

BEFORE THE BOARD OF COUNTY COMMISSIONERS

LEWIS COUNTY, WASHINGTON

CALLING FOR THE ESTABLISHMENT OF)
AN ON CALL CONSULTANT ROSTER FOR)
ARCHITECTURAL, ENGINEERING AND/OR) RESOLUTION NO. 09- 029
PROFESSIONAL SERVICE ASSISTANCE)
NEEDS FOR COUNTY PROJECTS)

WHEREAS, in accordance with RCW 39.80 and RCW 39.29, Lewis County is publishing an On Call Consultant Roster for possible consideration for projects requiring architectural, engineering and/or professional services. On Call Consultant projects shall be awarded from the On Call Roster in accordance with the requirements of RCW 39.80 and RCW 39.29.

WHEREAS, the following are categories of the On Call Consultant roster:

1. Architectural Services
2. Biological Assessment
3. Bridge and retaining wall structural design and analysis
4. Construction Inspection and Materials Testing
5. Economic Development
6. Geotechnical Engineering
7. Hydrology, hydraulic, and geomorphology analysis
8. Master Planning Services
9. National Historical Preservation Act Section 106 – Archeological investigation
10. Real Estate Appraisals
11. Testing Analysis
12. Transportation engineering
13. Water and Wastewater
14. Wetland delineation and mitigation; and

WHEREAS, the Public Works Director/County Engineer shall be the approving authority for changes to the consultant categories on the roster; and

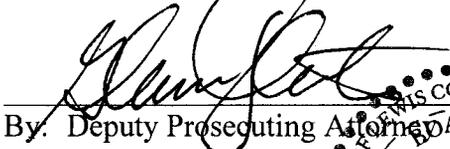
WHEREAS, consultants will be added to the On Call Roster at any time throughout the year after submitting a completed questionnaire, a company brochure listing qualifications, a valid Washington State Business license, and references from a minimum of three public agencies. Applications can be requested and submitted at Lewis County public Works, Attn: On Call Consultant Roster, 2025 N.E. Kresky Ave, Chehalis, WA 98532. Fax (360) 740-1479. Phone (360) 740-2612. The consultant notice and questionnaire can be downloaded from the Lewis County website, <http://www.lewiscountywa.gov/publicworks/.htm>. The consultant list will be updated throughout the year as consultant information is received or deleted.

NOW THEREFORE BE IT RESOLVED that the aforesaid On Call Consultant roster categories will be published, and the Chairman of the Board of County Commissioners is authorized to sign the same.

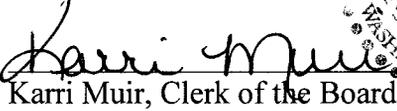
PASSED IN REGULAR SESSION this 26th day of January, 2009.

APPROVED AS TO FORM:

L. Michael Golden, Prosecuting Attorney


By: Deputy Prosecuting Attorney

ATTEST:

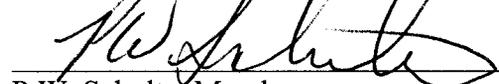

Karri Muir, Clerk of the Board

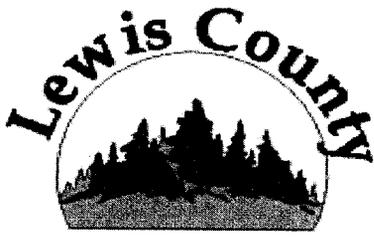


**BOARD OF COUNTY COMMISSIONERS
LEWIS COUNTY, WASHINGTON**


F. Lee Grose, Chairman


Ron Averill, Vice Chairman


P.W. Schulte, Member



Public Works Department

Divisions: Administration
Engineering Property Management
GIS Road Maintenance

2025 NE Kresky Avenue, Chehalis WA 98532 • 360-740-1123 • Fax: 360-740-1479 • TDD: 360-740-1480 • www.co.lewis.wa.us

EXECUTIVE SUMMARY

BOCC: JANUARY 15, 2009
DEPARTMENT: PUBLIC WORKS
ITEM: CALLING FOR ESTABLISHMENT OF ON CALL
CONSULTANT ROSTERS
CONTACT: KIM AMRINE, PUBLIC WORKS

The attached resolution will allow opening the On Call Consultant Roster to obtain applications from businesses interested in having their business placed on one or more of the rosters. The On Call Consultant Roster allows the County to possibly consider consultants for projects requiring architectural, engineering and/or professional services. On Call Consultant projects shall be awarded from the On Call Roster in accordance with the requirements of RCW 39.80 and RCW 39.29.

BOCC AGENDA ITEM SUMMARY

(Revised 09-16-08)

RESOLUTION #: 09-029 BOCC MEETING DATE: January 26, 2009

SUGGESTED WORDING FOR AGENDA ITEM: Notice Consent Hearing

Calling for the Establishment of an On Call Consultant Roster for Architectural, Engineering and/or Professional Service Assistance needs for County Projects and appointing the Public Works Director as the approving authority for changes to categories.

BRIEF REASON FOR BOCC ACTION:

Publishing of the On Call Consultant Roster and Approval of Public Works Director as Approving Authority for Category Changes

SUBMITTED BY: John Huestis PHONE: x2697 DATE SUBMITTED: January 15, 2009

CONTACT PERSON WHO WILL ATTEND BOCC MEETING: John Huestis

TYPE OF ACTION NEEDED:

- Approve Resolution
- Approve Ordinance (traffic or other)
- Execute Contract/Agreement
- Other (please describe): _____
- Call for Bids/Proposals
- Bid Opening
- Notice for Public Hearing *(see publication requirements)

*PUBLICATION REQUIREMENTS: Notice emailed to Clerk Not applicable

Hearing Date: _____ (Must be at least 10 days after 1st publication date)
Publish Date(s): _____ (2 weeks for routine budget, property disposal/ auction or vacations)
(3 weeks for property lease)

Publications(s): EAST COUNTY JOURNAL CHRONICLE OTHER Journals of Commerce

ALL AGENDA ITEMS:

Department Director/Head: [Signature]
Prosecuting Attorney

Accounting/Budget & Payroll Items
Budget/Fiscal Director: _____
Chief Accountant: _____

HR Policy/Personnel Items
HR Administrator _____

Banking or Revenue Items
Treasurer: _____

Fund: _____
Department: _____
Total Amount: \$ _____

***APPROVALS
MUST BE
OBTAINED
BEFORE
SUBMITTING
ITEM TO BOCC**

CLERK'S DISTRIBUTION OF SIGNED DOCUMENTS:

Send cover letter: _____
(address of recipient) _____
File originals: BOCC mtg folder
File copy: Hearing/Bid Folder

Additional Copies:
John Huestis, PW _____
Kim Amrine, PW _____
