

DRAFT REVISIONS TO TITLES 16 AND 17 BASED ON THE PROPOSED CHANGES TO LCC CHAPTER 17.05

This document is intended to illustrate some of the changes that could occur to the Lewis County Code as a result of the draft changes to LCC Chapter 17.05 that were discussed at the Planning Commission meeting on January 12, 2016.

Revisions to the existing language of the code are noted. Proposed additions are underlined and proposed deletions are crossed-out. Chapters that have no proposed changes are not included within the draft.

The second portion of the draft will be presented at the meeting of February 23, 2016.

Chapter 16.02 GENERAL PROVISIONS

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16.02.010 Title.

The ordinance codified in this title shall be known as the “Lewis County Subdivision Code.” [Ord. 1169, §1,I,A (2000)]

16.02.020 Purpose.

The provisions contained in this title are necessary to regulate the subdivision of land in accordance with Chapter [58.17](#) RCW and the Lewis County comprehensive plan, and to promote the public health, safety, and general welfare of Lewis County. [Ord. 1169, §1,I,B, 2000]

16.02.030 General scope.

Subdivisions, short subdivisions, and large lot subdivisions or any redivisions thereof shall be presented for review in accordance with the provisions of this title. This title shall apply to all subdivisions and short subdivisions, and large lot subdivisions, and to any redivisions thereof of any property held in contiguous ownership as of July 26, 1999, unless specifically exempted by Section [16.02.040](#). [Ord. 1169, §1,I,C, 2000]

16.02.040 Specific exemptions.

The provisions of this title shall not apply to:

- (1) Cemeteries. Cemeteries and other burial plots while used for that purpose;
- (2) Testamentary Divisions. Divisions made by testamentary provisions or the laws of descent; provided there can be only one lot per heir or devisee. A map of the division must be recorded with the Lewis County auditor when each parcel is transferred. The map must be signed by all beneficiaries to the property. Lots created through such divisions are deemed legal notwithstanding minimum lot size or density requirements imposed through the zoning ordinance. However, such lots and all land uses carried out on such lots are subject to all other standards and requirements of law, including, but not limited to, lot size requirements for on-site sewage disposal systems contained in Chapters [8.40](#) and [8.41](#) LCC;
- (3) Assessor's Plats. Assessor's plats made in accordance with RCW [58.18.010](#), RCW [58.17.240](#), and RCW [58.17.250](#);
- (4) Mobile Home Parks. A division for the purpose of lease when the land is to be developed as a mobile home park and a binding site plan has been approved pursuant to Chapter [15.30](#) LCC;
- (5) Contiguous Lots. The transfer of ownership of contiguous platted lots if:
 - (a) The lots were created after June 9, 1937, or
 - (b) The lots transferred were created and separately developed prior to June 9, 1937;
- (6) Condominiums. A division which is made by subjecting a portion of the land to Chapter [64.32](#) RCW (condominiums) and for which a binding site plan has been approved;
- (7) Industrial and Commercial Site Plans. A division within an industrial or commercial zoning district is approved when the following conditions apply:
 - (a) The site plan limits the use of the land to industrial or commercial use,
 - (b) A preliminary binding site plan is approved pursuant to procedures in Chapter [16.15](#) LCC,
 - (c) For those portions of the land subject to the site plan that are to be leased, sold, or transferred, a final binding site plan is approved and recorded within two years of the preliminary binding site plan approval referenced in subsection (7)(b) of this section and in accordance with the procedural

requirements in Chapter [16.10](#) LCC. Upon application within the time period and upon good cause shown, the administrator may grant one year time extensions to record the final binding site plan, and

(d) When a site plan meeting the requirements of subsections (7)(a) and (7)(b) of this section has been approved and the land which is subject to the site plan is thereafter proposed to be divided by lease, sale, and other transfer of ownership, the division shall not be effective until the requirements of subsection (7)(c) of this section have been met;

(8) Boundary Line Adjustment. A division made for the purpose of alteration by adjusting boundary lines which does not create any additional lot, tract, parcel, site or division and does not create a resulting lot, tract, parcel, site or division containing insufficient area and dimension to meet minimum requirements for width and area of the zone. Boundary line adjustments shall be processed as a Type I permit subject to LCC Chapter 17.05. are subject to the following:

~~(a) Application. A complete application shall include:~~

~~(i) An adjusted legal description of the lots affected by the boundary line adjustment prepared and certified by a registered land surveyor or title company; and~~

~~(ii) A scale drawing of the lots affected, including all existing structures, wells, septic systems including reserve area, easements, roads, and other important existing features which may be relevant in reviewing the proposed boundary line adjustment; and~~

~~(iii) A notarized declaration that all parties involved consent to the proposed adjustment.~~

~~(b) Criteria for Approval. The proposed boundary line adjustment meets the following criteria:~~

~~(i) Only parcels that are legal lots of record for building sites shall be allowed to complete the boundary line adjustment process;~~

~~(ii) A boundary line adjustment shall not detrimentally affect access, be inconsistent with Lewis County development regulations, or adversely affect public health and safety;~~

~~(iii) If within an approved subdivision, a boundary line adjustment shall not violate the conditions of subdivision approval; and~~

~~(iv) The proposed boundary line adjustment shall not make any land use nonconforming or more nonconforming as defined by the Lewis County Code.~~

~~(ea) Review Process. Boundary line adjustment applications shall be reviewed by the department of community development and/or other appropriate county departments, state or federal agencies for conformity with existing regulations and policies:~~

(i) If a proposed boundary line adjustment has any structure(s), individual well(s), or septic system(s) the application shall be reviewed by Lewis County public health for compliance with health regulations. All costs for such review shall be paid in advance by the applicant.

(ii) If a proposed boundary line adjustment has a potential effect on existing access or drainage systems, the application shall be reviewed by Lewis County public works for compliance with access and stormwater requirements. All costs for such review shall be paid in advance by the applicant.

(b) Criteria for Approval. A proposed boundary line adjustment shall meet the following criteria:

(i) Only parcels that are legal lots of record for building sites shall be allowed to complete the boundary line adjustment process;

(ii) A boundary line adjustment shall not detrimentally affect access, be inconsistent with Lewis County development regulations, or adversely affect public health and safety;

(iii) If within an approved subdivision, a boundary line adjustment shall not violate the conditions of subdivision approval; and

(iv) The proposed boundary line adjustment shall not make any land use nonconforming or more nonconforming as defined by the Lewis County Code.

(c) Preliminary Approval. The applicant shall address all the conditions of the preliminary approval of a boundary line adjustment prior to recording the boundary line adjustment.

~~(iii) The administrator shall, within 30 days of receipt of a complete boundary line adjustment application, approve, deny or approve with conditions such application. The reason(s) for denial of an application shall be in writing.~~

(d) Recording of Approved Boundary Line Adjustments. Within 30 days of the final approval of a proposed boundary line adjustment, the legal description, scale drawing (map) and notarized declaration shall be recorded with the Lewis County auditor by either the applicant or the community development department; all costs associated with such recording shall be paid in advance by the applicant.

(e) Boundary Line Adjustment Limitation. An approved boundary line adjustment is only Lewis County's consent to the necessary transfer of property that must be accomplished by the owner(s) to change the property boundaries of the lots affected.

(f) Disclaimer. Approval of a boundary line adjustment does not represent or warrant that any lot so altered by an approved boundary line adjustment is suitable for development. All boundary line adjustments filed with the auditor shall contain the following on the recorded map:

The lots affected by this boundary line adjustment have not been reviewed for permit purposes for future development and/or construction by Lewis County Public Health and Social Services, Public Works, Community Development or other State and Federal agencies, and may not be suitable for development.

(9) Divisions of land into lots or tracts each one of which is:

- (a) One-thirty-second of a section of land or larger, or 20 acres or larger if the land is not capable of description as a fraction of a section of land; or
- (b) One-eighth of a section of land or 80 acres or larger if within a forest land of long-term commercial significance (FRL) zoning district; and
- (c) For purposes of computing the size of a lot that borders on a street or road, the lot size shall be expanded to include that area that would be bounded by the center line of the road or street and the side lot lines of the lot running perpendicular to such center line;

(10) Public Use and Benefit. Divisions of land relating to the acquisition or exchange of land by public agencies, taxing district, governmental body or utility provider authorized to hold land for public use and benefit, for public use and occupancy, including but not limited to land divisions made for road construction, electric power, water supply, sewer service or other utility facilities. The following shall be provided as a part of the exempt division of land for a public use and benefit:

- (a) A record of survey for the segregated property, prepared by a professional land surveyor licensed by the state of Washington, shall be submitted; and
- (b) A notice shall be placed on the face of the survey map stating:

This public use segregation is created solely for purposes of public use and benefit. Any subsequent conveyance of this property for purposes other than that approved for public use and interest shall comply with all current Lewis County Code requirements for subdivision and development at the time of such conveyance and subsequent property development.

- (c) The remnant property shall have sufficient lot area to meet health department requirements, and all other criteria to comply with applicable Lewis County regulations;

(11) Conservation Lots. Conservation lots are created for purposes of environmental mitigation, conservation or restoration, owned in fee simple interest by a registered, nonprofit conservation land trust or government agency. Such lots may not be created so as to make the remaining lot unbuildable or less than the minimum lot size for the zoning in that area. For the purposes of this chapter, an unbuildable lot shall be defined as a lot which is unable to be developed without a variance or reasonable use exception. Surveys and/or deeds recorded for the purpose of creating such conservation lots shall:

(a) Be prepared by a professional land surveyor licensed by the state of Washington, and shall be submitted with a notice placed on the face of the survey map stating:

This conservation lot segregation is created solely for purposes of environmental mitigation, conservation or restoration. Any subsequent conveyance of this property shall continue use of the property for the purpose of environmental mitigation, conservation or restoration.

(b) Be annotated with language that prohibits human habitation, conversion of native vegetation to another use, or construction of buildings and other structures.

(c) Contain a note explaining the purposes of the exempt lot, such as the protection of a particular species, habitat conservation or critical area preservation, and listing the entity responsible for management of the exempt parcel.

(d) Be reviewed and approved by Lewis County community development prior to recording with the Lewis County auditor's office. [Ord. 1246 §1, 2013; Ord. 1243 §1 (Att. A), 2013; Ord. 1234 §1, 2011; Ord. 1169, §1,I,D, 2000]

16.02.050 Legal lot criteria for building or transfer of ownership.

"Subdivision" is the division or redivision of land for the purpose of sale, lease or transfer of ownership. All property under common ownership must be subdivided in accordance with the requirements of this title prior to sale, lease or transfer of ownership; provided, however, lots of record may be sold, leased or transferred without further compliance with this title. A lot is considered a valid lot of record if it meets any one of the criteria listed below. Even though a lot may be deemed legal, it is buildable only if it also meets the definition of "building site" in Section [16.04.080](#) or qualifies as a nonconforming use under local regulations.

(1) Lots of record include:

(a) Any parcel, the legal description of which was included in a deed recorded with the County Auditor prior to July 26, 1999 which parcel was both exempt from platting requirements and otherwise created in conformance with the health and development regulations in effect at the time of recordation.

(b) Any lot, the legal description of which has been recorded in a plat or short subdivision filed with the County Auditor after June 9, 1937.

(c) Any lot, the legal description of which is on file with the County Auditor in an assessor's plat recorded in accordance with Chapter [58.18](#) RCW.

(d) Any lot, the legal description of which is contained in a survey recorded with the County Auditor, no parcel of which is less than five acres in size, prior to July 26, 1999.

(e) Lots created by court order for adverse possessions or divorces in which the adverse possession or divorce decree is prior to July 26, 1999;

(f) Lots exempted under LCC [16.02.040](#), and lots transferred to a bona fide innocent purchaser for value in accordance with this title.

(g) Properties bisected by navigable streams or any public or railroad right-of-way (opened or unopened) create legal property boundaries. If the right-of-way is vacated and parcels on both sides are in same ownership, the lots are consolidated unless there is evidence of an action or intent to divide prior to the vacation;

(2) Lots of record do not include:

(a) Contiguous shoreline lots in the same ownership that were not in conformance with the Lewis County Shoreline Master Program on July 26, 1999 are deemed single, undivided lots; except that if each lot legally contained a dwelling on that date, and otherwise complied with the above-listed subdivision regulations, they remain separate legal lots; or

(b) Tax parcels in contiguous ownership, whether or not developed, shall be considered a single lot for purposes of this subdivision ownership. The extent of development on such parcel or parcels may be used to determine whether such development is conforming or nonconforming use pursuant to Chapter 17 LCC, but such development per se, does not create a legal lot of record for such tax parcels for purposes of sale, lease or transfer of ownership under Chapter [58.17](#) RCW or the terms of this Chapter 16 LCC.

(c) The transferred portion of a boundary line adjustment recorded with the County Auditor, which property shall be considered a legal part of the transferee's parcel. [Ord. 1179 §3 (Exh. B), 2002; Ord. 1169, §1,I,E, 2000]

16.02.055 Innocent Purchaser and Public Interest Exceptions.

(1) Innocent purchaser exception. The Administrator shall determine that parcels which meet both of the following exception criteria are lots of record, for purposes of LCC [16.02.050](#)

(a) Zoning and Public Health. The parcel meets minimum zoning and public health dimensional requirements, including lot size, dimensions and frontage width, which are currently in effect or in effect at the time the parcel was created; and

(b) Status. The current property owner purchased the property for value and in good faith, and did not have knowledge of the fact that the property acquired was divided from a larger parcel in violation of the state and County regulations listed under "lots of record" in LCC [16.02.050](#).

(c) The County shall recognize as a building lot any parcel for which a building permit or septic tank permit was issued prior to July 26, 1999.

(2) Public Interest Exception, Mandatory. The Administrator shall determine that parcels which meet both of the following criteria are lots of record:

(a) Zoning and Public Health. The parcel meets minimum zoning and public health dimensional requirements currently in effect, including lot size, dimensions and frontage width; and

(b) Status.

(i) The property owner completes conditions of approval which the Administrator determines would otherwise be imposed if the parcel had been established through platting under current standards; or

(ii) The Administrator determines that improvements or conditions of approval which would have been imposed if the parcel had been established through platting are already present and completed.

(3) Public Interest Exception, Discretionary. The Administrator may, but is not obligated to determine that parcels meeting the following criteria are lots of record:

(a) Zoning and Public Health. The parcel lacks sufficient area or dimension to meet current zoning and public health requirements but meets minimum zoning dimensional requirements and health requirements, including lot size, dimensions and frontage width, in effect at the time the parcel was created; and

(b) Status.

(i) The property owner completes conditions of approval which the Administrator determines would otherwise be imposed if the parcel had been established through platting under current standards, or

(ii) The Administrator determines that conditions of approval which would have been imposed if the parcel been established through platting under current standards are already present on the land;

(c) The Administrator shall consider the following factors as favoring a lot of record determination under the discretionary public interest exception, although no one factor is determinative:

(i) The parcel size is consistent with surrounding lots of record,

(ii) Presence of an existing residence on the parcel,

(iii) Recognition of the parcel does not adversely impact public health or safety, or interfere with the implementation of the comprehensive plan,

(iv) The parcel purchase value and subsequent tax assessments are consistent with a buildable lot of record. [Ord. 1169, §1,I,F, 2000]

16.02.060 Regulations mandatory.

Any map, plat, replat, or plan hereafter made of a proposed division of land pursuant to this title or any part thereof shall be presented for approval and be recorded as prescribed by this title. No such map, plat, replat, or plan shall be recorded or have any validity unless or until it is approved as may be required by this title. No person shall sell, lease, transfer or offer to sell, lease or transfer any lot, tract or parcel subject to the requirement of this title without first receiving approval hereunder and filing a map of the approved division with the Lewis County Auditor, provided that if performance of an offer or agreement to sell, lease, or otherwise transfer a lot, tract, or parcel of land is expressly conditioned on the recording of the plat containing the lot, tract, or parcel, the offer or agreement is not subject to RCW [58.17.200](#) or [58.17.300](#) and does not violate any provision of this title. All payments on account of an offer or agreement conditioned as provided in this section shall be deposited in an escrow or other regulated trust account and no disbursement to sellers shall be permitted until the plat is recorded. [Ord. 1179 §3 (Exh. B), 2002; Ord. 1169, §1,I,G, 2000]

16.02.070 Division of lots with more than one residential structure.

(1) Except as limited by subsection (3) of this section, notwithstanding the maximum residential density otherwise allowed by Title [17](#) LCC, an undivided parcel on which two or more single-family or multiple-family dwellings are located on the effective date of this section may be subdivided to create lots for each of the structures if each of the following conditions are met:

- (a) Each of the single-family or multiple-family dwellings was constructed in compliance with all applicable codes and other law;
- (b) Each of the single-family or multiple-family dwellings has been occupied as a residence during the year preceding submittal of the preliminary subdivision application;
- (c) Any on-site sewage disposal system associated with any such dwelling is functioning properly, is located on the lot being created or is accessible to that lot through an easement, and has an available repair option capable of handling the daily design flow; and
- (d) None of the lots are large enough to allow them to be further subdivided under zoning regulations in effect at the time of division under this section.

(2) Lots created under the authority of this section are exempt only from the density and minimum lot size requirements of Title [17](#) LCC. Such lots and all land uses carried out on such lots are subject to all other standards and requirements of law, including, but not limited to, lot size requirements for on-site sewage disposal systems contained in Chs. 8.40 & 8.41 LCC.

(3) Exceptions.

(a) Subsection (1) of this section does not apply to parcels on which more than two mobile homes are located.

(b) Subsection (1) of this section does not apply to dwellings authorized as family member units.

(c) Subsection (1) of this section may only be used when the base density would not allow the creation of lots for each of the existing dwellings. [Ord. 1169, §1,I,H, 2000]

16.02.080 Resource use notice.

The final plat of any subdivision, short subdivision or large lot subdivision, which is on or within five hundred feet of any agricultural or forest land designated Resource Lands or within one thousand feet of any land designated Resource Lands under Chapter [17.30](#) LCC shall contain the following notice:

The property in this plat is located near designated resource lands of long-term commercial significance. Activities on resource lands may affect residential properties, but so long as such activities are consistent with permit requirements or otherwise consistent with best management practices, such uses are protected under state and county laws.

[Ord. 1169, §1,I,I, 2000]

16.02.085 Vacation of subdivision.

When any person is interested in vacation of any short subdivision, large lot or final plat, or binding site plan, or portion thereof, or any area designated or dedicated for public use within such plat or plan, other than roads, that person shall submit an application request to the Board of County Commissioners consistent with the provisions of RCW [58.17.212](#). [Ord. 1169, §1,I,J, 2000]

16.02.090 Alteration of subdivision.

When any person is interested in altering any recorded final plat, that person shall submit an application request to the Board of County Commissioners consistent with the provisions of RCW [58.17.215](#). Any person interested in altering any recorded short subdivision or large lot subdivision shall submit an application request to the administrator for review and approval, consistent with the provisions of Chapter [16.10](#) LCC. [Ord. 1179 §3 (Exh. B), 2002; Ord. 1169, §1,I,K, 2000]

16.02.095 Variances.

Variances from the terms of this title may be authorized in specific cases ~~from the terms of this title as will~~ when not be contrary to the public interest and where, owing to special conditions, a literal enforcement of the provisions of this title would result in unnecessary hardship. ~~It shall be the duty of the Hearing Examiner to hear and decide on all variance requests. Variances shall be processed as a Type III application per LCC Chapter 17.05.~~

~~(1) Application Procedures. A variance from the terms of this title shall not be considered unless and until a written application for a variance is submitted to the county containing:~~

~~(a) Name, address and phone number of applicant;~~

~~(b) Name and notarized signature, address and phone number of the legal owner of subject property;~~

~~(c) Legal description of property;~~

~~(d) Zoning designations (if any) on the property;~~

~~(e) Description of variance being requested;~~

~~(f) A narrative statement demonstrating that the requested variance conforms to the following standards:~~

~~(i) That special conditions and circumstances exist which are peculiar to the land or structure, or building involved and which are not applicable to other lands, structures, or buildings in lands with the same zoning designations;~~

~~(ii) That literal interpretation of the provisions of this title would deprive the applicant of rights commonly enjoyed by other properties with the same zoning designations under the terms of this title;~~

~~(iii) That the special conditions and circumstances do not result from the actions of the applicant; and~~

~~(iv) The granting of the variance requested will not confer on the applicant any special privilege that is denied by this title to other lands, structures, or buildings within the same zoning designations.~~

~~(g) If the application includes a variance to a Resource Land designation under Title 17 LCC, the applicant must show that the requested variance conforms to the variance and siting criteria of that title.~~

~~(2) Public Hearing and Notification. The Hearing Examiner shall hold a public hearing on all variance requests. Notification of such hearings shall follow the same procedure as outlined in LCC 16.05.110.~~

~~(13) Conditions of Variance. The following conditions are necessary for approval of a variance:~~

~~(i) That special conditions and circumstances exist which are peculiar to the land or structure, or building involved and which are not applicable to other lands, structures, or buildings in lands with the same zoning designations;~~

(ii) That literal interpretation of the provisions of this title would deprive the applicant of rights commonly enjoyed by other properties with the same zoning designations under the terms of this title:

(iii) That the special conditions and circumstances do not result from the actions of the applicant;
and

(iv) The granting of the variance requested will not confer on the applicant any special privilege that is denied by this title to other lands, structures, or buildings within the same zoning designations.

(2) Necessary Hearing Examiner Findings.

(a) In approving a variance, the Hearing Examiner shall further make a finding that the reasons set forth in the application justify the granting of the variance, and that the variance is the minimum ~~variance that will make possible~~ necessary to allow the reasonable use of land, building or structure.

(b) The Hearing Examiner shall further ~~make a finding~~ find that the granting of the variance will be in harmony with the general purpose and intent of this title, and will not be injurious to the neighborhood, or otherwise detrimental to public welfare.

(c) Under no circumstances shall the Hearing Examiner grant a variance to allow a use not permissible under the terms of this Title within the zoning designation involved, or any use expressly or by implication prohibited by the terms of this Title.

(43) General Conditions and Safeguards. In granting any variance, the Hearing Examiner may prescribe such conditions and safeguards as are necessary to secure adequate protection for the locality in which the use is to be permitted. [Ord. 1169, §1,I,L, 2000]

16.02.100 Development standards.

Any subdivision approval under this title shall specifically include:

(1) Road construction standards as set forth in Resolution 97-441, as it may hereafter be amended;

(2) Health standards for wells and drain fields as set forth in Chapters [8.40](#) and [8.41](#) LCC;

(3) Storm water standards as set forth in Chapter [15.45](#) LCC; and

(4) Flood hazard standards as set forth in Chapter [15.35](#) LCC, provided, however, Lewis County is in the process of updating the flood hazard maps in concert with the U.S. Army Corps of Engineers. Where the U.S. Army Corps has identified a flood way or a flood plain on an official report on file with the County Public Works Director, said designated flood way or flood plain map shall supersede the FEMA/FIRM flood hazard maps. [Ord. 1169, §1,I,M, 2000]

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Article I. General Provisions

16.05.010 General provisions.

- (1) Title. The title of this chapter shall be the Lewis County subdivision chapter.

(2) Suitability for Subdivision. Land found to be unsuitable for division for want of conformance to applicable regulation or evidence presented to the commission of flooding, bad drainage, steep slopes, rock formations, or other features likely to be harmful to the safety and general health of future residents shall not be permitted to be divided unless adequate methods are provided for overcoming these conditions.

(3) Conformance with Standards and Policies. All installation of improvements, including those serving but located outside the subdivision, shall be installed in conformance with all applicable regulations adopted by Lewis County.

(4) Administrator. The Lewis County Director of the Community Development Department or his designated representative, hereafter referred to as the Administrator, is vested with the duty of administering subdivision and platting regulations in the unincorporated areas of Lewis County, and may prepare and require the use of such forms as are essential to their administration. [Ord. 1169, §1,III,A, 2000]

Article II. Purpose

16.05.020 Purpose.

The purpose of this chapter is to regulate the division of land into five or more lots in compliance with RCW [58.17.030](#) as amended. [Ord. 1169, §1,III,B, 2000]

Article III. Scope

16.05.030 Scope.

(1) Applicability. Every subdivision of land into five or more lots as defined herein shall proceed in compliance with this chapter. Land divided by short subdivision within five years immediately preceding shall be subdivided pursuant to this chapter.

(2) Exemptions. The provisions of this chapter shall not apply to:

(a) Cemeteries and other burial plots while used for that purpose;

(b) Divisions of land into lots or tracts each of which is 1/128th of a section of land or larger, or five acres or larger if the land is not capable of description as a fraction of a section of land; provided, that for the purposes of computing the size of any lot under this chapter which borders on a street or road, the lot size shall be expanded to include that area which would be bounded by the centerline of the road or street and the side lot lines of the lot running perpendicular to such centerline;

(c) Divisions made by testamentary provisions, or the laws of descent;

(d) A division for the purpose of lease when no structure other than mobile homes or travel trailers are to be placed on the land and the county has approved a binding site plan for the use of the land in accordance with the requirements of Chapter [15.30](#) LCC as now or hereafter amended;

(e) A division made for the purpose of adjusting boundary lines which does not create any additional lot, tract, parcel, site, or division nor create any lot, tract, parcel, site, or division which contains insufficient area and dimension to meet minimum requirements for width and area for a building site;

(f) Divisions of land into lots or tracts zoned or designated within urban growth areas for industrial or commercial development, rural industrial and commercial areas, and urban commercial and industrial reserve areas, when the county has approved a binding site plan for the use of the land in accordance with commercial binding site plan regulations, now or hereinafter existing.

