

# CALL FOR BIDS

TWO (2) NEW PICKUP TRUCKS (4x4, SHORT-BED)

**TO:**

LEWIS COUNTY HISTORIC COURTHOUSE

BOARD OF COUNTY COMMISSIONERS OFFICE

351 NW NORTH STREET

CHEHALIS, WASHINGTON 98532

**BID OPENING:**

WHERE: Lewis County Historic Courthouse  
Board of County Commissioners Meeting Room  
351 NW North Street  
Chehalis, Washington 98532

DATE: January 4, 2018

TIME: On or after 11:00 AM

# **BID PACKET CONTENTS**

- 1. CALL FOR BIDS**
- 2. ADVERTISING PLAN**
- 3. BID FORM**
- 4. BID DOCUMENT CHECKLIST**
- 5. GENERAL CONDITIONS**
- 6. SPECIFICATIONS / ITEMIZED OPTIONS**

1.

# CALL FOR BIDS

## CALL FOR BIDS

**NOTICE IS HEREBY GIVEN** that the Board of County Commissioners of Lewis County, Washington will open sealed bids and publicly read them aloud on or after 11:00 a.m. on January 4, 2018, at the Lewis County Historic Courthouse – 2<sup>nd</sup> floor, Board of County Commissioners Meeting Room, 351 NW North Street, Chehalis, Washington, for furnishing two (2) new pickup trucks.

### **SEALED BIDS MUST BE DELIVERED BY 11:00 A.M.**

(Lewis County official time is displayed on Axxess Intertel phones in the office of Board of County Commissioners.)

Sealed bids must be delivered to the Lewis County Commissioner's Office (Lewis County Historic Courthouse, 2<sup>nd</sup> Floor, 351 NW North Street, Chehalis, WA 98532) by 11:00 a.m. on the date specified for opening and in an envelope clearly marked "**SEALED BID FOR TWO (2) PICKUP TRUCKS 4X4 SHORT-BED**" - **TO BE OPENED JANUARY 4, 2018 ON OR AFTER 11:00 AM.**

Specifications and bid forms may be obtained from Lewis County Department of Public Works Fleet Division located at 476 W. Main St., Chehalis, WA 98532, telephone 360-740-1194 or from Lewis County's website at [www.lewiscountywa.gov](http://www.lewiscountywa.gov).

The Board of County Commissioners reserves the right to reject any or all bids, waive informalities, and to contract as the best interests of the County may appear. In making awards, consideration will be given to factors of prices quoted, delivery, quality of product, and suitability for County purposes.

**DATED** this 18<sup>th</sup> day of DECEMBER, 2017.

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**Rieva Lester, Clerk of the Board  
of County Commissioners  
Lewis County, Washington**

**PUBLISH:** The Chronicle – December 19 & 26, 2017  
Lewis County Web Site @ [www.lewiscountywa.gov/](http://www.lewiscountywa.gov/)

2.

# ADVERTISING PLAN

## ADVERTISING PLAN

The Call for Bids will be advertised in the following publications:

- The Chronicle - Tuesday, December 19 & 26, 2017

Bid information will also be available on the Lewis County website at [www.Lewiscountywa.gov](http://www.Lewiscountywa.gov)

3.

**BID FORM**

**LEWIS COUNTY PUBLIC WORKS DEPARTMENT  
FLEET SERVICES DIVISION  
476 W. MAIN ST.  
CHEHALIS, WA 98532**

The Board of Lewis County Commissioners will open sealed bids and publicly read them aloud at the Lewis County Historic Courthouse-2<sup>nd</sup> floor, Board of County Commissioners Meeting Room, 351 NW North Street, Chehalis, Washington, on:

**THURSDAY, JANUARY 4, 2018 ON OR AFTER 11:00 A.M.**

For the following specified items:

**TWO (2) NEW PICKUP TRUCKS (4X4, SHORT-BED)**

Sealed bids must be delivered to the Lewis County Historic Courthouse – 2<sup>nd</sup> Floor, Board of County Commissioner’s Office, 351 NW North Street, Chehalis, Washington, 98532, by 11:00 A.M. on the above-specified date in a sealed envelope clearly marked:

