

Lewis County Homeland Security Committee (HSC)

Meeting Minutes July 18, 2007

**City of Chehalis Community Services Conference Room
25 SW Circle Ave., Chehalis, WA 98532**

Present: See attachment

I and II. Chairman Gary Hurley opened the meeting at 1:30 p.m. with introductions of members.

III. Approval of Minutes

Chairman Hurley added "LCSO funding proposal" to the agenda, to be discussed during Other New Business.

The minutes of the May 16, 2007 meeting were approved as presented. Motion made by Chief Civil Deputy Gene Seiber and seconded by Michael Strozyk. Motion carried unanimously.

IV. Committee Reports

A. Communications Subcommittee Report

Michael Strozyk briefed that the state is sending information out on a Public Safety Interoperable Communications Grant. The grant is for those using the 700 MHz frequency band. Lewis County does not use the 700 MHz frequency band so the grant may not be available. Michael and Tim Brodt will stay attuned to any news that we may be able to use the grant.

Michael briefed that the communications projects are still progressing. The radio shop will be installing a receiver on Davis Hill to improve radio coverage in Centralia. The communications trailer project should be completed soon.

Jeff Jaques added that he might be able to get a number of used HT-1000 portable radios for use in the communications trailers. Jeff, Michael, and Chief Seiber will explore the option of using those radios.

B. Lewis County Coordinator Report

Tim Brodt briefed that there is no news on the 2007 Homeland Security Grant amount yet. We should be hearing some kind of news soon.

Carmen Brunton from the Coroner's office has agreed to fill the Health alternate position.

V. Old Business:

A. Discussion and action on projects for the remainder of the FY 06 Homeland Security Grant.

Michael Strozyk commented that we would need to decide on a project for the remaining \$13,000 no later than December to provide enough time to order and receive items.

B. Discussion on projects for FY 07 Homeland Security Grants.

Members should still be thinking of potential projects for the FY 07 grant. The grant amount has not been announced so no firm ideas can be discussed.

C. Other Old Business.

There was no other old business.

VI. New Business

A. Discussion on filling the Public Works Alternate position.

Chairman Hurley announced that Dennis Montgomery needed to resign due to some personal issues. He asked for any ideas for a replacement. Matt Hadaller briefed that Heidi Anderson from Mossyrock Public Works might fill the position. Matt will talk to her about filling the position.

B. Other New Business

LCSO Funding Proposal – Chief Seiber briefed a proposal for if and when funds are available. The proposal is to replace the imaging software currently used in the Spillman database with a program called Summit Imaging. The older software is no longer supported by Spillman and is getting increasingly difficult to maintain. The total cost of the project is \$71,340. The proposal asks for \$44,278.27 in Homeland Security Grant Funds. Chief Seiber motioned to add this proposal to the list of potential projects. Michael Strozyk seconded the motion and it carried unanimously.

C. Next Meeting:

The next Lewis County Homeland Security Committee meeting is scheduled for September 19, 2007.

VII. For The Good of the Order

Ross McDowell briefed that he recently attended a site survey that will bring NOAA weather radio to the east side of the county. The NOAA people want Lewis County to purchase the equipment and give it to them. Michael is working the agreement with NOAA and will not have a problem giving them the equipment in exchange for a guarantee not to move any of the equipment for 20 years.

Audrey Hensiek briefed that Providence Hospital will have a refresher course on PPE and decontamination equipment August 6th. Tim Brodt will also be teaching a NIMS and ICS class that day. Anyone is welcome to attend.

Adjournment

The meeting adjourned at 1:55 p.m.

Action Items/Assignments:

<u>LCHSC</u> Action Item / Assignments	Responsible Staff
Accepted LCSO proposal to be added to the funding list.	Committee

Attendance Record

For: Meeting – July 18, 2007

Committee Members:

Y/N	Name	Discipline Represented
X	Ross McDowell	Emergency Management – P
X	Tim Brodt	Emergency Management – A
	Dr. Patrick O’Neill	Emergency Medical Services - P
	Chief Mike Kytta	Emergency Medical Services - A
X	Chief Jeff Jaques	Fire Services – P
X	Matt Hadaller	Fire Services – A
	Merlin MacReynold	Governmental Administration - P
	Michelle Whitten	Governmental Administration - A
X	Audrey Hensiek	Health Care – P
	Carmen Brunton	Health Care – A
X	Chief Civil Deputy Gene Seiber	Law Enforcement - P
	Chief John Boren	Law Enforcement - A
	Shirley Hoofard	Private/Non-Profit Organizations - P
	Dale McDaniel	Private/Non-Profit Organizations - A
X	Doug Wangen	Public Health – P
	Tony Barrett	Public Health – A
X	Michael Strozyk	Public Safety Communications - P
	Scott Mattoon	Public Safety Communications - A
X	Gary Hurley	Public Works – P
		Public Works – A

Others In Attendance:

Name	Agency/Position