

**BOARD OF COUNTY COMMISSIONERS
LEWIS COUNTY, WASHINGTON
BOARD MEETING MINUTES
January 11, 2016**

The Board of County Commissioners (BOCC) for Lewis County, Washington, met in regular session on Monday, January 11, 2016, at 10:00 a.m. **P.W. "Bill" Schulte Commissioners, Gary Stamper, and Edna J. Fund** were in attendance. **Chair Schulte**, called the meeting to order, determined a quorum, and proceeded with the flag salute. **Commissioner Fund** moved to approve the minutes of the 10:00 a.m., Monday, January 4, 2016 Business Meeting. **Commissioner Stamper** seconded the motion.

Motion carried 3-0.

Public Comment

Bob Bozarth, Chehalis, stated the reason he is here today is because there has been action taken in regards to public restrooms. He asks for the Commissioners to create a dialog with the Prosecutor and Sheriff Office to stop this State over reach.

Hillary Harader, Galvin, wanted to confirm that the BOCC is against this Law. It would be a waste of money to remodel all the restrooms.

Notice

Commissioner Stamper moved to approve Notice Agenda items one and two. **Commissioner Fund** seconded the motion.

- 1. Request for Qualifications (RFQ): Provider for video production services. RFQ's are due to the Clerk of the Board on or before 4:00 p.m., January 22, 2016. Resolution No. 16-012**

Michael Strozyk, Director of Central Service, stated Lewis County Central Services Department Information Technology Services Division wishes to issue a Request for Qualifications for the provision of Video Production Services specific to support DiscoverLewisCounty.com. This RFQ will allow Lewis County to advertise for video production services to support DiscoverLewisCounty.com The final video's will be shown as part of an advertising package in movie theaters throughout the Puget Sound region.

- 2. Notice of Hearing: Regarding the 6th Budget Amendment for Current Expense and Various Funds. Hearing will be held on or after 10:00 a.m., on January 25, 2016. Resolution No. 16-013**

Steve Walton, Budget Administrator, stated notice is given that a public hearing will be held before the BOCC in the Historical Courthouse, 351 NW North Street, Chehalis, Washington, on January 25, 2016. The hearing will be held on or after 10:00 a.m. to consider an amendment to departments within the 2015 budget for Current Expense and various funds. The total amendment for all funds is an increase in expenditures in the amount of \$5,000, with offsetting revenue in the amount of \$5,000.

Motion carried 3-0.

Consent

Commissioner Fund moved to approve Consent Agenda items three through ten. **Commissioner Stamper** seconded the motion.

3. Resolution No. 16-014 Approval of warrants and payroll for payment.

Suzette Smith, Auditor's Office, stated this Resolution approves 186 regular warrants for a total payment against the County in the amount of \$395,122.91. This also approves 165 payroll warrants and 471 automatic deposits dated January 5, 2016 for a total payment against the County in the amount of \$3,444,541.68.

4. Resolution No. 16-015 Declaration of surplus property.

Michael Strozyk, Director of Central Services, stated As required by Lewis County Code (LCC) Chapter 3.30, Article III, the Facilities Manager shall, upon finding that personal property with an estimated value of less than \$2,500.00 is surplus to the needs of the County, shall forward a list of such property to the BOCC for review and approval. (LCC 3.30.130(2)). In an effort to streamline the process, the Facilities division presents a quarterly list of items to the BOCC for consideration and declaration as surplus property. These items will continue to be handled in accordance with LCC 3.30 and the surplus property handling policy, previously provided. The attached Exhibit A, is a listing of items currently surplus to the County's needs. Declaring these items surplus in bulk will allow minor transfers and disposals to be effected more efficiently and offer better service to the County and other agencies utilizing this surplus process.

5. Resolution No. 16-016 Approving an intergovernmental purchasing agreement with Grays Harbor 911 Communications.

Michael Strozyk, Director of Central Services, stated this Resolution approves an Intergovernmental Purchasing Agreement between Lewis County and Grays Harbor E911 Communications allowing Lewis County to purchase a phone system off of Grays Harbors' Request for Proposal Bid. In 2015, Grays Harbor E911 Communications awarded an RFP Bid to Emergency Call Works (Motorola) for the purchase/installation and maintenance of an E911 VOIP enhanced Public Safety Telephone System. Lewis County Central Services E911 Communications is requesting an Intergovernmental Purchasing Agreement with Grays Harbor E911 Communications authorizing us to purchase goods and services using the Grays Harbor E911 Communications RFP awarded to Emergency Call Works (Motorola).

