

**BOARD OF COUNTY COMMISSIONERS
LEWIS COUNTY, WASHINGTON
BOARD MEETING MINUTES
February 8, 2016**

The Board of County Commissioners (BOCC) for Lewis County, Washington, met in regular session on Monday, February 8, 2016, at 10:00 a.m. **P.W. "Bill" Schulte Commissioners, Gary Stamper, and Edna J. Fund** were in attendance. **Chair Schulte**, called the meeting to order, determined a quorum, and proceeded with the flag salute. **Commissioner Stamper** moved to approve the minutes of the 10:00 a.m., Monday, February 1, 2016 Business Meeting. **Commissioner Fund** seconded the motion.

Motion carried 3-0.

Notice

Commissioner Fund moved to approve Notice Agenda items one and two. **Commissioner Stamper** seconded the motion.

- 1. Call for Bids: Regarding the 2016-2017 Legal Publication for Lewis County. Bids are due to the Clerk of the Board on or before 4:00 p.m. on Friday, March 25, 2016. Resolution No. 16-049**

Chair Schulte stated the Board of Lewis County Commissioners intends to contract with a qualified legal newspaper, in accordance with RCW 65.16.020, to serve as the official newspaper for publishing all of Lewis County's legal and other official notices for one year beginning July 1, 2016.

- 2. Notice of Hearing: to repeal and replace Lewis County Code Title 13. Hearing will be held on or after 10:00 a.m on Monday, February 22, 2016. Resolution No. 16-050**

Tim Elsea, Director of Public Works, stated Ordinances 1251 and 1221 were adopted in 2010 and 2011 to authorize Lewis County to construct, operate and maintain systems of sewerage and water according to RCW 36.94. The two ordinances were enacted in response to an immediate need to provide water service in the City of Vader water service area to correct health and safety deficiencies. After five years of operating and managing the public Vader-Enchanted Valley Water System, new code provisions are needed to comply with necessary state and federal regulations to continue providing quality potable water to our water utility customers. The proposed revisions to LCC Title 13 are mainly for clarification; and inclusion of water design standards, cross-connection control program and water conservation program. The clarifications are made to be consistent with our operating procedures, and for conciseness and clarity.

Motion carried 3-0.

Consent

Commissioner Stamper moved to approve Consent Agenda items three through ten. **Commissioner Fund** seconded the motion.

3. Resolution No. 16-051 Re-appointment of a member to the Civil Service Commission.

Chair Schulte stated this Resolution is for the reappointment of Cy Meyers and Joe Mano to the Civil Service Commission.

4. Resolution No. 16-052 Appointment to the Timberland Regional Library Trustee Board.

Commissioner Fund stated this Resolution appoints Brian Zylstra to the Timberland Regional Library Trustee Board for a six year term.

5. Resolution No. 16-053 Approval of warrants for payment.

Suzette Smith, Auditors Office, stated this Resolution approves 177 regular warrants for a total payment against the County in the amount of \$537,626.30. This also approves 168 payroll warrants and 470 automatic deposits dated February 5, 2016 for a total payment against the County in the amount of \$3,384,991.52.

6. Resolutoin No. 16-054 Approving Local Agency Agreement and Federal Aid Project Prospectus with WSDOT for the Hwy 603 Stabilization Project.

Tim Elsea, Director of Public Works, stated the Hwy 603 Stabilization Project, CRP-2144 is listed as priority number 6 in Lewis County's 2016-2021 Six-year Transportation Improvement Program adopted via Resolution No. 15-331 on November 16, 2015. The project is funded through the Federal Highway Administration's (FHWA) Surface Transportation Program (STP) (\$1,000,000), with a 13.5% (\$156,069) local match requirement for the construction phase of the project. The project is also funded through the County Road Administration Board's (CRAB) Rural Arterial Program (RAP) (\$578,000) and County Arterial Preservation Program (CAPP) (\$474,000), along with the county road fund (\$2,886,931), for a total cost of \$5,095,000 for the construction phase of the project. The conditions of receiving FHWA STP federal funding requires a Local Agency Agreement and Federal Aid Project Prospectus between Lewis County and WSDOT, signed by the Chair of the BOCC, prior to commencing the construction phase of the project.