(3) Redivision of Land Within an Existing Subdivision. The further division of any lot situated within an existing full subdivision established pursuant to either Chapter [58.16](#) or [58.17](#) RCW or this chapter, into four lots or less for purposes of sale, resale, lease or transfer of ownership shall proceed in compliance with Chapter [16.10](#) LCC, as now or hereafter amended. [Ord. 1169, §1,III,C, 2000]

Article IV. Preliminary Plat Procedure

~~16.05.040 Preapplication site inspection.~~

~~Prior to the filing of a preliminary plat, the subdivider or the subdivider's agent, surveyor, or engineer shall request, in writing, a site inspection of the subject property from the Administrator.~~

~~(1) Site Inspection Fee. A nonrefundable fee as set forth in LCC [18.05.070](#)(2) shall be paid to the Lewis County planning department. If within a period of one year of the date of the site inspection a preliminary plat is filed for the property, the site inspection fee shall be deducted from the plat fee. (See Chapter [18.05](#) LCC for fee schedule.)~~

~~(2) Site Inspection Team. At the inspection the subdivider or his representative and the Administrator shall, if possible, be accompanied by the following:~~

~~(a) A representative of the Lewis County community development division, environmental services section;~~

~~(b) The Lewis County public works division subdivision and utility inspector;~~

~~(c) The natural resources conservation service district conservationist or his representative;~~

~~(d) A Lewis County community development division critical areas/resource lands (CARL) technician; and, if applicable~~

~~(e) The subdivider's "qualified critical area professional", as provided for in Chapter [17.35](#) LCC.~~

~~(3) Preliminary Sketch Map. A preliminary sketch map shall be prepared at a scale and in detail sufficient to indicate the essential characteristics of the proposed subdivision which may include the general layout of lots and their size, road locations and widths, the location of any important reservations or easements, the general nature and extent of drainage, and any other information that would assist the inspection team during their review.~~

~~(4) Review and Recommendations. The Administrator shall receive the written comments of the inspection team as they deem proper regarding the preliminary sketch map within seven days of the inspection. The Administrator shall then forward said comments along with a letter stating the site inspection requirement has been fulfilled to the subdivider.~~

~~(5) Determination of Soil Characteristics. For those proposed subdivisions which would utilize on-site subsurface sewage disposal, the subdivider shall satisfy the requirements of applicable sewage disposal system rules and regulations of the Lewis County health board, enforced by the environmental health section, or applicable regulations of the Washington Administrative Code for minimum lot size prior to the filing of any preliminary plat application.~~

~~(6) Consent to Access. The applicant shall permit free access to the land being subdivided to all agencies considering the subdivision for the period of time extending from the time of application to the time of final action. The public agencies shall make a good faith effort to notify the applicants when a site inspection will be made. [Ord. 1169, §1,III,D, 2000]~~

16.05.050 Preliminary plat - Application.

~~A preliminary plat application shall be processed as a Type IV application per LCC Chapter 17.05. Any person desiring to subdivide land in the unincorporated area of Lewis County shall submit an application for preliminary plat approval to the Administrator on such forms as required by the Administrator. In addition to sufficient copies of the preliminary plat the applicant shall submit a completed environmental checklist, CARL review, and designs for surface drainage and sewage disposal. Preliminary plats of any proposed subdivision and dedication shall be approved, disapproved, or returned to the applicant for modification or correction within 90 days from date of filing thereof unless the applicant consents to an extension of such time period or the 90-day limitation is extended to include up to 21 days as specified under RCW 58.17.095(3); provided, that if an environmental impact statement is required as provided in RCW 43.21C.030 and Chapter 17.10 LCC, the 90-day period shall not include the time spent preparing and circulating the environmental impact statement by the local government agency. [Ord. 1169, §1,III,E, 2000]~~

16.05.060 Fees.

~~The fees for this chapter are set forth in LCC 18.05.070. [Ord. 1169, §1,III,F, 2000; Ord. 1158C, 1999]~~

16.05.070 Copies required.

~~A subdivider shall submit with his application either one reproducible mylar copy or 16 blueprint copies of the preliminary plat. [Ord. 1169, §1,III,G, 2000]~~

16.05.080 Processing.

Upon receipt of a complete preliminary plat application the Administrator shall affix a file number and date of receipt to the application and promptly forward copies of the plat with a request for comment to the following agencies as appropriate:

- ~~(1) County engineer (or, in the alternative, the applicant may elect to utilize a licensed engineer, as selected by the county engineer from a list of approved engineers, at the expense of the applicant);~~
- ~~(12) The Lewis County public works department; division subdivision and utility inspector, and~~
- ~~(2) The Lewis County community development division, subdivision and CARL technicians; department;~~
- (3) The Lewis County building official;
- (4) The Lewis County fire marshal;
- (5) The Lewis County environmental health section;
- (6) Other county officials concerned within the scope of their municipal functions;
- (7) The proper city officials when the subject property is within one mile of the corporate limits of any city or town;
- (8) Engineer of the Washington State Department of Transportation when the subject property is adjacent to the rights-of-way of existing or proposed state highways;
- (9) Local school district;
- (10) Local fire district;
- (11) Utility purveyors;
- (12) Lewis County natural resources conservation district;
- (13) Municipalities whose urban growth boundaries or urban reserve areas overlay any portion of the subject property;
- (14) Any other agency with interest, expertise, or jurisdiction. [Ord. 1169, §1,III,H, 2000]

16.05.090 Recommendations of other agencies.

(1) Each of the departments, municipalities, districts, public officials, utility companies, or other public agencies shall ~~have 20 days after the plat has been received by their respective offices within which to~~ forward to the Administrator written reports of its comments and recommendations.

(2) County Engineer - Public Works Division. The public works division shall submit a report on:

- (a) The improvements required under the provisions of this chapter;
 - (b) Any easements that may be required;
 - (c) The effect of subdivision development on drainage in the general area, and the adequacy of the plan for handling drainage and storm water runoff submitted by the subdivider;
 - (d) Effects of the proposed subdivision on other public improvements under the jurisdiction of the county engineer/public works division;
 - (e) The accuracy of the technical information submitted;
 - (f) The adequacy of lot arrangement and dimensions for providing driveway access to buildings on such lots from an approved street;
 - (g) The adequacy of any proposed public and private roadways;
 - (h) The adequacy of transit stops, parks and recreation, playgrounds, schools and school grounds and all other relevant facts, including sidewalks and other planning features that assure safe walking conditions for students who only walk to and from school.
- (3) Lewis County Environmental Health Section. The environmental health section shall submit a report on:
- (a) Adequacy of the proposed method of sewage disposal;
 - (b) Adequacy of the proposed method of domestic water supply, and incorporating the determination of potability by the building official;
 - (c) The adequacy of lot arrangement and dimensions for obtaining any necessary sewage permits;
 - (d) Other matters related to the proposed subdivision which may affect public health.
- (4) Lewis County Building Official. The county building official shall submit a report on:
- (a) The adequacy of lot arrangement and dimensions for securing necessary building permits;
 - (b) Compliance with Chapter [15.15](#) LCC as now or hereafter amended;
 - (c) Compliance with the Chapter [15.35](#) LCC as now or hereafter amended;
 - (d) The availability of potable water.
- (5) Lewis County Fire Marshal. The county fire marshal shall submit a report on:

- (a) The adequacy of access for emergency vehicles;
- (b) Adequacy of the water supply for fire protection purposes;
- (c) Fire hydrant location and adequacy;
- (d) Other matters affecting fire safety and fire protection, including any temporary fire protection measures needed during the construction phase of the subdivision.

(6) The Administrator. After receiving ~~the comments from the departments or agencies a complete application~~, the Administrator shall submit a report ~~to the hearing examiner, as below stated, or return the application to the applicant for modification or correction within sufficient time so as to permit a hearing decision within 90 days, unless the applicant consents in writing to an extension of such time. The Administrator shall submit a report to the hearing examiner~~ regarding the conformance of the proposed subdivision to the requirements of this chapter. [Ord. 1169, §1,III,I, 2000]

16.05.100 Hearing examiner hearing date.

~~The Administrator, f~~Following the receipt of an application completed in compliance with the requirements of this article, ~~the Administrator~~ shall set the date for public hearing before the Lewis County hearing examiner. Said hearing shall be held in accordance with Chapter [2.25](#) LCC. Any ~~application for which an environmental impact statement (EIS) is required shall not have its hearing until a final EIS for the project is issued public notice and appeal period for an environmental review subject to LCC Chapter 17.110 shall be issued and expire prior to the public hearing.~~ [Ord. 1169, §1,III,J, 2000]

~~16.05.110 Notice of public hearing.~~

~~The Administrator shall give notices of a public hearing before the hearing examiner as follows:~~

~~(1) By arranging for publication of notice of hearing in a newspaper of general circulation within the county and a newspaper of general circulation in the area where the real property which is proposed to be subdivided is located to appear not less than 10 days prior to the hearing date.~~

~~(2) Through the U.S. Mail, postmarked at least 10 days prior to the date of the hearing to the following:~~

~~(a) The latest recorded adjacent property owners as shown by the records of the county assessor within at least 300 feet of any portion of the boundary of the subject property. If the owner of the real property which is proposed to be subdivided owns another parcel or parcels of real property which lie adjacent to the real property proposed to be subdivided, notice under this subsection shall be given to owners of real property located within 300 feet of any portion of the boundaries of such adjacently located parcels of real property owned by the owner of the real property proposed to be subdivided;~~

~~(b) The legislative authority of any city or town within one mile of the proposed subdivision;~~

~~(c) The State Department of Transportation if the proposed subdivision is adjacent to the right-of-way of any state highway or within two miles of the boundary of a state or municipal airport.~~

~~(3) By posting notice of such hearing on the subject property and in at least five conspicuous places designed to attract public awareness of the proposal not less than 10 days prior to the hearing date.~~

~~(4) By any other reasonable method deemed appropriate by the Administrator.~~

~~(5) All hearing notices shall include the following:~~

~~(a) The date, time, and place of the hearing;~~

~~(b) A brief legal description of the location of the proposed subdivision and either a vicinity sketch or a location description in nonlegal language. [Ord. 1169, §1,III,K, 2000]~~

16.05.120 Public hearings.

(1) Scope and Continuance.

~~(a) At the public hearing the hearing examiner shall consider all relevant evidence and shall take action to recommend to the board that the preliminary plat be approved, approved with conditions, or disapproved.~~

~~(b) Every recommendation to the board regarding the approval or disapproval of a preliminary plat shall be in writing and shall include findings of fact and conclusions to support the recommendation.~~

~~(ea) The hearing examiner shall consider the preliminary plat application for conformance to any adopted comprehensive plan, and planning standards and specifications, including Article VI of this chapter, and with other policies and standards of the county.~~

~~(b) The hearing examiner shall additionally ensure that and that:~~

~~(i) (i) A appropriate provisions are made for the public health, safety, and general welfare and for such open spaces, drainage ways, streets or roads, alleys, other public ways, transit stops, potable water supplies, sanitary wastes, parks and recreation, playgrounds, schools and school grounds and all other relevant facts items, including sidewalks and other planning features that assure safe walking conditions for students who only walk to and from school;~~

~~(ii) (ii) The public use and interest will be served by the platting of the such subdivision and any dedications associated with the subdivision.~~

~~(c) If the examiner finds that the proposed subdivision and dedication make such appropriate provisions and that the public use and interest will be served, then the examiner shall recommend approval of the proposed subdivision and dedication. Dedication of land to any public body and/or~~

provision of public improvements to serve the subdivision may be required as a condition of subdivision approval.

~~Dedications shall be clearly shown on the final plat; and (iii) if the preliminary plat includes a dedication of a public park with an area of less than two acres and the donor has designated that the park be named in honor of a deceased individual of good character, the examiner and the board shall adopt the designated name.~~

~~(d) The public hearing may be continued by the hearing examiner if the applicant consents to an extension of such time period and waives time limitations for land use application processing under state and local regulations. Should the hearing examiner find that additional information is needed to evaluate the proposed subdivision for purposes of making a recommendation to the board, but that the subdivider does not consent continuance and waiver, hearing examiner may consider the need for additional information as sufficient cause for recommending denial of an application.~~

~~(2) Records. Records of the hearing examiner's hearings on preliminary plats shall be kept by the Administrator for review by the board prior to its next regularly scheduled public meeting and shall be open to public inspection.~~

~~(3) Report to Board. Not later than 14 days following the conclusion of the hearing the hearing examiner, in accordance with Chapter 2.25 LCG, except as amended hereunder, shall submit its written report and recommendations to the board. Any recommended conditions of approval and a statement of findings shall be precisely stated in the hearing examiner's report and shall include recommended protective improvements. [Ord. 1169, §1,III,L, 2000]~~

16.05.130 Board action.

(1) Upon receipt of the hearing examiner's recommendations, the board shall at its next public meeting set the date for the public meeting where it shall consider the recommendations of the hearing examiner. During its consideration, the board shall inquire into the public use and interest to be served by the establishment of the subdivision, or any dedication, based on the record established at the public hearing. If, after considering said recommendations at a public meeting, the board deems a change in the hearing examiner's recommendation approving or disapproving any preliminary plat is necessary, the board shall adopt its own recommendations and approve or disapprove the preliminary plat.

(2) Every decision made by the board under this chapter to approve or disapprove a preliminary plat shall be in writing and shall include findings of fact and conclusions to support the decision.

(3) Records. Records of the public hearings and public meetings concerning a preliminary plat shall be kept by the Administrator and by the clerk of the board, respectively, and shall be open to public inspection. [Ord. 1169, §1,III,M, 2000]

16.05.140 Preliminary plat approval.

(1) Approval of the preliminary plat by the board shall provide notice to the subdivider that he/she may proceed to develop the subdivision's facilities and required improvements.

~~(2) Facilities and required improvements must be with assurance of final plat approval subject to subsection (3) of this section if within five years the facilities and required improvements are developed or bonded in strict accordance with the standards established by this chapter and imposed by the board.~~

~~The authorization shall not imply approval to convey lots.~~

~~(3) Work Schedule - Inspections. Any improvement work requiring review and approval by the county engineer/public works division shall not commence until the preliminary plat has been approved by the board and until the improvement plans have been checked for accuracy and approved by the county engineer/public works division. As the improvement work is undertaken, the subdivider shall arrange all those inspections required by the county engineer/public works division. No stage of construction shall proceed until the preceding stage has been inspected.~~

~~(4) The approval of a preliminary plat shall not imply the approval to convey lots. Transferring of lots depicted on a preliminary plat shall not occur until a final plat has been recorded.~~

~~(5) A final plat in conformance with the approved preliminary plat must be submitted within the time period established in 17.05.140.~~

~~(3) Expiration. The approval given to a preliminary plat shall expire five years following approval by the board, unless within those five years an application for final plat approval is filed with the Administrator. A subdivider who files a written request with the board 30 days before the expiration of this five-year period shall be granted one, and may be granted additional, one-year extensions upon a showing that the subdivider has attempted in good faith to submit the final plat within the five-year period. Absent the granting of additional one-year extensions, if the final plat is not approved within six years from the date of original approval by the board, such approval of the preliminary plat shall be null and void. These expiration provisions shall apply retroactively to any preliminary plat pending before the board as of the date of approval of this codification, where the authority to proceed with the filing of a final plat has not lapsed under any applicable prior Lewis County time periods.~~

~~(4) Minor or Major Adjustments. Once ~~the a~~ preliminary plat has been approved, it shall not be altered without receiving additional approvals. Minor or major adjustments may be applied for by the plat applicant.~~

~~(i) Minor adjustments shall be addressed as a Type I application, with approval requiring the concurrence of the Department of Community Development and Department of Public Works.~~

~~(ii) Major adjustments shall be addressed as a Type IV application. Major adjustments, by contrast, are alterations that which are determined to be of a substantial nature by the Planning Manager/Administrator, and requireing reconsideration of one or more of the approval elements under LCC 16.05.120(e). Major~~

~~adjustments may be applied for by the plat applicant, and shall be resubmitted to the hearing examiner, and to the Board, in accordance with the public hearing process under LCC 16.05.050 through 16.05.130. [Ord. 1169, §1,III,N, 2000]~~

16.05.150 Preparation of preliminary plats.

The preparation of every preliminary plat shall be made by or under the direction of a land surveyor or engineer licensed by the state of Washington. [Ord. 1169, §1,III,O, 2000]

~~**16.05.160 Standard format.**~~

~~Every preliminary plat shall consist of one or more maps, the horizontal scale for which shall not be greater than 50 feet or less than 200 feet to the inch, together with any written data necessary to clearly show the following information:~~

- ~~(1) The name of the proposed subdivision. This name shall not duplicate or nearly duplicate the name of any other subdivision in the county unless it is an addition thereto;~~
- ~~(2) The name of the subdivider;~~
- ~~(3) The name of the land surveyor or engineer;~~
- ~~(4) The boundary lines of the proposed subdivision;~~
- ~~(5) The total acreage of the proposed subdivision;~~
- ~~(6) Any monuments and markers of record;~~
- ~~(7) The boundaries of all blocks and lots within the proposed subdivision together with the numbers to be assigned to each lot and block. Parcels dedicated to the public shall be shown by letter designation;~~
- ~~(8) The total number of lots;~~
- ~~(9) The smallest, largest, and average lot sizes in the tract;~~
- ~~(10) The location, width, and names of all existing or proposed streets, alleys, or easements within the tract or adjacent thereto and indication as to whether the proposed roads will be public or private;~~
- ~~(11) The location and size, where known, of all existing structures, watercourses, overhead and underground utilities, railroad lines, municipal boundaries, section lines, township lines, and other important existing features within the proposed development, provided that the applicant may request a variance in accordance with LCC 16.02.095 from surveying and mapping of watercourses;~~
- ~~(12) Contours of sufficient interval to show the general topography of the proposed subdivision;~~
- ~~(13) The approximate profile of all proposed streets;~~

~~(14) The location of land intended to be dedicated or temporarily reserved for public use or to be reserved in the deeds for the common use of the property owners within the proposed subdivision with the purpose, conditions or limitation of such reservations clearly indicated. The ownership of all such parcels shall also be indicated;~~

~~(15) The date, north arrow, proposed methods of sewage disposal, proposed source and method of domestic water supply;~~

~~(16) The probable boundaries of any portion or portions of the plat for which successive or separate final plats are to be filed;~~

~~(17) The eventual use of each lot shall be identified (i.e., single family residential, multifamily residential, commercial, industrial, etc.);~~

~~(18) The names and addresses of all other land owners within the boundaries of the plat besides the subdivider. [Ord. 1169, §1,III,P, 2000]~~

16.05.170 Subdivision design and minimum standards.

Every subdivision shall conform with the design standards as provided for in Article VI of this chapter. [Ord. 1169, §1,III,Q, 2000]

Article V. Final Plat Procedure

16.05.180 Filing period.

At any time within the time period established in LCC 17.05.140,~~five years of the date of preliminary plat approval following board approval of a preliminary plat,~~ the subdivider may cause the subdivision to be surveyed and a final plat to be prepared. The original copy shall be filed with the Administrator. Any failure to record a final plat within time limits specified in LCC 17.05.140 ~~16.05.140(3)~~ shall terminate all proceedings. ~~The final plat shall be prepared in accordance with the provisions of LCC 16.05.240 and shall be submitted to the Administrator not less than 15 days prior to the date of the meeting at which the board will be requested to act thereon.~~ [Ord. 1169, §1,III,R, 2000]

16.05.190 Review by Administrator.

The Administrator shall verify:

(1) That the final plat meets all standards established by Chapter 58.17 RCW and this chapter relating to final plats;

(2) That all conditions of preliminary plat approval have been met. No agency shall modify the conditions of approval without the consent of the subdivider;

(3) That the proposed final plat bears all the dedications, acknowledgments, and endorsements required by LCC 16.05.240(2). The subdivider shall be responsible for obtaining the endorsement of the county

treasurer and the signature of the property owner(s) and the signature of the subdivider's surveyor prior to filing;

(4) That a title report from a title insurance company authorized to do business in the state of Washington confirms that title of the land in the proposed subdivision is vested in the name of the owner(s) whose signatures appear in the plat dedication. The report shall have been issued within 30 days of the filing of the final plat;

(5) That all private facilities and improvements required to be provided by the subdivider have been completed and that any such required public facilities or improvements have been completed or that the requirements of LCC [16.05.260](#) have been satisfied;

(6) That any maintenance agreement required by LCC [16.05.360](#) has been submitted with the final plat;

(7) That the recommendation of any agency furnishing sewage disposal or supplying water as to the adequacy of the proposed means of sewage disposal and water supply has been received. [Ord. 1169, §1,III,S, 2000]

16.05.200 Submission to board.

The Administrator shall acknowledge the receipt of final plat application which meets the requirements of this article and shall forward the original to the board. [Ord. 1169, §1,III,T, 2000]

16.05.210 Board action.

(1) The board, at its next public meeting, shall determine:

(a) Whether the requirements of state law and this chapter, which were in effect at the time of preliminary plat approval, have been satisfied by the subdivider;

(b) Whether all conditions of preliminary plat approval have been met;

(c) Whether, if necessary, the requirements of LCC [16.05.260](#) have been satisfied.

(2) The board shall thereupon approve or disapprove the proposed final plat. Every decision made by the board under this chapter to approve or disapprove a final plat shall be in writing and shall include findings of fact and conclusions to support the decision. [Ord. 1169, §1,III,U, 2000]

16.05.220 Approval and recording.

The action by the board approving a final plat shall become effective when the subdivider has filed the original copy of the final plat for record in the office of the county auditor, with the notation made of the fact thereof that the same has been approved by the board as herein provided. Failure to so file with the county auditor within 60 days after board action shall automatically cause a lapse of approval, and the same shall not be filed until further approval has been granted by the board. The final plat shall be duly filed with and recorded by the county auditor upon receipt of the full amount of the filing fee according to

the provisions of RCW [36.18.010](#). Two paper copies of the filed final plat shall be returned to the subdivider. [Ord. 1169, §1,III,V, 2000]

16.05.230 Disapproval of final plat.

Should for any reason the board disapprove a proposed final plat they shall so advise the subdivider thereof in writing stating the reasons of disapproval and advising of the appeal procedure. [Ord. 1169, §1,III,W, 2000]

16.05.240 Standard format.

(1) Maps and Drawings. Every final plat shall consist of one or more sheets each 18 inches by 24 inches clearly and legibly drawn on stable base mylar polyester film. All drawings and lettering on the final plat shall be in permanent black ink. A margin line shall be drawn completely around each sheet leaving an entirely blank margin of two inches on the left side and one inch on the remaining sides. The plat scale shall not be more than 50 feet to the inch nor less than 200 feet to the inch. If more than one sheet is required, each sheet shall be numbered, indexed, and contain the subdivision name. All signatures shall be written in permanent black ink. Every final plat shall include an accurate map of the subdivided land based upon a complete survey thereof. The map shall include the following:

- (a) The perimeter of the plat shall be depicted with heavier lines than appear elsewhere in the plat;
- (b) All section, township, municipal, and county lines lying within or adjacent to the subdivision;
- (c) The location of all monuments or other evidence used as ties to establish subdivision boundaries;
- (d) The location of all permanent control monuments found and established within the subdivision;
- (e) The length and bearings of all straight lines; the radii, arcs, and semi-tangents of all curves;
- (f) The boundaries of the subdivision with complete bearings and lineal dimensions;
- (g) The length of each lot line together with bearings and other data necessary for the location of any lot in the field;
- (h) The location, width, centerline, and name of all streets within or adjoining the subdivision;
- (i) The location and width, shown with broken lines, and description of all easements;
- (j) The numbers assigned to all lots and blocks within the subdivision;
- (k) Delineation of the floodplain when present.

(2) Written Data. In addition to map(s) and drawings, every final plat shall contain the following written data:

(a) Subdivision name;

(b) Legal description of the land within the subdivision;

(c) The certification of the registered land surveyor who made or under whose supervision was made the survey of the subdivision, in substantially the following language:

I _____, Professional Land Surveyor, do hereby certify that the Plat of _____ is based on an actual survey and that the distances, courses, and angles are shown thereon correctly and that monuments have been set and lot corners staked on the ground as shown on the plat.

Signature of Land Surveyor

(d) A certificate of dedication or a separate written instrument which shall include the following:

Know all men by these present that _____ do hereby declare this plat and dedicate to the public forever all roads and ways shown hereon together with the right to make all necessary slopes for cuts and fills, and the right to continue to drain said roads and ways over and across any lot or lots, where water might take a natural course, in the original reasonable grading of the roads and ways shown hereon.

Following original reasonable grading of roads and ways hereon, no drainage waters on any lot or lots shall be diverted or blocked from their natural course so as to discharge upon any public road rights-of-way, or to hamper proper road drainage. Any enclosing of drainage waters in culverts or drains or rerouting thereof across any lot as may be undertaken by or for the owner of any lot shall be done by and at the expense of such owner.

In witness whereof, we have hereunto set our hand(s) and seal this _____ day of _____, 20____.

Signed and sealed _____

State of Washington }

}ss.

County of Lewis }

This is to certify that on this _____ day of _____, 20____, before me, the undersigned, a Notary Public, personally appeared _____ to me known to be the person(s) who executed the

foregoing dedication and acknowledged to me that _____ signed and sealed the same as _____ free and voluntary act and deed for the uses and purposes therein mentioned.

Witness my hand and official seal the day and year last above written.

Notary Public in and for the

State of Washington, residing at

(e) The endorsements of the required county officials which shall be as follows, but do not signify acceptance of any improvements of property into county ownership and the county will have no responsibility for their maintenance unless separate agreements to that effect are concluded.

(i) Examined for survey datum, rights-of-way layout, and design of bridges and other structures required by a resolution of approval and approved.

Dated _____

County Engineer

(ii) Examined for ability to conform to Lewis County Health District Regulations pertaining to water supply and sewage disposal and approved.

Dated _____

Health Officer, Lewis

County Board of Health

(iii) I certify that all taxes and delinquent assessments for which the property may be liable as of this date have been paid and that deposits as required by law against taxes that may become payable in the year have been made.

Dated _____

County Treasurer

(iv) Examined for conformance to the conditions of preliminary plat approval and approved.

Dated _____

Director of Community

Development Dept.

(v) Examined and approved.

Dated _____

Chairman, Board of

County Commissioners

(vi) Filed for record at the request of _____, this _____ day of _____, 20____ at _____ minutes past _____ o'clock __M, and recorded in Volume ____ of Plats, on Page _____, Records of Lewis County, Washington.

Lewis County Auditor

Deputy Auditor

[Ord. 1169, §1,III,X, 2000]

16.05.250 Surveys.

(1) Accuracy. A traverse of the boundaries of the subdivision and all lots and blocks shall close within an error of one foot in 5,000 feet.

(2) Orientation of Subdivision. Primary survey control points shall be referenced to section corners and monuments. Corners of adjoining subdivisions or portions thereof shall be identified and ties shown.

(3) Permanent Control Monuments. Permanent control monuments shall be established at:

(a) All angle points on the boundaries of the subdivision;

(b) The intersections of the centerline of all roads within the subdivision;

(c) The beginnings and ends of all curves on centerline;

(d) Monuments shall be of the type shown on the monument and brass plug standard in the Lewis County road standards for urban and rural design. [Ord. 1169, §1,III,Y, 2000]

16.05.260 Improvement agreement.

(1) Prior to the approval of any final plat by the board, the subdivider shall either install all required improvements and repair any existing streets or other facilities damaged in the development of the subdivision or else execute and file an agreement between himself and Lewis County specifying the period acceptable to the county within which he shall complete all remaining public improvement work to the satisfaction of the county. If he/she shall fail to complete such work within such period, the county may complete the same and recover the full cost and expense thereof from the subdivider or his surety. The agreement shall provide for the inspection of all improvements by the county. Such agreement may also provide for:

- (a) The construction of improvements in units;
- (b) The extension of time under conditions specified therein;
- (c) The termination of the agreement upon the completion of construction of improvements deemed by the county to be at least the equivalent of the improvements specified in such agreement and required to be constructed by the subdivider; and
- (d) For progressive remittances to the subdivider for any deposit money which the subdivider may have made in lieu of providing a surety bond, as provided in subsection (2) of this section; providing however, that no such progress payments shall be made for more than 90 percent of the value of any installment of work; and provided, that each installment of work shall be completed to the satisfaction of the county.

