

**BOARD OF COUNTY COMMISSIONERS
LEWIS COUNTY, WASHINGTON
BOARD MEETING MINUTES
February 22, 2016**

The Board of County Commissioners (BOCC) for Lewis County, Washington, met in regular session on Monday, February 22, 2016, at 10:00 a.m. **P.W. "Bill" Schulte Commissioners, Gary Stamper, and Edna J. Fund** were in attendance. **Chair Schulte**, called the meeting to order, determined a quorum, and proceeded with the flag salute. **Commissioner Stamper** moved to approve the minutes of the 10:00 a.m., Monday, February 8, 2016 Business Meeting. **Commissioner Fund** seconded the motion.

Motion carried 3-0.

Public Comment

Centralia School Students Morgan Fast, Kennedy Woods, Amber Johnson, Mackenzie Neely spoke requesting Lewis County work with the City of Centralia to add sidewalks to Borst Ave, Mt. Vista, and Eshom.

Ron Averill, Centralia, spoke in support of adding sidewalk near Centralia High School and Middle School.

Notice

Commissioner Stamper moved to approve Notice Agenda item one. **Commissioner Fund** seconded the motion.

- 1. Call for Bids: For the 2016 Traffic Paint Proposal. Bids are due to the Clerk of the Board on or before 11:00 am, Tuesday, March 8, 2016. Resolution No. 16-059.**

Tim Elsea, Director of Public Works, stated this contract will furnish traffic paint meeting the specifications shown in the proposal to the Lewis County Public Works Central Shop Facility located at 109 Forest Napavine Road East, Chehalis, WA 98532. This material purchase will allow Lewis County crews to complete the striping program to various county roads. The proposed agreement shall be automatically renewed on a month to month basis and the total contract period will not exceed five years. Sealed bids for the 2016 Paint Proposal shall be submitted to the Clerk of the Board of Lewis County Commissioners (351 N.W. North Street, Room 210, CMS-01, Chehalis, Washington 98532), by or before 11:00 a.m. on Tuesday, March 8, 2016 and will be opened on or after 11:30 a.m. on March 8, 2016.

Motion carried 3-0.

Consent

7

Commissioner Fund moved to approve Consent Agenda items two through eleven. **Commissioner Stamper** seconded the motion.

2. Resolution No. 16-060 Appointing members to the Distressed Counties Fund/Rural Economic Development Public Facilities Advisory Committee.

Chair Schulte stated this Resolution Appointing members to the Distressed Counties Fund/Rural Economic Development Public Facilities Advisory Committee. We made some changes this year on the number of Board members. Both Ports and Centralia and Chehalis have permanent seats. There is an option to allow an additional organization involved. This year we have invited the Chehalis Industrial Commission and in the future we will look at inviting someone from IPAT.

3. Resolution No. 16-061 Approving of warrants for payroll and payment.

Suzette Smith, Auditors Office, stated this Resolution approves 360 regular warrants for a total payment against the County in the amount of \$925,546.12. This also approves 239 payroll warrants dated February 19, 2016 for a total payment against the County in the amount of \$276,881.00.

4. Resolution No. 16-062 Authorizing initial placement of reserve position on the salary grid.

Archie Smith, Human Resources, stated the Sheriff's Office, with agreement from the Operations Guild, has created a Reserve position. This is a casual non-represented position performing non-essential duties that deputies would do, but does not require the full skill set of a deputy. The Lewis County Salary Grid (13 Step M Grid) maximum pay for a casual employee would not be competitive to hire people with the skills need to perform Reserve duties. The Sheriff is requesting that the Reserves be placed at Grade 13 on the Lewis County Salary Grid (13 Step M Grid.).

5. Resolution No. 16-063 Approving an amended interlocal agreement between the Lewis County Sheriff's Office and the WA State Department of Corrections.

Kevin Hanson, Jail Administrator, stated this amended contract allows continued use of the Lewis County Jail by the Washington State Department of Corrections. The renewed provisions of this contract allow a 3% increase in the daily prisoner housing rate for each of the 3-year contract, ending December 31, 2018. This contract will allow the increase of the daily rate by 3% for three years. 2016 estimated DOC prisoner revenue is \$475,000. The 2017 estimate is \$489,250 and 2018 would be \$503,927.

6. Resolution No.16-064 Forming the rules of business for the Utility Review Committee according to Lewis County Code Title 13 and RCW. 36.94.

Tim Elsea, Director of Public Works, stated Lewis County Public Works (LCPW) prepared a new water system plan for the Vader-Enchanted Valley water system, which

was submitted to the State Department of Health (DOH) in November 2015 for review and approval. Local approval of the new water plan is needed by the Board of County Commissioners (BOCC). RCW 36.94 states that prior to any adoption or amendment of a county public sewerage or water system plan, the county legislative authority shall submit the plan to a utility review committee (URC). LCC 13.20.030 established a URC consistent with RCW 36.94.050; and Resolution 10-194 appointed members to serve on a committee to review the water system plan for the Vader-Enchanted Valley water system. However, the appointed members are unable to serve in their appointed capacity. LCPW wishes to begin the local approval process. Along with a need to appoint new members, there is also a need to form the rules of business for the URC according to RCW 36.94.050 to 36.94.110. Approving such rules of business will facilitate the review process of future general system plans for county-owned sewerage or water utility systems. The rules in this resolution will not circumvent the public hearing process. After the review by the URC, the BOCC will notice and conduct a public hearing on the plan.

