BEFORE THE BOARD OF COUNTY COMMISSIONERS OF LEWIS COUNTY, WASHINGTON

IN RE:
Approving the updated 10-year plan to reduce homelessness by fifty percent in accordance with HB2163, and approving the guidelines for the distribution of the funds for projects and programs in the 10-year plan and authorizing the signature of the chairman thereon.

RESOLUTION # 07-300

WHEREAS, the Board of County Commissioners, Lewis County, Washington, has approved the 10-year plan and guidelines for distribution of funds submitted by the Affordable Housing Network and the Housing Task Force to be eligible for additional funding for homeless housing services in Lewis County.

WHEREAS, The 10-year plan has been revised and it appears to be in the best public interest to authorize the execution of said award for Lewis County, and

WHEREAS, Lewis County is collecting funds in accordance with HB 2163 and **NOW, THEREFORE**

BE IT RESOLVED that the aforesaid adoption of the updated plan is hereby approved and the Director of Health and Social Services is authorized to sign the same.

DONE IN OPEN SESSION this 22 day of October, 2007.

APPROVED AS TO FORM:
L. Michael Golden, Prosecuting Attorney

By: Victoria S. Byerly
Deputy Prosecuting Attorney

ATTEST:

Clerk of the Board

BOARD OF COUNTY COMMISSIONER
LEWIS COUNTY WASHINGTON

Chairman

Member

Member

LEWIS COUNTY
PUBLIC HEALTH & SOCIAL SERVICES

POLICY

Effective Date:

Cancels: NEW

See Also:

Approved by:_____
Kathleen Eussen, Director of Health

DISTRIBUTION OF 10 YEAR PLAN FUNDS

The amount distributed will be based on the fees collected in the previous 12 month period.

Proposals must be for projects consistent with the local and state Ten Year Plan. Proposals must have measurable outcomes.

Proposals may be submitted to the Lewis County Housing Coordinator in the fall. One award of available funds will be made in any calendar year. Multiple proposals may be accepted from an agency.

Proposal must demonstrate ability to begin project within the calendar year.

Proposals for this funding will be reviewed by a selection committee comprised of agencies that are members of the AHN, not to include agencies that are applying for funding. The Lewis County Housing Coordinator will serve as the chair. The chair will have a vote only in the event of a tie.

Proposals are evaluated on a competitive basis if the amount of funds requested exceeds the amount of funds available. Proposals are evaluated and scored according, but not limited to, the demonstration of need, the degree to which the program purpose can be met and the demonstrated ability of the applicant to implement and administer the program.

The Ten-Year Plan to Reduce Homelessness and the Continuum of Care Plan, including the Gaps Analysis portion, will serve as the guide to reviewing eligible proposals. Additional consideration will be given to proposals that fall into the "high need" rated category in the gaps analysis.

Additional consideration will be given to proposals that meet the housing needs of persons who meet the HUD definition of homelessness and those at risk of becoming homeless because they have incomes at or below 30% of area median income.

The committee will consider geographic equalization when making funding awards.

The AHN will make award recommendations to the Board of County Commissioners (BOCC). The BOCC will make the final award determination.

For proposals that include purchasing or building housing units.

Each proposal must contain a statement that the any property proposed to be low-income will continue to be used for housing for persons with incomes below 50% of the median income for a period of 20 years after the project is approved for occupancy. Grantees will be asked to re-certify compliance with this statement annually, or at such other times as the BOCC may direct, and may be asked to submit additional information, including but not limited to copies of rental agreements, to demonstrate their compliance.

If a recipient is found to be out of compliance with the requirement to maintain the project for persons with income below 50% of the median income as presented in the proposal, they will be immediately notified in writing. The BOCC may, at its discretion, seek re-payment of all or part of ten year plan funds disbursed to the recipient. In making this decision, the BOCC will consider all the circumstances involved, including but not limited to the following:

1. The profit or Not-For-Profit status of the company or agency;
2. The length of period of compliance.
3. The length of the period or previous periods of non-compliance;
4. The degree of non-compliance
5. The reasons for the non-compliance

Each recipient agency will sign, prior to each award being made, a statement that the property continues to be used for housing for persons with incomes below 50% of the median income; and acknowledgment of the content of this policy; and that, under appropriate circumstances, repayment of all or a part of the funds disbursed to them may be required to be repaid

LEWIS COUNTY
PUBLIC HEALTH & SOCIAL SERVICES

PROCEDURE

Effective Date: Page: **1 of 1**

Cancels: NEW

See Also: Approved by:_____
Kathleen Eussen, Director of Health

ADM-PRO- Distribution of Ten Year Plan Funds for

Action by:		Action:
Housing Coordinator	1.	**Determines** amount collected by Lewis County Auditor's office for the proceeding 12 months
	2.	**Advertises** the amount of funds available for Proposals
	3.	**Accepts** proposals and application form
Affordable Housing Network	4.	**Forms** Review Committee of 5 members including the Housing Coordinator as the chair
Review Committee	5.	**Scores** the proposals using a standard scoring matrix
Review Committee	6.	**Makes** the recommendation(s) to the AHN
Affordable Housing Network	7.	**Brings** recommendation(s) to Board of County Commissioners
BOCC	8.	**Awards** the contract
Housing Coordinator	9.	**Writes** the contract
Housing Coordinator	9.	**Manages** the contract

DRAFT

Ten-Year Plan Strategies and Activities

Objective: Reduce the number of Homeless Families.

