

**BOARD OF COUNTY COMMISSIONERS  
LEWIS COUNTY, WASHINGTON  
BOARD MEETING MINUTES  
August 3, 2009**

The Board of County Commissioners for Lewis County, Washington met in regular session on Monday, August 3, 2009, at 10:00 a.m. **COMMISSIONERS RON AVERILL, P.W. SCHULTE, and F. LEE GROSE** were in attendance. **Chairman Grose** determined a quorum, called the meeting to order and proceeded with the flag salute. **Commissioner Schulte** moved to approve the minutes from the 10:00 a.m. meeting held on Monday, July 27, 2009. **Commissioner Averill** seconded.

Motion Carried 3-0

<b>Notice</b>
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**Commissioner Averill** made a motion to approve Notice Item one. **Commissioner Schulte** seconded the motion. Karri Muir, Clerk of the Board, read the item into the record.

1. **Notice of Hearing for a franchise to Cascade Networks, Inc. to install telecommunications equipment on County road rights of way in Lewis County. Hearing will be held on August 24, 2009, on or after 10:00 am. Resolution No.09-236**

**Item No. 1: Larry Unzleman, Public Works**, stated this project is to install network fiber in Winlock, WA. The fiber will run along County roads on PUD poles. Cascade Networks plans on doing more projects in the County, so the Hearing will be for a countywide franchise.

**Commissioner Averill** asked if there would be permits issued for the other lines.

**Larry Unzleman** stated there would be a term set for a number of years and the franchise would cover all county roads. Permits would be issued through Public Works for additional roads.

Motion carried 3-0

<b>Consent</b>
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**Commissioner Schulte** made a motion to approve Consent Items two through eight. **Commissioner Averill** seconded the motion. Karri Muir Clerk of the Board read the items into the record.

2. **Resolution No. 09-237 Declaration of Surplus Property and Transfer of Property to Growing Places Farm and Energy Park.**

**Mike Strozyk, Central Services**, stated authorization of this resolution will allow for transfer of five computer systems. These will go back into the community to Growing Places Farm.

**Commissioner Averill** asked if the computers worked.

**Mr. Strozyk** stated the computers do work and have been cleaned of all the additional software. They only have the basic operating system now.

**Commissioner Averill** asked if the reason we surplus computer is because the County has upgraded their systems.

**Mr. Strozyk** stated that was the reason. He also noted that computers are recycled every four to five years in the County.

### **3. Resolution No. 09-238 Declaration of Surplus Property and Transfer of Property to Monarch Associations/TruRecycle.**

**Mike Strozyk** stated there are about 400 electronic pieces going out in this resolution. The IT Department cleaned out their office and found old equipment. TruRecycle will take the old equipment and process anything that is useable. The non-useable items will be stripped and disposed of. There was question as to why we did not sell these items on EBay. This is old equipment and we would run the chance of not getting any bids for them. In addition, the time to process may end up costing us more money. Being able to surplus items to TruRecycle will also save on the landfill disposal costs.

### **4. Resolution No. 09-239 Authorizing an Adopt-a-Road agreement with the Luhn Family.**

**Larry Unzleman, Public Works**, stated Lewis County has an "Adopt a Road" program. This program allows residents to assist Lewis County with litter control. It promotes a positive image and allows residents to volunteer in the County. The Luhn Family would like to adopt a road in Toledo. The County will provide litter and safety equipment and pay for the disposal of trash. County crews will pick up any large items and/or toxic waste. Two signs will be put up that will display the Luhn Family's name.

**Commissioner Averill** asked how many of these agreements we have in the County.

**Mr. Unzleman** stated he was not sure, but most of them do not have a term on them.

**Commissioner Grose** asked what the distance of the agreement was on the road.

**Mr. Unzleman** stated it was the entire length of the road.

**Commissioner Averill** gives gratitude to the Luhn Family for adopting this highway. Having residents adopt roads helps the County out a lot.

