

BUDGET CALENDAR

FOR AMENDING THE 2013 AND SETTING THE 2014 BUDGET

Dates	Day	Action
March 15	Friday	2013 Budget Document Due
Apr 22	Monday	1st 2013 Budget Amendment Hearing (Board Hearing Room, 10:00 a.m.)
Jun 7	Friday	Internal Service Rates are submitted to the Budget Dept.
June 19	Wednesday	Discuss Call Letter/Instructions at the Executive Steering Committee (ESC) meeting
Jul 8	Monday	The Call letter and Instructions are distributed to Offices/Depts.
Jul 8-12		Budget Worksheets are distributed to Offices/Depts.
Jul 19	Friday	Budget Instruction Training Class
Aug 5	Monday	Offices / Depts. submit Preliminary budgets to the Budget Dept.
Aug 12	Monday	Recommended 6 year STIP due for submission to the BOCC
Sep 3	Tuesday	Budget Dept. submits the Preliminary budget to the BOCC and Auditor
Sep 18	Wednesday	Preliminary Budget Presentation to ESC
Sep 23	Monday	Mid-year 2013 Budget Amendment Hearing (Board Hearing Room, 10:00 a.m.)
Sep 25	Wednesday	Preliminary budget is delivered to libraries and colleges and distributed to Offices / Depts.
Sep-Oct		Budget meetings with the BOCC, Budget Director and offices/departments
Oct 7	Monday	First public hearing on the Preliminary budget (Board Hearing Room, 10:00 a.m.)
Nov 18	Monday	Adoption of the 6 year Transportation Improvement plan
Nov 18	Monday	Public Presentation on the Preliminary Budget (Board Hearing Room, 5:30 p.m.)
Dec 2	Monday	Second public hearing and adoption of the Final Budget
Dec 16	Monday	Year end 2013 Budget Amendment Hearing (Board Hearing Room, 10:00 a.m.)

Budget Amendments may be added during the year when the BOCC feels they are necessary.