Housing Strategy 1: Increase the number of units for homeless families

Short term Activity 1: Maintain and/or increase emergency shelter beds for homeless families.

Intermediate Outcome: Homeless families will have a safe place while working on long-term plans.

Short-term Activity 2: Create rental voucher program with services for homeless families.

Intermediate Outcome: formerly homeless families will be assisted to obtain housing.

Long-term Activity 1: Develop 8 units of mixed housing for homeless families.

Who is responsible: The County/Community Partner.

Housing Strategy 2: Provide more affordable housing opportunities for homeless families

Short-term Activity 1: Promote and support home ownership opportunities for families through Mortgage Assistance down-payment program.

Intermediate Outcome: Provide mortgage down payment assistance for six families.

Prevention Strategy 1: Prevent homelessness among families in imminent risk of losing their housing

Short-term Activity 1: Provide short-term rent/mortgage and utility assistance to 20 families.

Short-term Activity 2: Provide tenant education to families receiving short-term assistance.

Intermediate Outcome: ten of these families will receive assistance and will remain stable in existing housing for at least 12 months.

Income Strategy 1: Ensure that homeless families access all mainstream benefits they qualify for (TANF, Medicaid, SSDI, and Food stamps ECT.)

Short-term Activity 1: Enlist and coordinate with existing service agency who provides homeless services to aid the family in pursuing benefits if not already in place.

Income Strategy 2: Provide educational/job skills training and employment services to homeless families.

Short-term Activity 1: Pursue partnership with Centralia College and existing employment services to provide maximum training and job opportunities to homeless families.

Long-term Activity 1: Provide access to job training and search, on-site at shelters or where homeless people congregate.

Health Strategy 1: Provide access to health services for all children

Short-term Activity 1: All children receiving homeless assistance will all apply and receive medical coverage.

Objective: Reduce the number of non-chronically homeless individuals.

Housing Strategy 1: Explore and expand the housing opportunities for homeless individuals.

Short-term Activity 1: Maintain and/or increase emergency shelter beds for homeless individuals.

Short-term Activity 2: Provide Transitional Housing Services model with placement, rental assistance and services.

Short-term Activity 3: Create incentive program for landlords to provide housing to low-income/indigent clients (example: rehab units in exchange for providing unit for 12 months).

Long-term Activity: Develop safe and sober housing for individuals (Oxford House Model).

Prevention Strategy 1: Increase housing stability for Individuals.

Short-term Activity 1: Provide prevention assistance in the form of vouchers for any short-term need that can be tied to reducing or preventing homelessness. (May include rent, utilities, car maintenance/repair, medical costs).

Income Strategy 1: Same as Homeless Families

Health Strategy 1: Provide access to health services including substance abuse and mental health treatment

Short-term Activity 1: Collaborate with Choice Regional Network to assist individuals in obtaining health coverage.

Long-term Activity 1: Increase funding for substance abuse and mental health treatment for individuals who do not meet requirements for other funding.

Objective: Reduce the number of chronically homeless individuals.

Housing Strategy 1: Increase housing stability for chronically homeless

Short-term Activity 1: Identify and define the chronically homeless individuals and their needs for housing/shelter in our county.

Short-term Activity 2: Develop plan to provide additional housing units based on the data and unmet need.

Long-term Activity 1: Develop housing for chronically homeless according to plan.

Prevention Strategy 1: Provide increased supportive services to chronically homeless individuals and at-risk individuals.

Short-term Activity: Increase outreach activities and intensive case management through out the county to identify and serve this population.

Long-term Activity 1: Develop a (one-stop) day center for hygiene needs, job search, benefits assistance ECT.

Income Strategy 1: Ensure that chronically homeless individuals are promptly receiving all benefits available to them.

Short-term Activity 1: Ensure that SSI and Medicaid benefits are reinstated for those who lost benefits when incarcerated.

Long-term Activity 1: Increase supported Employment Services to chronically mentally ill clients to maintain stable employment.

Health Strategy 1: Increase access and coordination to medical care, substance abuse and mental health treatment services.

Short-term Activity 1: Individuals will be referred for screening/assessment for appropriate health care and treatment services.

Long-term Activity 1: Develop mental health court and expand drug court funding to increase individuals served.

Long-term Activity 2: Research and develop plan to provide local detoxification and In-patient treatment services.