### **5. Resolution No. 09-240 Approve a contract between Lewis County and Washington Traffic Safety Commission for the DUI/Traffic Safety Program for the period of July 1, 2009 thru June 30, 2011 for \$85,790.**

**Tara Smith, Social Services**, stated that funding pays for the DUI Coordinator position salary and benefits. There is an increase in the funding which will allow for more things to be done with the program. The Roads Fund contributes

\$17,000 to this fund also. She noted with the extra funding there will not be a need to request funds from Current Expense.

**Commissioner Averill** asked if we were increasing the FTE time.

**Ms. Smith** stated we were not. The amount only covers what the position is already funded for.

**Commissioner Averill** asked Ms. Smith to give background on the program.

**Ms. Smith** stated this position coordinates with law enforcement for DUI enforcement and seat belt patrol education. It also promotes car seat safety and inspection, and traffic safety

**Commissioner Averill** asked if it also promotes "Safety City".

**Ms. Smith** stated it does and this program happens in the fall with elementary school children.

**Commissioner Averill** also pointed out that the position also works with High School students on the impacts of drinking while driving. It is a good program.

**6. Resolution No. 09-241 Approving a contract between Lewis County and the Washington State Department of Health & Social Services, Division of Alcohol and substance abuse for \$1,335,400 for the provision of chemical dependency treatment services.**

**Ms. Smith** stated the Division of Alcohol and Substance Abuse (DASA) has issued a three-month contract with budget information to allow contract negotiations for the biennium. The fund source was allocated for a three-month period and will be adjusted with a contract amendment from the State in October.

**Commissioner Averill** asked if we knew how the funds were broken out.

**Ms. Smith** stated they are broken out at the local level as follows:

- CJTA \$27,878.00
- TANF Treatment \$ 6,851.00
- RUAD \$92,000.00

**7. Resolution No. 09-242 Approving increase in Application Fees for Designated Forest Land, Open Space Timber Land, Open Space Farm and Agriculture Land, and Open Space Land.**

**Dianne Dorey, Assessor**, stated that Current Use Program fees are supposed to be set according to reasonable costs to process. The current fee of \$75.00 was set in 1985 and has not been updated since. Susan Johnson has researched the rates and found out they have increased substantially. The new application fee will be \$150.00 for a single parcel and \$50.00 for each additional parcel in the application. Raising these rates will cover costs at a reasonable rate.

**Commissioner Averill** stated we have had the \$75.00 fee since 1985. He asked if this fee was for one parcel or ten parcels. One fee used to apply for all the parcels in the application.

**Ms. Dorey** stated that was correct. She also noted that it takes time to look over each parcel individually.

**Commissioner Averill** stated the new fee would break them out by parcels. He also noted that the Open, Open Space Program parcels go through a review board, which takes extra time.

**Ms. Dorey** stated that was correct and the extra steps to approve these applications warrants additional fees for this program.

**Commissioner Averill** asked if the residents in these programs receive tax breaks.

**Ms. Dorey** stated they did. She also noted that the tax break they receive is shifted onto other parcels. This way other people pay for the taxes that are not paid by these parcel owners.

**Commissioner Schulte** asked if the price increase would pay for staff time.

**Ms. Dorey** stated it would.

**8. Resolution No. 09-243 Designating Limited Tax General Obligation refunding bonds, Series 2009, as qualified tax-exempt obligations.**

**Roger Snell, Treasure's Office**, this resolution is in regards to the bond we anticipate selling next week. This part of the resolution was left out of the previous resolution passed by the Board a few weeks back. This will allow Lewis County to get a lower tax rate for being tax exempt.

**Commissioner Averill** asked if we were putting in an additional stipulation.

**Mr. Snell** stated that was correct. The bidders need to qualify as tax exempt and this resolution ensures that.

Motion carried 3-0

<b>Hearing</b>
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**Hearing**

**Mid-year Budget Amendment**

**Chairman Grose** opened the hearing and asked for a staff report.

**Dawna Truman, Fiscal Department**, stated this hearing was for the Mid-year Budget Amendments. She went over the summary of changes affected by the amendment.