**SEALED BIDS FOR: TWO (2) PICKUP TRUCKS 4x4 SHORT-BED**

**TO BE OPENED: THURSDAY, JANUARY 4, 2018 ON OR AFTER 11:00 A.M.**



# BID FORM

SEE ATTACHED CONDITIONS AND SPECIFICATIONS

- |  |            |
|--|------------|
| 1. TWO (2) PICKUP TRUCKS 4x4 SHORT-BED | \$ _____   |
| 2. WASHINGTON STATE SALES TAX          | + \$ _____ |
| 3. PURCHASER PAYS THIS AMOUNT          | = \$ _____ |

**Guaranteed delivery shall be within one hundred and twenty (120) days after award of bid.**

\_\_\_\_\_  
Bidder

\_\_\_\_\_  
Authorized Signature                      Date

\_\_\_\_\_  
Firm Address

\_\_\_\_\_  
Title of Person Signing

\_\_\_\_\_  
City, State                                      Zip

\_\_\_\_\_  
Telephone Number

4.

# BID DOCUMENT CHECK LIST

The following items must be returned in the completed bid package:

1. \_\_\_\_\_ BID FORM (Pg. 9)
2. \_\_\_\_\_ WARRANTY INFORMATION (B-T-B and Power Train)
3. \_\_\_\_\_ TERMS, CONDITIONS, & SPEC Acknowledgement (Pg. 15)
4. \_\_\_\_\_ LIST OF REFERENCES  
(Complete name, address and phone number of three customers who have purchased similar equipment within the last two (2) years.)
5. \_\_\_\_\_ SPECIFICATIONS SHEET (Complete Check-List on Pg. 17)
6. \_\_\_\_\_ ITEMIZED OPTIONS (Pg. 18) with BROCHURE

5.

# GENERAL CONDITIONS

## **GENERAL CONDITIONS**

### **BID CONSIDERATION:**

The Board of Lewis County Commissioners reserves the right to reject any or all bids, waive informalities, and to contract as the best interest of the County may appear. This bid will be compared to bids received on the Washington State Contract. Commissioners reserve the right to award to the most advantageous bid to the County.

### **DOCUMENT FORM:**

The bidder shall completely fill in the information required in all the blank spaces provided and shall return all forms and other documentation requested when submitting bid forms. Information may be obtained from the Department of Public Works, Maintenance & Operations Division, 476 W. Main St., Chehalis, WA 98532, telephone 360-740-1194 or Lewis County's website at [www.lewiscountywa.gov](http://www.lewiscountywa.gov).

### **PROPOSAL SHEET:**

Vendors not meeting specifications must list all exceptions and note by placing an "X" beside the respective number associated with the particular specification. Any exceptions are subject to inspection, testing, and approval prior to acceptance by Lewis County.

Truck/s shall be a new model and shall:

1. Conform to or exceed the minimum specifications listed.
2. Conform to the current Motor Vehicle Laws/Codes of the State of Washington.
3. Comply with the current Federal Motor Vehicle Safety Standards.
4. Shall meet the manufacturer's standard specifications and shall be further equipped as stated in these specifications whether considered standard or not.

### **PAYMENT:**

Payment will be made by Lewis County on or about 30 days following date of delivery, providing billing invoice is in the office of the Lewis County Fiscal Department, 351 NW North Street, Chehalis, WA 98532 prior to the 10th of the month.

**PRE-DELIVERY:**

All items shall receive dealer factory pre-delivery service before being delivered. Transportation damage shall be repaired by dealer prior to delivery. All equipment will be in turnkey condition and subject to inspection prior to acceptance.

**DELIVERY OF EQUIPMENT PURCHASES:**

Packing and transportation expenses are the responsibility of the bidder. All prices quoted must be F.O.B. Destination, Freight Prepaid and Allowed, delivered and unloaded at the delivery address below.

*Lewis County Motor Pool  
476 W. Main St.  
Chehalis, WA 98532*

**LITERATURE:**

Descriptive brochure with reasonably detailed specifications for the unit offered must be enclosed with the bid documents.

