

LEWIS COUNTY COMMUNITY DEVELOPMENT DEPARTMENT

2025 NE Kresky Avenue
Chehalis, WA 98532-2626

(360) 740-1146
FAX: (360) 740-1245

APPLICATION FOR LARGE LOT SUBDIVISION

APPLICATION NO. LLS _____ - _____	CARL #: CL _____ - _____
Soil/Septic Apps: S _____ - _____ ; S _____ - _____ ; S _____ - _____ ; S _____ - _____ ; S _____ - _____ ; S _____ - _____ ;	
SEPA Checklist No : SEP _____ - _____	
Application Submitted : _____ / _____ / _____	Received By: _____
Base Application Fee \$1,315.00, plus \$40.00 per lot, plus Critical Areas/Resource Lands (CARL) Review \$85.00, plus Environmental Services reviews \$340.00 and Public Works reviews \$300.00. Additional fees will be required for subdivisions proposing public water. Applications proposing 5+ lots will require a SEPA checklist \$335.0 and a fee of \$135.00 per legal notice.. Alterations / vacations to any large lot subdivisions will be \$335.00.	

NOTE: No application proposing on-site sewage disposal shall be deemed complete until soil evaluation or sewage permit application forms have been submitted. Application proposing connection to existing public sewer must provide documentation of availability.

1. Applicant:

Name _____

Address _____

Telephone Home(_____) _____ Work(_____) _____

2. Property Owner (if other than the applicant):

Name _____

Address _____

Telephone Home(_____) _____ Work(_____) _____

3. Surveyor/Engineer:

Name _____

Address _____

Telephone Home(_____) _____ Work(_____) _____

4. Tax parcel number(s) of the property included in this application:

5. Is the property contained within this large lot subdivision application a part of any previous large lot subdivision?

YES NO

If yes, what was the name of the original subdivider or the Large Lot Subdivision file number?

6. Location of property:

Quarter Section _____, Section _____, Township _____ North, Range _____

7. Location of site (road name/city): _____

8. **Total acreage of the parcel(s):** _____
9. **Zoning designation of parcel(s):** _____
10. **Name(s) of Public Road(s) used for access:** _____
11. **Sizes of the proposed lots:**
- Lot #1: _____ Acres or Square Feet
- Lot #2: _____ Acres or Square Feet
- Lot #3: _____ Acres or Square Feet
- Lot #4: _____ Acres or Square Feet
(use a separate sheet of paper if additional lots are proposed)

11. **Do any lots have existing structures? If so, please identify the lot number and the type of structure.**

12. **What uses are proposed for proposed lots?**

Lot 1: Residential Commercial Industrial Other:

Lot 2: Residential Commercial Industrial Other:

Lot 3: Residential Commercial Industrial Other:

Lot 4: Residential Commercial Industrial Other:

(use a separate sheet of paper if additional lots are proposed)

13. **Existing sewage disposal (including sewage permit number and date of approval):**

None

Septic tank on Lot(s) # _____

Sanitary sewer on Lot(s) # _____

Other (Specify): _____

14. **Proposed method of sewage disposal:**

Septic tank on Lot(s) # _____

Sanitary sewer on Lot(s) # _____

Other (Specify): _____

Lots not intended for human habitation: Lot(s) # _____

Lots proposed for uses not requiring sewage disposal (please identify the proposed lot number and use: _____)

15. **Existing water supply:**

None

Individual well on Lot(s) # _____

Public or municipal water system (Name of system: _____)

Other (Specify: _____)

16. **Proposed water supply:**

- Individual well on Lot(s) # _____
- Public or municipal water system (Name of system: _____)
- Other (Specify: _____)

