

BEFORE THE BOARD OF COUNTY COMMISSIONERS  
OF LEWIS COUNTY, WASHINGTON

Call for Bids: Lewis County Legal Printing ) 16-049

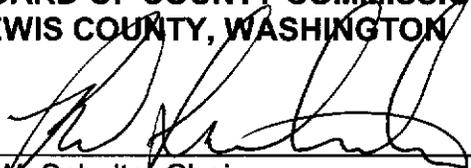
BE IT RESOLVED by the Board of County Commissioners of Lewis County, Washington, that Lewis County call for bids for the following:

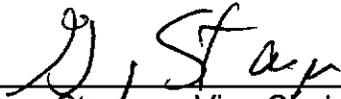
**COUNTY PRINTING**

BE IT FURTHER RESOLVED that the Commissioners' Office is hereby instructed to prepare said bid proposals.

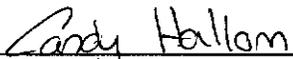
DONE IN OPEN SESSION this 8th day of February 2016.

**BOARD OF COUNTY COMMISSIONERS  
LEWIS COUNTY, WASHINGTON**

  
\_\_\_\_\_  
P.W. Schulte, Chair

  
\_\_\_\_\_  
Gary Stamper, Vice Chair

**ATTEST:**

  
\_\_\_\_\_  
Karri Mdir, CMC, Clerk of the Board

  
\_\_\_\_\_  
Edna J. Fund, Commissioner



# **CALL FOR BIDS**

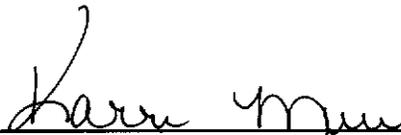
**NOTICE IS HEREBY GIVEN** that the Board of County Commissioners (BOCC) of Lewis County, Washington, will open sealed bids and publicly read them aloud on or after 10:00 a.m., Monday, March 28, 2016, in the Lewis County BOCC Hearing Room, 2<sup>nd</sup> Floor, Courthouse, Chehalis, Washington, for County printing of legal publications for the year beginning July 1, 2016 and ending June 30, 2017.

Sealed bids must be delivered to the Lewis County Clerk of the BOCC, Room 210, Chehalis, Washington, before 4:00 pm. Friday, March 25, 2016 and in an envelope clearly marked "SEALED BID FOR COUNTY PRINTING OF LEGAL PUBLICATIONS -- TO BE OPENED March 28, 2016, ON OR AFTER 10:00 AM.

For bid instructions, please see [www.lewiscountywa.gov](http://www.lewiscountywa.gov). The newspaper or publication must be established as one of "general circulation" within Lewis County.

Pursuant to RCW 36.72.075, the BOCC reserves the right to reject any or all bids and to waive all informalities in the bidding and to contract with the best and lowest responsible bidder as the best interest of the County may appear. Questions regarding bid submission and consideration must be submitted to the BOCC in advance of bid delivery.

**DATED** this 8<sup>th</sup> day of February 8, 2016.

  
\_\_\_\_\_  
Karri Muir, CMC, Clerk of the Board  
Board of County Commissioners

Publish:      The East County Journal  
                  Wednesday, February 10 2016



**WASHINGTON  
INVITATION TO BID FOR SERVICES**

**TITLE: COUNTY PRINTING OF LEGAL PUBLICATIONS**

ISSUED BY: Board of County Commissioners, 351 NW North Street, Chehalis, WA 98532, Phone (360) 740-1419, Fax (360) 740-1475