(2) Bonds.

- (a) With the improvement agreement required by this article the subdivider shall submit a performance bond conditioned upon full construction of all required improvements in an amount equal to 125 percent of the estimated costs of said improvements. These estimated costs shall be verified by the county engineer. Said bond shall be executed by a surety company authorized to transact surety business in the state of Washington;
- (b) In lieu of a corporate surety, the subdivider may deposit with the county auditor cash or other securities not subject to impairment or discharge in bankruptcy and readily convertible into cash by the county, in an amount fixed by the county engineer at 125 percent of the estimated costs of said improvements.

(3) Monitoring of Improvement Agreements. The Administrator shall monitor the progress of all improvement work covered by improvement agreements and two weeks before the expiration of the period specified for the completion of all improvement work, should said work not be completed to the satisfaction of the county, shall notify the board of said expiration.

(4) Forfeiture of Surety. In the event the subdivider shall fail to complete all improvement work in accordance with the provisions of this chapter and improvement agreement, the county shall complete the same and shall call upon the surety for reimbursement, or appropriate from any deposit funds for reimbursement. If the amount of the surety bond or deposit is less than the costs and expenses incurred by the county, the subdivider shall be liable to the county for the difference.

(5) Release of Surety. No progress payments from such cash deposit or release of surety bond or cash deposit shall be made except upon certification by the county engineer and the Administrator that the work covered thereby has been satisfactorily completed and approval by the board has been granted. [Ord. 1169, §1,III,Z, 2000]

Article VI. Development and Subdivision Design Standards

16.05.270 Access.

Access to the subdivision entrance shall be by public road. [Ord. 1169, §1,III,AA, 2000]

16.05.280 Public roads - Design and construction standards.

All subdivision streets and roads to become part of the county public road system shall conform to the Lewis County road standards for urban and rural design or any variance granted thereto, as approved by the board, in effect at the time any preliminary plat of the subdivision is submitted for approval. [Ord. 1169, §1,III,BB, 2000]

16.05.290 Private roads.

Private roads shall be allowed in subdivisions when the following criteria are met:

- (1) Location. The road location is approved by the county engineer.
- (2) Construction Specifications. The private roads shall be constructed to no less than those standards for private roads contained in the Lewis County road standards for urban and rural design, as approved by the board by ordinance or resolution, in effect at the time any preliminary plat is submitted for approval.
- (3) Ownership. Private roads within subdivisions shall be owned by a property owner's association and provisions shall be established for their maintenance and repair as specified in LCC [16.05.360](#). [Ord. 1169, §1,III,CC, 2000]

16.05.300 Design - Lots.

(1) Access. Each lot shall be provided with satisfactory access by means of a public road connecting to an existing public road or by some other legally sufficient right of access which is permanent and inseparable from the lot. Existing forest service roads are not considered suitable access for subdivision purposes unless this provision is waived by the board upon the recommendation of the forest supervisor of the appropriate national forest.

(2) Design. Each lot shall be designed to provide an identifiable feasible building site taken as a rectangle of not less than 1,200 square feet with the narrowest dimension of not less than 16 feet and, if required, an identifiable feasible drainfield area and well location.

(3) Size. The minimum area of each lot shall be determined as follows:

(a) When served by sanitary sewers and community or public water supply the minimum lot size shall be 6,000 square feet;

(b) When served by individual septic tanks and drain fields and/or individual water supply, minimum lot sizes shall meet the requirements of the sewage disposal rules and regulations of the Lewis County board of health;

(c) When other methods of sewage disposal are used such as a community septic system, minimum lot sizes shall be as recommended by the Lewis County board of health or the Washington State Department of Health. If off-lot location of the community drain field is approved and if there is a public water supply then the minimum lot size provided in subsection (3)(a) of this section can be used.

(4) Width. The minimum width for each lot as measured between the midpoints of the side lot lines shall be 60 feet.

(5) Frontage. A minimum road frontage of 30 feet shall be required for each lot.

(6) Reverse Frontage Lots. No residential lot shall have road frontage along two opposite boundaries unless topographical features or the need to provide separation of lots from traffic arterials, commercial activities, or industrial activities justify the designing of reverse frontage lots. For such lots a strip of land not less than 10 feet wide in addition to any other minimum dimension required herein shall be provided along the lot line adjoining such arterials or other disadvantageous use across which there shall be no right of vehicular access.

(7) Design. All lots shall be of compact design; lot lines shall be straight lines except insofar as they may follow the radius of a road curve and may form a three-, four-, or five- sided figure. No easement for access or unusual features as provided in LCC [16.05.330](#)(2) and (3) shall be permitted to bisect a lot.

(8) Markers. Each lot shall have lot markers made of wood with lettering of lot and block numbers and located to be visible from the road and to be in place prior to final plat approval. [Ord. 1169, §1,III,CC, 2000]

16.05.310 Design - Blocks.

(1) Length. In general, blocks shall be as long as is reasonably possible, consistent with the topography and the needs of convenient access, circulation, control, and safety of street traffic and the type of land use proposed, but ordinarily block lengths shall not exceed 1,500 feet or be less than 500 feet.

(2) Width. Except for reverse frontage parcels, the width of blocks shall ordinarily be sufficient to allow for two tiers of lots of depths consistent with the type of land use proposed; that is normally not less than 200 feet for the sum of two lot depths.

(3) Super Blocks. For large parcels with access provided by a series of cul-de-sacs or loop streets entering from the periphery and for large parcels platted into half acre and larger lots, the criteria in subsections (1) and (2) of this section shall be disregarded in favor of considerations on an individual basis. Blocks of acreage-type lots shall have block lengths and widths that will lend themselves to later resubdivision in accordance with the standards prescribed in this chapter.

(4) Crosswalks. In industrial and commercial plats, crosswalks of not less than 10 feet in width will be constructed at each intersection of roadways. Crosswalks may be required at the midpoint of any block exceeding 1,000 feet in length where such a crosswalk is deemed essential to provide circulation or pedestrian access to business concerns, schools, playgrounds, shopping centers, and other community facilities. The necessity of such crosswalks shall be left to the discretion of the Administrator. [Ord. 1169, §1,III,EE, 2000]

16.05.320 Setbacks.

The designed provision for any building site within a subdivision shall be in compliance with the requirements of Chapters [15.15](#) and [17.145](#) LCC as now or hereafter amended. [Ord. 1179 §3 (Exh. B), 2002; Ord. 1169, §1,III,FF, 2000]

16.05.330 Easements.

(1) Public Utilities. The subdivider shall submit a letter to the Administrator from each of the proposed service utilities informing the Administrator that the proposed utility construction is adequate and satisfies the needs of both the subdivider and the utility, and is adequate to meet the requirements of the subdivision. The letter shall inform the Administrator as to the general construction plan agreed upon between the subdivider and the utility.

(2) Unusual Facilities. Easements for unusual facilities such as high voltage electric transmission lines shall be of such width as is adequate for the purpose, including any necessary maintenance roads.

(3) Watercourses. Where a subdivision is traversed by a watercourse, drainage way, waste way, channel, or stream, there may be required a storm water easement or drainage right-of-way extending 15 feet landward from the ordinary high water mark and conforming substantially to the line of such watercourse, drainage way, waste way, channel, or stream. [Ord. 1169, §1,III,GG, 2000]

16.05.340 Design and construction standards - Utility installations.

(1) Public Water Supply. For connection to existing Group A public water systems, installation shall be to the design and construction standards of the supplying utility. For newly created Group A water systems and Group B water systems, installation shall meet Lewis County and Department of Health standards and specifications.

(2) Sanitary Sewers. Installation of sanitary sewers shall be to the design and construction standards of the supplying utility.

(3) Electrical Power, Telephone, Cable Television, and/or Natural Gas. Electrical power and telephone cable shall be provided to each lot. Natural gas and television cable may be required where feasible. Installation shall be to the standards of the supplying utility. Undergrounding shall be required except where determined by the supplying utility not to be feasible. [Ord. 1169, §1,III,HH, 2000]

16.05.350 Fire protection standards.

(1) When Required. The installation of fire hydrants and the sizing of water lines for fire flow shall be required for all subdivisions which either create a new Group A public water supply or connect to an existing Group A system.

(2) Fire Flow Sizing. Water distribution mains on which fire hydrants shall be located shall be sized to the standards specified in a current Insurance Service Office's Guide for Determination of Fire Flow.

(3) Hydrants. When hydrants are required, the spacing between hydrants shall be determined by the appropriate fire protection agency except in those instances where that agency fails to make such a determination in which case said spacing shall be that specified by a current Washington State Chapter, American Public Works Association Standards and Specifications.

(4) Ingress - Egress. For subdivisions of 20 units or more, at least two ingress-egress routes may be required by the County fire marshal or fire protection agency. [Ord. 1169, §1,III,II, 2000]

16.05.360 Maintenance agreements.

(1) When Required. Maintenance agreements, in a form approved by the

Administrator, shall be required for all subdivisions which have private roads, common areas, recreation areas, or utility systems, any of which are jointly owned. These agreements shall be accompanied by a certificate from a private attorney assuring perpetual maintenance of the appropriate property or improvements and shall be submitted prior to final plat approval.

(2) Minimum Contents and Requirements. All maintenance agreements shall at a minimum provide for the following:

(a) Membership of lot owners in a property owner's association established for the maintenance and repair of the appropriate property or improvements;

(b) An equitable means of assessment for maintenance or necessary improvement costs;

(c) Ownership of all improvements; and

(d) Any other matters necessary to guarantee a workable organization.

(3) Encumbrance. Maintenance agreements shall be of record in the office of the Lewis County auditor and shall be referenced by identifying notation on the final plat. [Ord. 1169, §1,III, JJ, 2000]

16.05.370 Flood protection.

Any subdivision which falls within an area of special flood hazard (100-year frequency floodplain) as identified by the Federal Emergency Management Agency shall comply with all the requirements of the National Flood Insurance Program and Chapter [15.35](#) LCC. [Ord. 1169, §1,III, KK, 2000]

16.05.380 Dedications of land for public uses and open space.

(1) Necessity of Dedications - Public Uses. The burden of proof for the necessity of reservations for public uses shall rest with the agency or individuals deeming it necessary.

(2) When Required. The board may require that suitable land be reserved for such public uses as parks, playgrounds, recreation areas, fire stations, schools, or utility facilities, and the preservation of natural features and amenities where such reservations would be appropriate. Such lands shall remain undeveloped for the period of time set by the board to permit the affected agency to purchase the land.

(3) General Requirements. Each required reservation shall be suitable in size, dimension, topography, and general character and shall have adequate road access for the particular purposes envisioned. The area shall be shown and marked on the final plat as being reserved for the intended purpose. [Ord. 1169, §1,III, LL, 2000]

16.05.390 Nonresidential subdivisions.

(1) A nonresidential subdivision shall be subject to all the requirements of plat approval set forth in this subdivision chapter. A nonresidential subdivision shall be subject to all the requirements of these regulations as well as such additional standards required by the board of county commissioners of Lewis County.

(2) In addition to the principles and standards in these regulations, which are appropriate to the planning of all subdivisions, the applicant shall demonstrate that the street, parcel, and block pattern proposed is specifically adapted to the uses anticipated and takes into account other uses in the vicinity. The following principles and standards shall be observed:

(a) Proposed industrial parcels shall be suitable in area and dimensions to the types of industrial development anticipated;

(b) Street rights-of-way and pavement shall be adequate to accommodate the type and volume of traffic anticipated;

(c) Special requirements may be imposed by the board with respect to street, curb, gutter, and sidewalk design and construction;

(d) Special requirements may be imposed by the board with respect to the installation of public utilities, including water, sewer, and storm water drainage;

(e) Reasonable effort shall be made to protect adjacent residential areas from potential nuisance from a proposed commercial or industrial subdivision, including the provision of extra depth in parcels backing up on existing residential areas and provisions for a noise and sight buffer and a permanently landscaped buffer strip when necessary;

(f) Streets carrying nonresidential traffic, especially truck traffic, shall not normally be extended to the boundaries of adjacent existing residential areas. [Ord. 1169, §1,III,MM, 2000]

Article VII. Modification and Appeals

16.05.400 Exemption in case of cluster and planned unit development.

The standards and requirements of this chapter may be modified by the board, upon the recommendation of the hearing examiner in the case of cluster development or planned unit development. The review process shall be the same as for a preliminary and final plat and shall be recorded the same as a subdivision plat. Cluster and planned unit development are also subject to the following provisions:

(1) Special Requirements.

(a) Areas and facilities of joint use shall be retained in title by the developers or deeded to an organization;

(b) All building permits shall ~~only~~ be issued in conformance with an approved development site plan. unless variances therefrom are granted by the board. Minor deviations from the approved site plan may be reviewed as a Type I application. Major deviations which would alter the size or scale of the development, or significantly affect one of the findings or conditions of the approval, shall be reviewed as a Type IV application.

~~(2) Information Required.~~

~~(a) Preliminary Site Plan. Sixteen blueprint copies or one reproducible mylar copy showing the following shall be submitted:~~

~~(i) All information required in LCC 16.05.160,~~

~~(ii) Location, dimensions (including heights), and gross floor area of the proposed buildings unless waived by the Administrator,~~

~~(iii) Amount and location of off-street parking,~~

~~(iv) Sketches of proposed buildings (perspective to establish the character) unless waived by the Administrator,~~

- ~~(v) General landscaping, fencing, recreation facilities, and usable open space,~~
- ~~(vi) Storm drainage plan,~~
- ~~(vii) Circulation plan (vehicular and pedestrian),~~
- ~~(viii) Density of residential development,~~
- ~~(ix) Service areas for business, multi-family, or industrial development, if any,~~
- ~~(x) Any other information which the applicant feels would aid in the review of the proposal.~~

~~(2b) Final Site Plan. Every final site plan shall have the same standard format as that required for final plats in LCC [16.05.240](#) and shall also contain that information required for preliminary site plans with the exception of the information required by LCC [16.05.160](#). [Ord. 1169, §1,III,NN, 2000]~~

~~16.05.430 Appeals.~~

~~Any final decision approving or disapproving any plat shall be reviewable pursuant to Chapter [2.25](#) LCC and Chapter [36.70C](#) RCW before the superior court of Lewis County. The cost of transcript of all records ordered certified by the court for such review shall be borne by the applicant for such review. [Ord. 1169, §1,III,OO, 2000]~~

Article VIII. Enforcement and Penalties

16.05.460 Recording prohibited.

No map, plat, replat, or plan of a subdivision subject to the provisions of this chapter shall be recorded or received for recording in any public office unless or until that map, plat, replat, or plan shall bear the certified final approval of the board of county commissioners. [Ord. 1169, §1,III,PP, 2000]

16.05.470 Permits prohibited.

No building permit, septic tank permit, or other development permit shall be issued for any lot, tract, or parcel of land divided in violation of this chapter or local regulations adopted pursuant thereto unless the authority to issue such permits finds that the public interest will not be adversely affected thereby. The prohibition contained in this section shall not apply to an innocent purchaser for value without actual notice. All purchasers' or transferees' property shall comply with the provisions of this chapter and each purchaser or transferee may bring action to recover his damages from any person, firm, corporation, or agent selling or transferring land in violation of this chapter, including any amount reasonably spent as a result of inability to obtain any development permit and spent to conform to the requirements of this chapter, as well as costs of investigation, suit, and reasonable attorney's fees occasioned thereby. Such purchaser or transferee may, as an alternative to conforming this property to these requirements, bring action to rescind the sale or transfer and recover costs of investigation, suit, and reasonable attorney's fees occasioned thereby. [Ord. 1169, §1,III,QQ, 2000]

16.05.480 Action to restrain violations.

Whenever any parcel of land is divided into five or more lots, tracts, or parcels of land, and any person, firm, or corporation or any agent of any of them sells, leases, transfers, or offers or advertises for sale, lease, or transfer any such lot, tract, or parcel without having a final plat of such subdivision filed for record, the prosecuting attorney shall commence an action to restrain and enjoin further subdivisions for sale, lease, transfer, or offers for sale, lease, or transfer and compel compliance with all provisions of this article on those lands which previously have been subdivided, sold, leased, transferred, or offered for sale, lease, or transfer in noncompliance with this chapter. The costs of such action shall be taxed against the person, firm, corporation, or agent selling, leasing, or transferring the property. [Ord. 1169, §1,III,RR, 2000]

16.05.490 Discontinuance of violation.

In the enforcement of this chapter, the prosecuting attorney may accept an assurance of discontinuance of any act or practice deemed in violation of this chapter from any person engaging in, or who has engaged in, such action or practice. Any such assurance shall be in writing and be filed with and subject to the approval of the superior court of Lewis County. A violation of such assurance shall constitute a prima facie proof of a violation of this chapter. [Ord. 1169, §1,III,SS, 2000]

16.05.500 Violation - Penalties.

Any person who violates any court order or injunction issued pursuant to this chapter shall be subject to a fine of not more than \$5,000 or imprisonment for not more than 90 days or both. [Ord. 1169, §1,III,TT, 2000]

16.05.510 Criminal penalty.

Any person, firm, corporation, or association or any agent of any person, firm, corporation, or association who violates any provision of this chapter or any subsequent regulations adopted pursuant thereto relating to the sale, offer for sale, lease, or transfer of any lot, tract, or parcel of land shall be subject to the penalties in RCW [58.17.300](#). [Ord. 1169, §1,III,UU, 2000]

16.05.520 Unlawful representations.

It shall be unlawful for any person, firm, or corporation owning a plat or subdivision of land within the county to represent that any improvement upon any of the streets, alleys, or other public ways of said plat or subdivision has been constructed according to the plans and specifications approved by the county engineer or has been supervised or inspected by the county engineer when such improvement has not been so constructed, supervised, or inspected. [Ord. 1169, §1,III,VV, 2000]

**Chapter 16.10
SHORT SUBDIVISIONS**

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Article I. General provisions

16.10.010 Purpose.

The purpose of this chapter is to regulate the division of land into four lots or fewer, at least one of which is less than five acres in size. [Ord. 1169, §1,IV,A, 2000]

Article II. Scope

16.10.200 Applicability.

(1) Every division of land for the purpose of sale, lease or transfer of ownership into four or less lots within the unincorporated area of Lewis County shall proceed in compliance with this chapter, except as exempted under LCC[16.02.040](#) or subject to the provisions of Chapter [16.12](#) LCC.

(2) All contiguous land shall be included within the short subdivision boundary. [Ord. 1179 §3 (Exh. B), 2002; Ord. 1169, §1,IV,B, 2000]

16.10.220 Redivision.

Land within a short subdivision which has been approved within five years immediately preceding may not be further divided in any manner until a final plat thereof has been approved and filed for record pursuant to Lewis County regulations concerning the subdivision of property into five or more lots, tracts or parcels. When the original short subdivision contains less than four lots, the above prohibition shall not apply if such additional lots do not increase the original subdivision into more than four lots. After five years, further divisions may be permitted. [Ord. 1169, §1,IV,C, 2000]

16.10.230 Alterations, revisions and corrections.

Any person desiring approval of an alteration to an existing short subdivision shall submit an application to the administrator. The application shall include the information required for a short subdivision of land pursuant to LCC[16.10.390](#), including the notarized signatures of the majority of those persons having an ownership interest in the portion of the short subdivision being altered. If the short subdivision is subject to restrictive covenants or easements which were filed at the time of short subdivision approval, and the application for an alteration would result in a change to these covenants or easements, the application shall contain an agreement signed by all parties subject to the covenants or easements providing that the parties agree to terminate or alter the relevant covenants or easements to accomplish the purpose of the alteration of the short subdivision or portion thereof. [Ord. 1169, §1,IV,D, 2000]

Article III. Procedure

16.10.240 Designation of Administrator.

The director of the community development department the county shall be designated as administrator and shall be responsible for interpreting, developing and applying the provisions and requirements of this chapter. [Ord. 1169, §1,IV,E, 2000]

16.10.250 Application.

~~A short plat application shall be processed as a Type I application per LCC Chapter 17.05, reproducible copy of the application and preliminary short plat map as hereinafter defined, proposing the short subdivision, shall be submitted to the planning section of the Lewis County department of public services, upon forms furnished by said body which shall affix thereto a file number and the date of receipt. [Ord. 1169, §1,IV,F, 2000]~~

16.10.260 Fees.

~~The fees for this chapter are set forth in LCC 18.05.080. [Ord. 1169, §1,IV,G, 2000; Ord. 1158C, 1999]~~

16.10.270 Time for administrative action.

~~When the administrator has received a complete short subdivision application (applications proposing on-site sewage disposal shall not be deemed complete until on-site soil evaluation application forms are submitted to the Lewis County environmental services section), the administrator then shall affix a file number and date of receipt to the application and shall forward copies to the environmental services section, the public works division, the appropriate sections within the department of community development, and any other public agencies which may have an interest in the proposed subdivision. Upon receipt of the application, the appropriate divisions shall, within 20 days, return their written comments to the administrator. The administrator shall approve, deny or return the application to the applicant for modification or correction within 30 days, unless the administrator makes written findings that a specific amount of additional time is needed for processing. If no action is taken by the applicant in response to modifications or corrections required by the administrator within 60 days of notification of such modifications or corrections, the administrator shall make a finding of same, and the administrator may deny the application. [Ord. 1179 §3 (Exh. B), 2002; Ord. 1174A, § 1, 2001; Ord. 1169, §1,IV,H, 2000]~~

16.10.290 Posting of markers.

Where identification markers are found necessary by any of the reviewing offices to assist in making its determination, such markers shall be placed upon the land and maintained thereon during the period extending from the time of application to the time of final action for the purpose of permitting field checks by the applicable agencies or departments. Identification may alternatively be made by flag, sign, paint or any other adequate identifying marker. Identification markers shall be clearly understandable by the reviewing agencies. [Ord. 1169, §1,IV,I, 2000]

16.10.300 Administrative action.

(1) Upon reviewing an application for preliminary short subdivision approval, the administrator shall consider and review the proposed short subdivision with regard to:

- (a) The public health and safety;
- (b) Adequate access, including streets and roads;

- (c) Adequate sewage disposal and potable water supply;
- (d) Conformance with the general purposes of the Lewis County comprehensive plan, and conformance with all other county regulations and state law;
- (e) The physical characteristics of the short subdivision site, including drainage, flood, inundation and swamp conditions, pursuant to RCW [58.17.120](#).

(2) In areas known to have poor drainage patterns, or where site visits reveal it necessary, storm water management and site drainage patterns shall be subject to the approval of the public works division.

(3) Following the review the administrator shall do one of the following:

- (a) Approve the preliminary short subdivision; or
- (b) Approve the preliminary short subdivision with conditions; or
- (c) Disapprove the short subdivision and the short plat thereof and so advise the subdivider in writing stating the reasons of disapproval and advising of the appeal procedure. [Ord. 1169, §1,IV,K, 2000]

16.10.310 Final plat approval.

Following approval of the preliminary short subdivision, the subdivider shall be notified that he/she may proceed to develop or bond the short subdivisions facilities and required improvements ~~with assurance of final short subdivision approval. A final short plat in conformance with the approved preliminary short plat must be submitted within the time period established in 17.05.140. The approval given to a preliminary short subdivision shall expire five years from the date of preliminary short subdivision approval. Final short plats shall be required to meet the requirements of LCC 16.10.420.~~ [Ord. 1169, §1,IV,L, 2000]

~~**16.10.320 Appeals.**~~

~~(1) Hearing Examiner. Any final decision of the Administrator in the interpretation and application of this chapter may be appealed to the county hearing examiner pursuant to county procedures and regulations thereto, except as otherwise stated hereunder.~~

~~(2) Standards of Review. The hearing examiner may reverse or affirm wholly or in part the decision of the Administrator.~~

~~(3) Judicial Review. Those aggrieved by the decision of the hearing examiner may appeal such decision to the superior court of Lewis County, Washington, pursuant to county procedures and regulations under Chapter 2.25LCC, Hearing Examiner. [Ord. 1169, §1,IV,M, 2000]~~

~~**16.10.330 Variance.**~~

~~(1) The hearing examiner shall hear and decide requests for variances as provided in Chapter [16.02 LCC](#).~~

~~(2) Application for a variance request shall be submitted in conjunction with any short subdivision application, and any notice required for such application shall include notice of the request for variance. [Ord. 1169, §1,IV,N, 2000]~~

16.10.340 Penalties and enforcement.

It shall be unlawful for any person, firm, corporation, or association, or agent thereof, to violate any provision of this chapter. Under RCW [58.17.300](#), any such person or other such party who violates Chapter [58.17](#) RCW or such provision of this chapter as are required thereunder, with respect to the sale, offer for sale, lease or transfer of any lot, tract or parcel of land, shall be subject to the penalties in RCW [58.17.300](#).

(1) Any offer or agreement to sell, lease or otherwise transfer a lot, tract or parcel of land prior to short subdivision approval is permitted if it is conditioned upon the recording of the short subdivision containing the lot, tract or parcel of land under this chapter, the offer or agreement is not subject to RCW [58.17.300](#) and does not violate any provision of this chapter. All other offers or agreements are prohibited prior to final short subdivision approval.

All payments on account of an offer or agreement thereby conditioned shall be deposited in an escrow or other regulated trust account and no disbursement to sellers shall be deemed permitted until the final short plat thereof is properly recorded.

(2) No building permit, on-site sewage permit, nor any other development permit shall be issued by Lewis County for any lot, parcel or tract of land created or divided in violation of this chapter, without the approval of the local health officer, if applicable, and in conjunction with Administrator approval under LCC [16.02.055](#).