7. Resolution No. 16-055 Appointment of a member to the Lewis County Planning Commission.

Lee Napier, Director of Community Development, stated the Lewis County Planning Commission is comprised of seven volunteers who review proposed comprehensive plans and land use regulations on behalf of the citizens of Lewis County. The Planning

Commission conducts public hearings concerning land use and zoning issues and makes recommendations to the Board of County Commissioners (BOCC) about how these land use issues should be resolved. Planning Commissioners are not policy makers or legislators and they do not work for the County. Their role is to represent the perspective of local citizens as a counter-balance to the technical perspective of professional planning and engineering staff in a policy advisory capacity to the BOCC. Planning Commissioners listen to complex testimony and strive to find an appropriate balance between competing goals and values before submitting their recommendations to the BOCC. This Resolution appoints Stephen Hueffed to the Lewis County Planning Commission.

8. Resolution No. 16-056 Approving Amendment No. 1 to Interagency Agreement, RCO#15-1475 with the WA State Recreation and Conservation Office.

Lee Napier, Director of Community Development, stated the Chehalis River Basin Flood Authority (Flood Authority) requested that Lewis County, acting as the Fiscal Agent, enter into Amendment #1 to Interagency Agreement, RCO# 15-1475, between RCO and Lewis County. The Amendment will increase the total project cost to an amount not to exceed \$502,619.19. The agreement will also provide additional funding to cover the costs associated with an accountability audit performed by the Washington State Auditor's Office, replacement of the damaged West Fork Satsop River Gage, as well as, an increase in the scope of works associated with French & Associates LTD, floodplain management program.

9. Resolution No. 16-057 Approving a fourth supplemental agreement to a professional services agreement with French and Associates, LTD.

Lee Napier, Director of Community Development, stated French & Associates, LTD. was selected by the Flood Authority as the consultant to provide professional services to complete a floodplain management analysis report for jurisdictions in the Chehalis River Basin (Basin). The objective of the project is to identify ways to improve floodplain management programs. Improved programs can result in reduced flood issues, lower flood insurance premiums, reduction in damage to repetitively flooded properties and protection of the natural floodplain function in the Basin. The Flood Authority discussed and approved an amended scope of work during their December 17, 2015 meeting. At the request of the Flood Authority, Lewis County, acting as the fiscal agent, prepared an amendment to the original agreement.

10. Resolution No. 16-058 Approving an agreement between Lewis-Thurston-Mason Agency on Aging to provide congregate nutrition.

Danette York, Director of Health & Social Services, stated this contract provides funding to Lewis County to provide Congregate Nutrition. Funding is provided by the LMTAAA from the Older Americans Act, Senior Citizens Services Act (SCSA), and Nutrition Services Incentive Program (NSIP) in the amount of \$143,258. This contract is effective January 1, 2016 - December 31, 2016.

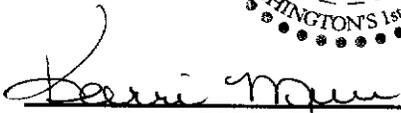
Motion carried 3-0.

Recorder: Candy Hallom

There being no further business, the BOCC's business meeting adjourned at 10:24 am on February 8, 2016. The next public meeting will be held Monday, February 22, 2016. Please note that minutes from the BOCC's meetings are not verbatim. A recording of the meeting may be purchased at the BOCC's Office.

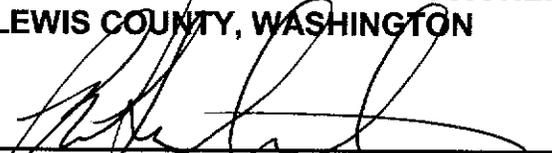


ATTEST:



**Karri Muir, CMC, Clerk of the Board
Lewis County Commissioners**

**BOARD OF COUNTY COMMISSIONERS
LEWIS COUNTY, WASHINGTON**



P.W. Bill Schulte, Chair



Gary Stamper, Vice-Chair



Edna J. Fund, Commissioner