

BEFORE THE BOARD OF COUNTY COMMISSIONERS

LEWIS COUNTY, WASHINGTON

CALLING FOR THE OPENING OF THE)
ON CALL CONSULTANT ROSTER FOR)
ARCHITECTURAL, ENGINEERING AND/OR) RESOLUTION NO. 12- 004
PROFESSIONAL SERVICE ASSISTANCE)
NEEDS FOR COUNTY PROJECTS)

WHEREAS, in accordance with annual publishing requirements, Lewis County is opening the On Call Consultant Roster to include interested businesses for possible consideration for projects requiring architectural, engineering and/or professional services. On Call Consultant projects shall be awarded from the On Call Roster in accordance with the requirements of RCW 39.80 and RCW 39.29.

WHEREAS, the following are categories of the On Call Consultant roster:

1. Archeological Investigation – National Historical Preservation Act Section 106
2. Architectural Services
3. Biological Assessment
4. Bridge and retaining wall structural design and analysis
5. Construction Inspection and Materials Testing
6. Economic Development
7. Geotechnical Engineering
8. Hydrology, hydraulic, and geomorphology analysis
9. Master Planning Services
10. Real Estate Appraisals
11. Testing Analysis
12. Transportation engineering
13. Surveying
14. Water and Wastewater
15. Wetland delineation and mitigation; and

WHEREAS, the Public Works Director/County Engineer shall be the approving authority for changes to the consultant categories on the roster; and

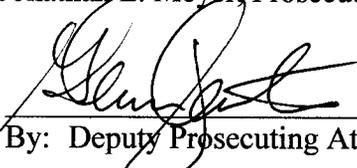
WHEREAS, consultants will be added to the On Call Roster at any time throughout the year after submitting a completed questionnaire, a company brochure listing qualifications, a valid Washington State Business license, and references from a minimum of three public agencies. Applications can be requested and submitted at Lewis County Public Works, Attn: On Call Consultant Roster, 2025 N.E. Kresky Ave, Chehalis, WA 98532. Fax (360) 740-1479. Phone (360) 740-2612. The consultant notice and questionnaire can be downloaded from the Lewis County website, <http://lewiscountywa.gov/publicworks/contracting-consultants-rosters-bids>. The consultant list will be updated throughout the year as consultant information is received or deleted.

NOW THEREFORE BE IT RESOLVED that the aforesaid On Call Consultant roster categories shall be published, and the Public Works Director is authorized to change categories if needed.

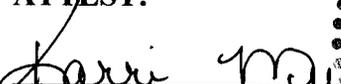
PASSED IN REGULAR SESSION this 9th day of January, 2012.

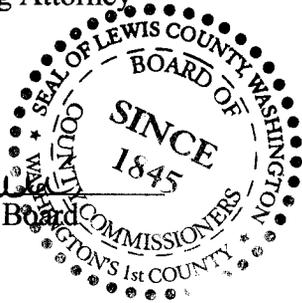
APPROVED AS TO FORM:

Jonathan E. Meyer, Prosecuting Attorney


By: Deputy Prosecuting Attorney

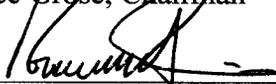
ATTEST:

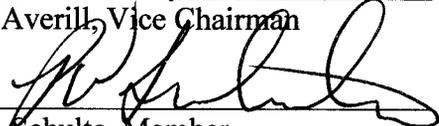

Karri Muir, Clerk of the Board



**BOARD OF COUNTY
COMMISSIONERS
LEWIS COUNTY, WASHINGTON**


F. Lee Grose, Chairman


Ron Averill, Vice Chairman


P.W. Schulte, Member

NOTICE OF AN CONSULTANT ROSTER

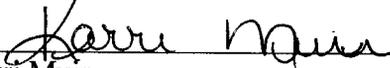
NOTICE IS HEREBY GIVEN that, in accordance with annual publishing requirements, Lewis County is opening the On Call Consultant Roster to include interested businesses for possible consideration for projects requiring architectural, engineering and/or professional services. On Call Consultant projects shall be awarded from the On Call Roster in accordance with the requirements of RCW 39.80 and RCW 39.29.