(3) In addition to any other authority authorized by state or county laws, violations may be addressed in accordance with Chapter [1.20](#) LCC. [Ord. 1169, §1,IV,O, 2000]

16.10.350 Notice of infraction.

A notice of infraction may be issued by the Administrator or designee pursuant to the provisions of LCC [1.20.040](#). [Ord. 1180 §22, 2002; Ord. 1169, §1,IV,P, 2000]

16.10.360 Additional enforcement.

The office of the Lewis County prosecuting attorney may bring such additional injunctive, declaratory, or other actions ~~under~~ as are necessary to ensure compliance with this chapter, and county and state laws, and the costs of such action shall be taxed by the prosecuting attorney against the person committing the violation. In the enforcement of this chapter and Chapter [58.17](#) RCW, the prosecuting attorney may accept assurance of discontinuance of any act or practice deemed in violation thereof from any person engaging in, or who has engaged in, such act or practice. A violation of such assurance shall for

purposes of prosecution constitute and serve as prima facie proof of violation of this chapter or Chapter [58.17](#) RCW. Acceptance of such assurance does not relieve a party from compliance with this chapter or state law. With respect to enforcement of Chapter [58.17](#) RCW and with court actions filed pursuant to this chapter, any such assurance shall be in writing and be filed with and subject to the approval of the superior court. [Ord. 1169, §1,IV,Q, 2000]

16.10.370 Recording.

At any time within the five years following approval of the preliminary plat, the subdivider may cause the short subdivision to be surveyed (if required) and a final short plat to be prepared. The applicant shall be required to prepare a final short plat in accordance with LCC [16.10.420](#). Following the submittal of the final short plat and a filing fee made payable to the Lewis County auditor, the applicant shall record the final short plat with the Lewis County auditor and the short subdivision shall become effective. Failure to so file with the county auditor within 60 days after final approval shall automatically cause a lapse of approval, and the same shall not be filed until further approval has been granted by the administrator. [Ord. 1179 §3 (Exh. B), 2002; Ord. 1169, §1,IV,R, 2000]

~~16.10.380 Revisions to short subdivisions.~~

~~Any revision to an approved short subdivision application shall require an additional fee as set forth in LCC [18.05.080\(2\)](#), made payable to Lewis County planning section. [Ord. 1169, §1,IV,S, 2000]~~

Article IV. Short Subdivision Application, Map, and Supporting Information

~~16.10.390 Application.~~

~~An application form, provided by the Lewis County planning section, shall be completed, signed and notarized. The application form shall contain the following information:~~

- ~~(1) The name, address, and telephone number of the divider;~~
- ~~(2) The names and addresses of all owners of the property being divided, and any engineers or surveyors who may have worked on the subdivision;~~
- ~~(3) The assessor's tax number(s) for the parcel(s) and a copy of the assessor's map showing all tax parcels contained within this application;~~
- ~~(4) Reference to any short subdivision which included the same land;~~
- ~~(5) Existing and proposed land uses; if a lot is designated for a use not requiring evaluation by the Lewis County environmental services section, the lot shall be considered limited to that use and normal environmental services section review shall not be deemed necessary for that lot or short subdivision approval. Lots not intended for human habitation, or other uses not requiring the sewage disposal, shall specifically state such use on the face of the final plat;~~

~~(6) Existing sewage disposal (including permit number and date of approval) and proposed sewage disposal; if a public or private sewer system is proposed, the location of the facility and the approximate location of collection lines or disposal area, if applicable, shall be shown;~~

~~(7) Existing and proposed water supply;~~

~~(8) A certification by the subdivider showing the entire contiguous land in which there is an interest by reason of ownership by any person, firm or corporation, and all persons with interest of record therein. [Ord. 1169, §1,IV,T, 2000]~~

~~16.10.400 Additional information required for a complete application.~~

~~A complete application shall also include the following information:~~

~~(1) Each lot is to be assigned a lot number, beginning with number one and proceeding in a consecutive sequence;~~

~~(2) Documentation of existing easements affecting the short subdivision; each proposed lot which does not front on a public road shall be provided with easement(s) for legal access;~~

~~(3) Applications proposing on-site sewage disposal shall not be deemed complete until on-site soil evaluation application forms are submitted to the Lewis County environmental services section;~~

~~(4) For any public or municipal sewer system, a letter of commitment from an approved sewer purveyor stating the ability to provide service to each of the proposed lots;~~

~~(5) For any public or municipal water system, a letter of commitment from an approved water purveyor stating the ability to supply water to each of the proposed lots;~~

~~(6) Certification that all adjoining land is owned by others not associated by a land development business relationship with the owner;~~

~~(7) Where short plat maps have been derived from, or make reference to, a segregation survey which has been recorded at the Lewis County auditor's office, then a copy of said survey shall be required;~~

~~(8) A copy of the short plat map indicating topographical features such as streams, swales and the direction of the natural drainage pattern of the site; contours shall be provided when and as required by the reviewing offices if needed to make their respective determinations;~~

~~(9) Copies of any existing or proposed road maintenance agreement, well maintenance agreement, community on-site disposal system maintenance agreement or restrictive covenants which apply to the short subdivision. [Ord. 1169, §1,IV,U, 2000]~~

~~16.10.410 Preliminary short plat map.~~

A preliminary short plat map shall be prepared on a sheet of paper that is of reproducible material, and shall be of the following dimensions: eight and one-half by 14 inches, 11 by 17 inches or 18 by 24 inches. All drawing and lettering on the short plat map shall be in permanent black ink. Surveys shall not be required for preliminary short plat maps. All preliminary short plat maps shall contain the following information:

- (1) The date, scale (not more than 200 feet to the inch) and the north arrow;
- (2) The name of the subdivider;
- (3) Designation of the quarter-quarter section, section, township and range;
- (4) The boundary lines of the entire parcel, lots and their dimensions, drawn to scale;
- (5) A number assigned to each lot. Lot numbers are to begin with number one and proceed in a consecutive sequence;
- (6) The location, width and names of all public and private roads within or adjoining the short subdivision;
- (7) The connection between any internal road system of the short subdivision and the public road to be used for access;
- (8) Location and widths of all existing and proposed easements and rights of way for public services, ingress and egress or utilities within the area contained in the short subdivisions;
- (9) The location of existing houses, outbuildings or other structures and the approximate location of any septic systems and wells;
- (10) The boundaries of any land to be reserved for the common use of the property owners of the short subdivision;
- (11) Point of proposed access for each lot to the public road, whether each lot shall use a common access or have individual access;
- (12) Location (to the extent possible) of all section and section subdivision lines referenced in the legal description of the entire property to be subdivided;
- (13) Vicinity sketch of the area in which the short subdivision is located may be required. [Ord. 1169, §1,IV,V, 2000]

16.10.420 Final short plat map.

Surveys in accordance with the survey recording act shall be required for all short plat maps ; ~~provided,~~ that the Administrator may waive this requirement if the cost of surveying, as documented by a licensed surveyor (said documentation shall be reviewed by the Lewis County surveyor), exceeds the value of the

~~land as assessed by the Lewis County assessor's office; also provided, that the Administrator may waive this requirement if there is sufficient survey data and monumentation, which means that all of the boundaries are included in a previous survey, recorded by a licensed surveyor, unless a boundary is controlled by a physical barrier such as a river, and that at least two corners are monumented.~~ All permanent monuments within the short subdivision shall be located and described, and all exterior corners on the boundaries of the short subdivision shall be monumented. All markers set shall be marked with the land surveyor's registration number. All monuments and markers shall be shown on the face of the final short plat. The final short plat map shall be prepared on stable base mylar polyester film or equivalency. Sheet size shall be 18 by 24 inches. All drawings and lettering on the short plat map shall be clearly and legibly drawn in permanent black ink. A margin line shall be drawn completely around each sheet leaving an entirely blank margin of two inches on the left side and one inch on the remaining sides. If more than one sheet is required, each sheet shall be numbered, indexed and contain the short subdivision number. In addition to that information required on the preliminary short plat map, the final short plat map shall also include the following information:

- (1) Legal description of the land contained within the short subdivision.
- (2) The short plat shall be tied to the nearest controlling corner to determine the boundary of the property.
- (3) The perimeter of the plat shall be depicted with heavier lines than elsewhere on the plat.
- (4) The "as-built" location of physical features both on and outside the land to be subdivided which shall serve the short subdivision, such as existing roads, utilities, railroad rights-of-way, fences and wells.
- (5) The face of any short plat containing a private road shall bear the following language:

WARNING: Lewis County has no responsibility to build, improve, maintain, or otherwise service the private roads contained within or providing access to the property described in this short plat.

- (6) The face of all short plats shall bear the following statements:

The lots contained within this short subdivision shall not be redivided for five (5) years from the date of approval without compliance with the requirements of the Lewis County Subdivision Ordinance No. 1083, and as thereafter amended. The approval of this short subdivision does not guarantee the issuance of any other permit or approvals.

- (7) When surveyed and prepared by a surveyor, the short plat shall be signed and sealed by a registered land surveyor, and shall contain the following:

This map correctly represents a survey made by me or under my direction in conformance with the Survey Recording Act at the request of _____ On (Month/Day/Year).

Signature of Surveyor:

(Certificate of License Number to follow)

(8) If the short subdivision is subject to a dedication, a certificate on the short plat map or separate written instrument shall be required.

(9) The short subdivision shall include the notarized signatures of all parties with any interest in the land subdivided, consenting to the preparation and recording of the plat;

(10) Community Development Certification. All final short plats shall be endorsed by Lewis County Community Development Department and contain the following language:

Examined and approved this _____ day of _____, 20_____.

Director of Community Development Dept.

~~(911)~~ Treasurer's Certification. No final short plat shall be filed with the county auditor until the county treasurer has certified that all delinquent taxes and assessment on the property as of the date of filing have been paid. The subdivider shall provide evidence that all taxes have been paid.

~~(129)~~ Auditor's Certificate. All final short plats shall be endorsed by the Lewis County auditor and shall contain the following language:

Filed for record at the request of _____, this _____ day of _____, 20____ and recorded in Volume _____ of short plats, on Page _____, Records of Lewis County, Washington.

Lewis County Auditor

~~(134)~~ If a title report is used in the preparation of the short subdivision, a copy shall be provided to the Administrator, and placed in the short subdivision file but shall not be recorded with the auditor. [Ord. 1169, §1,IV,W, 2000]

Article V. Design Standards and Guidelines

16.10.430 Road standards.

All private roads shall be required to meet the requirements of the Lewis County private road standards, as adopted or hereafter amended. Lewis County shall have no responsibility to maintain or improve any

roads which have not been dedicated to the county. The county has no responsibility to enforce any private road maintenance agreements. [Ord. 1169, §1,IV,X, 2000]

16.10.440 Road maintenance agreements.

All private roads serving the short subdivision shall require a road maintenance agreement, unless a variance is approved. [Ord. 1169, §1,IV,Y, 2000]

16.10.450 Lots - Arrangement and dimensions.

The lot arrangement and dimensions shall be such that there will be no foreseeable difficulties for reasons of topography or other conditions in securing permits to build upon all lots or fractional parts in compliance with Chapter [15.15](#) LCC, Building Setback Regulations, and “The Sewage System Rules and Regulations of the Lewis County Board of Health” and Chapters [8.40](#) and [8.41](#) LCC. In order to provide for adequate access a minimum road frontage of 30 feet shall be required for each lot; provided, that in circumstances where an easement for access to a single lot is not more than 150 feet in length, a minimum road frontage shall be required consistent with County road standards. [Ord. 1169, §1,IV,Z, 2000]

16.10.460 Clustering.

The county encourages the clustering of residential and commercial lots. The net size of individual lots may be reduced so long as the gross land area of the land to be subdivided meets the requirements of the Lewis County comprehensive plan. All land reserved as open space shall be so stated on the face of the short plat map and shall be subject to covenants consistent with comprehensive plan guidelines. This open space may be dedicated to the public pursuant to LCC 16.10.050 or to the short subdivision lot owner’s association. [Ord. 1169, §1,IV,AA, 2000]

Article VI. Environmental Health Standards

16.10.470 Sewer availability.

(1) All lots to be served by septic systems shall require soil evaluation tests in order to assess soil percolation rates and the relative suitability of soil conditions under the current regulation requirements.

(2) Each lot shall contain sufficient square footage to meet minimum health requirements.

(3) General Requirements. Prior to short subdivision approval the applicant shall specify the proposed means of sewage disposal for the short subdivision. Every short subdivision shall have a method of sewage disposal which is reliable, safe, and meets all of the requirements of the state and county health regulations.

(4) Individual On-Site Sewage Systems. The land divider may choose to designate individual on-site sewage systems as the means for sewage disposal in a short subdivision unless a public sewer system is available. If the short subdivision is to be served by an individual on-site sewage disposal system, each system shall be entirely contained on the same lot as the dwelling to which it is intended to serve or on other land on which the lot owner possesses an easement interest. Prior to short subdivision approval,

the environmental services section shall determine whether soils on each lot will safely accommodate individual on-site systems if such systems are properly constructed and managed. If conditions are found to be unsuitable for individual on-site sewage systems, or such systems cannot be accomplished consistent with state and county health regulations, individual on-site sewage systems shall not be allowed. When individual on-site sewage systems are to serve a short subdivision's sewage disposal needs, this shall be so stated on the final short plat. It shall be the responsibility of each individual lot owner to obtain required on-site sewage disposal systems pursuant to the state and county health regulations.

(5) Community On-Site Sewage Systems. When the Lewis County environmental services section determines that individual disposal systems to serve each lot are unsuitable, and a public sewer system is not available, the land divider may, if feasible, install an on-site community disposal system. The on-site community sewage system need not serve lots which can accommodate individual on-site sewage disposal systems. Prior to short plat approval the community system shall be constructed by the land applicant in accordance with engineering plans approved by all public agencies of jurisdiction. The short subdivision lot owner's association, or an approved public utility that is qualified to operate and maintain on-site sewage systems, shall manage the community disposal system. Maintenance and operation of the system shall be consistent with all state health and environmental requirements. When an on-site community sewage system is to be utilized to serve the short subdivision's disposal needs, the system shall be entirely within the subdivision or short subdivision boundaries or on land controlled by the system ownership.

(6) Public Sewer System. When a public sewer system is available to serve the short subdivision, then all lots shall utilize the sewer system to satisfy its sewage disposal requirements in compliance with Lewis County Board of Health Ordinance H98-326, and as amended, Section 12 (LCC [8.40.070](#)).

(7) Short subdivisions contiguous to lakes, streams, or other bodies of water shall be required to take the following precaution to prevent pollution of said bodies of water from septic tank effluent: A setback line from the ordinary high water mark consistent with state health law shall be established, within which no part of a sewage storage, treatment or disposal facility shall be established. [Ord. 1169, §1,IV,BB, 2000]

16.10.480 Water supply standards.

(1) Lots which exceed the minimum land area requirements of "The Sewage System Rules and Regulations of the Lewis County Board of Health" for individual wells and septic systems do not need to be served by an approved public water supply system; provided, that the short subdivision meets the following: Prior to the final approval of the short subdivision the applicant shall demonstrate to the environmental services section that a potable water source is available to serve all lots. If the environmental health officer is uncertain regarding the ability of the water source to provide long-term safe and adequate water to the subdivision, the applicant shall be required to conduct a water source study completed by a qualified professional.

(a) Prior to short subdivision approval, subdivisions proposing individual wells for source water may be required to drill one well per plat. The demonstrated well shall provide at least 400 gallons per day as evidenced in a pump test or well driller's log. The quality of water shall be approved by the Lewis County environmental services section, including location and construction as per well log, site plan and/or site visit, bacteria, nitrates, and possibly arsenic. If the water source does not meet these standards, such fact shall be a basis to deny the short subdivision if no other means of providing water to the short subdivision can be accomplished.

(2) Approved Public Water System. An approved public water system shall be provided to each lot with less than the minimum gross land area required by current on-site regulations for individual septic systems and wells. The applicant shall provide a public water supply facility and a complete water distribution system and may dedicate it to a short subdivision lot owner's association, or a public agency if a satellite maintenance agency approved by the Lewis County environmental services section is unavailable. The dedication shall include a water supply and distribution system which includes the well, reservoir and/or treatment system and the land upon which they are located or upon land which the lot owner's association shall have control and shall grant utility easements for the distribution system. The applicant may retain ownership of the system or dedicate it to a responsible person, either of which shall operate and maintain the system consistent with state requirements if a satellite management system is unavailable.

(3) Subdivision Water Supply System - Commitment. An approved public water system which has been developed and approved to serve a short subdivision shall be reserved for the exclusive use of the short subdivision; provided, that service connections located outside of the subdivision, in excess of those required to serve the total number of lots within the short subdivision, may be authorized by the entity or person owning the system. The public water system must also demonstrate substantial compliance with Chapter [246-290](#) or [246-291](#) WAC, as now or hereafter amended, including monitoring data on record, satisfactory construction records and plans on file, and not under any compliance or enforcement order. The public water system shall also demonstrate adequate water rights, if required, from the Washington State Department of Ecology. [Ord. 1169, §1,IV,CC, 2000]

Article VII. Assessor Notification

16.10.490 Segregation notification.

When it comes to the attention of the assessor of Lewis County that a division of land that appears to be subject to the requirements of this chapter has been made but not contained within a short plat or final plat, he shall forthwith notify the planning section of such division. Upon investigation, should the planning section consider the division as an illegal short subdivision, the planning section shall notify the Lewis County prosecuting attorney. [Ord. 1169, §1,IV,DD, 2000]

Chapter 16.12 LARGE LOT SUBDIVISIONS

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Article I. Purpose

16.12.010 Purpose.

The purpose of this chapter is to regulate the division of land into lots less than 20 acres in size, of which no lot is less than five acres in size or one-one hundred twenty-eighth of a section of land in size. [Ord. 1169, §1,V,A, 2000]

Article II. Scope

16.12.020 Applicability.

Every division of contiguous land, for purposes of sale or lease, into two or more lots, all of which are five acres or one-one hundred twenty-eighth of a section of land or larger, and any one of which is smaller than 20 acres or thirty-second of a section, shall proceed in compliance with this chapter. For purposes of applicability, the size of all parcels shall be measured to the centerline of any abutting right-of-way. [Ord. 1179B Ex. A, 2003; Ord. 1169, §1,V,B, 2000]

Article III. Procedure

16.12.240 Designation of Administrator.

The director of the community development department the county shall be designated as administrator, and shall be responsible for interpreting, developing and applying the provisions and requirements of this chapter. [Ord. 1169, §1,V,C, 2000]

16.12.250 Application.

~~A large lot subdivision shall be processed as a Type I application. A reproducible copy of the application and preliminary large lot subdivision map as hereinafter defined, proposing the large lot subdivision, shall be submitted to the planning section of the Lewis County department of public services, upon forms furnished by said body which shall affix thereto a file number and the date of receipt. [Ord. 1169, §1,V,D, 2000]~~

16.12.260 Fees.

~~The fees for this chapter are set forth in LGC [18.05.080](#). [Ord. 1169, §1,V,E, 2000; Ord. 1158C, 1999]~~

~~16.12.270 Time for administrative action.~~

~~When the administrator has received a complete large lot subdivision application (applications proposing on-site sewage disposal shall not be deemed complete until on-site soil evaluation application forms are submitted to the Lewis County environmental services section), the administrator then shall affix a file number and date of receipt to the application and shall forward copies to the environmental services section, the public works division, the appropriate sections within the department of public services—community development division, and any other public agencies which may have an interest in the proposed subdivision. Upon receipt of the application, the appropriate divisions shall, within 20 days, return their written comments to the administrator. The administrator shall approve, deny or return the application to the applicant for modification or correction within 30 days, unless the administrator makes written findings that a specific amount of additional time is needed for processing. If no action is taken by the applicant in response to modifications or corrections required by the administrator within 60 days of notification of such modifications or corrections, the administrator shall make a finding of same, and the administrator may deny the application. [Ord. 1179 §3 (Exh. B), 2002; Ord. 1174A § 2, 2001; Ord. 1169, §1,V,F, 2000]~~

16.12.290 Posting of markers.

Where identification markers are found necessary by any of the reviewing offices to assist in making its determination, such markers shall be placed upon the land and maintained thereon during the period extending from the time of application to the time of final action for the purpose of permitting field checks by the applicable agencies or departments. Identification may alternatively be made by flag, sign, paint or any other adequate identifying marker. Identification markers shall be clearly understandable by the reviewing agencies. [Ord. 1169, §1,V,G, 2000]

16.12.300 Administrative action.

(1) Upon reviewing an application for preliminary large lot subdivision approval, the planning section shall consider and review the proposed large lot subdivision with regard to:

- (a) The public health and safety;
- (b) Adequate access, including streets and roads;
- (c) Adequate sewage disposal and potable water supply;
- (d) Conformance with the general purposes of the Lewis County comprehensive plan, and conformance with all other county regulations and state law;
- (e) The physical characteristics of the large lot subdivision site, including drainage, flood, inundation and swamp conditions, pursuant to RCW [58.17.120](#).

(2) In areas known to have poor drainage patterns, or where site visits reveal it necessary, storm water management and site drainage patterns shall be subject to the approval of the public works division.

(3) Following the review the administrator shall do one of the following:

- (a) Approve the preliminary large lot subdivision; or
- (b) Approve the preliminary large lot subdivision with conditions; or
- (c) Disapprove the large lot subdivision and so advise the subdivider in writing stating the reasons of disapproval and advising of the appeal procedure. [Ord. 1169, §1,V,H, 2000]

16.12.310 Final large lot subdivision approval.

Following approval of the preliminary large lot subdivision, the subdivider shall be notified that he/she may proceed to develop or bond the large lot subdivisions facilities and required improvements. A final large lot subdivision in conformance with the approved large lot subdivision must be submitted within the time period established in 17.05.140 with assurance of final large lot subdivision map approval. The approval given to a preliminary large lot subdivision shall expire five years from the date of preliminary large lot subdivision approval. Final large lot subdivisions maps shall be required to meet the requirements of LCC 16.12.420. [Ord. 1169, §1,V,I, 2000]

~~16.12.320 Appeals.~~

~~(1) Hearing Examiner. Any final decision of the administrator in the interpretation and application of this chapter may be appealed to the county hearing examiner pursuant to county procedures and regulations thereto, except as otherwise stated hereunder.~~

~~(2) Standards of Review. The hearing examiner may reverse or affirm wholly or in part the decision of the administrator.~~

~~(3) Judicial Review. Those aggrieved by the decision of the hearing examiner may appeal such decision to the superior court of Lewis County, Washington, pursuant to county procedures and regulations under Chapter 2.25 LCC, Hearing Examiner. [Ord. 1169, §1,V,J, 2000]~~

~~16.12.330 Variance.~~

~~(1) The hearings examiner shall hear and decide requests for variances as provided in Chapter 16.02 LCC.~~

~~(2) Application for a variance request shall be submitted in conjunction with any large lot subdivision application, and any notice required for such application shall include notice of the request for variance. [Ord. 1169, §1,V,K, 2000]~~

16.12.340 Penalties and enforcement.

It shall be unlawful for any person, firm, corporation, or association, or agent thereof, to violate any provision of this chapter. Under RCW [58.17.300](#), any such person or other such party who violates Chapter [58.17](#) RCW or such provision of this chapter as are required thereunder, with respect to the sale,

offer for sale, lease or transfer of any lot, tract or parcel of land, shall be subject to the penalties in RCW [58.17.300](#).

(1) Any offer or agreement to sell, lease or otherwise transfer a lot, tract or parcel of land prior to large lot subdivision approval is permitted if it is conditioned upon the recording of the large lot subdivision containing the lot, tract or parcel of land under this chapter, the offer or agreement is not subject to RCW [58.17.300](#) and does not violate any provision of this chapter. All other offers or agreements are prohibited prior to final large lot subdivision map approval. All payments on account of an offer or agreement thereby conditioned shall be deposited in an escrow or other regulated trust account and no disbursement to sellers shall be deemed permitted until the final large lot subdivision map is properly recorded.