**Current Expense: \$909,258**

Supplemental Appropriations (offset cost with new revenue) total: \$52,558

Emergency appropriations (use of reserves to cover costs) total: \$856,700

- **Self Insurance: \$4,000** Increasing revenues and expenditures. A Wellness Grant was received from WCIF. These funds will be used for gym memberships and walking programs.
- **Clerk/Indigent Defense: \$0** Moving \$140,000 Indigent Defense revenue from the Clerk's budget 001-107 to the Indigent Defense Budget 001-114

**Commissioner Averill** stated that two years ago we worked with the Courts because they handled indigent defense. It was a conflict of interest so we moved the Indigent Defense account to the BOCC. The contracts for those lawyers that

provide that service to the Courts is through Lewis County. He noted that some people who receive Indigent Defense funding are able to pay and they provide payments back to the Clerk's Office. It was discovered that money was being held over there, so we are moving the funds back into the Indigent Defense program to help pay for some of the costs of that program.

- **Weed Control: \$48,558** Increasing revenues and expenditures in the amount of \$18,000, \$6,000 and \$24,558 for funding received from the WA St Dept of Ecology, Title III funds, WA State Dept of Agriculture
- **Superior Court: \$50,000** Increasing expenditures for the cost of jurors due to the number of cases that have required juror's attendance.
- **Prosecutor: \$138,000** Increasing expenditures for the legal services regarding agricultural land designations.
- **Human Resources: \$33,700** Increasing expenditures to hire Protham to recruit a new Health Director and to cover sick and vacation leave payout for a former employee.
- **Transfers: \$635,000** Community Development: \$500,000 to be transferred as needed due to a lack of permitting revenue. Flood Control Fund: \$60,000 to cover the cost of the Wold Road purchases. Senior Transportation: \$75,000 also to be used to cover cash flow issues

#### **OTHER FUNDS: \$2,159,045**

Supplemental Appropriations (offset cost with new revenue) total: \$81,806

Emergency appropriations (use of reserves to cover costs) total: \$2,077,239

- **Social Services (-\$150,046)** Reducing revenue and expenditure budgets by \$8,597 due to the TPC and CDC Tobacco program reductions. Also reducing both revenue and expenditures by \$141,449 for Social Services DASA grant that has been reduced by Washington State for 2009.
- **Communications: \$86,340** Increasing revenues and expenditures for the Washington State E911 program to upgrade the current telephone/radio system software and computers.
- **Flood Control: \$60,000** Transfer in from Current Expense that will be used for the Wold Rd purchases.
- **Public Health: \$19,458** Increasing Dept of Health Local Capacity Development revenues and expenditures. *She noted this is a change from the noticed amount.*
- **Senior Transportation: \$0** increasing the transfer in by \$75,000 from Current Expense and reducing fee and donation revenue by \$75,000 as this source is not coming in as projected. Moving \$258,000 between revenue account numbers.

- **Senior Services: (-\$20,000)** Reduction is due to a reduction in the contribution from the City of Centralia to Senior Services Recreation Program for 2009. Staff time for recreation programs has been cut at Senior Centers due to this reduction.
- **Senior Services: \$8,183** Increasing Federal revenues from Nutrition Services Incentive Program and expenditures that will be used to increase meals Nutrition Programs. There is also a transfer of budget between revenue accounts in the amount of \$25,120
- **Solid Waste: \$77,871** Increasing revenues and expenditures as the Litter Control Program is being moved from Public Works to Solid Waste. The program will provide clean up to county roads and assist with litter pick up at Solid Waste Facilities. Funding for the program will be provided by Dept of Ecology, Public Works and Solid Waste.
- **County Insurance: \$0** Transfer of budget between line items in the amount of \$563,043
- **Emergency Management: \$26,388** Use of fund balance and increasing expenditures for overtime and meals for the Emergency Operations Center and emergency medical services related to the January 2009 flood event. All expenses have been turned in to FEMA and should be reimbursed at 75%.
- **Social Services: (-\$59,141)** a \$7,000 new program has been developed to spend Liquor Control Board revenue. \$16,621 in Millage funds are being used to increase the Mental Health Liaison position from .50 FTE to .75 FTE. There has been an \$82,762 revenue reduction for the Developmental Disabilities State Contract for 2009.
- **Communications: \$75,000** The County owns and maintains the Countywide Communications System. The Hopkins Hill Tower is in need of replacement. This amendment covers the cost of the new tower, installation and associated costs.
- **Roads: \$1,291,227** increasing expenditures by \$1,317,000 for adjustments made to the 2009 STIP. Decreasing the Roads budget by \$25,773 for the Litter Control Program that is being moved from the Roads fund to the Solid Waste fund.
- **Community Development: \$500,000** increasing the transfer from Current Expense to cover cash flow issues due to loss of revenue.
- **Forest Counties: \$165,000** increasing expenditures for projects for 2009 approved projects. *She noted that this is a change from the noticed amount.*
- **Grant Award: \$30,416** new funding was received from the Safer Boating Grant and the West Region EMS Grant. Funds will be used for overtime, benefits and the purchase of swift water rescue gear, a lighting system for aid in rescue/recovery missions and to re-do the lettering on the Sheriff's boat.