Objective: Reduce the number of homeless youth.

Housing Strategy 1: Provide increased resources for transition programs for youth exiting foster care or unsheltered at the age of 18.

Short-term Activity 1: Identify homeless unaccompanied youth and their need for shelter/services.

Short-term Activity 2: Identify models of care that provide transition services and housing to youth as well as their funding streams.

Prevention Strategy 1: Expand supportive services to help youth remain with or reunify with families or extended families.

Long-term Activity: Partner with DCFS and the schools to identify at risk youth and provide services to keep the family unit in tact when possible.

Prevention Strategy 2: Make sure that all youth exiting foster care are aware of their housing options.

Short-term Activity 1: Whenever possible educate youth about existing programs and funds available for housing at least 6 months prior to reaching age 18.

Income Strategy 1: Ensure that youth are engaged in educational or job seeking activities to promote obtaining employment.

Short-term Activity: Educate and refer youth to existing programs that offer age appropriate skill training for employment, technical training or higher education.

Health Strategy 1: Educate youth on what programs and benefits they are eligible to receive.

Short-term Activity: Coordinate with appropriate entities to assist youth in applying for benefits and programs.

Objective: Conduct adequate data collection and planning to efficiently manage limited resources for homelessness.

Data Strategy 1: Ensure maximum participation in the Annual Point in Time Homeless Count

Short-term Activity 1: Coordinate with School District Officials to report homeless youth and families in their districts.

Short-term Activity 2: Provide incentives to the homeless that participate in the count by filling out and returning forms. Cost: $2500.00 Annually

Short-term Activity 3: Coordinate agencies to assist in countywide count and advertising. Offer reimbursements up to $600 per agency. $2400 Annually.

Data Strategy 2: Ensure compliance with HMIS and additional reporting of data.

Short-term Activity 1: Meet with CTED and LC Health Dept Assessment Division to select and implement an HMIS reporting system.

Short-term Activity 2: Determine with assessment division and agencies additional data to be collected on ten-year plan activities.

Other Strategies:

Short-term Activity: Hold annual or semi-annual housing symposium to further promote collaboration, education and implementation of the Ten- Year Plan.

Short-term Activity: Hire an outside consultant to conduct a feasibility study of having a Housing Authority in Lewis County. Pros/Cons different models, for example Housing Authority Board appointed but no capacity-funnel through and existing Housing Authority through a joint-housing authority agreement.

Other Possible Strategies

Objective: Homeless Activities

Housing Strategy: Create housing development capacity, outreach, and services for homeless in Lewis County

Short-term Activity: Hire full time employee

Housing Strategy: Increase the number of units homeless families

Short-term Activity: Expand voucher program for homeless families.

Long-term Activity: Develop units in a mixture of transitional and permanent housing units for different income levels.

Prevention Strategy: Improve quality of housing for families at risk of homelessness.

Short-term Activity: Develop a housing rehab program to rehabilitate homes at risk of being condemned.

Housing Strategy: Develop transitional housing for youth 16-17

Long-term Activity: Develop transitional beds for youth 16-17.

Prevention Strategy: Establish intake, screening and placement centers in several areas of the county with access to current vacancies list, housing referrals and placement and financial assistance.

Short-term Activity: Use centers to increase households served with prevention financial assistance and counseling.

Short-term Activity: Work to revise policies excluding households from affordable housing because credit history, previous felonies and other barriers.

Housing Strategy: Preserve and rehab existing affordable housing stock

Long-term Activity: Work with local landlords to maintain housing as affordable to very low income in exchange for low-interest loans or grants for maintenance and rehabilitation.