(2) No building permit, on-site sewage permit, nor any other development permit shall be issued by Lewis County for any lot, parcel or tract of land created or divided in violation of this chapter, without the approval of the local health officer, if applicable, and in conjunction with Administrator approval under LCC [16.02.055](#). [Ord. 1169, §1,V,L, 2000]

16.12.350 Notice of infraction.

A notice of infraction may be issued by the Administrator or designee pursuant to the provisions of LCC [1.20.040](#). [Ord. 1180 § 23, 2002; Ord. 1169, §1,V,M, 2000]

16.12.360 Additional enforcement.

The office of the Lewis County prosecuting attorney may bring such additional injunctive, declaratory, or other actions under as are necessary to ensure compliance with this chapter, and county and state laws, and the costs of such action shall be taxed by the prosecuting attorney against the person committing the violation. In the enforcement of this chapter and Chapter [58.17](#) RCW, the prosecuting attorney may accept assurance of discontinuance of any act or practice deemed in violation thereof from any person engaging in, or who has engaged in, such act or practice. A violation of such assurance shall for purposes of prosecution constitute and serve as prima facie proof of violation of this chapter or Chapter [58.17](#) RCW. Acceptance of such assurance does not relieve a party from compliance with this chapter or state law. With respect to enforcement of Chapter [58.17](#) RCW and with court actions filed pursuant to this chapter, any such assurance shall be in writing and be filed with and subject to the approval of the superior court. [Ord. 1169, §1,V,N, 2000]

16.12.370 Recording.

At any time within the five years following approval of the preliminary plat, the subdivider may cause the large lot subdivision to be surveyed (if required) and a final large lot subdivision map to be prepared. The applicant shall be required to prepare a final large lot subdivision map in accordance with LCC [16.12.420](#). Following the submittal of the approved final large lot subdivision map and a filing fee made payable to the Lewis County auditor, the applicant shall record the final large lot subdivision map with the Lewis County auditor and the large lot subdivision map shall become effective. Failure to so file with the county auditor within 60 days after final approval shall automatically cause a lapse of approval, and the same

shall not be filed until further approval has been granted by the administrator. [Ord. 1179 §3 (Exh. B), 2002; Ord. 1169, §1,V,O, 2000]

~~16.12.380 Revisions to large lot subdivisions.~~

~~Any revision to an approved large lot subdivision application shall require an additional fee as set forth in LCC 18.05.080(2), made payable to Lewis County planning section. [Ord. 1169, §1,V,P, 2000]~~

Article IV. Large Lot Subdivision Application, Map, and Supporting Information

~~16.12.390 Application.~~

~~An application form, provided by the Lewis County planning section, shall be completed, signed and notarized. The application form shall contain the following information:~~

- ~~(1) The name, address, and telephone number of the divider;~~
- ~~(2) The names and addresses of all owners of the property being divided, and any engineers or surveyors who may have worked on the subdivision;~~
- ~~(3) The assessor's tax number(s) for the parcel(s) and a copy of the assessor's map showing all tax parcels contained within this application;~~
- ~~(4) Reference to any large lot subdivision which included the same land;~~
- ~~(5) Existing and proposed land uses; if a lot is designated for a use not requiring evaluation by the Lewis County environmental services section, the lot shall be considered limited to that use and normal environmental services section review shall not be deemed necessary for that lot or large lot subdivision approval. Lots not intended for human habitation, or other uses not requiring the sewage disposal, shall specifically state such use on the face of the final plat;~~
- ~~(6) Existing sewage disposal (including permit number and date of approval) and proposed sewage disposal; if a public or private sewer system is proposed, the location of the facility and the approximate location of collection lines or disposal area, if applicable, shall be shown;~~
- ~~(7) Existing and proposed water supply;~~
- ~~(8) A certification by the subdivider showing the entire contiguous land in which there is an interest by reason of ownership by any person, firm or corporation, and all persons with interest of record therein. [Ord. 1169, §1,V,Q, 2000]~~

~~16.12.400 Additional information required for a complete application.~~

~~A complete application shall also include the following information:~~

- ~~(1) Each lot is to be assigned a lot number, beginning with number one and proceeding in a consecutive sequence;~~

~~(2) Documentation of existing easements affecting the large lot subdivision; each proposed lot which does not front on a public road shall be provided with easement(s) for legal access;~~

~~(3) Applications proposing on-site sewage disposal shall not be deemed complete until on-site soil evaluation application forms are submitted to the Lewis County environmental services section;~~

~~(4) For any public or municipal sewer system, a letter of commitment from an approved sewer purveyor stating the ability to provide service to each of the proposed lots;~~

~~(5) For any public or municipal water system, a letter of commitment from an approved water purveyor stating the ability to supply water to each of the proposed lots;~~

~~(6) Certification that all adjoining land is owned by others not associated by a land development business relationship with the owner;~~

~~(7) Where large lot subdivision maps have been derived from, or make reference to, a segregation survey which has been recorded at the Lewis County auditor's office, then a copy of said survey shall be required;~~

~~(8) A copy of the large lot subdivision map indicating topographical features such as streams, swales and the direction of the natural drainage pattern of the site; contours shall be provided when and as required by the reviewing offices if needed to make their respective determinations;~~

~~(9) Copies of any existing or proposed road maintenance agreement, well maintenance agreement, community on-site disposal system maintenance agreement or restrictive covenants which apply to the large lot subdivision. [Ord. 1169, §1, V, R, 2000]~~

16.12.410 Preliminary large lot subdivision map.

A preliminary large lot subdivision map shall be prepared on a sheet of paper that is of reproducible material, and shall be of the following dimensions: eight and one half by 14 inches, 11 by 17 inches or 18 by 24 inches. All drawing and lettering on the large lot subdivision map shall be in permanent black ink. Surveys shall not be required for preliminary large lot subdivision maps. All preliminary large lot subdivision maps shall contain the following information:

~~(1) The date, scale (not more than 200 feet to the inch) and the north arrow;~~

~~(2) The name of the subdivider;~~

~~(3) Designation of the quarter-quarter section, section, township and range;~~

~~(4) The boundary lines of the entire parcel, lots and their dimensions, drawn to scale;~~

~~(5) A number assigned to each lot. Lot numbers are to begin with number one and proceed in a consecutive sequence;~~

~~(6) The location, width and names of all public and private roads within or adjoining the large lot subdivision;~~

~~(7) The connection between any internal road system of the large lot subdivision and the public road to be used for access;~~

~~(8) Location and widths of all existing and proposed easements and rights of way for public services, ingress and egress or utilities within the area contained in the large lot subdivisions;~~

~~(9) The location of existing houses, outbuildings or other structures and the approximate location of any septic systems and wells;~~

~~(10) The boundaries of any land to be reserved for the common use of the property owners of the large lot subdivision;~~

~~(11) Point of proposed access for each lot to the public road, whether each lot shall use a common access or have individual access;~~

~~(12) Location (to the extent possible) of all section and section subdivision lines referenced in the legal description of the entire property to be included in the large lot subdivision;~~

~~(13) Vicinity sketch of the area in which the large lot subdivision is located may be required. [Ord. 1169, §1,V,S, 2000]~~

16.12.420 Final large lot subdivision map.

Surveys shall be required for all large lot subdivision maps. Map standards shall be substantially the same as the requirements for short plats in 16.10.420, provided that LCC 16.10.420(6) shall not apply. ; provided, that the Administrator may waive this requirement if the cost of surveying, as documented by a licensed surveyor (said documentation shall be reviewed by the Lewis County surveyor), exceeds the value of the land as assessed by the Lewis County assessor's office; also provided, that the Administrator may waive this requirement if there is sufficient survey data and monumentation, which means that all of the boundaries are included in a previous survey, recorded by a licensed surveyor, unless a boundary is controlled by a physical barrier such as a river, and that at least two corners are monumented. All permanent monuments within the large lot subdivision shall be located and described, and all exterior corners on the boundaries of the large lot subdivision shall be monumented. All markers set shall be marked with the land surveyor's registration number. All monuments and markers shall be shown on the face of the final large lot subdivision map. The final large lot subdivision map shall be prepared on stable base mylar polyester film or equivalency. Sheet size shall be 18 by 24 inches. All drawings and lettering on the large lot subdivision map shall be clearly and legibly drawn in permanent black ink. A margin line shall be drawn completely around each sheet leaving an entirely blank margin of two inches on the left side and one inch on the remaining sides. If more than one sheet is required, each sheet shall be numbered, indexed and contain the large lot subdivision number. In addition to that information required

on the preliminary large lot subdivision map, the final large lot subdivision map shall also include the following information:

(1) Legal description of the land contained within the large lot subdivision.

(2) The large lot subdivision shall be tied to the nearest controlling corner to determine the boundary of the property.

(3) The perimeter of the plat shall be depicted with heavier lines than elsewhere on the plat.

(4) The "as-built" location of physical features both on and outside the land to be subdivided which shall serve the large lot subdivision, such as existing roads, utilities, railroad rights-of-way, fences and wells.

(5) The face of any large lot subdivision map containing a private road shall bear the following language:

~~WARNING: Lewis County has no responsibility to build, improve, maintain, or otherwise service the private roads contained within or providing access to the property described in this large lot subdivision.~~

(6) When surveyed and prepared by a surveyor, the large lot subdivision map shall be signed and sealed by a registered land surveyor, and shall contain the following:

This map correctly represents a survey made by me or under my direction in conformance with the Survey Recording Act at the request of _____ On (Month/Day/Year).

Signature of Surveyor:

(Certificate of License Number to follow)

(7) If the large lot subdivision is subject to a dedication, a certificate on the large lot subdivision map or separate written instrument shall be required.

(8) Treasurer's Certification. No final large lot subdivision map shall be filed with the county auditor until the county treasurer has certified that all delinquent taxes and assessment on the property as of the date of filing have been paid. The subdivider shall provide evidence that all taxes have been paid.

(9) Auditor's Certificate. All final large lot subdivision maps shall be endorsed by the Lewis County auditor and shall contain the following language:

Filed for record at the request of _____, this _____ day of _____, 20____ and recorded in Volume _____ of Large Lot Subdivisions, on Page _____, Records of Lewis County, Washington.

Lewis County Auditor

~~(10) If a title report is used in the preparation of the large lot subdivision map, a copy shall be provided to the~~

~~Administrator, and placed in the large lot subdivision file but shall not be recorded with the auditor. [Ord. 1169, §1,V,T, 2000]~~

Article V. Design Standards and Guidelines

16.12.430 Road standards.

All private roads shall be required to meet the requirements of the Lewis County private road standards, as adopted or hereafter amended. Lewis County shall have no responsibility to maintain or improve any roads which have not been dedicated to the county. The county has no responsibility to enforce any private road maintenance agreements. [Ord. 1169, §1,V,U, 2000]

16.12.440 Road maintenance agreements.

All private roads serving the large lot subdivision shall require a road maintenance agreement, unless a variance is approved. [Ord. 1169, §1,V,V, 2000]

16.12.450 Lots - Arrangement and dimensions.

The lot arrangement and dimensions shall be such that there will be no foreseeable difficulties for reasons of topography or other conditions in securing permits to build upon all lots or fractional parts in compliance with Chapter [15.15](#) LCC, Building Setback Regulations, Chapter [17.145](#) LCC, Supplemental Requirements, and "The Sewage System Rules and Regulations of the Lewis County Board of Health," in order to provide for adequate access a minimum road frontage of 30 feet shall be required for each lot; provided, that in circumstances where an easement for access to a single lot is not more than 150 feet in length, a minimum road frontage shall be required consistent with County road standards. [Ord. 1179 §3 (Exh. B), 2002; Ord. 1169, §1,V,W, 2000]

Article VI. Environmental Health Standards

16.12.470 Sewer availability.

(1) All lots to be served by septic systems shall require soil evaluation tests in order to assess soil percolation rates and the relative suitability of soil conditions under the current regulation requirements.

(2) Each lot shall contain sufficient square footage to meet minimum health requirements.

(3) General Requirements. Prior to large lot subdivision approval the applicant shall specify the proposed means of sewage disposal for the large lot subdivision. Every large lot subdivision shall have a method of sewage disposal which is reliable, safe, and meets all of the requirements of the state and county health regulations.

(4) Individual On-Site Sewage Systems. The land divider may choose to designate individual on-site sewage systems as the means for sewage disposal in a large lot subdivision unless a public sewer system is available. If the large lot subdivision is to be served by an individual on-site sewage disposal system, each system shall be entirely contained on the same lot as the dwelling to which it is intended to serve or on other land on which the lot owner possesses an easement interest. Prior to large lot subdivision approval, the environmental services section shall determine whether soils on each lot will safely accommodate individual on-site systems if such systems are properly constructed and managed. If conditions are found to be unsuitable for individual on-site sewage systems, or such systems cannot be accomplished consistent with state and county health regulations, individual on-site sewage systems shall not be allowed. When individual on-site sewage systems are to serve a large lot subdivision's sewage disposal needs, this shall be so stated on the final large lot subdivision map. It shall be the responsibility of each individual lot owner to obtain required on-site sewage disposal systems pursuant to the state and county health regulations.

(5) Community On-Site Sewage Systems. When the Lewis County environmental services section determines that individual disposal systems to serve each lot are unsuitable, and a public sewer system is not available, the land divider may, if feasible, install an on-site community disposal system. The on-site community sewage system need not serve lots which can accommodate individual on-site sewage disposal systems. Prior to large lot subdivision approval the community system shall be constructed by the land applicant in accordance with engineering plans approved by all public agencies of jurisdiction. The large lot subdivision lot owner's association, or an approved public utility that is qualified to operate and maintain on-site sewage systems, shall manage the community disposal system. Maintenance and operation of the system shall be consistent with all state health and environmental requirements. When an on-site community sewage system is to be utilized to serve the large lot subdivision's disposal needs, the system shall be entirely within the subdivision or large lot subdivision boundaries or on land controlled by the system ownership.

(6) Public Sewer System. When a public sewer system is available to serve the large lot subdivision, then all lots shall utilize the sewer system to satisfy its sewage disposal requirements in compliance with Lewis County Board of Health Ordinance H-98-326, and as amended, Section 12 (LCC [8.40.070](#)).

(7) Large lot subdivisions contiguous to lakes, streams, or other bodies of water shall be required to take the following precaution to prevent pollution of said bodies of water from septic tank effluent: A setback line from the ordinary high water mark consistent with state health law shall be established, within which no part of a sewage storage, treatment or disposal facility shall be established. [Ord. 1169, §1,V,X, 2000]

16.12.480 Water supply standards.

(1) Lots which exceed the minimum land area requirements of "The Sewage System Rules and Regulations of the Lewis County Board of Health" for individual wells and septic systems do not need to be served by an approved public water supply system; provided, that the large lot subdivision meets the following: Prior to the final approval of the large lot subdivision the applicant shall demonstrate to the environmental services section that a potable water source is available to serve all lots. If the

environmental health officer is uncertain regarding the ability of the water source to provide long-term safe and adequate water to the subdivision, the applicant shall be required to conduct a water source study completed by a qualified professional.

(a) Prior to large lot subdivision approval, subdivisions proposing individual wells for source water may be required to drill one well per plat. The demonstrated well shall provide at least 400 gallons per day as evidenced in a pump test or well driller's log. The quality of water shall be approved by the Lewis County environmental services section, including location and construction as per well log, site plan and/or site visit, bacteria, nitrates, and possibly arsenic. If the water source does not meet these standards, such fact shall be a basis to deny the large lot subdivision if no other means of providing water to the large lot subdivision can be accomplished.

(2) Approved Public Water System. An approved public water system shall be provided to each lot with less than the minimum gross land area required by current on-site regulations for individual septic systems and wells. The applicant shall provide a public water supply facility and a complete water distribution system and may dedicate it to a large lot subdivision lot owner's association, or a public agency if a satellite maintenance agency approved by the Lewis County environmental services section is unavailable. The dedication shall include a water supply and distribution system which includes the well, reservoir and/or treatment system and the land upon which they are located or upon land which the lot owner's association shall have control and shall grant utility easements for the distribution system. The applicant may retain ownership of the system or dedicate it to a responsible person, either of which shall operate and maintain the system consistent with state requirements if a satellite management system is unavailable.

(3) Subdivision Water Supply System - Commitment. An approved public water system which has been developed and approved to serve a large lot subdivision shall be reserved for the exclusive use of the large lot subdivision; provided, that service connections located outside of the subdivision, in excess of those required to serve the total number of lots within the large lot subdivision, may be authorized by the entity or person owning the system. The public water system must also demonstrate substantial compliance with Chapter [246-290](#) or [246-291](#) WAC, as now or hereafter amended, including monitoring data on record, satisfactory construction records and plans on file, and not under any compliance or enforcement order. The public water system shall also demonstrate adequate water rights, if required, from the Washington State Department of Ecology. [Ord. 1169, §1,V,Y, 2000]

Article VII. Assessor Notification

16.12.490 Segregation notification.

When it comes to the attention of the assessor of Lewis County that a division of land that appears to be subject to the requirements of this chapter has been made but not contained within a large lot subdivision map, he shall forthwith notify the planning section of such division. Upon investigation, should the planning section consider the division as an illegal large lot subdivision, the planning section shall notify the Lewis County prosecuting attorney. [Ord. 1169, §1,V,Z, 2000]

Article VIII. Simple Segregations - Alternate Procedure

16.12.500 Definition.

A simple segregation is the creation of up to four tracts, five acres in size or larger, leaving no tract less than five acres in size. [Ord. 1169, §1,V,AA, 2000]

16.12.510 Purpose.

The purpose of this section is to create an alternate process to facilitate the occasional segregation of a simple segregation tract, where the purposes of this section are otherwise met. [Ord. 1169, §1,V,BB, 2000]

16.12.520 Application and approval.

- (1) Simple segregations shall be processed as a Type I application.

~~The application shall show a map of the property and provide legal descriptions for each parcel to be segregated, and the remainder parcel, in a form capable of recording.~~

- (2) The application ~~form s~~ shall ~~show~~ identify that the proposed tract is lawfully zoned for 5-acre tracts and has lawful access to public road. ~~The proposed covenants shall identify that tracts approved under this section have not been reviewed for building permit purposes and may not be suitable for development.~~

- (3) ~~For a determination of~~ To show suitability of the land for current development, the owner of the tracts to be sold or applicant for a building permit on a lot must show:

- (a) The tract has access to water as required by state law.
- (b) The tract has a suitable building site outside of critical areas and is consistent with criteria in the critical areas ordinance.
- (c) The tract has a conforming septic and reserve area consistent with Health Department requirements, Chapters [8.40](#) and [8.41](#) LCC.

- (4) Upon written findings that the two items in section (2) above are satisfied, the Administrator shall approve the simple segregation, which shall be recorded. The ~~covenants-conditions~~ of approval shall provide all tracts are legal lots of record for purposes of sale, but with no warranty that the lots are buildable under County rules and regulations. If the applicant submits the additional information required in (3) above, the Administrator may include a written finding that the lot is a lawful building lot as of the date of approval and the ~~covenants-conditions~~ may provide the lot is a lawful building lot as of the date of approval. [Ord. 1169, §1,V,CC, 2000]

16.12.530 Limit on further segregation.

No lot in a recorded segregation may be further divided within a period of five years from the date of recording without filing for a plat, short subdivision, or large lot subdivision as provided in this chapter. [Ord. 1169, §1,V,DD, 2000]

Chapter 16.14 RECREATIONAL VEHICLE PARK DIVISIONS

Sections:

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Article I. Scope - Administration

16.14.010 Applicability.

This chapter ~~constitutes~~ establishes a “binding site plan process” for recreational vehicle park divisions as permitted by RCW [58.17.035](#), where the lots, tracts or parcels created are for the purpose of rent or

lease, and shall be initiated by special use permit application under LCC 17.115.030(18), processed under LCC 18.05.072. [Ord. 1175 Ex. A, 2000; Ord. 1173 Ex. A, 2000]

16.14.020 Administration.

~~(1) Recreational vehicle park divisions shall be processed as a Type III binding site plan application per LCC 17.05. The applicable standards in LCC 16.14 and LCC 16.15 shall apply. The administrative binding site plan review of recreational vehicle park divisions shall be based upon the hearing examiner public hearing procedures prescribed in LCC 17.115.040 to 17.115.060, and shall require the following:~~

~~(1) Upon receipt of a complete application the administrator will review the application for completeness, and set the matter for public hearing. The hearing examiner shall function as a moderator during the hearing, while the administrator shall issue the written decision approving the application with or without conditions, denying the application, or remanding the application for revision or amendment.~~

~~(2) By this approval authority, and if the administrator determines that any delay in satisfying conditions and requirements for approval will not adversely impact the public health, safety or welfare, the administrator may allow requirements to be satisfied prior to issuing the first building permit for the site, or prior to issuing the first building permit for any phase, or prior to issuing a specific building's certificate of occupancy, or in accordance with an approved phasing plan;~~

~~(3) As the alternative to subsection (2), the administrator may require a surety for improvements within recreational vehicle park divisions as provided for under LCC 16.05.260 (Improvement Agreement).~~

~~(4) The binding site plan shall contain a provision requiring that any development of the site shall be in conformity with the approved binding site plan.~~

(2) All design and improvement standards listed in LCC 16.14.030 through 16.14.190 shall apply to recreational vehicle park divisions.

~~(35) All provisions, conditions, and requirements of the binding site plan shall be legally enforceable on the owner, purchaser, and any other person acquiring a possessory, ownership, security, or other interest in any property subject to the binding site plan.~~

~~(6) After approval of a binding site plan for land zoned and used for recreational vehicle parks divisions, the applicant shall record the approved binding site plan with the incorporated survey requirements stated in LCC 16.14.200, as one recording document labeled as "Binding Site Plan.", and in the same format as a final plat.~~

~~(7) The process and procedures of LCC 16.15.060 to 16.15.080, 16.15.130, and 16.15.150 to 16.15.160, of the industrial/commercial binding site plan process shall also be applied by the administrator. [Ord. 1175 Ex. A, 2000; Ord. 1173 Ex. A, 2000]~~

Article II. Design

16.14.030 General.

(1) All recreational vehicle park divisions shall conform with the Lewis County comprehensive plan and/or applicable community development plan, the Lewis County Zoning Code, Chapter [58.17](#) RCW, and the requirements of this title, provided, in the event of a discrepancy between the standards established herein and those contained in any other applicable plan, control, or ordinance, the stricter standards shall apply.

(2) All improvements required by this title, including but not limited to roads, bridges, drains, culverts, storm-water and sanitary sewer systems, fire protection systems, wells and water systems, parks, telephone and electrical systems, and related structures or devices, shall be designed in accordance with the standards currently in effect at the time of preliminary site plan approval.

(3) Upon submittal for re-approval, preliminary site plans shall proceed in compliance with the regulations and standards applicable at the time of re-approval.

(4) Every recreational vehicle site shall contain at least 500 square feet space.

(5) Recreational vehicle sites shall be designed in such a manner as to provide a minimum of 10 feet separation between vehicles.

(a) Accessory structures may be located no closer than 10 feet to any recreational vehicle site nor closer than five feet to any other accessory structure.

(b) Each recreational vehicle rental space shall be numbered on the site plan and the number shall be prominently displayed on the site.

(6) An organization or individual with proper funding and training to maintain common facilities and operate the parks shall be continuously provided. [Ord. 1175 Ex. A, 2000; Ord. 1173 Ex. A, 2000]

16.14.040 Density.

(1) For the purposes of this title the maximum density in recreational vehicle park divisions shall be:

(a) A maximum density of fifteen (15) lease spaces per acre when a community septage system with individual lease space connections or individual holding tanks for each space are provided.

(b) A maximum density of seven (7) lease spaces per acre when only a central septage dump station is provided.

(2) Recreational vehicle sites shall be occupied on a temporary basis only by no more than one recreational vehicle and appurtenances (one towing/towed vehicle, a boat, an awning, etc.) at any given time.

(3) Minimum parcel size is two and one-half acres; provided, a larger minimum parcel size may required by the State or local departments for septage disposal, stormwater management, and public water supply. [Ord. 1175 Ex. A, 2000; Ord. 1173 Ex. A, 2000]

16.14.050 Screening and buffering.

(1) Screening and buffering areas shall be established with a minimum width of 25 feet along all exterior property lines.

(2) Screening and buffering areas shall not contain any constructed facilities, erected or placed, with the exception of utility lines, fencing, or security posts; provided, that trails may be located within those buffer areas which are at least 50 feet in width.

(3) Screening and buffering areas shall be left in their natural state, or, if necessary, supplemented by screening plants.

(4) Perimeter buffers shall be supplemented by a fence or other device where trespass is a potential problem.

(5) The purpose of screening and buffers is to protect on a year-round basis the adjacent property or roadways from unsightliness, visual distraction and/or noise impacts. The buffer area may be reduced where it can be demonstrated that alternative screening can adequately accomplish the purposes stated in this subsection. [Ord. 1175 Ex. A, 2000; Ord. 1173 Ex. A, 2000]

16.14.060 Common facilities, recreation areas, and open spaces.

(1) Common facilities such as service buildings, water systems, sanitary sewage disposal facilities including septic tanks and drainfields, recreation space, open space, roads, paths, permanent buildings, and facilities for other general purposes shall be designed to accommodate the level of full potential use and occupancy of the recreational vehicle development.

(2) Paths or trails to common facilities shall not interfere with or cross a recreational vehicle site, and shall consider pedestrian safety at those points where trails or paths intersect roads.

(3) At least 25 percent of the total land area within a recreational vehicle park division shall be dedicated, in perpetuity, for open space.

(a) The amount of open space shall not include roads, but may include land devoted to common facilities or land left undeveloped or preserved.

(b) At least one-half of the open space must be suitable for active recreational pursuits.

(c) Such open areas and landscaping shall be continually and properly maintained. [Ord. 1175 Ex. A, 2000; Ord. 1173 Ex. A, 2000]

16.14.070 State Environmental Policy Act review.

All recreational vehicle park divisions shall comply with the environmental review provisions of Ch. 17.100 LCC. [Ord. 1175 Ex. A, 2000; Ord. 1173 Ex. A, 2000]

16.14.080 Significant natural features.

Steep slopes, geological hazard areas, marsh or wetland areas, areas subject to flooding or having bad drainage, streamways, tidelands, aquifer recharge areas, and areas containing critical wildlife and habitat may be included within the boundaries of a recreational division, however, improvements required for development shall proceed in compliance with administrative rules and procedures prescribed pursuant to Chs. 17.30 & 17.35 LCC. [Ord. 1175 Ex. A, 2000; Ord. 1173 Ex. A, 2000]

16.14.090 Access and circulation.

Access and circulation shall be designed with appropriate consideration for existing and projected roads, anticipated traffic patterns, topographic and drainage conditions, public convenience and safety, and the proposed uses of the land served. [Ord. 1175 Ex. A, 2000; Ord. 1173 Ex. A, 2000]

(1) Recreational vehicle park divisions shall have an access road connecting to an existing public road, designed in accordance with Lewis County road standards.

(2) Recreational vehicle parks shall be served by at least one major access road to and from the development, and shall contain provisions for one or more emergency exit(s).

(3) Roads within the confines of the recreational vehicle park division shall provide for access to each recreational vehicle site, and ease of movement within the development.

(4) Recreational vehicle park divisions shall incorporate standard 60-foot wide rights-of-way where public roads are to be dedicated. Private road easements shall also be 60 feet wide, and shall be established by recording of a separate instrument or by declaration of easement dedication, graphically portrayed on the binding site plan. However, easement width for private roads may be reduced pursuant to recommendation by the County Engineer. In instances where the standard 60-foot wide easement is not required, provisions for parallel easements for utility installation and maintenance may be required if deemed necessary by the County Engineer. All reduced width easements shall be designed to include provisions for emergency vehicle turnarounds.

(5) All dead-end roads shall be designed to include provisions for emergency vehicle turnarounds in accordance with the Lewis County private road standards.

(6) Roads shall be designed with appropriate lighting and marked to insure traffic safety.

(7) Security fences or other means may be employed to ensure use of private roads by appropriate parties. [Ord. 1175 Ex. A, 2000; Ord. 1173 Ex. A, 2000]

Article III. Required Improvements

16.14.100 Roads.

Roads in recreational vehicle park divisions shall comply with the current Lewis County Private Road Standards. [Ord. 1175 Ex. A, 2000; Ord. 1173 Ex. A, 2000]

16.14.110 Off-site traffic impacts.

Recreational vehicle park division shall proceed in compliance with the off-site traffic impacts provisions in Ch. 17.145 LCC. [Ord. 1175 Ex. A, 2000; Ord. 1173 Ex. A, 2000]

16.14.120 Bridges.

The design and construction of any bridge in a recreational vehicle park division shall be in accordance with county standards and shall be approved by the County Engineer prior to approval of the final binding site plan. All bridge designs shall be certified by a licensed civil engineer. [Ord. 1175 Ex. A, 2000; Ord. 1173 Ex. A, 2000]

16.14.130 Signs.

Road signs shall be installed in accordance with applicable federal, state and Lewis County standards. Road names shall be approved by the County Building Official. Traffic signs and safety devices shall be provided and installed by the applicant in accordance with the Manual on Uniform Traffic Control Devices. [Ord. 1175 Ex. A, 2000; Ord. 1173 Ex. A, 2000]

16.14.140 Drainage.

Drainage facilities adequate to prevent erosion, flooding or hazard to the use of the recreational vehicle sites, property, or facilities within the recreational vehicle park division, or to adjacent private or public property shall be installed according to a drainage plan approved by the County Engineer in accordance with county standards, pursuant to Ch. 15.45 LCC (Stormwater Management). The plan shall show full details, including the locations, lengths, and sizes of culverts, and the method and location of run-off water disposal. [Ord. 1175 Ex. A, 2000; Ord. 1173 Ex. A, 2000]

16.14.150 Water supply.

(1) Applicants for recreational vehicle park divisions shall provide proof of water availability for a public water system, adequate in quantity and quality, in accordance with the rules and regulations of the Washington State Department of Health and the county health department regarding source, source protection, facilities for withdrawal, treatment, storage, transmission and distribution.

(2) Potable water shall be available within 200 feet every recreational vehicle site. Adequate disposal for faucet overflow shall be provided at each distribution point. [Ord. 1175 Ex. A, 2000; Ord. 1173 Ex. A, 2000]

16.14.160 Sewage disposal and service buildings.

Installation of sewage disposal systems and service buildings within recreational vehicle park divisions shall be in compliance with regulations and standards of the Washington State Department of Health, the Washington State Department of Ecology, and, in particular, the Holding Tank Policies of the Lewis County Health Officer and the county health department, and shall be approved only after a site inspection by the county health department.