- **Criminal Drug Invest Trust: \$12,983** increasing expenditures that will be used for increased training and to purchase a Dodge pick-up, a lighting system and pressure washer.
- **Solid Waste: \$20,000** Funds will be used to purchase a paint crusher for the hazardous waste facility at the Central Transfer Station. Grant share is \$15K and the match from the Solid Waste Utility is \$5K.
- **Solid Waste Disp. Dist #1: \$15,366** Use of fund balance and increasing transfer to Solid Waste. The increase in the transfer is due to the costs associated with the Litter Program.

Noticed amount \$2,938,058

Changes -           \$165,000-Forest Counties-project carryovers  
                           (\$54,213)-Public Health-removal of WIC amendment  
                           \$19,458 – Public Health-Local Capacity

**Total Amendment - \$3,068,303**

**Commissioner Averill** noted the reason the funds are split out into Current Expense and Other Funds, is because Current Expense are the funds that are operated predominately on county taxes. Other Funds is a combination of pass through dollars from State and Federal accounts, plus Enterprise Funds such as the Road Fund, which is also a property tax levy, but used only for roads.

**Ms. Truman** stated that Roads is a special revenue fund. The Enterprise Fund in this budget amendment is for the Solid Waste Fund.

**Commissioner Averill** stated predominately the income for these other funds is coming from other outside sources. There is some matching money that comes out of Current Expense. However, most is coming from other sources, so the large discrepancies are the larger amounts of money coming out of other funds.

**Chairman Grose** asked if there were any more questions. There was none. He closed the question and answer portion of the hearing and opened the formal hearing.

**Ms. Truman** asked that her previous comments be adopted into the record.

**Chairman Grose** asked if there was anyone who wanted to speak for or against the Mid-year Budget Amendment.

**Commissioner Averill** commented that one of the reductions made was because the City of Centralia only provided \$10,000 to the Senior Program this year instead of \$30,000. The seniors went to the City of Centralia and there may be another \$10,000 coming to the seniors later from the City of Centralia.

Chairman Grose closed the hearing and asked for a motion to approve Resolution 09-244.

Commissioner Averill moved to approve Resolution 09-244. Commissioner Schulte seconded the motion.

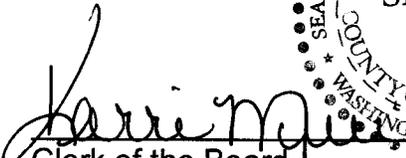
Motion carried 3-0

There being no further business, the Commissioners' public meeting adjourned at 10:41 am on August 3, 2009. The next public meeting will be held Monday, August 10, 2009, at 10:00 a.m.

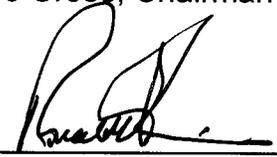
Please note that minutes from the Board of County Commissioners' meetings are not verbatim. A recording of the meeting may be purchased at the Commissioners' office.

BOARD OF COUNTY COMMISSIONERS  
LEWIS COUNTY, WASHINGTON

ATTEST:

  
  
Clerk of the Board  
Lewis County Commissioners

  
F. Lee Grose, Chairman

  
Ron Averill, Commissioner

  
P.W. Schulte, Commissioner