Attachment 1 - Strategy Summary Form

		Start of Planning Date	Implementation Date	Capital Costs	Annual Housing Operating Costs	Annual Services Costs	Single Indiv. Beds	Family Beds	Family Units	Chronic Homeless Indiv. Beds	TOTAL BEDS	Beds created with vouchers, leasing, renovation, or new construction*
Goal:	**Reduce the number of homeless persons by 50% by 2015.**											
Objective: Reduce the number of homeless families.												
Housing Strategy:	Provide more affordable housing opportunities for homeless families.											
Short-term activity:	Promote and support homeownership opportunities for families who are homeless.	Mar-2007	Mar-2008			$ 20,000						
Prevention Strategy	Ensure consistent access to education for children in homeless families											
Short-term activity:	Provide annual training for school districts and homeless liaisons on federal regulations.	May-2006	Oct-2006			$ 2,000						
Short-term activity:	Educate homeless service providers, homeless families, and others on federal laws/rights of homeless children	May-2005	Oct-2006			$ 2,000						
Objective: Reduce the number of non-chronically homeless individuals.												
Housing Strategy	Increase housing stability for individuals											
Short-term activity:	Explore/ research effective (best practice) rental assistance programs that combine life-skills, including money management with vouchers.	Sep-2006	Jan-2007			$ 6,000						
Objective: Reduce the number of chronically homeless individuals.												
Housing Strategy	Increase housing resources for chronically homeless.											
Short-term activity:	Define the categories of chronically homeless individuals and the existing resources to meet the need.	Sep-06	Spring 2006									
Short-term activity:	Determine how much of the existing housing need for mentally ill homeless is met by the new Cascade Mental Health project and the existing local tenant based rental assistance program.	Jun-2006	Feb-2008			$ 5,000						
Long-term activity:	Develop housing for chemically dependant chronically homeless.	Jan-2008	TBD		$ 72,000	$ 38,000				12		vouchers
Objective: Reduce the number of homeless youth.												
Strategy	Identify how many youth are homeless or at-risk of homelessness											
Short-term activity:	Collect data about youth at the one night count.	Jan-2006	Jan-2006									
Short-term activity:	Define the categories of homeless youth and those at-risk of becoming homeless	Feb-2006	Feb-2006									
Short-term activity:	Collect information from schools, county, providers, and other informed stakeholders on the number of youth in each category.	Feb-2006	Feb-2006			$ 5,000						
Strategy	Connect youth to homeless services.											
Objective: Conduct adequate data collection and planning to efficiently manage limited resources for homelessness.												
Strategy	Complete the Lewis County 10-Year Homeless Housing Plan, ensuring compliance with applicable legislation, published state guidelines, and the upcoming state 10-Year plan to reduce homelessness.											
Short-term activity:	Lewis County will continue to convene the task force to develop additional objectives, strategies, and activities.	Nov-2005	Jan-2006			$ 12,500						
Short-term activity:	The completed Lewis County 10-Year Homeless Housing Plan will be submitted to the County Commissioners for approval and adoption by the end of 2006	Jan-2005	Sep-2006									
			TOTAL	$ -	$ 72,000	$ 90,500	-	-	-	12	12	
			TOTAL UNMET NEED HOUSING BEDS/UNITS									
			PERCENTAGE OF NEED MET									

*Beds created by vouchers or leasing should be expressed in "Annual Bed Equivalencies," meaning the number of beds supported by the vouchers over the course of a year. Example: take the annual dollar amount provided, divided by the cost to lease a unit per year, multiplied by the average family size: ([total leasing budget] / [cost to rent unit per year]) = [annual unit equivalencies]; [average family size] x [annual unit equivalencies] = [annual bed equivalencies]

Lewis County
10-Year Homeless Housing Plan

December 2005

Section 1 – Contact Information

Jurisdiction:	Lewis County
Other Jurisdictions Represented in this Plan:	City Of Chehalis City of Centralia
Date of Plan Adoption	Dec. 05

Jurisdiction Contact Person			**Plan Contact Person**	
Name:	Tara Smith		Name:	Michaelle Sorlie
Title:	LC Social Services Manager		Organization:	LC Social Services
Address:	184 NW Chehalis Ave		Address:	184 NW Chehalis Ave
	Chehalis			Chehalis
Phone:	(360) 740-1418		Phone:	(360) 740-1450
Email:	TJSmith@co.lewis.wa.us		Email:	MRSorlie@co.lewis.wa.us
Fax:	(360) 740-2698		Fax:	(360) 740-2698

Planning Group Name:	**Lewis County Housing Taskforce**

Planning Body Members:

Name	Agency	Representing
De Tomes	Cowlitz Tribal Housing	Tribe
Rebecca Ambrose	LC Shelter Program	Homeless
Shannon Angell	Human Response Network	Domestic Violence
Tara Smith	LC Social Services	Lewis County
Michaelle Sorlie	LC Social Services	Homeless
Barbara Kinkade	Community Development	Lewis County
Dorothy Smith	LC Shelter Program	Homeless
Steve Clark	Valley View Health Center	Health
Donna Thurston	Chehalis CSO	DSHS
Cathy Pickus	Chehalis CSO	DSHS
Keith Blackwell	LC Literacy Council	
Dennis Rhodes	City Of Centralia	City Of Centralia
Ann Rockway	Timberland Regional Support Network	Mental Health
Norma Bonin	Cascade Mental Health	Mental Health
Anita Fields	Community Action Council	Housing
Joanne Schwartz	City of Chehalis	City of Chehalis
Toni Nelson	White Pass Community Services Coalition	DV
Doug Hayden	White Pass Community Services Coalition	Transportation
Terrie Kirker	Chehalis CSO	DSHS
Mary Glenn	Leadership Lewis County	
Tina Smith	CC ECEAP	
Brett Mitchell	Reliable Enterprises	DD
Larry Cook	Lewis County Bar Legal Aid	
Tom Quinn	Cascade Mental Health	Mental Health
Janice Beglin	LC Youth Program	Youth