(1) Each recreational vehicle park division shall be provided with sanitary dumping station(s), holding tanks or a community sewage treatment system, as necessary. Sanitary dumping stations and holding tanks shall not be required if community sewer connections are provided to all recreational vehicle sites.

(2) Service buildings containing the necessary toilet and other plumbing fixtures shall be provided in recreational vehicle park divisions. Service buildings shall be located at a maximum of 400 feet from each recreational vehicle site.

(3) Seasonal recreational vehicle park divisions shall provide, in the alternative, individual holding tanks for each site or provide a community sewage treatment connection for each site; no portable dump tanks shall be permitted.

(4) Transient recreational park divisions shall prohibit the use of non-commercially manufactured, portable dump tanks and of all dump tanks in excess of 35 gallons capacity. [Ord. 1175 Ex. A, 2000; Ord. 1173 Ex. A, 2000]

16.14.170 Solid waste.

Adequate provisions for the storage, collection, and disposal of solid waste shall be provided within the recreational vehicle park division. [Ord. 1175 Ex. A, 2000; Ord. 1173 Ex. A, 2000]

16.14.180 Fire protection.

(1) A water supply adequate for fire protection in accordance with the International Fire Code and local fire district recommendations consistent with state law, is required for all recreational vehicle park divisions.

(2) An approved fire fighting vehicle and/or other permanent fire fighting devices or equipment shall be installed within the confines of recreational vehicle park divisions when required by either the Washington State Department of Natural Resources, the U.S. Forest Service, the appropriate local fire district, or County Fire Marshal.

(3) Fire pits shall be constructed of concrete, rock, brick, cement blocks, or similar material, and shall be equipped with spark arresting devices, and may be used only in compliance with open burning regulations and burn bans.

(4) Fire break trails shall be provided around the periphery of the development. Additional fire break trails may be required as a result of administrative review. [Ord. 1175 Ex. A, 2000; Ord. 1173 Ex. A, 2000]

16.14.190 Electric utilities.

No new recreational vehicle park division shall be serviced by overhead utilities, and all electrical utilities associated or incidental to the development of recreational vehicle facilities shall be designed, installed and maintained in conformance with the rules, regulations, and standards of the Washington State Department of Labor and Industries. [Ord. 1175 Ex. A, 2000; Ord. 1173 Ex. A, 2000]

16.14.200 Surveys.

- (1) ~~The survey and preparation of every recreational vehicle park binding site plan shall be made by or under the supervision of a licensed land surveyor registered by the state of Washington.~~
- (2) ~~All surveys shall conform to standard practices and principles for land surveying. (See Chapter 323-130 WAC, as amended.)~~
- (3) ~~The department of public works shall be furnished all documents and calculations necessary to determine the accuracy of surveys.~~
- (4) ~~The surveyor shall provide the health department and planning department data indicating the developed area and undeveloped area within the recreational vehicle park division.~~
- (5) ~~Permanent control and road monuments directly related to the recreational vehicle park division shall be constructed of materials as per Lewis County standards.~~
- (6) ~~Road monuments shall be set in such a manner that future road development or utility installation will not disturb the accuracy of their position.~~
- (7) ~~The outside boundaries of recreational vehicle park divisions shall be surveyed and marked at the corners with an iron pipe or rebar having surveyor's cap and license number.~~
- (8) ~~Surveys shall include a section tie which shall be graphically portrayed on the recreational vehicle binding site plan.~~
- (9) ~~A survey is not necessary until after summary or preliminary recreational vehicle park binding site plan approval. However, approximate outside boundaries shall be marked prior to summary or preliminary binding site plan review. [Ord. 1175 Ex. A, 2000; Ord. 1173 Ex. A, 2000]~~

Chapter 16.15 INDUSTRIAL - COMMERCIAL BINDING SITE PLANS

Sections:

- [16.15.010](#) Binding site plan option.
- [16.15.020](#) Site plan requirement.
- ~~[16.15.030](#) Presubmission conference.~~
- ~~[16.15.040](#) Application content.~~
- ~~[16.15.050](#) Review.~~
- [16.15.060](#) Findings and conclusions.
- [16.15.065](#) Approval.
- [16.15.070](#) Amendment.
- [16.15.080](#) Dedication.

- [16.15.090](#) Development.
- [16.15.100](#) Duration of approval.
- ~~[16.15.110](#) Appeals.~~
- [16.15.120](#) Design standards and improvements.
- [16.15.130](#) Increased public service standards, roads, sewers, water, stormwater.
- [16.15.140](#) Waiver of standards and provisions.
- [16.15.150](#) Noncompliance with site plan.
- [16.15.160](#) Violation and penalties.
- ~~[16.15.170](#) Notice.~~
- [16.15.180](#) Recording.

16.15.010 Binding site plan option.

In lieu of subdivision approval, a subdivider or developer of commercially or industrially zoned property may choose to request approval of a binding site plan pursuant to this chapter and RCW [58.17.035](#). All development within economic development urban growth areas established through subarea planning shall be approved through the binding site plan process. [Ord. 1218 §1 (Exh. A), 2010; Ord. 1169, §1,VI,A, 2000]

16.15.020 Site plan application. requirement.

~~[A proposed binding site plan shall be processed as a Type III application.](#)~~ Site plan approval is required prior to the issuance of building permits. [Ord. 1218 §1 (Exh. A), 2010; Ord. 1169, §1,VI,B, 2000]

~~16.15.030 Presubmission conference.~~

~~(1) Prior to applying for site plan approval outside of economic development UGAs, an applicant may request a presubmission conference. Such presubmission review shall not be binding upon either party.~~

~~(2) Persons intending to submit applications for binding site plan approvals in economic development UGAs shall attend a presubmission conference. The purpose of the conference is to discuss the nature of the proposed development, application and permit requirements, fees, review process and schedule, applicable plans, policies and regulations. In order to expedite development review, the county may invite all affected jurisdictions, agencies and/or special districts to the presubmission conference.~~

~~The county shall provide a description of the requirements for a complete application; a general summary of the permit review procedures; references to the relevant code provisions or development standards that may apply to the proposal; and any other relevant information that the county may deem pertinent to the proposal. A record of the conference shall be prepared by the county and made available to all attendees.~~

~~It is not possible for the presubmission conference to be an exhaustive review of all potential issues. The discussions at the meeting or the materials cited in this section shall not bind the county or prohibit the county's future application or enforcement of all applicable law. [Ord. 1218 §1 (Exh. A), 2010; Ord. 1169, §1,VI,C, 2000]~~

16.15.040 Application content.

Each application for site plan approval shall contain 10 copies of the following information:

- (1) The title and location of the proposed development;
- (2) Contact information for the applicant, property owner, of any architect, planner, designer, or engineer responsible for preparation of the plan, and of any authorized representative of the applicant;
- (3) Title report (dated within the last 30 days);
- (4) Vicinity map of the area where the site is located;
- (5) SEPA environmental checklist;
- (6) The proposed use of the site and buildings;
- (7) The current zoning of the proposed development site and zoning within 300 feet of the site;
- (8) Total area of the development site and of existing and proposed impermeable surfaces to an accuracy of one hundredth acre;
- (9) The proposed number of residential units in the development;
- (10) The proposed area, in square feet, of existing and proposed gross building floor area;
- (11) A site plan drawing of one or more sheets at a scale of not less than one inch to 100 feet stamped and signed by a registered engineer, architect, or land surveyor, showing, at minimum:
 - (a) The location of all existing and proposed structures, including buildings, fences, culverts, bridges, roads, and streets;
 - (b) The boundaries of the property proposed to be developed;
 - (c) All proposed and existing buildings and setback lines sufficiently accurate to ensure compliance with setback requirements and building heights in stories and feet;
 - (d) Areas, if any, to be preserved as buffers or to be dedicated to a public, private, or community use or for open space under the provisions of this title;
 - (e) All existing and proposed easements;
 - (f) The location of all existing and proposed utility structures and lines;
 - (g) Existing and proposed stormwater retention, drainage, and treatment systems;

~~(h) Means of vehicular and pedestrian ingress and egress to and from the site and the size and location of driveways, streets, and roads;~~

~~(i) The location and design of off-street parking and loading areas, showing their size, locations of internal circulation, and parking spaces;~~

~~(j) Landscaping location and type;~~

~~(k) Location of any regulated sensitive areas such as wetlands, steep slopes, wildlife habitat, floodplains, and associated buffers as identified by a qualified critical area professional defined in LCC 17.35A.330;~~

~~(l) Location of proposed monument signs;~~

~~(m) Fire hydrant locations;~~

~~(12) Contours of sufficient interval to indicate the topography of the entire tract for a sufficient distance beyond the boundaries of the proposed project, as follows:~~

~~(a) Up to five percent slope – two-foot contours;~~

~~(b) Five percent and greater slope – five-foot contours;~~

~~(13) Proposed methods of off-site mitigation of environmental impacts and preservation of environmental priority areas, if any;~~

~~(14) Any other information as required by the county shall be furnished, including, but not limited to, traffic studies, wetland reports, elevations, profiles, and perspectives, to determine that the application is in compliance with this code.~~

~~Applicants are also encouraged to provide one digital copy on a CD in a CAD program compatible with AutoCad or ArcView;~~

~~(15) Fees. The applicant shall pay the required fees as set forth in the county's fee schedule or other applicable resolutions or ordinances when submitting a binding site plan. [Ord. 1218 §1 (Exh. A), 2010; Ord. 1169, §1, VI, D, 2000]~~

~~16.15.050 Review.~~

~~The binding site plan application shall be reviewed by a committee including, but not limited to: representatives of the community development department, health department, public works department, and the Lewis County planning commission (the "committee"). The community development department shall chair the committee, shall coordinate communications with the applicant, and shall compile all the committee's reports of findings and recommendations to the hearings examiner. The committee shall review the proposed binding site plan application for compliance with the provisions of this chapter and~~

~~other applicable laws and regulations. The committee may require additional information necessary for such review. The committee shall determine whether the proposed use is served and makes adequate provision for the public health and safety. The committee may recommend approval with or without conditions, deny or return the application to the applicant for modification or correction within 30 days, unless the committee makes written findings that a specific amount of additional time is needed for processing. [Ord. 1218 §1 (Exh. A), 2010; Ord. 1174A § 3, 2001; Ord. 1169, §1,VI,E, 2000]~~

16.15.060 Findings and conclusions.

~~A proposed binding site plan shall~~ A binding site plan shall not be approved unless ~~the committee makes written findings that:~~

- (1) Appropriate provisions are made for ~~the~~ public health and safety, and for such open spaces and drainage ways, streets or roads, alleys, other public ways, public transportation, potable water supplies, sanitary sewers, stormwater facilities, and where applicable, parks and recreation, schools, sidewalks, and other features assuring safe walking conditions for students who only walk to and from school;
- (2) The public use and interest will be served by the approval of such binding site plan and any dedication;
- (3) The proposed binding site plan is in conformity with the comprehensive plan, applicable zoning and other development regulations;
- (4) Public facilities required by the proposed binding site plan will be adequate and available to serve the proposed uses concurrently with the development phasing and financing to assure retention of an adequate level of service;
- (5) The project is within an approved sewer service area for projects on sewer, and adequate capacity exists or is planned with funding sources in place. [Ord. 1218 §1 (Exh. A), 2010; Ord. 1169, §1,VI,F, 2000].

16.15.065 Approval.

Apart from the provisions of this chapter, the provisions for approval of preliminary and final plats in Chapter [16.05](#) LCC shall apply to preliminary and final binding site plans. [Ord. 1218 §1 (Exh. A), 2010].

16.15.070 Amendment.

An approved binding site plan shall not be altered unless such amendment is approved. If ~~such an applicant proposes a substantial~~ amendment to a binding site plan is determined to be substantial, the county ~~may shall require that an application be submitted~~ process the amendment as a Type III application. Minor amendments may be ~~approved reviewed by the department of community~~ as a Type I application development if no significant changes are proposed to the size, scale and intensity of the approved binding site plan ~~are proposed~~. [Ord. 1218 §1 (Exh. A), 2010; Ord. 1169, §1,VI,G, 2000]

16.15.080 Dedication.

(1) The ~~committee hearing examiner~~ may require the dedication of land to a public body and/or the provision of public improvements to serve the binding site plan as a condition of binding site plan approval. Dedication shall be clearly shown on the plan.

(2) A site plan shall not be finally approved until or concurrent with a dedication of any required rights-of-way, easements, and land. [Ord. 1169, §1,VI,H, 2000]

16.15.090 Development.

Lot sales and development permits, including building permits, may be issued concurrently with final binding site plan approval, but all such permits shall require a certificate of occupancy under the IBC for use and no such certificate shall be issued unless all dedications and public facilities and services necessary to serve the project and other improvements called for by the binding site plan are complete and have been accepted by the county, or adequately guaranteed for timely completion through bonds approved by the public works director. [Ord. 1218 §1 (Exh. A), 2010; Ord. 1169, §1,VI,I, 2000]

16.15.100 Duration of approval.

~~(1) The duration of the Approval foref a binding site plan shall be the same as the preliminary approval for land divisions specified in LCC 17.05.140.~~

~~_n shall be effective for a period of not more than 10 years from the date of final approval based on the proposed phasing plan and such terms and interim milestones as the county may deem appropriate. During this time the terms and conditions upon which approval was given will not be changed except as provided by LCC 16.15.070.~~

~~(2) Whenever a planned use of a land is to be implemented in phases over a period of more than three years, the applicant may submit an application requesting review and approval of a phased development plan. Approval may be granted for an extended period of development upon finding that such plan is of sufficient flexibility to vary with changing circumstances and that such approval is in the public interest. Such application shall outline and such approval shall specify with particularity which aspects of the site plan are vested and which are subject to subsequent changes in county or other standards or regulations. The approval of such phased plan shall identify the duration of the approvals granted. [Ord. 1218 §1 (Exh. A), 2010; Ord. 1169, §1,VI,J, 2000]~~

16.15.110 Appeals.

~~(1) Any decision of the Committee may be appealed to the hearing examiner within ten (10) days of the date of the written decision by the Committee in accordance with LCC 2.25.130. The hearing examiner may reverse or affirm wholly or in part the decision of the Committee. Those aggrieved by the decision of the hearing examiner may appeal such decision to the superior court under Chapter 2.25 LCC. The cost of transcription of any records ordered certified for such review shall be borne by the applicant for such review.~~

~~(2) In the event the Committee fails to issue a written decision in accordance with the requirements of 16.15.050, the applicant may, with 10 days written notice to the Committee, demand an open record~~

~~public hearing on the application. Upon receipt of such demand, the Committee shall issue a final decision within 10 days or publish a 10-day notice of the public hearing for the next available hearings examiner date. [Ord. 1169, §1,VI,K, 2000]~~

16.15.120 Design standards and improvements.

All site plans are subject to and shall comply with those construction and facility improvement standards set forth in county development standards. [Ord. 1169, §1,VI,L, 2000]

16.15.130 Increased public service standards, roads, sewer, water, stormwater.

If a building or occupancy permit is sought after final site plan approval which would result in a greater density or different use than that approved for the original development, higher public services may be required as a result. The building permit shall not be granted until the public services serving the lot are built to the higher standard or an agreement and bond to guarantee such construction is accepted by the ~~Committee~~county. [Ord. 1169, §1,VI,M, 2000]

16.15.140 Waiver of standards and provisions.

To encourage innovative design, the ~~committee-hearing examiner~~ shall review proposed site plan designs that conflict with adopted engineering standards for sewer, water, road, or stormwater standards, and may modify such standard or provision upon the finding that the proposal is consistent with sound engineering practices, the proposal will better serve the county interests than the county standards, and the county will not otherwise be harmed by the change. [Ord. 1218 §1 (Exh. A), 2010; Ord. 1169, §1,VI,N, 2000]

16.15.150 Noncompliance with site plan.

Development of the area subject to the approved site plan shall conform with the approved site plan. Any development, use, or density which fails to substantially conform to the site plan as approved by the ~~Committee-hearing examiner shall~~ constitutes a violation of this chapter. The county may order stop work on any such violation, ~~and~~ may decline to issue any approvals or permits within the plan area until the violation is corrected, or may seek to revoke approval of the site plan subject to LCC 17.05.150. [Ord. 1169, §1,VI,O, 2000]

16.15.160 Violation and penalties.

Any person, firm, corporation, or association, or agent thereof, who violates any provision of this chapter shall be subject to the penalties in LCC [1.20.020](#) & -.040, and general provisions of Chapter [1.20](#) LCC. [Ord. 1169, §1,VI,P, 2000]

~~**16.15.170 Notice.**~~

~~The Community Development Department Director shall maintain a roster of pending cases and shall provide notice of any convening of the of the Committee and its agenda to a person who has requested such notice in writing. [Ord. 1169, §1,VI,Q, 2000]~~

16.15.180 Recording.

Final binding site plans shall be recorded in the manner of and in the same format as a final plat. [Ord. 1218 §1 (Exh. A), 2010; Ord. 1169, §1,VI,R, 2000]

DRAFT

PURPOSE AND GUIDELINES

Chapter 17.05 GENERAL PROVISIONS

(TO BE REPLACED BY DRAFT CHAPTER 17.05)

Sections:

- ~~17.05.010 Statutory authority~~
- ~~17.05.020 Statement of purpose.~~
- ~~17.05.030 Interpretation and conflict.~~
- ~~17.05.040 Vesting of permits.~~
- ~~17.05.045 Contents of application.~~
- ~~17.05.050 Administrative responsibilities.~~
- ~~17.05.060 Title.~~
- ~~17.05.070 Application.~~
- ~~17.05.080 Establishment of districts.~~
- ~~17.05.090 Adoption of district zoning maps.~~
- ~~17.05.100 Notice.~~

~~17.05.010 Statutory authority.~~

~~This ordinance is adopted pursuant to the provisions of Chapter 36.70A RCW, which empowers a county to enact a zoning ordinance and provide for its administration, enforcement, and amendment. [Ord. 1170B, 2000]~~

~~17.05.020 Statement of purpose.~~

~~The purpose and intent of the title is to further the goals and policies of the Lewis County comprehensive plan by providing the authority for and procedures to be followed in regulating the physical development of Lewis County. [Ord. 1170B, 2000]~~

~~17.05.030 Interpretation and conflict.~~

~~In interpreting and applying the provisions of this title, they shall be held to be the minimum requirements for development. In the event that uncertainty is deemed to exist on the official Lewis County zoning map, zoning district boundaries shall be on section lines; lot lines; the center lines of highways, streets, alleys, railroad rights of way or such lines extended; municipal corporation lines; natural boundary lines, such as streams and topography; the ordinary high water mark (OHWM) of lakes and streams subject to Shoreline Management Program jurisdiction; or other lines to be determined by the use of scales shown on said map. Where a zoning district line purposely divides a land parcel, such parcel shall be subject to the procedures and requirements of the respective districts as applied. In the event that districts are overlaid by Shoreline Management Program designation(s), the most restrictive regulations of either the Shoreline Management Program or the official Lewis County Zoning Ordinance shall apply. [Ord. 1170B, 2000]~~

~~17.05.040 Vesting of permits.~~

~~(1) Project Permits Defined. For the purpose of this section, “project permit” and “project permit application” shall be as defined in RCW 36.70B.020(4):~~

~~Any land use or environmental permit or license required from a local government for a project action, including but not limited to building permits, subdivisions, binding site plans, master plans, conditional uses, special use permits, shoreline substantial development permits, site plan review, permits or approvals required by critical area ordinances, site-specific rezones authorized by a comprehensive plan or subarea plan, but excluding the adoption or amendment of a comprehensive plan, subarea plan, or development regulations except as otherwise specifically included in this subsection.~~

~~(2) Project Permits Applied for or Approved Prior to Effective Date.~~

~~(a) Project permits which have been applied for or approved by Lewis County on or before the effective date of the ordinance codified in this section are hereby deemed to be vested under the zoning and land use regulations in effect at the time of the complete application therefor.~~

~~(b) Future building permits that may be required to construct or complete the project as originally approved shall be subject to the building codes in effect at the time of the completed project permit application.~~

~~(3) Project Permit Applications Submitted After the Effective Date.~~

~~(a) Project permit applications submitted after the effective date of the ordinance codified in this section shall be vested under the zoning and land use regulations in effect at the time of application; provided, that the county has not subsequently notified the applicant that the application is incomplete.~~

~~(b) If the county has notified the applicant that the application is incomplete, the application shall not be deemed vested until the date the county notifies the applicant that the application is complete.~~

~~(c) Future building permits that may be required to construct or complete the project as originally approved shall be subject to the building codes in effect at the time of the completed project permit application.~~

~~(4) Additional Provisions.~~

~~(a) Nothing herein shall restrict the county’s authority to impose conditions on project permits pursuant to the State Environmental Policy Act (SEPA), Chapter 43.21C RCW and WAC 197-11-600.~~

~~(b) Nothing herein shall be construed to restrict the county’s ability, to the extent otherwise permitted by law, to apply new regulations to a project permit or project permit application. [Ord. 1170B, 2000]~~

17.05.045 Contents of application.

(1) For a “project permit application”, defined in LCC 17.10.173 and referenced in RCW 36.70B.080, to be deemed complete for purposes of beginning the formal project review and starting the review clock, the basic submittal information in section (3), below, shall be provided; EXCEPT, that such basic submittal information shall not be required in addition to the application requirements under LCC 15.30.040, 15.35.140, 15.45.130 .150, 16.05.050, 16.10.390, 16.12.390, 16.15.040, 17.20.030, 17.30.320, 17.35.460, and LCC Chapters 17.115, 17.120 & 17.160, unless expressly indicated on the face of the permit application or as a supplemental written requirement from the Administrator included with the application. FURTHER, the Administrator may waive any portion of the following basic submittal information on the face of any application form or by separate written notification for a particular project permit application:

(2) In processing project permit applications under Titles 15, 16 & 17 LCC, including ‘vested’ permits under LCC 17.05.040, additional information or studies may be requested in writing by the Administrator if needed to address particular aspects of the project or site. While the project review clock will formally stop during the time that the additional information is being assembled, department review of other aspects of the project will continue. If the application is deemed incomplete or if additional information is required, and except where otherwise expressly provided for in Titles 15, 16 & 17 LCC, the applicant shall have one hundred eighty calendar days to submit the required information to the community development department. The department shall notify the applicant as to when the one hundred eighty day period will end. If the applicant does not submit the required information within the one hundred eighty day period, the application shall lapse. Prior to the expiration date, the applicant may request in writing an extension of time.

The Administrator may grant an extension if the required studies or information warrant additional time.

(3) Except as otherwise described above, an application for a project permit shall contain the following basic submittal information in clear and intelligible form:

(a) An application form provided by Lewis County containing all of the information requested on the form, including a single applicant contact to receive all determinations and notices;

(b) A narrative summary of all uses and activities proposed to occur on-site, including hours of operation for nonresidential uses and activities. For nonresidential developments, provide a statement which indicates whether hazardous materials, as defined in LCC 17.35.240 LCC, will be used, stored or disposed of on-site, or as a result of site activities;

(c) Full size copies (quantity as stated on application form) and a site plan drawing or drawings of a type and a scale to be designated by the Administrator, which shall include or show:

(i) The location and height of all existing and proposed structures, including, but not limited to, mobile/manufactured homes, houses, sheds, garages, barns, fences, culverts, bridges, storage tanks, signs and exterior lighting;

- ~~(ii) The boundaries, including dimensions, of the property proposed to be developed,~~
- ~~(iii) Setback distance measurements from all property lines (or road access easements) to all existing and proposed buildings. For mobile (manufactured) home parks, show location and size of all home pads with dimensions of each yard and all proposed lighting,~~
- ~~(iv) All areas, if any, to be preserved as buffers or to be dedicated to a public, private or community use or for open space under the provisions of this title,~~
- ~~(v) The location of all existing and proposed easements,~~
- ~~(vi) The location of any area protected by (covenanted) setbacks on the project site (or other location, as applicable) for water supply sources,~~
- ~~(vii) The location of all existing and proposed public and on-site utility structures and lines, including existing and proposed on-site sewage systems, sewer lines, water lines, wells and springs (including those within two hundred feet of the project site, depending on the applicant's ability to gain access to adjacent properties or to secure records of existing Washington State Department of Ecology or Lewis County well log records). [*If off-site utilities are proposed, a letter must be provided from the utility purveyor indicating under what conditions they are willing to serve the proposal. See also subsection (ix), immediately below],~~
- ~~(viii) Existing location and name of drainage/surface water on-site,~~
- ~~(ix) Proposed stormwater drainage facilities type and location,~~
- ~~(x) All means, existing and proposed, of vehicular and pedestrian ingress and egress to and from the site, including disabled parking and access provisions, if applicable, and the size and location of sidewalks (within urbanized/subdivision areas), driveways, streets, internal circulation roads, and fire access roads, and including existing and proposed road names and existing county and state rights-of-way,~~
- ~~(xi) Known adjacent/neighbor accesses to public road,~~
- ~~(xii) The location and size of all parking and outside storage areas,~~
- ~~(xiii) The location of all loading spaces, including, but not limited to, loading platforms and loading docks,~~
- ~~(xiv) A north arrow, map scale, date, site address and directions to the site,~~
- ~~(xv) If required for stormwater, aesthetics, buffering or mitigation, all existing vegetation proposed to remain and all proposed landscaping, including location and type,~~

~~(xvi) Location of any existing critical areas or buffers affecting the site, both on-site and on adjacent properties, including but not limited to shorelines, wetlands, streams, steep slopes and special habitats. Off-site information obtained from available county mapping is sufficient.~~

~~(c) Vicinity sketch, at a scale to be determined by the Administrator, indicating the boundary lines and names of adjacent developments, streets and boundary lines of adjacent parcels, and the relationship of the proposed development to major roads and highways, schools, parks, shopping centers and similar facilities. A topographic map may also be requested by the Administrator;~~

~~(d) Written estimate of trips to and from the site daily for the proposed use. Specifically list trucks and other traffic;~~

~~(e) Description of proposed grading, including a written estimate of both cut and fill quantities in cubic yards and a map showing the location of cut and fill areas;~~

~~(f) The number of square feet covered by each existing and proposed building, total square feet in graveled, paved or covered surfaces, whether covered by buildings, driveways, parking lots or any other structure, and the total number of square feet in the entire subject parcel or parcels;~~

~~(g) The proposed number of dwelling units in the development, including the density calculation method used in deriving the total number of units for the project;~~

~~(h) For projects where new or altered on-site sewage systems are proposed, a soils report, as prescribed in Ch. 8.40 LCC, Lewis County Onsite Septic System, shall be submitted or soil test pits shall be dug in the proposed location of the on-site sewage system, as prescribed in said Chapter. The location of the soil test pits shall be shown on the site plan. During project review, county staff will initially perform the soils review. In some instances, the applicant may be required to retain the services of an on-site sewage system designer, as defined in said Chapter, to conduct further analysis of soil and site conditions;~~