The following are categories of the On Call Consultant roster:

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Dated January 9, 2012



Karri Muir
Clerk of the Board of County Commissioners

Publish: East County Journal
January 11 and 18, 2012



Lewis County Department of Public Works

Timothy R. Elsea, PE, Director / County Engineer

Rodney Lakey, PE, Assistant County Engineer

EXECUTIVE SUMMARY

BOCC: JANUARY 9, 2012
DEPARTMENT: PUBLIC WORKS
ITEM: CALLING FOR THE OPENING OF THE ON CALL CONSULTANT ROSTER FOR COUNTY PROJECTS
CONTACT: KIM AMRINE, PUBLIC WORKS

The attached resolution will allow the opening of the On Call Consultant Roster to obtain applications from businesses interested in having their business placed on one or more of the rosters. The On Call Consultant Roster allows the County to possibly consider consultants for projects requiring architectural, engineering and/or professional services. On Call Consultant projects shall be awarded from the On Call Roster in accordance with the requirements of RCW 39.80 and RCW 39.29.

Road Maintenance & Traffic

476 West Main St.
Chehalis, WA 98532
☎ 360.740.3380
☎ 360.740.2741

Erik Martin, PE, Manager

Administration, Engineering, Utilities & Real Estate Services

2025 NE Kresky Ave.
Chehalis, WA 98532
☎ 360.740.1123
☎ 360.740.1479

Solid Waste Services

Post Office Box 180
Centralia, WA 98531
☎ 360.740.1451
☎ 360.330.7805

Steve Skinner, Manager

BOCC AGENDA ITEM SUMMARY

(Revised 10-6-10)

AGENDA ITEM # _____ RESOLUTION #: 12-004 BOCC MEETING DATE: January 9, 2012

SUGGESTED WORDING FOR AGENDA ITEM: Notice Consent Hearing

Calling for the Opening of an On Call Consultant Roster for Architectural, Engineering and/or Professional Service Assistance needs for county projects and appointing the Public Works Director as the approving authority for changes to categories.

BRIEF REASON FOR BOCC ACTION:

Publishing of the On Call Consultant Roster and Approval of Public Works Director as Approving Authority for Category Changes.

SUBMITTED BY: Tim Elsea PHONE: x2697 DATE SUBMITTED: December 29, 2011

CONTACT PERSON WHO WILL ATTEND BOCC MEETING: _____

TYPE OF ACTION NEEDED:

- Approve Resolution
- Approve Ordinance (traffic or other)
- Execute Contract/Agreement
- Other (please describe): _____
- Call for Bids/Proposals
- Bid Opening
- Notice for Public Hearing *(see publication requirements)

*PUBLICATION REQUIREMENTS: Notice emailed to Clerk Not applicable

Hearing Date: _____ (Must be at least 10 days after 1st publication date)
(2 weeks for routine budget, property disposal/ auction or vacations)
Publish Date(s): When item is to be published January 11 and January 18, 2012 (3 weeks for property lease)

Publications(s): EAST COUNTY JOURNAL CHRONICLE OTHER _____

ALL AGENDA ITEMS:
Department Director/Head: _____
Prosecuting Attorney: _____

Accounting/Budget & Payroll Items
Budget/Fiscal Director: _____
Chief Accountant: _____

***APPROVALS
MUST BE
OBTAINED
BEFORE
SUBMITTING
ITEM TO BOCC**

HR Policy/Personnel Items
HR Administrator: _____

Banking or Revenue Items
Treasurer: _____
Fund: _____
Department: _____
Total Amount: \$No Budget Impact

CLERK'S DISTRIBUTION OF SIGNED DOCUMENTS:

Send cover letter: _____
(address of recipient) _____
File originals: BOCC mtg folder
File copy: Hearing/Bid Folder
Additional Copies: Kim Amrine, PW