Section 2 - Homeless Population and Subpopulations

Table already completed for most counties as part of HUD McKinney Process

Part 1: Homeless Population	**Sheltered**		**Unsheltered**	**Total**
	Emergency	**Transitional**		
1. Homeless Individuals	21	0	141	162
2. Homeless Families with Children	14	38	73	125
2a. Persons in Homeless Families with Children	28	81	132	241
Total (**lines 1 + 2a only**)	49	81	273	403
Part 2: Homeless Subpopulations	**Sheltered**		**Unsheltered**	**Total**
1. Chronically Homeless	4		23	27
2. Severely Mentally Ill	1		15	16
3. Chronic Substance Abuse	2		26	28
4. Veterans	2		17	19
5. Persons with HIV/AIDS	1		2	3
6. Victims of Domestic Violence	23		38	61
7. Unaccompanied Youth (Under 18 years of age)	0		29	29
8. Single Adult Men*				
9. Single Adult Women*				
10. Chronically Physically Disabled*	2			

*Optional

Section 3 – Housing Activity Chart Instructions

The Emergency Shelter, Transitional Housing, and Permanent Supportive Housing charts are already prepared each year by the organization responsible for creating your area's HUD McKinney Application. If you need help identifying who has these charts for your county please contact CTED.

Please provide information on each project/voucher program (Current and Under Development).

HMIS Participation Code: Enter one of the following four codes for each facility concerning its participation in the Continuum of Care's (CoC) Homeless Management Information System (HMIS).
A = all of the clients served by this program have data entered into the HMIS; S= some of the clients served by this program have data entered into the HMIS; N= none of the clients served by this program have data entered into the HMIS but they plan to participate in the future; Z=this program does not plan to participate in HMIS

Number of Year-Round Beds in HMIS: Enter the number of year-round individual beds and number of year-round family beds that are covered by the HMIS. A bed is "covered" if the provider is entering data about the clients served by that bed. If an agency is only reporting data for clients staying in a portion of its beds, then only that portion of the beds should be counted as "covered". These numbers should be consistent with the participation code and should not exceed the total number of beds provided in each project, as reported in the subsequent columns in this table.

Geo Code: Indicate the Geographic Area Code (Geo Code) for the project. If the project is located in multiple jurisdictions, select the jurisdiction where the majority of the provider's inventory is located.
Geo Codes for Washington State can be found here:
http://www.hud.gov/offices/cpd/homeless/apply/2005nofa/wa/ipn.xls

Target Population A: Select the code that best represents your project: SM= only Single Males (18 years and older); SF= only Single Females (18 years and older); SMF= only Single Males and Females (18 years and older with no children); FC= only Families with Children; YM= only unaccompanied Young Males (under 18 years); YF= only unaccompanied Young Females (under 18 years); YMF= only unaccompanied Young Males and Females (under 18 years); M= mixed populations. Only one code should be used per facility. If more than one group is served use the M=mixed populations code.

Target Population B: Indicate whether the project serves these additional characteristics: DV= only Domestic Violence victims; VET= only Veterans, and AIDS= only persons with HIV/AIDS.

2005 Year-Round Units/Beds:

Family Units: Enter the number of units that the project set-aside for serving families.

Family Beds: Enter the number of beds that are contained in family units.

Individual Beds: Enter the number of beds that are serving individuals. For the Permanent Supportive Housing Chart only (both Current and Under Development Inventories), indicate first the total number of individual beds, then the estimated number of those beds designated for CH individuals or occupied by persons who met the definition of chronic homelessness at the time of placement into PSH beds. (Example: 115/5 indicates that there are a total of 115 PSH beds for individuals in the COC, 5 of which are designated for or occupied by a CH person.)

2005 All Beds (Emergency Shelters Only)
Emergency shelters are usually structures with year-round beds, but there are structures with seasonal beds that are made available to homeless persons during particularly high-demand seasons of the year, usually wintertime. In addition, projects may have overflow capacity that includes cots or mats in addition to permanent bed capacity that is not ordinarily available but can be marshaled when demand is especially great, for example, on the coldest nights of the year. Vouchers are to be identified under

overflow beds. The total number of year-round, seasonal and overflow beds would provide a point-in-time snapshot of the housing inventory for homeless people at its highest point in the year.
Year-Round Beds: The number of family beds in (column "Family Beds") plus the number of beds for individuals (column "Individual Beds").
Seasonal Beds: The number of beds made available to individuals and families on a seasonal basis.
Overflow Beds: The number of beds, mats or spaces or vouchers that are made available on a very temporary basis.
Current Inventory: List all facilities and voucher programs that are currently operating.
Under Development: List all the projects that are fully funded but are not yet serving homeless people. Indicate the anticipated occupancy date for project.