17. Please attach copies of the following to this application form:

- A. The legal description of the tax parcel(s) contained within this application;
- B. The legal descriptions or other documentation of all existing or proposed easements affecting the property contained in this application;
- C. A map of the proposed subdivision indicating topographical features such as streams, swales and the direction of the natural drainage pattern of the site (See Attachment A attached hereto for other map requirements);
- D. Existing or proposed road maintenance agreements, well maintenance agreements, community on-site sewage disposal system maintenance agreements, or restrictive covenants that apply to the subdivision;
- E. For applications proposing service from a public or municipal sanitary sewer or water system, letters from an approved water or sewer purveyor stating the ability to provide service to each of the proposed lots. For those proposing septic systems, copies of soil evaluations for each lot. If wells are proposed, a copy of certification of water availability;
- F. Where the large lot subdivision maps or legal descriptions make reference to a Segregation Survey which has been recorded at the Lewis County Auditor's Office, a copy of said survey shall be attached;
- G. Letters certifying that utilities and public services, including the local school and fire district, have the capacity to service the proposed subdivision at the time of its completion;
- H. If required, a copy of an approved Forest Management Plan, applicable to the proposed subdivision
- I. Statement stating how the proposed subdivision complies with the Lewis County Comprehensive Plan;

18. CERTIFICATION:

I/we the undersigned, as the applicant, hereby certify that the map and legal descriptions attached hereto show the entire contiguous ownership in which I/we have an interest by reason of ownership, contract for purchase, earnest money agreement or option for purchase by any person, firm, or corporation in any manner connected with this proposed short subdivision and that the following is the signature(s) of the owner, contract purchaser, or their representative.

Also, that all adjoining land is owned by others not associated by a land development business relationship with the owner.

Also, that the information contained in this application, map, legal descriptions, and any other supporting documents is true and correct to the best of my/our knowledge.

SUBSCRIBED AND SWORN TO BEFORE ME THIS _____ DAY OF _____, 20____.

 Notary Public in and for the State of

My office expires: _____

Large Lot Subdivision No.: LLS-_____ - _____

Tax Parcel # _____

ATTACHMENT "A"

Large Lot Subdivision Map Requirements.

A proposed large lot subdivision map shall be prepared on a sheet of paper that is of reproducible material, and shall be of the following dimensions: eight and one half by fourteen inches (8 1/2" x 14"); eleven by seventeen (11" x 17"); or eighteen by twenty four inches (18" x 24"). All drawing and lettering on the short plat map shall be in permanent black ink.

Surveys shall be required for final large lot subdivision maps consistent with state survey requirements and recording criteria of the Lewis County Auditor's Office. All large lot subdivision maps shall contain the following information:

1. The date, scale (not more than two hundred (200) feet to the inch) and north arrow;
2. The name of the subdivider;
3. Designation of the quarter-quarter section, section, township and range. The boundary lines of the entire parcel, lots and their dimensions, drawn to scale;
4. A number assigned to each lot. Lot numbers are to begin with number one (1) and proceed in a consecutive sequence;
5. The location, width and names of all public and private roads within or adjoining the short subdivision;
6. The connection between any internal road system of the subdivision and the public road to be used for access;
7. Location and widths of all existing and proposed easements and rights-of-way for public services, ingress and egress or utilities within the area contained in the short subdivisions;
8. The location of existing houses, outbuildings and other structures including wells and on-site septic systems. Show the distances from the well(s) to the current and proposed property lines.
9. The boundaries of any land to be reserved for the common use of the property owners of the subdivision;
10. Point of proposed access for each lot to the public road, whether each lot shall use a common access or have individual access;
11. Location (to the extent possible) of all section and section subdivision lines referenced in the legal description of the entire property to be subdivided;
12. Buildable site for each lot. Each lot shall contain a minimum 1200 square foot buildable site consistent with Lewis County codes. No lot shall be permitted unless it is able to comply with minimum set back or buffer requirements and meets minimum size requirements;
13. Clustering of lots is permitted so long as the overall average density is consistent with the zoning designation and all other requirements of the Lewis County Code;
14. Vicinity sketch of the area in which the subdivision is located may be required;

LARGE LOT SUBDIVISION REQUIREMENTS

Lewis County Code Title 16 requires that, before any large lot subdivision map can be recorded, it must demonstrate:

- 1. That all lots have building areas outside designated critical areas and buffers.**
Demonstrate this by showing all critical area boundaries and buffers on the proposed large lot subdivision map. All buffers must comply with existing Lewis County development regulations, including, but not limited to: the Critical Areas Ordinance, the Shoreline Master Program, and the Flood Hazard Prevention Ordinance. Each lot must have a minimum 1200 square foot building site per Lewis County Code requirements.
- 2. That the segregation makes adequate provision for roads, waste disposal, and water consistent with County standards.**
Demonstrate this by showing all proposed and existing roads (public and private) including easements and access to public roads servicing the segregation. **NOTE: Access from a public road requires an access or approach permit. If access is proposed from a state highway, the State Department of Transportation must review and approve access. Even if there is a current access permit, the DOT must review and approve access based on the subdivision proposal.** Roads are required to meet County standards (if they are to be dedicated to the County) or County recommendations (if they are to be private roads). A maintenance agreement must be provided, indicating ownership of private roads and how they will be maintained. All proposed and existing sewage systems or septic systems shall be indicated on the map, as well as location of wells or public water connections. If individual septic systems are proposed, a soil survey shall be submitted for each lot, demonstrating that a septic system is feasible, in compliance with County Health Department standards. If water from a water service provider is proposed, the applicant must submit certification from the provider that water is available in quality and quantity sufficient for the proposed use of all lots within the segregation. If individual wells or a public well is proposed, the applicant shall provide assurance from a licensed water expert that there exists a high probability that water of sufficient quality and quantity to meet the needs of all lots in the segregation is available. At least one test well may be required if the administrator determines that the availability of water is questionable.
- 3. That all public facilities and services necessary to serve the proposed segregation will be available at the time of the development on the lots, specifically including schools and fire protection.**
No large lot subdivision will be allowed that results in the necessity of urban services or facilities. The public works director shall review all segregations for adequacy of all internal roads as well as public roads used for access. All public roads shall meet minimum Lewis County design and service capacity requirements. Certification that all other services necessary to the segregation, including utilities, will be available at the time of development of the lots shall be required in the form of a letter from the provider(s) indicating that service and capacity is available and that levels of service will not result that are below adopted minimum levels. School districts and fire districts servicing the segregation shall certify that they have the capacity to provide services to the segregation without causing levels of service to drop below minimum adopted levels.
- 4. That the segregation otherwise complies with the Lewis County Comprehensive Plan and development regulations.**
To demonstrate that the segregation otherwise complies with the Lewis County Comprehensive Plan, the applicant shall include citations to that effect, including appropriateness of zoning designation, proposed use, and how the health, safety and general welfare of the community shall be benefited.
- 5. Where required, the approval includes local action under state forest practice regulations, including review of the forest management plan.**

Large Lot Subdivision Application Procedure

1. Applicant submits a complete application, including a preliminary plat map.
2. Planning reviews the application for completeness. If additional information is needed, the planning staff will notify the applicant.
3. A Critical Areas and Resource Lands (CARL) review is performed by planning staff. If there are issues resulting from that review, the applicant will be notified.
4. The application will be routed to Environmental Services, Public Works, and Planning for review and comments.
5. Preliminary approval will be granted, including conditions for development of the proposed plat or the proposal will be denied. If the proposal is denied, the applicant will be informed, in writing, the reason(s) for denial. If preliminary approval is granted, the applicant shall have three years to complete the project, fulfill the conditions for final approval, and submit the final plat map for recording.
6. Once the applicant feels that all conditions for final approval have been met, a survey must be performed, and a proposed final plat map submitted to Property Management for approval.
7. After the final plat map has been approved by Property Management, submit one final mylar and three copies to Property Management. That office will forward the maps to Engineering, where they will be reviewed and given final approval. Planning will then review and approve the final plat map. Before recording, all taxes must be paid at the Lewis County Treasurer's Office, and a receipt must accompany the final plat map. Once the final plat has been recorded at the Lewis County Auditor's Office, the applicant may sell, rent, lease or otherwise transfer title of the individual lots.