<p><b>BID DUE DATE &amp; TIME:</b> Sealed bids must be submitted to the Clerk of the Board in the Lewis County Commissioners' Office, 351 NW North Street, Chehalis, WA 98532 on or before 4:00 p.m. <b>Friday, March 25, 2016.</b></p> <p><b>THIS BID IS BEING SUBMITTED BY:</b></p> <p>Bidder Name _____</p> <p>Company _____</p> <p>Address _____</p> <p>City _____ St _____ Zip _____</p> <p>Ph _____ Fax _____</p> <p>The undersigned offers and agrees to furnish the goods or services for the period required at the price(s) entered herein subject to the terms and conditions attached hereto.</p> <p>I CERTIFY that the bid document has been read and understood and that all of the conditions contained therein are acceptable, and further, to the best of my knowledge the information contained in this bid proposal is accurate and complete and that I have the legal authority to commit this firm to a contractual agreement.</p> <p>BY: _____</p> <p>Date: _____</p>	<p><b>BID ISSUE DATE:</b> February 8, 2016.</p> <p><b>NATURE OF THE PROJECT:</b> This is a bid for publication of Lewis County's legal notices.</p> <p><b>MAIL OR HAND DELIVER BIDS PRIOR TO 4:00 PM, Friday, March 25, 2016 TO:</b> the Clerk of the Board of County Commissioners, 351 NW North Street, Room 210 Chehalis, WA 98532</p> <p><b>PROPOSAL EFFECTIVE PERIOD:</b> Bid proposals will be effective for a one-year period commencing July 1, 2016.</p> <p>For administrative information contact Karri Muir, CMC, Clerk of the Board, Board of County Commissioner's Office, 351 NW North Street, Chehalis, WA 98532 at (360) 740-1419.</p> <p>The bid response consists of the following pages when completed and submitted: Invitation To Bid page 1, Bid Scope of Work and Pricing, an example of a legal notice complying with scope of work, circulation information, and webpage information.</p>
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**THIS IS NOT AN ORDER. THIS IS AN INVITATION TO BID WHICH DOES NOT OBLIGATE LEWIS COUNTY TO PLACE AN ORDER**

## **BID INSTRUCTIONS**

### **INVITATION TO BID TITLE: COUNTY PRINTING OF LEGAL PUBLICATIONS**

The bidders will complete the bid questionnaire; provide an example of a legal notice using the legal notice attached to these instructions using the requirements established in the scope of work and the cost to publish the example in the bidder's newspaper or journal, and a price for providing the services listed in the scope of work.

### **SCOPE OF WORK**

Publish Lewis County legal notices using 8-point type in 1.20 column inch.

### **SELECTION CRITERIA**

The lowest responsible bidder will be selected on the following criteria: cost per column inch using 8-point type; total circulation figures for the year 2015; paid circulation figures for the year 2015; the availability of a website (this meets new requirements established in the Revised Code of Washington regarding bidding laws); total number of hits on the website for the month of January, 2016; the website address; and the quality of the sample notice returned and the price of the sample returned. Bidders are asked to complete the attached bidder form and attach sample.

# BID PROPOSAL

Name of Bidder:	
Address:	
City:	
Zip Code:	
Phone:	
Fax:	
Email:	
Point of Contact:	

1. Cost of 1.20 column inch at 8-point type: \_\_\_\_\_
  
2. Total circulation for 2013 (Provide total circulation numbers and a breakdown of circulation by the following zip codes - 98304, 98336, 98355, 98356, 98361, 98377, 98522, 98531, 98532, 98533, 98538, 98539, 98542, 98544, 98564, 98565, 98570, 98572, 98579, 98582, 98585, 98591, 98593, 98596):
  
3. Paid circulation (numbers) for 2013 (Provide total circulation numbers and a breakdown of circulation by the following zip codes -98304, 98336, 98355, 98356, 98361, 98377, 98522, 98531, 98532, 98533, 98538, 98539, 98542, 98544, 98564, 98565, 98570, 98572, 98579, 98582, 98585, 98591, 98593, 98596):
  
4. Availability of Website: Yes No
  
5. Website Address: \_\_\_\_\_
  
6. Total number of hits for the month of January 2014: \_\_\_\_\_
  
7. Attach sample of public notice provided with this bid package.
  
8. Cost to publish sample: \_\_\_\_\_

**BID SUBMITTED BY:** \_\_\_\_\_

\_\_\_\_\_  
(Printed Name)

# **CALL FOR BIDS**

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Pursuant to RCW 36.72.075, the Board of County Commissioners reserves the right to reject any or all bids and to waive all informalities in the bidding and to contract with the best and lowest responsible bidder as the best interest of the County may appear. Questions regarding bid submission and consideration must be submitted to the Board in advance of bid delivery.

**DATED** this 8th day of February 8, 2016.

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Karri Muir, CMC, Clerk of the Board  
Board of County Commissioners

Publish: The East County Journal  
Wednesday, February 10 2016

## CALL FOR BIDS

NOTICE IS HEREBY GIVEN that the Board of County Commissioners (BOCC) of Lewis County or designee, will open sealed bids and publicly read them aloud on or after 11:30 a.m. on September 15, 2015, at the Lewis County Courthouse, Chehalis, Washington, for the lease or purchase of a new or used 24 ft by 60 ft Temporary Modular Office Structure.