Section 3 - Housing Activity Charts

First three tables already completed for most counties as part of the HUD McKinney process

EMERGENCY SHELTER

Provider Name	Facility Name	HMIS Part. Code	HMIS Number of Year-Round Beds		Geo Code	Target Pop.		2005 Year-Round Units/Beds				2005 Other Beds	
						A	B	Family Units	Family Beds	Individual Beds	Total Year-Round	Seasonal	Over-flow/ Voucher
Current Inventory			**Ind.**	**Fam.**									
Lewis County Shelter Program	Mens' Shelter				539041					14	14		
LC Shelter Program	Family Shelter				539041			3	16	4	20		
Human Response Network	DV Shelter				539041	DV		5	14	14	28		
Twin City Mission	Women's Shelter				539041					6	6		
	TOTALS					**TOTALS**		8	30	38	68		
Under Development		**Anticipated Occupancy Date**											
						TOTALS							
Unmet Need *(Optional for December 2005)*						**TOTALS**		91	233	105	338		

Transitional Housing

Provider Name	Facility Name	HMIS Part. Code	HMIS #Yr. Round		Geo Code	Target Pop A	Target Pop B	2005 Year-Round Units/Beds: Family Units	Family Beds	Individual Beds	Total Year-Round Beds
Current Inventory			Ind	Fam							
Lewis County Shelter Program	Scattered site					FC		11	35		35
Cascade Mental Health	Greenhouse					SMF	SMI			6	6
	TOTALS					**TOTALS**		11	35	6	41
Under Development		**Anticipated Occupancy Date**									
Lewis County Shelter	Russell Rd	Dec 05									
						TOTALS		5	20		
Unmet Need *(Optional for December 2005)*						**TOTALS**		67	186	68	321

Permanent Supportive Housing

Provider Name	Facility Name	HMIS Part. Code	HMIS #Yr. Round		Geo Code	Target Pop A	Target Pop B	2005 Year-Round Units/Beds: Family Units	Family Beds	Individual Beds	Individual CH Beds	Total Year-Round Beds
Current Inventory			Ind	Fam								
	TOTALS					**TOTALS**						0
Under Development		**Anticipated Occupancy Date**										
						TOTALS						0
Unmet Need *(Optional for December 2005)*						**TOTALS**		68			68	68

Tenant Based Rental Assistance Targeted to Homeless Persons

		Target Pop						
Provider Name	Geo Code	A	B	Family Units	Family Beds	Chronic Individual Beds	Individual Beds	Total Year-Round Bed Equivalents
Cascade Mental Health								40
			TOTALS					40

Housing Choice Vouchers (Section 8) Targeted to Homeless Persons

		Target Pop						
Provider Name	Geo Code	A	B	Family Units	Family Beds	Chronic Individual Beds	Individual Beds	Total Year-Round Bed Equivalents
			TOTALS					

Section 4 - Homeless Services Needs

*In a narrative format, describe **the most important gaps** in services necessary to help homeless persons obtain and maintain stable housing, and prevent at-risk households from becoming homeless.*

"Homeless services" includes, but is not limited to Prevention (short-term rent/mortgage assistance, landlord/tenant mediation); Outreach to homeless persons not engaged in services; and Supportive Services (case management, life skills, alcohol and drug abuse treatment, mental health treatment, AIDS-related treatment, education, employment assistance, child care, transportation, etc.)

Homeless services in Lewis County are limited. There are not enough staff or services to meet the needs of the local homeless population. The current system serving people moving from homelessness to affordable permanent housing offers little or no financial counseling, job readiness training, tenant stability training and/ or child care services, thus making self-sufficiency difficult to achieve. There are a small number of case managers for homeless and at-risk populations. There are little funds to pay for outreach to homeless and for housing issues. There is not one central place that homeless can go to, to receive access to services. The funding is inadequate for the comprehensive services needed. Education and outreach about homeless issues are also needed.

Emergency shelters and transitional programs are limited, and most operate with a waiting list. Low-income apartment complexes, as well as the HUD Section 8 voucher program have very long waiting lists. The cost of housing is on the rise, along with the cost of utilities and deposits for utilities. There is only a small amount of funds to assist with rent and utilities. There is no house finding service for homeless and at-risk populations.

Lewis County is large and rural making it hard to identify many homeless and at-risk people. There is a lack of living wage jobs and the poverty rate is high, especially for children. Transportation is an issue, making connecting to the services difficult.

According to the continuum of care planning group and community members some of the issues are:

- Lack of affordable housing that is appropriate for low-income individuals and those with special needs
- Not enough capacity to provide emergency homeless services, not enough shelter beds (always a waiting list)
- No "one-stop" center or place to refer homeless persons and those at risk
- Lack of living wage jobs to sustain families
- There are not sufficient services to assist those in need, particularly low/no cost mental health, dental, and medical services.
- There are needs for a transitional shelter, youth shelter, and teen centers.
- Priority populations include: single mothers with felony arrests and others with criminal histories, those who are parenting and pregnant

Section 5 – Summary of Homeless Strategic Plan

See Attachment 1 for the summary of initial strategies, activities, timelines, and costs.