~~(i) Applicable fees;~~

~~(j) Applicable environmental documents, e.g. SEPA Checklist, critical areas administrative review form or written agreement to complete an environmental impact statement;~~

~~(k) There may be additional submittal requirements for certain special uses, as listed in Chapter 17.115 LCC;~~

~~(l) In addition to the information listed in subsections (3)(c)(i) through (xii) above, for multifamily developments (more than two dwelling units on a single parcel) and planned residential developments, the following information is required:~~

~~(i) Program for development, including estimated phasing or timing of development and estimated build-out data for each year during the construction period,~~

~~(ii) Provisions to assure permanence and maintenance of common open space through homeowner's association formation, condominium development or other means acceptable,~~

~~(iii) Dwelling unit breakdown by type and size;~~

~~(m) In addition to the information listed in subsections (3)(c)(i) through (xii) above, for planned rural residential developments, the following information is required:~~

~~(i) The location of both prime farmland soils and land grades 2 & 3 forest soils for purposes of agricultural resource lands and forest resource lands, respectively, as defined by Ch.17.30 LCC,~~

~~(ii) General land uses adjoining a proposed development,~~

~~(iii) The approximate location of any designated resource use parcels, designated long-term commercially significant agriculture or forest areas, identified critical areas, designated open space, greenbelts, parks, and wildlife corridors adjoining the proposed subdivision,~~

~~(iv) Intended use of a resource use parcel, including the siting of any residence(s),~~

~~(v) If not all of the allowable density is used, the number of lots which may be created in the future shall also be noted on any recorded platting document. Any imposed limitations on the use and further subdivision of any resource use parcel shall be noted on any recorded plat. These limitations shall be effective until such time as the property is annexed,~~

~~(vi) Proposed ownership of resource use parcel and open space areas,~~

~~(vii) Provisions to assure permanence and maintenance of any commonly owned open space through homeowners association formation or other means acceptable;~~

~~(n) Each application for a quasi-judicial rezone shall contain only the following in clear and intelligible form:~~

~~(i) A rezone application form containing all of the information requested on the form, including detailed responses to the following questions:~~

~~(A) What is the relationship between the proposed use of the land to be zoned and the surrounding land uses (i.e., is your proposed use of land significantly different than existing land uses surrounding your property)? Explain,~~

~~(B) Why is the property not usable by you as presently zoned, including the events which lead you to this conclusion?~~

~~(C) How have conditions affecting the subject site changed to make the proposed zone more appropriate than the existing zone?~~

~~(D) How would the proposed zone change be in the interests of not only the applicant but the public as a whole?~~

~~(E) Does the rezone request conform with the Lewis County Comprehensive Plan?~~

~~(ii) Site plan drawing or drawings, of a type and a scale to be determined by the Administrator, which shall include or show:~~

~~(A) A narrative summary of all uses and activities proposed to occur on-site,~~

~~(B) The location of all existing and proposed structures, including, but not limited to, mobile homes, houses, sheds, garages, barns, fences, culverts, bridges, storage tanks, signs, and exterior lighting,~~

~~(C) The boundaries, including dimensions, of the property proposed to be developed,~~

~~(D) The location of all existing and proposed easements,~~

~~(E) A north arrow, map scale, date, site address and directions to the site,~~

~~(F) Location of any existing critical areas or buffers affecting the site, both on-site and on adjacent properties, including, but not limited to, shorelines, wetlands, streams, steep slopes and special habitats. Off-site information obtained from available county mapping is sufficient.~~

~~(G) The boundaries and land use of all adjacent parcels,~~

~~(iii) Topographic map showing two-foot contours for the entire subject parcel or parcels and a minimum of fifty feet into adjacent parcels, based on available county information. Contours may be placed on the site plan or on a separate map of the same scale. The topographic information may be generalized to the smallest, even-numbered, contour interval that is legible in areas of steep slopes where two-foot contour lines would otherwise be illegible to read,~~

~~(iv) Applicable fees,~~

~~(v) Applicable environmental documents, e.g. SEPA checklist, CARL, administrative review form or written agreement to complete an environmental impact statement. [Ord. 1174A §9, 2001]~~

~~17.05.050 Administrative responsibilities.~~

The Community Development Department is responsible for the administration of this title.* The department shall act as a coordinating agent to ensure that the regulatory process is expeditious and shall recognize input provided by state agencies or other County departments having appropriate expertise or jurisdiction, including: the Public Works Department for road and stormwater; the fire chief of the appropriate district for fire-related issues; the health and social services department for domestic water, septic and sewage, waste disposal, and septage; the health department for solid waste; and the community development department for land use, building and construction, and general site design. All departments of county government shall endeavor to cooperate fully with the community development department in the exercise of their duties relative to land use controls and regulations. [Ord. 1170B, 2000]

*Note: Office of Prosecuting Attorney oversees and administers codification and publication of this title.

17.05.060 Title.*

This title may be cited as either:

- (1) Official Lewis County Zoning Ordinance; or
- (2) Title 17, Lewis County Code; or
- (3) Lewis County Zoning Code. [Ord. 1170B, 2000]

*Note: currently codified as “Land Use and Development Regulations”

17.05.070 Application.

This title shall be applicable within lands regulated by the Lewis County comprehensive plan. [Ord. 1170B, 2000]

17.05.080 Establishment of districts.

For the purpose of furthering the goals and policies of the comprehensive plan and to carry out the provision of this title, Lewis County is hereby divided into the following districts:

Chapter	Abbreviation	District
17.45	STMU	Small Towns – Mixed Use/Commercial
17.50	STR-4	Small Towns – Residential
17.55	STI	Small Towns – Industrial
17.60	CG	Crossroads Commercial
17.65	FC	Freeway Commercial
17.70	TCA	Tourist Services Areas – Overlay

Chapter	Abbreviation	District
17.75	RAI	Rural Area Industrial
17.80	RA-P	Packwood Airport Obstruction Zoning - Overlay
17.85	RA-TW	Ed Carlson Memorial Field Airport Obstruction Zoning - Overlay
17.90	RA-CC	Chehalis-Centralia Airport Obstruction Zoning - Overlay
17.95	RRC*	Rural Residential Centers
17.100	RDD	Rural Development District
17.105	RAD	Rural Agricultural District - Overlay
17.107	AFPOD	Agriculture and Forest Protection Overlay District

~~*[Note: originally adopted as “RCC” as a scrivener’s error, and corrected on codification]
Land within the UGAs (Chapters 17.15 and 17.20 LCC) shall be governed by the provisions of the chapters and associated maps. [Ord. 1179, 2001; Ord. 1170B, 2000]~~

~~**17.05.090 Adoption of district zoning maps.**~~

~~The boundaries and district classification hereby established are shown on a map and series thereof, entitled the “Official Lewis County Zoning Map.” Such maps are enumerated in Chapter 17.200 LCC and all such maps, together with notations, references, data, and other information shown thereon are by reference made part of this title. [Ord. 1170B, 2000]~~

~~**17.05.100 Notice.**~~

~~(1) Purpose. The purpose of this section is to assure that notice is available by people affected by proposals considered by the county under the terms of this Title 17.~~

~~(2) Notice. In addition to property specific notice and publication which may be required by law or other provisions of this title, the following notices shall be provided for actions taken pursuant to this title:~~

~~(a) Special Use Permits. A four foot by four foot wooden sign, painted white with three-inch red lettering, shall be located within 10 feet of the county right-of-way on any open public roads abutting the property or the property access road. The sign shall be posted not less than 30 days prior to public hearings and shall be clearly visible from the public right-of-way. The sign shall read:~~

~~Notice of land use action:
Special-use permit proceedings for a
[Name of Facility]
For information on the project and hearing dates, contact:
Lewis County Department of Community Development.~~

350 N. Market Blvd., Chehalis, WA 98532

{360/740-1146}

{Owner/developer's name and contact}

~~(b) Master Plan Proceedings. A four foot by eight foot wooden sign, mounted with four inch by four inch or better posts, painted white with four inch lettering shall be located within 10 feet of each county right of way abutting the property to be addressed in the master plan, and within 10 feet of any open public road which serves as access to the site, where the road does not abut the site. The sign shall be posted not less than 30 days prior to the hearings and shall be clearly visible from the public right of way. The sign shall be maintained on the property until the hearings are complete and the decision issues. The sign shall read as follows:~~

~~Notice of land use action:~~

~~Master plan proceedings for a~~

~~{Name of Facility}~~

~~For information on the project and hearing dates, contact:~~

~~Lewis County Department of Community Development,~~

~~350 N. Market Blvd., Chehalis, WA 98532~~

~~{360/740-1146}~~

~~{Owner/developer name and contact}~~

~~(c) Comprehensive Plan Development Regulation Changes Affecting More Than One Property. The county shall cause to be published, in addition to other notices required by law, a public notice, eleven inches by seventeen inches which shall identify the time, place, and purpose of the county proceedings and the contact sites at county offices for additional information. The county will include a subarea map showing the area affected, if less than the whole county. The notice shall be posted in at least two places of public assembly within each of the subareas affected, as shown on Map 106. A place of public assembly for these purposes shall include the senior centers, the post offices, or grocery stores nearest the area potentially affected.~~

~~(d) The county community development department shall develop guidelines for the timely removal of signs.~~

~~(e) Applicant shall prepare and install and remove all signs required by this section. [Ord. 1175 §2, 2000; Ord. 1170B, 2000]~~

Chapter 17.07 VIOLATIONS AND CIVIL PENALTIES

Sections:

[17.07.010](#) Violations and civil penalties.

[17.07.020](#) Public nuisance.

[17.07.030](#) Liability for damages.

~~[17.07.040](#) Code interpretations.~~

17.07.010 Violations and civil penalties.

(1) It shall be unlawful for any person, firm, corporation, or association, or agent thereof, to violate any provision of this title.

(2) Each violation of the provisions of this title or the provisions of any regulation, order, permit or ruling promulgated pursuant thereto, shall constitute a civil infraction. Infractions shall be processed according to the provisions of Chapter [1.20](#) LCC and subject to the penalties of that chapter. In addition, any violation of the provisions of this title or the provisions of any regulation, order, permit or ruling promulgated pursuant thereto shall be a misdemeanor. Each violation shall constitute a separate offense for each and every day or portion thereof during which the violation is committed, continued, or permitted.

(3) The provisions of this chapter are in addition to or as an alternative to, and not in lieu of, any other penalty, sanction or right of action provided in this title or by law, including a civil action in superior court. The initiation of a civil infraction or a civil action does not preclude initiation of criminal proceedings or the denial of any permit for violation of this title. [Ord. 1192 §1, 2006]

17.07.020 Public nuisance.

Any violation of the provisions of this title or any order, permit, or ruling made in connection with administration or enforcement of this title is a public nuisance and the Lewis County prosecuting attorney may institute an action in superior court to prevent, restrain, correct or abate the violation(s). The court shall adjudge to the plaintiff such relief, by way of injunction or otherwise, as may be proper in order to fully effectuate the purposes of this title and of the regulations adopted and orders and rulings made pursuant thereto. [Ord. 1192 §1, 2006]

17.07.030 Liability for damages.

Any person subject to the regulatory provisions of this title who violates any provision of this title or the provisions of a permit issued pursuant thereto shall be liable for all damage to public or private property arising from such violation, including the cost of restoring the affected area, within a reasonable time, to its condition prior to such violation. The Lewis County prosecuting attorney shall bring suit for damages under this section on behalf of the county. [Ord. 1192 §1, 2006]

~~**17.07.040 Code interpretations.**~~

~~Any person who has submitted a land use proposal for pre-application review and comment may appeal to the hearing examiner, in accordance with the provisions of Chapter [2.25](#) LCC, an interpretation by the county of any provision of this title if the person first makes a written request to the director of community development for a written interpretation of the provision to be appealed. [Ord. 1192 §1, 2006]~~

Chapter 17.20A INDUSTRIAL LAND BANK URBAN GROWTH AREA

Sections:

[17.20A.010](#) Purpose.

~~[17.20A.015](#)~~ ~~[17.20A.020](#)~~ Designation of industrial land bank other than reclaimed surface coal mine sites.

~~[17.20A.020](#)~~ ~~Permitted uses.~~

[17.20A.030](#) ~~Application~~ Designation of Industrial Land Bank.

[17.20A.040](#) Application for Master Plan ~~Complete application vesting.~~

~~[17.20A.050](#)~~ ~~Process - Master plan approval.~~

17.20A.010 Purpose.

The purpose of this chapter is to provide guidelines for the planning and development of the urban growth areas in the county which are or may be designated as industrial land banks not associated with a city.

[Ord. 1219 §1 (Exh. A), 2010]

17.20A.015-020 Designation of industrial land bank other than reclaimed surface coal mine sites.

Consistent with the requirements of RCW [36.70A.367](#), a bank of up to two master planned locations for major industrial activity outside an urban growth area may be designated within Lewis County. The following criteria shall be used in reviewing any application for any master planned location/industrial land bank designation:

- (1) Only two sites shall be designated as consistent with RCW [36.70A.367](#).
- (2) In addition to meeting the requirements of RCW [36.70A.367](#)(2) and (8), any site proposed for designation under that section shall:
 - (a) Be located adjacent to or within 10 miles of a city or urban growth area;
 - (b) Contain large, developable lots or parcels of a size not readily available within cities or urban growth areas, consistent with RCW [36.70A.367](#)(8);
 - (c) Require that at least 50 percent of the industries locating within the industrial land bank be either rail-dependent or dependent on an interstate highway for transportation needs;
 - (d) Be located in an area with sufficient infrastructure or in an area where necessary infrastructure can be readily and efficiently provided; and
 - (e) Be located in an area not overly constrained by resource land or critical area constraints.
- (3) No development in a designated industrial land bank shall be approved until all the requirements of this chapter have been met. [Ord. 1219 §1 (Exh. A), 2010]

~~17.20A.020 Permitted uses.~~

~~Specific permitted uses on the property shall be established through the master plan process and the approved master plan shall become the subarea plan and development code for the property, identifying uses, standards and procedures for approval, consistent with the intent and purpose of the Lewis County comprehensive plan and the criteria in LCC 17.20A.015(2). [Ord. 1219 §1 (Exh. A), 2010]~~

17.20A.030 Application Designation of Industrial Land Bank.

~~Proposals for development in a d(1) Designation of ed-master planned-an industrial land bank in the Comprehensive Plan shall be processed as a Type V application. in the form of an application including the information listed below. When proposed by an applicant, the application must be signed by the owners of at least 50 percent of the property for which the application is intended, or by their representative. The application shall identify:~~

~~(1) The owner or owners of the property to be planned, which shall be the entire parcel or parcels designated as an industrial land bank in the comprehensive plan.~~

~~(2) The legal description of the property to be developed including all separate ownerships within the development area.~~

~~(3) A map or series of maps at a scale directed by the administrator showing:~~

~~(a) Boundaries of the designated area;~~

~~(b) Boundaries of individual ownerships;~~

~~(c) Dedicated rights of way or easements over, across, or under the property;~~

~~(d) Existing roads, highways, and driveways abutting the site and within one-half mile of the site;~~

~~(e) Property ownerships within one-half mile of the site;~~

~~(f) Wells within the development area or within 1,000 feet of the boundary of the site, which are used for domestic use identified through well logs or water right records;~~

~~(g) A general identification and location of all critical areas (Chapters 17.35 and 17.35A LCC) on the site or within 1,000 feet of the site and any streams or water bodies subject to jurisdiction under Chapter 90.58 RCW, the State Shoreline Management Act; and~~

~~(h) A land use plan showing proposed land use categories and areas, circulation, critical area buffers and open space.~~

~~(4) A phasing plan which describes the proposed phases for development and how the phases are designed to assure the overall coordinated development of the site and its integration into the surrounding community.~~

~~(5) An environmental checklist or a request to proceed directly to scoping under SEPA. Any environmental review shall provide special studies as directed by the administrator, which address:~~

~~(a) On-site and off-site critical areas, issues, protection, and mitigation;~~

~~(b) Transportation. Present facilities and upgrades if required, new facilities and phasing, on-site and off-site impact and mitigation required; and~~

~~(c) Water, wastewater, stormwater facilities in place, facilities necessary to serve the new development by phase, and potential impact on off-site facilities, critical areas, or water resources.~~

~~(6) An inventory of land meeting the requirements of RCW 36.70A.365(2)(h) and 36.70A.367(2)(c). [Ord. 1219 §1 (Exh. A), 2010]~~

17.20A.040 Complete application vesting.

Upon receipt of a master plan application under this chapter, and the payment of the prescribed fee in the county fee schedule, the county shall, within 28 days, issue a letter of completeness or identify the specific information required for a complete application. If no letter is sent, the application shall be deemed complete upon the twenty-ninth day after receipt of the application. If a letter is sent, the application shall be deemed complete upon receipt of the information identified in the letter. If the applicant does not submit the necessary information in writing to complete an application within a 90-day period, the county shall make findings and issue a decision that the application is rejected. If the county rejects an application, all vesting rights are lost. [Ord. 1219 §1 (Exh. A), 2010]

17.20A.050 Process—Master plan approval.

~~(1) Environmental review shall be noticed and processed in accordance with Chapter 17.110 LCC, and address applicable items for hearing examiner consideration pursuant to LCC 17.20A.030(5). An open record appeals hearing before the hearing examiner arising from such environmental review shall be consolidated with the public hearings described below. Public participation in subsequent appeals shall be limited to parties and issues to the appeal, in accordance with Chapter 17.110 LCC.~~

~~(2) Once environmental review is complete, the application shall be processed as one consolidated public hearing before the hearing examiner as an application for a master plan, and before the planning commission as an application for amendments to the comprehensive plan and development regulations. This process shall incorporate specific public participation procedures pursuant to RCW 36.70A.140.~~

~~(3) The planning commission shall hold one or more workshops to be briefed on the legal basis for the application; the results of the environmental review; the staff review and public comments pertaining to the proposal to be considered by the hearing examiner; and the draft proposals for amendments to the comprehensive plan and development regulations, as authorized in RCW 36.70A.365 and 36.70A.367. The workshop(s) shall include discussion of all aspects of the commission's responsibilities under RCW 36.70A.365(2) and 36.70A.367(2) as they pertain to the application.~~

~~(4) The county will publish a notice of public hearing and circulate the draft proposals for comment and public hearing. Notice of the consolidated public hearing shall be by publishing notice of the hearing not less than 10 days prior to the hearing and mailing notice to all property owners of record within 1,000 feet of the site. The county staff report and supporting materials shall be available to the public at the time of publication and mailing of the notice.~~

~~(a) The draft proposal shall be made available to the public at least 15 days prior to the scheduled hearings. To facilitate public review, copies of the proposals with related materials and information shall be available at the Lewis County department of community development and online at its web page, and at locations in the affected area. Such locations may include:~~

~~(i) Timberland Regional libraries (five) located at: Chehalis, Centralia, Salkum, Randle, and Winlock.~~

~~(ii) Lewis County Senior Centers (five) located at: Morton, Toledo, Twin Cities (Chehalis), Packwood, and Winlock.~~

~~(b) Copies of the proposal shall also be sent to the State Department of Commerce for the 60-day Growth Management Act review. Materials shall also be sent to all incorporated cities and recognized tribes in the county and to state, local, and federal agencies which have requested in writing that they receive copies of all notice materials.~~

~~(5) In the consolidated hearing, the hearing examiner shall hold an open record hearing with respect to the master plan. In the consolidated public hearing, the planning commission shall hold a hearing with respect to amendments to the comprehensive plan and development regulations. Following the consolidated public hearing, the hearing examiner and planning commission shall deliberate and make their respective recommendations to the board of county commissioners on the master plan and amendments to the comprehensive plan and development regulations. The planning commission may hold one or more workshops to consider matters raised during the hearings, and shall take final action recommending approval, denial, or approval with conditions at a public meeting. The county will retain a record of all materials received or submitted during its workshops and the consolidated public hearing.~~

~~(6) The final decision on the master plan and on the amendments to the comprehensive plan and development regulations shall be made by the board of county commissioners after the receipt of the written recommendations from both the planning commission and the hearing examiner.~~

~~(a) The board of county commissioners shall publish a notice of public hearing on the written recommendations received from the hearing examiner and the planning commission, and make these recommendations available to the public in advance of hearing. Such materials shall be made available to the public in the same manner as the planning commission materials are made available under LCC 17.12.050(2)(b), and public notice of the hearing will be provided in the same manner as LCC 17.12.050(2)(d).~~

~~(b) The board of county commissioners will follow the hearing process format set forth for the planning commission in LCC 17.12.050(2)(e) through (g). All written comments must be received by the board of county commissioners by the close of the public participation portion of the public hearing to be considered. The board may accept, modify, or reject the recommendation of the hearing examiner and planning commission. Once adopted, the comprehensive plan and development regulations shall identify the zoning map and development regulations for the master plan area. A master plan may be amended through the same process as the original adoption. Any adopted development regulation shall become a map and separate chapter of the county zoning ordinance.~~

~~(7) Amendment to the comprehensive plan and development regulations to support a master plan is a legislative process with appeal pursuant to Chapter 36.70A RCW. Adoption of the site plan approval evidenced in the master plan is adjudicative under Chapter 36.70B RCW, with appeal pursuant to Chapter 36.70C RCW.~~

~~(8) Phasing of development, expansion, future use of land, abandonment of site and reversion to previous land use zoning shall be addressed as follows:~~

~~(a) The county recognizes that economic and other considerations may necessitate that development of industrial land bank urban growth areas may have to be phased. For phasing to be approved, the overall project plan, including general timelines for construction, illustrating building footprints and projected uses shall be detailed sufficiently to direct subsequent approvals of site and building development. Application for permits for the first phase of the development shall be filed within five years of the effective date of the master plan approval, unless the master plan phasing agreement provides for a longer period of time.~~

~~(b) Expansion or amendment of the major industrial development:~~

~~(i) Beyond the boundaries of the original site plan and established urban growth area shall require a new master plan application and hearings as described in LCC 17.20.030; or~~

~~(ii) Within the boundaries of the original site plan and established urban growth area shall require master plan approval amendment before the hearing examiner, as described in LCC 17.20.030.~~

~~(c) Use of the subject property will be bound by the approved application and/or development agreement, and no other use is allowed without approvals required under subsection (6) of this section. A future application for a major industrial development that utilizes the same land area within the previously established urban growth area is approvable if the required code and statutory criteria are met. Final legislative approval following master plan approval would be unnecessary in this case, as the urban growth area is already established on the comprehensive plan maps.~~

~~(d) The owners of land zoned and used for major industrial development shall be responsible for appropriate and suitable environmental remediation and/or restoration of the site in the case of abandonment of the industrial or commercial operation. The responsible party shall be identified in the development agreement and/or master plan approval. The responsibility for appropriate and suitable environmental remediation and/or restoration will be determined through environmental review of the application and commensurate with the impacts of the specific use permitted. An environmental remediation and/or restoration plan shall be established in the development agreement and master plan approval.~~

(29) Proximity to an industrial land bank, major industrial development urban growth area or development, or extension of infrastructure shall not provide a basis for a comprehensive plan amendment to change the land use zone for property adjacent to a major industrial development to a land use district with greater development density or more intensive uses. [Ord. 1219 §1 (Exh. A), 2010]

17.20A.040 Application for Master Plan

~~(1) Master plans submitted for development under this chapter, and designed in conformance with an adopted industrial land bank, shall be processed as a Type III binding site plan application. The permitting process and criteria for approval for the application shall be similar to the requirements for master plan approval for major industrial development - reclaimed surface coal mine sites in LCC 17.20B.025-.030; provided that 17.20B.030(1) shall not apply. The criteria in RCW 36.70A.367 shall be considered as part of the review.~~

17.20A.020 Permitted uses.

~~(2) Specific permitted uses on the property shall be established through the ~~master plan~~ binding site plan process, and the approved master plan shall become the subarea plan and development code for the property, identifying uses, standards and procedures for approval, consistent with the intent and purpose of the Lewis County comprehensive plan and the criteria in LCC 17.20A.04520(2). Permitted uses shall be limited to those specified in RCW 36.70A.367. [Ord. 1219 §1 (Exh. A), 2010]~~

Chapter 17.20B MASTER PLANNED MAJOR INDUSTRIAL RECLAIMED SURFACE COAL MINE URBAN GROWTH AREA

Sections:

- [17.20B.010](#) Purpose.
- [17.20B.015](#) Designation of industrial land bank - Reclaimed surface coal mine sites.
- [17.20B.020](#) Permitted uses.
- [17.20B.025](#) Master plan approval for major industrial development - Reclaimed surface coal mine sites.

~~17.20B.030 Application.~~

~~17.20B.040 Complete application vesting.~~

17.20B.0350 Criteria for approval.

17.20B.010 Purpose.

The purpose of this chapter is to provide guidelines for the planning and development of ~~the~~ urban growth areas in the county which are or may be designated as industrial land banks located on reclaimed surface coal mine sites and are not associated with a city. [Ord. 1219 §1 (Exh. A), 2010]

17.20B.015 Designation of industrial land bank - Reclaimed surface coal mine sites.

Consistent with the requirements of RCW [36.70A.368](#), a master planned location for major industrial activity outside an urban growth area on lands formerly used or designated for surface coal mining and supporting uses may be designated within Lewis County. The following criteria shall be used in reviewing any application for designation of a master planned reclaimed surface coal mine industrial land bank under this section:

(1) Designation of a master planned reclaimed surface coal mine industrial land bank under this section is not subject to the requirements of RCW [36.70A.130](#)(2) and may be considered at any time.

(2) Any site proposed for designation under RCW [36.70A.368](#) shall be located on lands:

- (a) That were formerly used or designated for surface coal mining and supporting uses;
- (b) That consist of an aggregation of land of one thousand (1,000) or more acres, which is not required to be contiguous; and
- (c) That are suitable for manufacturing, industrial, or commercial businesses.

(3) ~~New infrastructure is provided for.~~ Provision for new infrastructure may be demonstrated by a plan for extending or otherwise supplying needed infrastructure; actual construction of new infrastructure is not required for designation.

(4) Environmental review shall be at the programmatic level, unless the designation is being reviewed concurrent with a proposed major industrial project development application, in which case environmental review shall be at the project level. [Ord. 1219 §1 (Exh. A), 2010]

17.20B.020 Permitted uses.

