

**EXISTING PRIVATE ROAD ASSESSMENT APPLICATION**

DATE	REQUEST #
	EPRA

PERMIT FEE: \$150.00 (plus \$50/hour after first 3 hours)

Receipt # \_\_\_\_\_ By (PW Staff): \_\_\_\_\_  Site plan or map attached

Tax Parcel # (s):  
Legal Description of Parcel:

Name of Private Road to be Assessed: \_\_\_\_\_ Adjacent County Road: \_\_\_\_\_

**Related Permits:**

**Owner Name & Mailing Address:**

Phone: ( ) \_\_\_\_\_ Alternate Phone: ( ) \_\_\_\_\_ Email: \_\_\_\_\_

**Agent Name & Mailing Address:**

Phone: ( ) \_\_\_\_\_ Alternate Phone: ( ) \_\_\_\_\_ Email: \_\_\_\_\_

**Applicant Name & Mailing Address:**

Phone: ( ) \_\_\_\_\_ Alternate Phone: ( ) \_\_\_\_\_ Email: \_\_\_\_\_

**Site Address:**

**Site Location:**

I grant permission for personnel and representatives of Lewis County to enter and inspect said property as is reasonably necessary to process this application.

Signature: \_\_\_\_\_ Print Name: \_\_\_\_\_ Date \_\_\_\_\_

Project Description: \_\_\_\_\_  
\_\_\_\_\_  
\_\_\_\_\_

Initial Review by Property Management Engineering Technician		Initials:	Date:
# Lots served by road:	Length of road:	Easement width:	
Comments:			

-- TO BE COMPLETED BY PUBLIC WORKS STAFF --

**RESULTS OF ENGINEERING REVIEW**

Date: \_\_\_\_\_ BY: \_\_\_\_\_  Meets county standards  Does not meet county standards

Improvements needed: \_\_\_\_\_

**FINAL ENGINEERING SIGN-OFF**

Date: \_\_\_\_\_ BY: \_\_\_\_\_  Approved for specified use  Requested work not finished

Comments: \_\_\_\_\_

Call the Traffic Engineer at 360-740-1394 with any questions.

-- THIS SECTION IS TO BE COMPLETED BY PUBLIC WORKS STAFF --

**ANALYSIS OF JUSTIFICATION FOR PRELIMINARY CONCLUSIONS**

Initial review by Field Technician Date \_\_\_\_\_  
 Needs the following improvements to meet county road standards: \_\_\_\_\_

Initial review by Traffic Engineer: Date \_\_\_\_\_  
 Needs the following improvements to meet county road standards: \_\_\_\_\_

**OTHER DEPARTMENTAL REVIEWS**

Certain projects may require review by other departments/divisions.

Fire Marshall Review is attached. **Conclusion:** \_\_\_\_\_

Review by \_\_\_\_\_ is attached. **Conclusion:** \_\_\_\_\_

**FINAL PUBLIC WORKS DECISION**

By: Traffic Engineer \_\_\_\_\_ Date: \_\_\_\_\_

Meets county road standards  Does not meet county road standards

Comments: \_\_\_\_\_

By: County Engineer or Designee \_\_\_\_\_ Date: \_\_\_\_\_

Meets county road standards  Does not meet county road standards

Comments: \_\_\_\_\_

Copies of completed permit sent to:  Traffic Engineer  Owner  Agent  Engineer  Surveyor  
 \_\_\_\_\_