Section 5 – Instructions

There is wide latitude concerning the format and content of local strategic plans. However, plans must contain at a minimum objectives to address specific homeless subpopulations, and strategies to address their needs in four domains.

Communities can develop a plan in any format, as long as the content of the plan is also translated into this summary format. The use of a common format will allow CTED to compile a statewide portrait of community strategies and activities, which can be used to help develop the statewide strategic plan in 2006.

Plan Summary Format Allows for Local Innovation
The summary format is not intended to curtail the use of innovative strategies and activities. CTED can assist with translating community strategies and activities into the format. However, the format does require that specific homeless populations be addressed, and that specific types of strategies be included. This does not preclude communities from adding additional objectives and strategies, and addressing required objectives in an unorthodox manner. The plan summary should contain only new strategies/activities necessary to reach the 50% reduction goals -- not an accounting of existing housing, services, and polices.

Plans Summaries Should be Concise
Although local planning groups may want to develop detailed strategy/activity documents to assist with implementing local plans, one of the goals of this strategic plan document is to allow a non-expert to gain a basic understanding of what an individual county plans to do in less than 15 minutes. CTED can assist with collapsing multiple activities into summary activities for use in this format (i.e., five transitional housing projects described in a single activity).

Plan Summary Elements
The plan summary should contain the following elements:

Goal: Reduce the number of homeless persons by 50% by the year 2015.

A county can omit any of objectives 1-4 if there are not a sufficient number of homeless persons in that category to warrant a response.
Objective 1: Reduce the number of homeless families.
Objective 2: Reduce the number of non-chronically homeless individuals.
Objective 3: Reduce the number of chronically homeless individuals.
Objective 4: Reduce the number of homeless youth.
Objective 5: Conduct adequate data collection and planning to efficiently manage limited resources for homelessness.

*By December 2005: Objectives 1-4 must have **one or more** of the following strategies:*

- Housing Strategy
- Prevention Strategy
- Income Strategy
- Health Strategy

*By Fall 2006: Objectives 1-4 must have **all** of the following strategies:*

- Housing Strategy
- Prevention Strategy
- Income Strategy
- Health Strategy

Each objective must have at least one Short Term Activity or Long Term Activity.

Short Term Activities must be:

- Started in the next two years
- Potentially achievable using available resources and under existing policies/laws
- Assigned to a specific responsible party (who will at least begin the planning process, if not the final implementation) *(optional for December 2005 deadline)*
- Include a tentative intermediate outcome *(optional for December 2005 deadline)*

Long Term Activities are:

- Started in more than two years
- Implicitly not achievable given current resources, policies, laws, community priorities or political will

Both Short and Long Term activities must:

- Estimated Start of Planning and Implementation dates (optional for Long Term activities) *(optional for December 2005 deadline)*
- Include a roughly estimated capital, annual housing operations, and annual services costs.
- When applicable, include the number of single, family, and chronic homeless beds/units created; and the method used to create the beds (i.e. renovation, new construction, vouchers, etc.) Services descriptions should include the approximate number to be served.

The combination of short and long term activities must be comprehensive enough to at least meet the goal of reducing homelessness by 50% by 2015.

Section 6 - Recommendations for State Legislative and Policy Changes Needed to Address Homelessness

Describe the state-level changes in policy and law necessary to achieve the goal of a 50% reduction in homelessness in your county.

Community members and local providers who participated in the development of the Lewis County 10-Year Homeless Housing Plan offered suggestions about the types of state-level legislative and policy changes needed to help reduce homelessness in Lewis County. Individual meeting participants offered the following ideas:

- Additional state leadership and allocation of funding is needed in order for the proposed 2-1-1 information and referral phone system to be effectively implemented statewide, providing Lewis County residents with easy access to necessary information on health and human services.
- The state should increase funding to mental health prevention programs and activities.
- The current formula for allocating emergency assistance funding, such as ESG and ESAP, does not provide adequate resources for some counties to provide basic emergency services to individuals that are homeless or at-risk. Increasing the base of funding available to every county would assist Lewis County to meet the needs of its community members across the large geographic area that the county covers.
- The state should increase efforts to educate individuals who are homeless or at-risk of homelessness, schools, community organizations, and the general public about the legal rights of homeless children to receive an education.
- State requirements for providing shelter and housing to youth under the age of 18 are a barrier in smaller communities. For example, a youth under 18 in need of emergency shelter cannot be vouchered into a motel, but in some communities, mote/hotel vouchers are a primary form of emergency assistance. Homeless youth can slip through the cracks of the support service network.

Read Ahead Briefing Document
Department: Public Health & Social Services

Date:	Agenda Item Calendar:	Responsible Contact:	Additional Contact:
September 6, 2007		Michaelle Sorlie X 1418	

Title: Adoption of 10-Year Plan Amendment under the Homeless Housing and Assistance Act (E2SHB 2163-2005).

