work and is requesting that TRPC complete the work outlined in Exhibit A.

8. Resolution No. 16-174 Contract with Council of Government (COG) for cost of the transportation planning.

Tim Elsea, Director of Public Works, stated this contract between COG and Lewis County is provided to support a Transportation Planner for 2016-2017. The Planner will support Lewis County and the Lewis County Transportation Coalition in developing comprehensive transportation solutions and to assist in prioritizing and programming transportation infrastructure within the county and developing regional infrastructure improvements. This work will support the delivery of the Products/Outcomes as defined in the Lewis County Transportation Strategy Council Charter. The purpose of this work is to maintain a regional forum for discussion of transportation issues of regional significance and to develop long range regional transportation improvements to meet future land use and growth to an acceptable level of service within Lewis County. The term of the agreement is July 1, 2016 through June 30, 2017. The maximum amount payable under this contract is \$25,000.00

9. Resolution No. 16-175 Proposed acquisition of additional right of way for Lincoln Creek Rd.

Tim Elsea, Director of Public Works, stated Resolution authorizes acquisition of additional right of way for Lincoln Creek Road, Centralia. Lincoln Creek Road, west of Centralia, requires slide repair due to subsurface ground movement. The project will require additional right of way from two property owners. RCW 8.08.010 authorizes counties to acquire property under the threat of eminent domain when deemed necessary by the Board of County Commissioners. Pursuant to the requirements of RCW 8.08, this resolution instructs the County Engineer to acquire right of way from two property owners along Lincoln Creek Road for the project. All such acquisition shall be in accordance with adopted procedures per Resolution 14-160 and under its eminent domain authority per RCW 8.25 and WAC 458-61A-206(1C), and pursuant to authority and obligations of RCW title 8, notably 8.08, 8.25 and 8.26.

10. Resolution No. 16-176 Proposed acquisition of additional right of way for Rock Creek Rd.

Tim Elsea, Director of Public Works, stated Rock Creek Road bridge, west of Pe Ell, requires scour repair due to erosion. The project will require additional right of way from three property owners. RCW 8.08.010 authorizes counties to acquire property under the threat of eminent domain when deemed necessary by the Board of County Commissioners. Pursuant to the requirements of RCW 8.08, this resolution instructs the County Engineer to acquire right of way from three property owners along Rock Creek Road for the project. All such acquisition shall be in accordance with adopted procedures per Resolution 14-160 and under its eminent domain authority per RCW 8.25 and WAC 458-61A-206(1C), and pursuant to authority and obligations of RCW title 8, notably 8.08, 8.25 and 8.26.

11. Resolution No. 16-177 Proposed acquisition of additional right of way for Senn Rd.

Tim Elsea, Director of Public Works, stated to protect Senn Road Bridge MP 0.89 at Lucas Creek and the adjacent roadway, it is necessary to do scour repair work. The repair project will require additional right of way from one property owner. RCW 8.08.010 authorizes counties to acquire property under the threat of eminent domain when deemed necessary by the Board of County Commissioners. Pursuant to the requirements of RCW 8.08, this resolution instructs the County Engineer to acquire right of way from one property owner along Senn Road for the project. All such acquisition shall be in accordance with adopted procedures per Resolution 14-160 and under its eminent domain authority per RCW 8.25 and WAC 458-61A-206(1C), and pursuant to authority and obligations of RCW title 8, notably 8.08, 8.25 and 8.26.

Motion Carried 3-0.

Hearing

2nd 2016 Budget Amendment

Chair Schulte introduced the hearing and asked for the Staff Report

Steve Walton, Budget Director, stated this hearing on the 2nd 2016 Budget Amendment to consider an amendment to departments within the 2016 budget for Current Expense and various funds. Hearing on the 2nd 2016 Budget Amendment for Current Expense and Various Funds. This amendment increases expenditures for all funds in the amount of \$624,216 with an offsetting increase in revenue in the amount of \$325,650 resulting in \$298,566 use of fund balance. The Current Expense portion of this budget amendment is an increase in expenditures of \$207,343, Increase in revenue of \$45,579 and a use of reserves in the amount of \$161,764. The Hearing was noticed in the East County Journal on June 15th and 22nd.

Chair Schulte, asked if there were any questions. There were none. He closed the question and answer portion of the hearing and opened the formal hearing.

Steve Walton asked that his previous comments be adopted into the record.

Chair Schulte, asked if there was anyone who would like to speak for or against the Resolution. There was no one. He closed the hearing and asked for a motion.

Commissioner Fund moved to approve Resolution No. 16-178. **Commissioner Stamper** seconded the motion.

Resolution No. 16-178 Lewis County 2016 Budget, Emergency and Supplemental Appropriations to and Transfers within Current Expense and Other Funds

Motion Carried 3-0.

Recorder: Candy Hallom

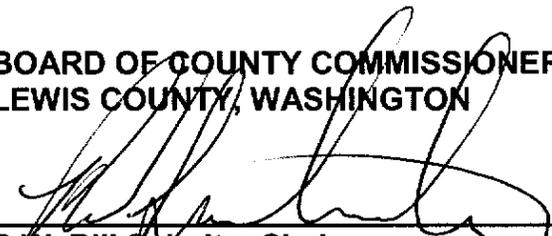
There being no further business, the BOCC's business meeting adjourned at 10:25 am on June 27, 2016. The next public meeting will be held Monday, July 11 2016. Please note that minutes from the BOCC's meetings are not verbatim. A recording of the meeting may be purchased at the BOCC's Office.

ATTEST:


**Karri Muir, CMC, Clerk of the Board
Lewis County Commissioners**



**BOARD OF COUNTY COMMISSIONERS
LEWIS COUNTY, WASHINGTON**


P.W. Bill Schulte, Chair


Gary Stamper, Vice-Chair


Edna J. Fund, Commissioner