

SECTION 5

OPERATIONAL REQUIREMENTS

5a. Unloading Procedures – Revised January 2012

Note: The following revised procedures are to be placed in Hazardous Waste Collection Facility Operations Guide and Health and Safety Plan.

Specific responsibilities of the Waste Unloader include:

6. Assessing the participant and the waste

- a. Determine if the participant is a residential customer or a business customer.

Business Customer

If a participant is a business customer the participant must have an appointment. If the customer does not have an appointment the customer must contact the Hazardous Waste Program Coordinator at 360-740-1221 to make an appointment.

If the customer is a business with an appointment check to see if the SQG Collection Work Order has been completed.

If the Work Order is complete ensure the customer has the correct payment.

Verify the material to be unloaded on the form.

Unload material to carts.

Sign the work order. Give one copy to the customer. Keep one copy.

Direct the customer to the scale house to make payment. Cash, check, business account, debit card, visa, master card are acceptable forms of payment.

Residential Customer

If the participant is a residential customer please have the customer complete the Customer Sheet with time of arrival, name and city. Please print legibly.

Continue to the assessment portion of this section.

- b. Assessing the waste

Each residential customer is allowed to drop off up to 100 containers of paint not to exceed 100 gallons of paint per visit per day. (Note: A residential customer may ask for a waiver from the Hazardous Waste Coordinator for special circumstances. A waiver will allow the residential customer to drop off more paint on a visit.)

The unloader will tabulate the amount of each waste type and record it in the proper column on the customer sheet.

Excess paint, over the limit, as well as unacceptable waste will remain in the customer's vehicle. The unloader will tell the customer that the excess paint can be turned in on the next collection day. Unacceptable items include:

- Containers with water or latex paint rinsate
- Containers with dried paint
- Empty plastic paint cans or plastic buckets
- Empty containers that once contained hazardous substances
- Sharps, medicines, biological waste
- Ammunition or explosives
- Radioactive material (smoke detectors go in the garbage)
- Dry wall mud or plaster

The unloader will inform the customer of how to dispose of the unacceptable waste. The customer may call the Hazardous Waste Coordinator at 360-740-1221 for more information.

NOTE:

- Containers of water or latex paint rinsate will not be accepted. Customers can dispose of the water or rinsate in the water treatment system or on vegetation including lawns, trees and shrubs without causing environmental harm.
- Containers of latex paint that are less than $\frac{1}{4}$ full will be returned to the customer. The customer will have the responsibility for proper disposal. Proper disposal includes: absorbing free liquids with an absorbent material such as kitty litter or floor dry; drying the mixture (usually 24 hours); placing the container in a plastic garbage bag and disposing of in the garbage.