Action Required Meeting Consent **X Discussion** Hearing

***Staff Recommendations*: County Staff recommends that the BOCC adopt the amended draft of the 10-year plan developed and put forth by the Housing Task Force and Affordable Housing Network. On December 12, 2005, the first draft was approved by the BOCC. The Task Force has come up with many ideas to reduce homelessness and have compiled them together in this plan amendment. The plan has been updated by the Task Force and the Affordable Housing Network and then forwarded to the BOCC for final approval/adoption. Also included in this brief, are policies and procedures approved by the Affordable Housing Network for distributing funds for the final approval/adoption by the BOCC.**

Background/Supporting Documentation: The BOCC approved the first draft of this Ten Year Plan to reduce Homelessness in December 2005. This Plan was put together by a Task Force of community members and lead officials for local city government who may have a stake in the homeless and housing issues in Lewis County. This Task Force has met and continues to meet to update the plan to submit to the BOCC. The Task Force will continue to meet to work on the additional strategies and activities for each of the objectives.

The guidelines state that the plan must address the following 5 objectives: 1. Reduce the number of homeless families. 2. Reduce the number of non-chronically homeless individuals. 3. Reduce the number of chronically homeless individuals. 4. Reduce the number of homeless youth. 5. Conduct adequate data collection and planning to efficiently manage limited resources for homelessness. Each of these objectives are required to have a minimum of one strategy, one objective and an implementation date. The State has reviewed the County plans and developed a State plan that our plan is consistent with.

Policy Implications:

1. Adoption of the amended plan and policies and procedures will allow for the funds to be spent on homeless and housing services in Lewis County.
2. Adoption of this amended plan will allow the funds collected to be used to compliment the HALIHAP funds that allow for building costs and renovations only. These funds can pay for services that prevent homelessness and treat those who are homeless so that they may obtain and retain housing.

Financial Impact:

Fund	104	
Department: Salaries	Social Services/Auditors Office	
Total Amount:	$78,000-$101,000 locally $52,000-$67,000 CTED	

Associated Departments and Stakeholders:

☐ General Administration	☐ Public Works	☐ Prosecutor's Office/Risk
X Community Development	X Assessor's Office	☐ Sheriff's Office
X Health and Social Services	Auditor's Office	☐ Treasurer's Office

BOCC AGENDA ITEM SUMMARY

(revised 5-17-01)

AGENDA ITEM #: _____ **RESOLUTION #:** 07-300 **BOCC MEETING DATE:** _____

SUGGESTED WORDING FOR AGENDA ITEM: ☐ Notice ☒ Consent ☐ Discussion ☐ Hearing

Approving the adoption of an addition to the local 10-year plan to reduce homelessness by fifty percent in Lewis County.

BRIEF REASON FOR BOCC ACTION: A recommendation was made by the Affordable Housing Network and the

Housing Task Force to adopt the amended plan and move forward to continue to develop the plan in accordance with the state guidelines.

To Pros. Atty

SUBMITTED BY: Michaelle Sorlie **PHONE:** 740-1434 **DATE SUBMITTED:** 10-11-07

CONTACT PERSON WHO WILL ATTEND BOCC MEETING:
MICHAELLE SORLIE

TYPE OF ACTION NEEDED:

- ☒ Approve Resolution
- ☐ Approve Ordinance (Traffic or other)
- ☐ Execute Contract / Agreement
- ☐ Other *(please describe):* _____
- ☐ Call for Bids / Proposals
- ☐ Bid Opening
- ☐ Notice for Public Hearing **(see Publication Requirements)*

***PUBLICATION REQUIREMENTS:** ☐ Resolution e-mailed to Clerk ☐ Not applicable

Hearing Date: _____ *(Must be at least 10 days after first publication date)*

Publish Date(s): _____ *(2 weeks for routine budget, property disposal / auction or vacations)* *(3 weeks for property lease)*

Publication(s): ☐ *EAST COUNTY JOURNAL* ☐ *CHRONICLE* ☐ *OTHER:* _____

ALL AGENDA ITEMS:

Department Director / Head: KMC

Prosecuting Attorney:

BANKING OR REVENUE ITEMS:

Treasurer: _____

BUDGET AND PAYROLL ITEMS:

Chief Accountant: _____

_____

EMPLOYEE ITEMS: (relating to employment, salary, position, reclassification, union, etc.)

Human Resource Coordinator: _____

_____

Fund: _____

Department: _____

Total Amount: $ _____

APPROVALS MUST BE OBTAINED BEFORE SUBMITTING ITEM TO BOCC CLERK

CLERK'S DISTRIBUTION OF SIGNED DOCUMENTS:

Send cover letter:	_____	Additional copies:	_____
(city/state/zip)	_____	**Sandra Andrus**	_____
File originals:	*BOCC mtg folder*	Tara Smith	_____
File copy:	*hearing/bid folder*	Cheryl Millman, Fiscal	_____
File copy:	***working file***	Michaelle Sorlie	_____