### **SEALED BIDS MUST BE DELIVERED BY OR BEFORE 11:00 A.M. on Tuesday, September 15, 2015**

(Lewis County official time is displayed on Axxess Intertel phones in the office of the Board of County Commissioners. **Bids submitted after 11:00 AM will not be considered for this project.**)

Sealed proposals must be delivered to the Clerk of the BOCC (351 N.W. North Street, Room 210, CMS-01, Chehalis, Washington 98532), by or before **11:00 A.M.** on the date specified for opening, and in an envelope clearly marked: **"SEALED BID FOR THE TEMPORARY MODULAR OFFICE STRUCTURE-PWBLD, TO BE OPENED ON OR AFTER 11:30 A.M. ON SEPTEMBER 15, 2015"**.

Scope of Work and specifications are on file for inspection in the office of the County Engineer of Lewis County in Chehalis, Washington. The Bid Submittal form and contract documents may be viewed and downloaded from Lewis County's Web Site @ [www.lewiscountywa.gov/](http://www.lewiscountywa.gov/) or you may call the Lewis County Engineer's office @ (360) 740-2612 or email [Kim.Amrine@lewiscountywa.gov](mailto:Kim.Amrine@lewiscountywa.gov) and request a copy be mailed to you. All Contractor questions and Lewis County clarifying answers will be posted on our website and emailed to all Contractors registered on Lewis County's Planholder List. Plan or specification changes shall be accomplished through official project addendums.

The Lewis County Public Works Department in accordance with Title VI of the Civil Rights Act of 1964, 78 Stat. 252, 42 U.S.C. 2000d to 2000d-4 and Title 49, Code of Federal Regulations, Department of Transportation, subtitle A, Office of the Secretary, Part 21, nondiscrimination in Federally assisted programs of the Department of Transportation issued pursuant to such Act, hereby notifies all bidders that it will affirmatively insure that in any contract entered into pursuant to this advertisement, disadvantaged business enterprises as defined at 49 CFR Part 26 will be afforded full opportunity to submit bids in response to this invitation and will not be discriminated against on the grounds of race, color, or national origin, or sex in consideration for an award.

The Board of County Commissioners reserves the right to reject any or all bids and to waive all informalities in the bidding.

DATED this 31 day of August, 2015.

\_\_\_\_\_  
Karri Muir, CMC, Clerk of the Lewis County  
Board of County Commissioners, Washington

PUBLISH: The Chronicle – September 2 and September 9, 2015  
Daily Journals of Commerce (Seattle and Portland) – September 2 and September 9, 2015  
Lewis County website @ [www.lewiscountywa.gov/](http://www.lewiscountywa.gov/)

# AGENDA ITEM SUMMARY

Resolution: 16-049

BGCC Meeting Date: Feb 08, 2016

Suggested Wording for Agenda Item:

Agenda Type: Notice

Call for bids for the 2016-2017 Lewis County Legal Printing

Contact: Kari Mar

Phone: x1419

Department: Board of County Commissioners

Action Needed: Call for Bids/Proposals

## Description

The Board of Lewis County Commissioners intends to contract with a qualified legal newspaper, in accordance with RCW 65.16.020, to serve as the official newspaper for publishing all of Lewis County's legal and other official notices for one year beginning July 1, 2016.

JW 16-014

# AFFIDAVIT OF PUBLICATION

STATE OF WASHINGTON }  
COUNTY OF LEWIS } SS

The undersigned, on oath state that he/she is an authorized representative of The East County Journal, a weekly newspaper, which newspaper is a legal newspaper of general circulation and it is now and has been for more than six month prior to the date of publication hereinafter referred to, published in the English language continuously as a weekly newspaper in Morton, Lewis County, Washington, and it is now and during all of said time was printed in an office maintained at the aforesaid place of publication of this newspaper.

The notice in the exact form annexed, was published in regular issues of The East County Journal which was regularly distributed to its subscribers during the below stated period.  
The annexed notice, a

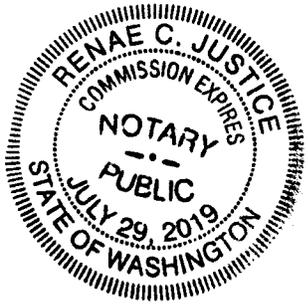
Call for Bids, Printing of  
Legal Publications

was published on Feb. 10, 2016

The amount of the fee charged for the foregoing publication is the sum of \$ 35.00

Subscribed and sworn to before me this 10<sup>th</sup> day of Feb, 2016

Renae C. Justice  
Notary Public in and for the  
State of Washington  
Residing in Onalaska



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Karri Muir, CMC, Clerk of the Board  
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Published in The East County Journal  
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