7. Resolution No. 16-065 Approving a Title VI Non-Discrimination Agreement with the WA State Department of Transportation.

Tim Elsea, Director of Public Works, stated the federal government requires each local agency that receives federal funds to establish a Title VI Non-Discrimination Program. Lewis County established this program with the Washington State Department of Transportation under Resolution No. 06-061 on February 13, 2006. WSDOT requires a new agreement signed when there are changes to our signatories, such as the change of the Chair of the Board of County Commissioners.

8. Resolution No. 16-066 Approving the purchase of four new Ford pickup trucks for the Public Work's Department.

Tim Elsea, Director of Public Works, stated the Lewis County Public Works Department has determined that four vehicles in their fleet are in need of replacement. These vehicles were scheduled, budgeted, and approved for replacement in 2016. Corwin Ford offers Ford pickup trucks through the current Washington state contract (#03813). Lewis County has a cooperative governmental purchasing agreement with Washington State, and these pickup trucks will be purchased with ER&R funds. Authorize the County Engineer to sign a contract between Corwin Ford and Lewis County for the purchase of four new pickup trucks in the amount of \$117,468.27.

9. Resolution No. 16-067 Approving a contract with the Salvation Army to provide assistance to individuals who are at risk of or experiencing homelessness.

Danette York, Director of Health and Social Services, stated Lewis County contracts with service providers in Lewis County to provide services to people who are homeless. Consolidated Homeless Grant (CHG) is designed to support an integrated system of housing assistance to prevent homelessness and quickly re-house households who are

unsheltered. This grant provides resources to address needs as described in Local Homeless Plans. Lewis County Social Services is the lead agency for the CHG. January 1, 2016 through June 30, 2017. \$31,775.00

10. Resolution No. 16-068 Approving a CD-MH-TC Sales and Use Tax contract with Cascade Mental Health Care.

Danette York, Director of Health and Social Services, stated Cascade Mental Health Care was approached by Centralia School District to request Early Intervention in their elementary schools. This program is funded by the CD-MH-TC .1 of 1% Sales and Use Tax for four other Lewis County Elementary Schools. The Board of County Commissioners, recognizing the value of mental health support to local schools, authorized the use of funding for this program in Centralia School District. The amount is for \$15,000 per year for two years from Jan. 1, 2016 – Dec. 31, 2017, for a total of \$30,000.

11. Resolution No. 16-069 Appointing a member to the Veteran's Advisory Board.

Danette York, Director of Health and Social Services, stated the VAB was organized per Resolution 06-189. Per Lewis County VAB bylaws, membership on the Board comprises of no less than seven regular members and two alternate members. Tadd Belden resigned his position so it is proposed to appoint Larry Mason, currently an alternate, to fill the position as a regular member on the VAB. This appointment will continue through June 30, 2016.

Motion carried 3-0.

Hearing

Hearing: Approving Ordinance 1265-repealing and replacing LCC Title 13 Public Utilities

Tim Elsea, Director of Public Works, stated in response to an immediate need to provide water service in the City of Vader water service area to correct health and safety deficiencies, Ordinances 1215 and 1221 were adopted in 2010 and 2011, respectively, to authorize Lewis County to construct, operate and maintain systems of sewerage and water according to RCW 36.94. After five years of operating and managing the public Vader-Enchanted Valley Water System, new code provisions are needed to comply with necessary state and federal regulations to continue providing quality potable water to our water utility customers. The proposed revisions to LCC Title 13 are mainly for clarification, inclusion of water design standards, a cross-connection control program and a water conservation program. The clarifications are made to be consistent with our operating procedures, and for conciseness and clarity. There are many proposed changes and insertions.

Ron Averill, Centralia, asked question regarding changes to the poverty level in the household. He asked if the residence get a lower rate if they are below a certain poverty level.

Tim Elsea stated they give senior low income discounts so they pay only half the base rate.

Chair Schulte, asked if there were any questions. There were none. He closed the question and answer portion of the hearing and opened the formal hearing.

Tim Elsea asked that his previous comments be adopted into the record.

Chair Schulte, asked if there was anyone who would like to speak for or against the franchise. There was no one. He closed the hearing and asked for a motion.

Commissioner Stamper moved to approve Ordinance No. 1265. **Commissioner Fund** seconded the motion.

Ordinance No. 1265 An Ordinance of Lewis County, WA, Repealing and Replacing LCC Title 13 Public Utilities.

Motion carried 3-0.

Recorder: Candy Hallom

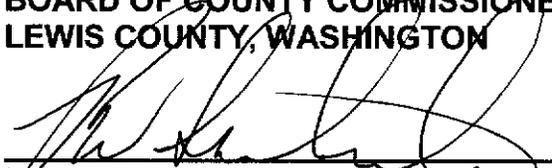
There being no further business, the BOCC's business meeting adjourned at 11:04 am February 22, 2016. The next public meeting will be held Monday, February 29, 2016. Please note that minutes from the BOCC's meetings are not verbatim. A recording of the meeting may be purchased at the BOCC's Office.



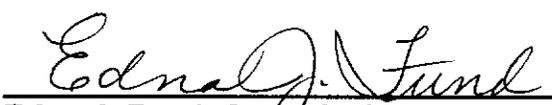
ATTEST:


Karri Muir, CMC, Clerk of the Board
Lewis County Commissioners

**BOARD OF COUNTY COMMISSIONERS
LEWIS COUNTY, WASHINGTON**


Bill Schulte, Chair


Gary Stamper, Vice-Chair


Edna J. Fund, Commissioner