

# LEWIS COUNTY COMMUNITY DEVELOPMENT DEPARTMENT

2025 NE Kresky Avenue  
WA 98532-2626

(360) 740-1146 Chehalis,  
FAX: (360) 740-1245

## Administrative Variance Application

Application Fee: \$170.00 (up to 5 hours, then \$100 for each additional hour) Additional fees may apply.

Complete and submit to the Planning Department:

Date of Application: \_\_\_\_\_ Associated Permit Application: \_\_\_\_\_

Reason for variance request:  
\_\_\_\_\_  
\_\_\_\_\_

### Applicant's Information

Name: \_\_\_\_\_  
Mailing Address: \_\_\_\_\_  
Phone Number: ( \_\_\_\_ ) \_\_\_\_\_ E-Mail \_\_\_\_\_

### Property Information

Quarter Section \_\_\_\_ Section \_\_\_\_ Township \_\_\_\_N Range \_\_\_\_ East/West (Circle One)  
Tax Parcel # \_\_\_\_\_ Site Address \_\_\_\_\_  
Owner's Name: \_\_\_\_\_  
Mailing Address: \_\_\_\_\_

This form must be completed, signed, notarized and submitted with the following information and documentation:

- \_\_\_\_\_ 1. Legal description of property.
- \_\_\_\_\_ 2. A site plan showing property boundary lines and detailing locations of all proposed and existing buildings or structures including all water sources (well locations), sewage systems (tank and drainfield), sewage system reserve area, driveways and parking areas (existing and proposed). Plan must include locations and types of structures on adjacent properties. Map must be drawn to scale and 'North Arrow' must be indicated. Location of and distance from resource lands and property boundaries.

By my signature below I affirm that all information and documents provided with this application are true and accurate to the best of my knowledge.

\_\_\_\_\_  
Signature of Applicant

\_\_\_\_\_  
Date Signed

\_\_\_\_\_  
Signature of Property Owner (if different from applicant)

\_\_\_\_\_  
Date Signed

State of Washington )  
 ) SS  
County of \_\_\_\_\_ )

I, the undersigned, a Notary Public in and for the County and State, do hereby certify that on this \_\_\_\_\_ day of \_\_\_\_\_, 20\_\_\_\_\_, personally appeared before me \_\_\_\_\_ to me known to be the individual described in and who executed the within instrument, and acknowledge that he/she (they) signed and sealed the same as free and voluntary act and deed, for the uses and purposes therein mentioned.

GIVEN under my hand and official seal the day and year last above written. \_\_\_\_\_  
Notary Public in and for the state of Washington, residing at : \_\_\_\_\_  
My Commission Expires: \_\_\_\_\_

**OFFICE USE ONLY:**

**AVAR** \_\_\_ - \_\_\_\_\_

Date Routed \_\_\_\_\_

Permit Technician: \_\_\_\_\_

The attached variance request is being forwarded to the Principal Planner in conjunction with a permit application for property located adjacent to resource land

RESOURCE SETBACK VARIANCE:    APPROVED \_\_\_\_\_    DENIED \_\_\_\_\_

**Reasons for recommendation of DENIAL *or* CONDITIONS OF APPROVAL:**

\_\_\_\_\_  
\_\_\_\_\_

FINDINGS: \_\_\_\_\_

\_\_\_\_\_  
\_\_\_\_\_  
\_\_\_\_\_

OTHER COMMENTS:

\_\_\_\_\_  
\_\_\_\_\_  
\_\_\_\_\_

**SIGNATURES:**

\_\_\_\_\_  
Administrator

\_\_\_\_\_  
Date