(1) A property designated in the comprehensive plan for ~~one of the specific uses identified above a major industrial developments on a reclaimed surface coal mine~~ may only be used for the purposes listed in [RCW 36.70A.368](#) ~~the specific applicable section of the Act, as listed above. Only one section shall apply to any designated property, unless otherwise detailed in the master plan.~~

(2) Specific permitted uses on the property shall be detailed through the applicable master plan process described below. ~~and the p~~ Permitted uses, standards, and procedures for approval are set out in the applicable provisions of Title [16](#) LCC and this title. [Ord. 1219 §1 (Exh. A), 2010]

17.20B.025 Master plan approval for major industrial development - Reclaimed surface coal mine sites.

(1) This section applies to specific projects proposed within sites designated pursuant to RCW [36.70A.368](#) and LCC [17.20B.015](#), Designation of industrial land bank - reclaimed surface coal mine sites.

~~(2) Application for the development of a major industrial reclaimed surface coal mine master plan shall be processed as a Type III binding site plan application. The application must be signed by the owners of at least 50 percent of the property subject to the master plan.~~

~~(23)~~ Environmental review shall be noticed and processed in accordance with Chapter [17.110](#) LCC. An open record appeals hearing before the hearing examiner arising from such environmental review shall be consolidated with the public ~~review hearings process~~ described ~~below~~above. Public participation in subsequent appeals shall be limited to parties and issues to the appeal, in accordance with Chapter [17.110](#) LCC.

~~(3) Once environmental review is complete, the application shall be processed as one consolidated public hearing before the hearing examiner as an application for a master plan.~~

~~(4) The hearing examiner shall hold an open record public hearing.~~

~~(5) The final decision on the master plan shall be made by the hearing examiner.~~

~~(6) The final decision on the master plan is a land use decision appealable pursuant to Chapter [36.70C](#) RCW.~~

~~(47)~~ Except for permits and approvals to be issued by agencies other than the county, final approval of a master plan under this section authorizes the application for building permits, subject to the terms and conditions of master plan approval.

~~(58)~~ Phasing of development, expansion, ~~and~~ future use of land, ~~abandonment of site and reversion to previous land use zoning~~ shall be addressed as follows:

(a) The county recognizes that economic and other considerations may necessitate that the development of a major industrial development may have to be phased. Development may be phased in accordance with the standards for land divisions in LCC 17.05.140. For phasing to be approved, the overall project plan, including general timelines for construction, illustrating building footprints and projected uses shall be detailed sufficiently to direct subsequent approvals of site and building development. Application for permits for the first phase of the development shall be

~~filed within five years of the effective date of the master plan approval, unless the master plan phasing agreement provides for a longer period of time;~~

(b) Expansion or amendment of the major industrial development beyond the boundaries of the designated area shall require full approval as described above; and

(c) Future use of the land is determined and bound by the original application and/or development agreement, ~~and~~ No other use is allowed without an amendment of the approved master plan.

[Ord. 1219 §1 (Exh. A), 2010]

~~17.20B.030 Application.~~

~~The applicant shall submit an application with the information required below. The application must be signed by the owners of at least 50 percent of the property subject to the master plan. The application shall identify:~~

~~(1) The owner or owners of the property included in the master plan, which shall be the entire parcel or parcels designated in the comprehensive plan;~~

~~(2) The legal description of the property, the entire designated parcel or parcels, together with each separate ownership within the designated area;~~

~~(3) A map or maps at a scale of one inch equals 500 feet or as approved by the county showing:~~

~~(a) Boundaries of the designated area;~~

~~(b) Boundaries of individual ownerships;~~

~~(c) Dedicated rights of way or easements over, across, or under the property;~~

~~(d) Existing roads, highways, and driveways abutting the site and within one-half mile of the site;~~

~~(e) Property ownerships within one-half mile of the site;~~

~~(f) Domestic water wells within the development area or within 1,000 feet of the site boundary, identified through well logs or water rights records;~~

~~(g) A general identification and location of all critical areas on the site or within 1,000 feet of the site and the specific identification of all Type 1, 2, and 3 streams under State Department of Fish and Wildlife criteria, and any streams or water bodies subject to jurisdiction under Chapter 90.58 RCW, the State Shoreline Management Act; and~~

~~(h) A site map showing planned land use categories and areas, circulation, critical areas and buffers, and open spaces.~~

~~(4) A phasing plan showing the proposed phases of development and the design of the phases ensuring the overall coordination of site improvements and the integration of the development into the surrounding area.~~

~~(5) An environmental checklist or a request to proceed directly with SEPA scoping for an environmental impact statement. Environmental review shall provide technical analysis addressing:~~

~~(a) On-site and off-site critical areas, impacts, and associated protection and mitigation measures;~~

~~(b) Transportation including existing facilities' capacities and necessary improvements, new facilities with phasing, on-site and off-site impacts and associated mitigation measures; and~~

~~(c) Water, wastewater, stormwater facilities necessary to support the proposed development, phasing of improvements, impacts and mitigation of off-site facilities, critical areas or water resources. [Ord. 1219 §1 (Exh. A), 2010]~~

~~17.20B.040 Complete application vesting.~~

~~Upon receipt of a master plan application under this chapter, and the payment of the prescribed fee in the county fee schedule, the county shall, within 28 days, issue a letter of completeness or shall identify the additional specific information required for a complete application. If no letter is sent, the application shall be deemed complete upon the twenty-ninth day after receipt of the application. If a letter is sent, the application shall be deemed complete upon receipt of the information identified in the letter. If the applicant does not submit the necessary information in writing to complete an application within a 90-day period, the county may reject the application and all vesting rights are lost. [Ord. 1219 §1 (Exh. A), 2010]~~

17.20B.050-030 Criteria for approval.

In addition to any other findings required by law, the hearing examiner shall make written findings for specific projects proposed within sites designated pursuant to RCW [36.70A.368](#) and this chapter pertaining to the following:

(1) The site must consist of 100 or more acres of land formerly used or designated for surface coal mining and supporting uses that has been or will be reclaimed as land suitable for industrial development;

(2) New infrastructure including transportation, wastewater disposal, water service, school, fire and public safety must be capable of meeting demand generated by the planned industrial development;

(3) The master plan shall identify buffers to separate the master planned industrial development from incompatible but lawful rural areas, if any;

(4) Environmental review must be conducted as required in Chapter [17.110](#) LCC and Chapter [43.21C](#) RCW. Environmental review may be processed as a planned action as long as it meets the provisions of RCW [43.21C.031](#) and the county has adopted a planned action ordinance;

- (5) The master plan shall be consistent with county regulations established for the protection of critical areas;
- (6) The water and wastewater facilities developed for the industrial park shall not be used or available outside of the boundaries of the designated master planned industrial development in order to assure that the new development will not encourage urban growth outside the boundaries of ~~the~~ approved urban growth area(s);
- (7) Facilities, including water and wastewater utilities, may be provided to the master planned development by outside service providers, including municipalities and special purpose districts;
- (8) Urban growth will not occur in adjacent nonurban areas;
- (9) The following uses are permitted:
- (a) Industrial;
 - (b) Manufacturing;
 - (c) Commercial, provided that commercial uses are directly related to manufacturing or industrial uses. Commercial uses shall not exceed 10 percent of the total gross floor area of buildings and facilities;
 - (d) Resource related, including resource uses defined in Chapter [17.30](#) LCC and renewable resources as provided in RCW [19.280.020](#); and
 - (e) Uses not specifically listed ~~above~~ may be approved, so long as the use is consistent with the applicable standards or criteria in RCW 36.70A.368, the Lewis County Code, and the Lewis County Comprehensive Plan, by the board of county commissioners upon recommendation of the hearing examiner if a finding is made that the uses meet the intent of RCW 36.70A.368;
- (10) Significant adverse impacts of development within ~~the~~ designated master planned industrial ~~park~~ developments shall be mitigated. [Ord. 1219 §1 (Exh. A), 2010]

Chapter 17.20C ECONOMIC DEVELOPMENT URBAN GROWTH AREAS

Sections:

- [17.20C.010](#) Purpose.
- [17.20C.020](#) Designation of nonmunicipal economic development urban growth areas (EDUGAs).
- [17.20C.030](#) Economic development district (EDD).
- [17.20C.035](#) Table of uses.
- [17.20C.040](#) Development standards for lots not included in sectors.
- [17.20C.050](#) EDUGA sector development.

[17.20C.055](#) Uses in EDUGA sectors.

~~[17.20C.060](#) Complete application vesting.~~

[17.20C.0670](#) Application and approval.

17.20C.010 Purpose.

The purpose of this chapter is to provide guidelines for the planning and development of the urban growth areas in the county which are or may be designated for economic development rather than residential uses and which are not associated with a city. [Ord. 1219 §1 (Exh. A), 2010]

17.20C.020 Designation of nonmunicipal economic development urban growth areas (EDUGAs).

The county may designate nonmunicipal urban growth areas to implement subarea plans. The intent of this designation is to establish areas for economic development purposes including industry, tourism, and mixed use retail/commercial uses based on forecasted demand that is beyond the capacity or location of other urban lands. The Lewis County comprehensive plan and the county-wide planning policies established the basis for subarea planning and the resulting designation of the EDUGAs. Subarea plans are adopted into the comprehensive plan and implemented through this chapter. In designating the EDUGAs, the subarea plan identifies the demand, suitable locations, sizes, infrastructure requirements, and environmental protection measures specific to them. EDUGAs may be designated based on the following criteria:

- (1) Access from major highways or arterials is available;
- (2) Lands are vacant or existing development is very minimal;
- (3) Existing parcel sizes are very large – generally 20 acres or more;
- (4) The presence of critical areas is minimal; and
- (5) Urban utilities and services are, or will be, available at the time of development. [Ord. 1219 §1 (Exh. A), 2010]

17.20C.030 Economic development district (EDD).

The purpose of the economic development district is to establish areas that allow larger manufacturing businesses, light and medium agricultural processing uses, campus style business parks and office facilities, tourist-related and regional commercial uses in stand-alone or mixed use planned developments within the economic development UGA. The EDD is also intended to provide for enterprises that do not fit neatly under either manufacturing or commercial designations and to provide a receiving area for mixed use planned development, larger regional retail uses, and other uses that are not accommodated in existing zoning designations. Planned sector developments approved through the binding site plan process are the preferred uses in that they are designed to make the most economic use of urban land and provide the highest level of benefit to the community. [Ord. 1219 §1 (Exh. A), 2010]

17.20C.035 Table of uses.

Reserved. [Ord. 1219 §1 (Exh. A), 2010]

17.20C.040 Development standards for lots not included in sectors.

The following standards apply to individual freestanding uses contained on a single lot or parcel not part of a sector:

- (1) Minimum lot area: 20,000 square feet.
- (2) Minimum lot width: 100 feet.
- (3) Setbacks: Front yard: 30 feet when abutting a local access road or a collector road, 50 feet when abutting an arterial.
- (4) Side yard: 15 feet from property line.
- (5) Rear yard: 20 feet from property line.
- (6) Maximum lot impervious coverage: 30 percent.
- (7) Maximum height: 35 feet. [Ord. 1219 §1 (Exh. A), 2010]

17.20C.050 EDUGA sector development.

Sector developments in EDUGAs are large master planned complexes featuring intensive use of the land for single-purpose or mixed uses. Sector development in EDUGAs is permitted through binding site plans (Chapter [16.15](#) LCC). Binding site plan approvals shall be made on a parcel basis. Approval of proposals for parcels larger than 20 acres shall bind the entire parcel. Approval for proposals on parcels smaller than 20 acres shall require assembly of enough land to reach the 20-acre threshold. Each EDUGA may include approved binding site plans predominately intended for industrial, retail/commercial, or tourist-oriented development, or a combination thereof. A mix of uses may be approved based on the application evidence. Each approved binding site plan shall constitute a “sector” of the EDUGA and shall be an overlay zone according to the prevailing (60 percent or more) land area devoted to industrial, retail/commercial, or tourist-oriented uses. [Ord. 1219 §1 (Exh. A), 2010]

17.20C.055 Uses in EDUGA sectors.

- (1) Industrial sectors are designated for manufacturing, processing, and transportation uses as defined in this section. All other uses including, but not limited to, retail, tourist services, and residential may not occupy more than 40 percent of the sector except as accessory uses to the principal uses.
- (2) Retail/commercial sectors are designated for uses that include local-, and region-serving shopping, office, business service and community uses as defined in this section. All other uses including, but not limited to, industry, tourist services, and residential may not occupy more than 40 percent of the sector except as accessory uses to the principal uses.

(3) Regional tourist-oriented sectors are designated for uses that include hotels, entertainment, recreation theme parks, and other hospitality uses as defined in this section. All other uses including, but not limited to industry, major retail, and residential may not occupy more than 40 percent of the sector except as accessory uses to the principal uses.

TABLE 17.20C.055-1:

EDUGA Permitted Uses

(Reserved)

[Ord. 1219 §1 (Exh. A), 2010]

~~17.20C.060 Complete application vesting.~~

~~Upon receipt of a master plan application under this chapter, and the payment of the prescribed fee in the county fee schedule, the county shall, within 28 days, issue a letter of completeness or shall identify the additional specific information required for a complete application. If no letter is sent, the application shall be deemed complete upon the twenty-ninth day after receipt of the application. If a letter is sent, the application shall be deemed complete upon receipt of the information identified in the letter. If the applicant does not submit the necessary information in writing to complete an application within a 90-day period, the county may reject the application and all vesting rights are lost. [Ord. 1219 §1 (Exh. A), 2010]~~

17.20C.0670 Application and approval.

Development proposals for sites within ~~other nonmunicipal economic development~~ UGAs shall be submitted and reviewed as ~~provided by the a Type III~~ binding site plan application, using the criteria and approval requirements of Chapter 16.15 LCC. [Ord. 1219 §1 (Exh. A), 2010]

**Chapter 17.20E
MASTER PLANNED RESORTS**

Sections:

- [17.20E.010](#) Purpose.
- [17.20E.020](#) Designation criteria for master planned resorts.
- [17.20E.030](#) Permitted uses.
- [17.20E.040](#) Minimum standards.
- ~~[17.20E.050](#) Complete application vesting.~~
- [17.20E.0560](#) Master plan approval.
- [17.20E.0670](#) Approved master planned resort.

17.20E.010 Purpose.

Master planned resorts in Lewis County are intended to enhance and diversify the recreational and economic opportunities that complement the natural and cultural attractiveness of the area without

~~significant~~ having significant adverse impacts on environmental and natural features, cultural or historic resources and their settings, or existing development. This chapter provides for the development of planned resorts with well-designed visitor-oriented accommodations, including residential, recreational, and commercial uses consistent with the comprehensive plan. [Ord. 1219 §1 (Exh. A), 2010]

17.20E.020 Designation criteria for master planned resorts.

Master planned resorts may be ~~sited and designated when~~ developed as a Type III binding site plan application when:

- (1) The comprehensive plan specifically identifies policies to guide the development of master planned resorts;
- (2) The comprehensive plan and development regulations include restrictions that preclude new urban or suburban land uses in the vicinity of the master planned resort, except in areas otherwise designated for urban growth under RCW [36.70A.110](#);
- (3) The county includes a finding as a part of the approval process that the land is better suited, and has more long-term importance, for the master planned resort than for the commercial harvesting of timber or agricultural production, if located on land that otherwise would be designated as forest land or agricultural land under RCW [36.70A.170](#);
- (4) The county ensures that the resort plan is consistent with the development regulations established for critical areas; and
- (5) On-site and off-site infrastructure and service impacts have been fully considered and appropriate mitigation measures have been established. [Ord. 1219 §1 (Exh. A), 2010]

17.20E.030 Permitted uses.

The following uses are permitted provided the uses are part of an approved master planned resort pursuant to this chapter:

- (1) Visitor-oriented accommodations such as lodges, hotels, motels, bed and breakfast facilities, rental homes and cabins, rental condominiums, rental townhouses, time-share units, similar transient lodging facilities, convention and conference facilities, and appropriate support facilities.
- (2) Residential dwellings such as single-family dwellings, multifamily dwellings, condominiums, townhouses, time-share units, and other residential dwellings compatible with the purposes of this section.
- (3) Developed recreational facilities such as golf courses, clubhouses, pro shops, and sports and spa facilities, and undeveloped recreational areas.
- (4) Boat docks and marinas compatible with the purposes of this section and the Lewis County shoreline master program.

(5) Commercial facilities and services such as restaurants, barber shops, beauty salons, specialty shops, real estate and other professional offices, grocery stores, pet boarding and care facilities, and other such services which provide for the needs of the community's residents and visitors and which are compatible with the purposes of this section.

(6) Open space areas such as lakes, wetlands, golf courses, greenbelts, buffers, and wildlife preserves.

(7) Facilities necessary for public safety such as fire and security stations, waste disposal, and utilities within the master planned resort or the county, notwithstanding any limiting provision of this chapter to the contrary.

(8) Transportation related facilities, emergency medical facilities, and storage structures and areas, provided these uses are ancillary to the master planned resort.

(9) Cultural community and entertainment facilities such as theaters, amphitheaters, galleries, arts and craft centers, and interpretive centers which are compatible with the purposes of this section. [Ord. 1219 §1 (Exh. A), 2010]

17.20E.040 Minimum standards.

The following minimum standards apply to all master planned resorts:

(1) A master planned resort, when approved in accordance with this chapter, is established as an overlay zone and, as such, does not alter the existing, underlying zoning designation. Development standards of this chapter shall, as applied to an approved master planned resort, supersede those of the underlying zone.

(2) Master planned resorts are urban-scale developments located in the rural area.

(3) The resort, including buffers and open space under the control of the development, is sited on a parcel or parcels of land no less than 100 contiguous acres.

(4) Existing state or county roads are adequate, or need minimal improvements, to serve the development.

(5) Capital facilities, utilities, and services, including those related to sewer, water, stormwater, security, fire suppression, and emergency medical, provided on site shall be limited to meeting the needs of the master planned resort. Such facilities, utilities, and services may be provided to a master planned resort by outside service providers, including municipalities and special purpose districts; provided, that all costs associated with service extensions and capacity increases directly attributable to the master planned resort are fully borne by the resort. A master planned resort and service providers may enter into agreements for shared capital facilities and utilities; provided, that such facilities and utilities serve only the master planned resort or urban growth areas.

- (6) At least 40 percent of the total of the site area, shall be dedicated to a mixture of permanent open space, natural areas, and/or active recreational areas, excluding streets and parking areas.
- (7) Active recreational uses such as golf courses, pools, tennis courts and playing fields shall be provided to adequately meet the needs of the residents and guests of the master planned resort.
- (8) The maximum density for residential dwellings including hotel and motel units shall not exceed two units per gross acre of the overall master planned resort. Residential dwellings for long-term occupancy shall be limited to no more than 10 percent of the total number of residential units.
- (9) Parking shall be provided for in accordance with a transportation management plan as submitted with the application and approved for the project.
- (10) The minimum lot area, width, frontage and yard requirements, setback standards, street standards, and building heights otherwise applying to development in the underlying zone(s) may be modified consistent with the master planned resort, as approved in conformance with this chapter.
- (11) The tract or tracts of land included in a proposed master planned resort must be in one ownership or control or the subject of a joint application by the owners of all the property included.
- (12) All uses within the master planned resort shall be harmonious with each other through the use of special design, placement, or screening.
- (13) Unless otherwise approved in accordance with applicable sign regulations, on-premises signs and off-premises signs shall be designed and erected in conformance with design guidelines, as submitted and approved with the project and off-premises signs shall be limited to those necessary for directional purposes.
- (14) Commercial services provided as part of the master planned resort shall be contained within the development and shall be oriented to serve the master planned resort. The protection of public views shall be considered in orienting such commercial services. [Ord. 1219 §1 (Exh. A), 2010]

~~17.20E.050 Complete application vesting.~~

~~Upon receipt of a master plan application under this chapter, and the payment of the prescribed fee in the county fee schedule, the county shall, within 28 days, issue a letter of completeness or shall identify the additional specific information required for a complete application. If no letter is sent, the application shall be deemed complete upon the twenty-ninth day after receipt of the application. If a letter is sent, the application shall be deemed complete upon receipt of the information identified in the letter. If the applicant does not submit the necessary information in writing to complete an application within a 90-day period, the county may reject the application and all vesting rights are lost. [Ord. 1219 §1 (Exh. A), 2010]~~

17.20E.060-050 Master plan approval.

~~(1) Environmental review shall be noticed and processed in accordance with Chapter 17.110 LGC. An open record appeals hearing before the hearing examiner arising from such environmental review shall be consolidated with the public hearings, described below. Public participation in subsequent appeals shall be limited to parties and issues to the appeal, in accordance with Chapter 17.110 LGC.~~

~~(2) Once environmental review is complete, the application shall be processed as one consolidated public hearing before the hearing examiner as an application for a master plan, and before the planning commission as an application for amendments to the comprehensive plan and development regulations. This process shall incorporate specific public participation procedures pursuant to RCW 36.70A.140.~~

~~(3) The planning commission shall hold one or more workshops to be briefed on the legal basis for the application; the results of the environmental review; the staff review and public comments pertaining to the proposal to be considered by the hearing examiner; and the draft proposals for amendments to the comprehensive plan and development regulations, as authorized in RCW 36.70A.365 and 36.70A.367. The workshop(s) shall include discussion of all aspects of the commission's responsibilities under RCW 36.70A.365(2) and 36.70A.367(2) as they pertain to the application.~~

~~(4) The county will publish a notice of public hearing and circulate the draft proposals for comment and public hearing. Notice of the consolidated public hearing shall be by publishing notice of the hearing not less than 10 days prior to the hearing and mailing notice to all property owners of record within 1,000 feet of the site. The county staff report and supporting materials shall be available to the public at the time of publication and mailing of the notice.~~

~~(a) The draft proposal shall be made available to the public at least 15 days prior to the scheduled hearings. To facilitate public review, copies of the proposals with related materials and information shall be available at the Lewis County department of community development and on-line at its web page, and at locations in the affected area. Such locations may include:~~

~~(i) Timberland Regional libraries (five) located at: Chehalis, Centralia, Salkum, Randle, and Winlock.~~

~~(ii) Lewis County Senior Centers (five) located at: Morton, Toledo, Twin Cities (Chehalis), Packwood, and Winlock.~~

~~(b) Copies of the proposal shall also be sent to the State Office of Community Development for their 60-day review. Materials shall also be sent to all incorporated cities and recognized tribes in the county and to state, local, and federal agencies which have requested in writing that they receive copies of all notice materials.~~

~~(5) In the consolidated hearing, the hearing examiner shall hold an open record hearing with respect to the master plan. In the consolidated public hearing, the planning commission shall hold a hearing with respect to amendments to the comprehensive plan and development regulations. Following the consolidated public hearing, the hearing examiner and planning commission shall deliberate and make~~

~~their respective recommendations to the board of county commissioners on the master plan and amendments to the comprehensive plan and development regulations. The planning commission may hold one or more workshops to consider matters raised during the hearings, and shall take final action recommending approval, denial, or approval with conditions at a public meeting. The county will retain a record of all materials received or submitted during its workshops and the consolidated public hearing.~~

~~(6) The final decision on the master plan and on the amendments to the comprehensive plan and development regulations shall be made by the board of county commissioners after the receipt of the written recommendations from both the planning commission and the hearing examiner.~~

~~(a) The board of county commissioners shall publish a notice of public hearing on the written recommendations received from the hearing examiner and the planning commission, and make those recommendations available to the public in advance of hearing. Such materials shall be made available to the public in the same manner as the planning commission materials are made available under LCC 17.12.050(2)(b), and public notice of the hearing will be provided in the same manner as LCC 17.12.050(2)(d).~~

~~(b) The board of county commissioners will follow the hearing process format set forth for the planning commission in LCC 17.12.050(2)(e) through (g). All written comments must be received by the board of county commissioners by the close of the public participation portion of the public hearing to be considered. The board may accept, modify, or reject the recommendation of the hearing examiner and planning commission. Once adopted, the comprehensive plan and development regulations shall identify the zoning map and development regulations for the master plan area. A master plan may be amended through the same process as the original adoption. Any adopted development regulation shall become a map and separate chapter of the county zoning ordinance.~~

~~(7) Amendment to the comprehensive plan and development regulations to support a master plan is a legislative process with appeal pursuant to Chapter 36.70A RCW. Adoption of the site plan approval evidenced in the master plan is adjudicative under Chapter 36.70B RCW, with appeal pursuant to Chapter 36.70C RCW.~~

~~(8) Phasing of development, expansion, and future use of land, ~~abandonment of site and reversion to previous land use zoning~~ shall be addressed as follows:~~

~~(a) The county recognizes that economic and other considerations may necessitate that the development of a master planned resort will require phasing. Development may be phased in accordance with the standards for land divisions in LCC 17.05.140. For phasing to be approved, the overall project plan, including general timelines for construction, illustrating building footprints and projected uses shall be sufficiently detailed to direct the subsequent approval of site and building development. The first phase of the development shall be initiated within five years of the~~

~~effective date of the master plan approval, unless the permit approval provides for a greater period of time.~~

(b) Expansion or amendment of the approved master planned resort:

(i) Beyond the boundaries of the original site plan and established urban growth area shall require a new master plan application and hearings as ~~described~~ required in this chapter; or

(ii) Within the boundaries of the original site plan and established urban growth area shall require master plan approval amendment by the hearing examiner.

(c) Use of the subject property will be bound by the approved application and/or development agreement, ~~and No other use is allowed without additional approvals required under subsection (6) of this section. A future application for a master planned resort that utilizes the same land area within the previously established urban growth area is approvable if the required code and statutory criteria are met. Final legislative approval following master plan approval would be unnecessary in this case, as the urban growth area is already established on the comprehensive plan maps noted in Chapter 17.200 LCG.~~

(d) The owners of land ~~approved zoned~~ and used for a master planned resort development shall be responsible for appropriate and suitable environmental remediation and/or restoration of the site in the case of abandonment of the project. The responsible party shall be identified in the development agreement and/or master plan approval. The responsibility for appropriate and suitable environmental remediation and/or restoration will be determined through environmental review of the application and commensurate with the impacts of the specific use permitted. An environmental remediation and/or restoration plan shall be established in the development agreement and master plan approval.

~~(92)~~ Proximity to a master planned resort ~~designation, urban growth area or~~ development or an associated extension of infrastructure shall not provide a basis for a comprehensive plan amendment to change the land use zone for property adjacent to the resort to a land use district with greater development density or more intensive uses. [Ord. 1219 §1 (Exh. A), 2010]

17.20E.070-060 Approved master planned resort.

(1) The approved master planned resort binds the project proponents and their successors to the proposed project as approved, applicable development standards of this chapter, and conditions of approval, if any. Approval of the master planned resort confirms that the proposal is consistent with the purpose of and provisions for master planned resorts and the comprehensive plan, and provides the basis upon which subsequent permits, including building permits, may be reviewed and issued.

~~(2) The master planned resort approval shall remain valid for 15 years; provided, the first phase of development has been approved and construction begun within five years of the master planned resort approval.~~ [Ord. 1219 §1 (Exh. A), 2010]