

**BOARD OF COUNTY COMMISSIONERS
LEWIS COUNTY, WASHINGTON
BOARD MEETING MINUTES
March 28, 2016**

The Board of County Commissioners (BOCC) for Lewis County, Washington, met in regular session on Monday, March 28, 2016, at 10:00 a.m. P.W. **“Bill” Schulte** Commissioners, **Gary Stamper**, and **Edna J. Fund** were in attendance. **Chair Schulte**, called the meeting to order, determined a quorum, and proceeded with the flag salute. **Commissioner Fund** moved to approve the minutes of the 10:00 a.m., Monday, March 21, 2016 Business Meeting. **Commissioner Stamper** seconded the motion.

Motion carried 3-0.

Public Comment

Larry Smith, Mossyrock, spoke regarding a request to have ORV use on County Roads.

Ted Jackson, Auburn, spoke requesting Lewis County adopt an ordinance that permits the use of “street legal” Wheeled All-Terrain Vehicles on designated streets. He provided a handout to the BOCC.

Commissioner Stamper noted there are maps prepared by staff showing proposed areas of where AT’s can be used.

Notice

Commissioner Stamper moved to approve Notice Agenda item one. **Commissioner Fund** seconded the motion.

- 1. Notice of Public Hearing: Approval of Open Space Designations. Hearing will be held on or after 10:00 a.m. on April 18, 2016. Resolution No. 16-093**

Donna Olson, Community Development, stated this Resolution is for the Notice of Public Hearing for the approval of Open Space Designations. Hearing will be held on or after 10:00 a.m. on April 18, 2016. The Assessor’s Office received three applications this year for that designation.

Motion carried 3-0.

Consent

Commissioner Fund moved to approve Consent Agenda items two and five through ten and table items three and four. **Commissioner Stamper** seconded the motion.

- 2. Resolution No. 16-094 Approval of warrants for payment.**

Suzette Smith, Auditors Office, stated this Resolution approves 243 regular warrants for a total payment against the County in the amount of \$730,932.78.

3. ~~Resolution No. 16-095 Appointment of a Central Services Director.~~ Tabled

4. ~~Resolution No. 16-096 Appointment of a Information Technology Director.~~ Tabled

5. Resolution No. 16-097 Contract with Everbridge to provide a Community Alert Warning Notification System.

Steve Walton, Central Services Director, stated this recommendation was made after consulting with the established User Group, reviewing several products and services, participating in teleconferences with Everbridge and CodeRed representatives and most importantly evaluating the current and future needs for a more robust Lewis County Alert Warning Notification system. A system that expands the use, functionality and availability of the current system and allows the participating entity to retain ownership of the data is recommended. The limitation and restrictions concerning data retention along with the functionality and limits of use were primary considerations in the proposal to change vendors. The slight increased cost for the Everbridge service is more than offset by the robust system, product enhancements, service, training, support network, and local ownership of the data contacts.

6. Resolution No. 16-098 Adopting 2016 Standard Specifications for Lewis County Road and Bridge Construction Contracts.

Tim Elsea, Public Works Director, stated RCW 36.86.030 states that road and bridge standards may be amended from time to time by resolution of the county legislative authority. RCW 36.86.080 states that upon the adoption of uniform design standards the legislative authority of each county shall apply the same to all new construction within, and as far as practicable and feasible to reconstruction of old roads comprising, the county primary road system. WSDOT/APWA have adopted the 2016 Standard Specifications for Road, Bridge and Municipal Construction. Lewis County signed a Certification Acceptance Qualification Agreement (CA) with WSDOT that states our projects will be constructed in conformance with the WSDOT/APWA current Standard Specifications and such specifications that modify these specifications as appropriate. In order to stay in conformance with the CA Lewis County also needs to adopt the current Standard Specifications.

7. Resolution No. 16-099 Approving Interlocal agreement with Great Rivers Behavioral Health Organization.

Rodney Reynolds, Lewis County Treasurers Office, stated this Resolution provides the the transfer of banking responsibilities for the GRBHO from the Wahkiakum County Treasurer to the Lewis County Treasurer.