**COOPERATIVE PURCHASES:**

Lewis County has entered into Interlocal Purchase Agreements with other governmental agencies pursuant to RCW 39.34. Successful bidder, if agrees, can sell additional items at the bid price, terms and conditions to other governmental agencies. Lewis County accepts no responsibility for the payment of the purchase price by other governmental agencies.

**PROPOSAL:**

The undersigned hereby certifies that he/she has read and thoroughly understands and agrees to the terms, conditions, and specifications of this document for furnishing the item(s) listed to Lewis County and hereby submits the proposal on page 9.

\_\_\_\_\_  
Firm Name (Type or Print)

\_\_\_\_\_  
Authorized Signature

\_\_\_\_\_  
Date

\_\_\_\_\_  
Title of Person Signing

\_\_\_\_\_  
Telephone Number

\_\_\_\_\_  
Address

\_\_\_\_\_  
City, State, Zip Code

6.

**SPECIFICATIONS**

**&**

**ITEMIZED OPTIONS**



**I. Specifications Check-List:**

Pickup shall be full-size, extended cab (or quad cab), short-bed, 4-wheel drive, new (2018 or newer) and delivered. (“*Delivery address listed on page 14*”)

Make \_\_\_\_\_  
 Model \_\_\_\_\_  
 Year \_\_\_\_\_

Please include brochure with model bid.

<b>Minimum Specification Required</b>	<b>List Specification Provided</b>
Air Bags (Driver & Front Passenger)	
Air Conditioning	
Alternator (120 Amp minimum)	
Auxiliary Power Point/s	
Battery (600 CCA minimum)	
Bed Length (Approx. 6 ½')	
Brakes (Power Anti-Lock Brakes)	
Bumper (Rear Step)	
Cab: Shall be Extended or Quad Cab	
Daytime Running Lights – (Low Beam)	
Engine (3.3L V-6 or V-8 engine or larger)	
Engine Hour Meter	
Exterior Color - White	
Factory Warranty (Bumper-to-Bumper)	
Factory Warranty (Power Train)	
Floor Covering (Black Vinyl or Rubber)	
Front Seat (HD 40/20/40 Split Bench Seat with Folding Rear Bench Seat) - Vinyl	
Fuel Tank Capacity (22 gallon or larger)	
Glass, Tinted All Around	
Ground Clearance 7.5" minimum	
GVWR (6,400 lbs. minimum)	
Keys (Set of 4)	
Manual Tilt Steering Wheel	
Outside Temperature Display	
Radio – AM/FM (Factory Installed)	
Seat Belts, with Adjustable Height (Driver & Pass side)	
Spare Tire Carrier, Jack, Lug Wrench	
Steering, Power	
Tires (All-Season Radials) with Matching Full-size Spare Tire and Wheel	
Transmission (Automatic)	
Wipers, Intermittent	

## ITEMIZED OPTIONS:

1. If unable to provide the exact option listed below, price out a similar option with an attached description.
2. If an item listed below is included as standard equipment in base model, indicate on line as "included."
3. If the vehicle manufacture you represent is unable to provide an option listed below, indicate on line as "unavailable."

### Additions / Accessories: (Enter amount per truck)

- |   |          |
|---|----------|
| 1. Cloth Seats Option   | \$ _____ |
| 2. Cruise Control - installed   | \$ _____ |
| 3. Front Tow Hooks - installed  | \$ _____ |
| 4. Hands-free Blue Tooth - installed                                  | \$ _____ |
| 5. Power group (power windows, locks, and mirrors) – installed        | \$ _____ |
| 6. Remote keyless entry - installed                                   | \$ _____ |
| 7. Remote start - installed   | \$ _____ |
| 8. Service Manuals (Service manual & Service wiring diagrams)         | \$ _____ |
| 9. Skid Plates - installed  | \$ _____ |
| 10. Spotlight (6" LED, pillar mounted drivers side) - installed       | \$ _____ |
| 11. Spray-in bed liner (Over the rails & tailgate)                    | \$ _____ |
| 12. Trailer Hitch (Class IV Receiver with 7-wire harness) - installed | \$ _____ |
| 13. Up-fitter Switches (list number of switches included) - installed | \$ _____ |