8. Resolution No. 16-100 Approve Interlocal agreement for Satellite Contract Services with Great Rivers Behavioral Health Organization.

Danette York, Director of Public Health & Social Services, stated we will have a staff member to act as the liaison between Lewis County and Great Rivers Behavioral Health Organization (GRBHO). This will be budgeted in the amount of \$8,834 per month (\$79,506 for 2016 and \$106,008 for 2017). This is subject to review after 12 months.

9. Resolution No. 16-101 Approve Amendment No. 1 to Timberlands Regional Support Network Interlocal agreement.

Danette York, Director of Public Health & Social Services, stated the purpose of this Amendment is to clarify the process for winding up the affairs of TRSN as Great Rivers Behavioral Health Network (GRBHO) will commence operations in its stead on April 1, 2016.

10. Resolution No. 16-102 Approve establishment of the Internal Service Fund: Radio Services Fund No. 520.

Steve Walton, Director of Central Services, stated in 2005, Resolution No. 05-325 adopted a revised organizational chart that moved the Radio Service department operations into the Communication Fund, No. 107. Radio Services is responsible for the acquisition, installation, repair and preventative maintenance of all radio equipment and systems throughout Lewis County. It is appropriate to separate the Radio Services operations from Communications Fund, No. 107 and establish an internal service fund for Radio Services. The county Auditor will establish a new Internal Service Fund to be known as the Radio Services Fund, No. 520, for the purpose of providing goods and services to other funds or departments within Lewis County Government or other governments on a cost reimbursement basis.

Motion carried 3-0.

Bid Opening

Candy Hallom, Administrative Assistant, stated this is a bid opening for the 2016 County Printing of Legal Publications. We received two bids.

- The East County Journal- cost for a 1.20 column inch at 8-point font is \$5.60.
- The Chronicle- cost for a 1.20 column inch at 8 point font is \$5.50.

Hearing

Hearing: 1st 2016 Budget Amendment for Current Expense and Other Funds.
Resolution No. 16-103

Steve Walton, Director of Central Services, stated notice of this public hearing was noticed in the East County Journal on March 16th and 23rd. This amendment increases expenditures for all funds in the amount of \$1,273,571 with an offsetting increase in revenue in the amount of \$734,634 resulting in \$538,937 use of fund balance . The

Current Expense portion of this budget amendment is an increase in expenditures of \$169,339, Increase in revenue of \$12,805 and a use of reserves in the amount of \$156,534.

Chair Schulte, asked if there were any questions. There were none. He closed the question and answer portion of the hearing and opened the formal hearing.

Steve Walton asked that his previous comments be adopted into the record.

Chair Schulte, asked if there was anyone who would like to speak for or against the Resolution. There was no one. He closed the hearing and asked for a motion.

Commissioner Stamper moved to approve Resolution No. 16-103. **Commissioner Fund** seconded the motion.

Resolution No. 16-103 Lewis County 2016 Budget, Emergncy and Supplemental appropriations to the transfers within current expense and other funds.

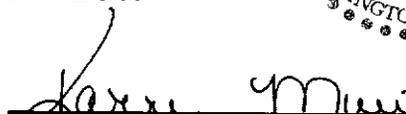
Motion carried 3-0.

Recorder: Candy Hallom

There being no further business, the BOCC's business meeting adjourned at 10:25 am March 21, 2016. The next public meeting will be held Monday, March 28, 2016. Please note that minutes from the BOCC's meetings are not verbatim. A recording of the meeting may be purchased at the BOCC's Office.



ATTEST:



**Karri Muir, CMC, Clerk of the Board
Lewis County Commissioners**

**BOARD OF COUNTY COMMISSIONERS
LEWIS COUNTY, WASHINGTON**



P.W. Bill Schulte, Chair



Gary Stamper, Vice-Chair



Edna J. Fund, Commissioner