6. Resolution No. 16-017 Approving the purchase of one new highway sweeper for the Public Works Road Department.

Tim Fife, County Engineer, stated the Lewis County Public Works Department has determined that one highway sweeper in the fleet is in need of replacement. This sweeper was scheduled, budgeted, and approved for replacement in 2016. Pape Machinery offers

sweepers through the current Washington state contract. Lewis County has a cooperative governmental purchasing agreement with Washington State, and this sweeper will be purchased with ER&R funds. This authorize the County Engineer to sign a contract between Pape Machinery and Lewis County for the purchase of one new highway sweeper in the amount of \$51,282.70.

7. Resolution No. 16-018 Approving the purchase of one new 1-ton truck for the Solid Waste Litter Program.

Tim Fife, County Engineer, stated this resolution approves the purchase of one new 1-ton truck from Columbia Ford. The Lewis County Public Works Department has determined that one truck in the Solid Waste fleet is in need of replacement. This truck was scheduled, budgeted, and approved for replacement in 2016. Columbia Ford offers 1-ton trucks through the current Washington State contract. Lewis County has a cooperative governmental purchasing agreement with Washington State, and this truck will be purchased with Solid Waste grant funds.

8. Resolution No. 16-019 Approving the withdrawal from the Rural Arterial Program (RAP) of the Centralia Alpha Road Improvements Project-County Road Project (CRP) 2084 and repayment of Rural Arterial Trust Account Funds received from the County Roads Administration Board (CRAB).

Tim Fife, County Engineer, stated Pursuant to WAC 136-167-030, a county may withdraw an uncompleted RAP project after RATA reimbursement has been made by CRAB to the county. The withdrawal of the Centralia Alpha Road Improvements Project allows the county to reallocate federal Surface Transportation Program (STP) and county funding to the Highway 603 Stabilization Project (RAP Project No. 2108-01) in order to meet construction deadlines and funding requirements for that project. Another intention of withdrawing the project at this time is that it will provide the county the opportunity to properly revise the scope of the Centralia Alpha Road Improvements Project and resubmit the project for RATA funding consideration at a future call for RAP projects. Approve resolution that authorizes the Chair of the BOCC to sign a withdrawal letter and repayment of \$152,283.80 to CRAB.

9. Resolution No. 16-020 Ratification of the Coordinated Prevention Grant Agreement between the WA State Department of Ecology and Lewis County Solid Waste Utility, a division of Lewis County Department of Public Works.

Steve Skinner, Solid Waste, stated the Washington State DOE has been awarded Coordinated Prevention Grant Agreement No. W2RCPG-1517-LeCSWU-00046, which became effective July 10, 2015 and expires June 30, 2017. The total eligible cost of the agreement is \$251,590.00, to be allocated as follows: the State's share will be \$188,692.50 and a local share paid from Fund 415 will be \$62,897.50. According to the agreement, the Utility will use the funds to perform waste reduction and recycling activities, along with hazardous waste programs and small quantity generator implementation. The CPG agreement was executed by the Lewis County Public Works Director on November 9, 2015; and by an official from the State of Washington DOE on November 23, 2015. The resolution being presented asks for the BOCC to ratify the executed CPG agreement in order to help keep waste reduction, recycling and hazardous waste programs operating in Lewis County.

The Solid Waste Division of the Dept. of Public Works recommends approval of the resolution to ratify Coordinated Prevention Grant Agreement No. W2RCPG-1517-LeCSWU-00046 with the State of Washington DOE and the Lewis County Solid Waste Utility.

10. Resolution No. 16-021 Ratification of the Community Litter Clean-Up Program between the WA State Department of Ecology and Lewis County Solid Waste Utility, a division of Lewis County Department of Public Works.

Steve Skinner, Solid Waste, stated the Washington State DOE has awarded CLCP Agreement No. W2RCLCP-1517-LeCSWU-00015, which became effective July 1, 2015 and expires June 30, 2017. The State will fund \$112,668 to the Utility during the agreement's two-year term. According to the agreement, the Utility is to use the funds as follows: Task 1: \$61,282 for litter pick up and illegal dump clean-up projects along public lands and roadways in Lewis County during the agreement's two-year term; and Task 2: \$51,386 for the purchase of a diesel truck with a lift gate, bed hoist and tarping system to increase operational efficiency of litter pick up. Funds going toward Task 1 will help finance disposal of litter picked up by Lewis County's inmate litter crew; Reliable Enterprises' litter crew; and volunteer groups, such as Adopt-A-Road.

The CLCP agreement has been executed by the Lewis County Public Works' Director on October 12, 2015; and by an official from the State of Washington DOE on November 5, 2015. The resolution being presented asks for the BOCC to ratify the executed CLCP agreement in order to help keep the litter program operating in Lewis County.

Motion carried 3-0.

Hearing

Hearing: Amendment

Chair Schulte, called for staff report and went over the hearing process.

Lee Napier, Director of Community Development, stated her staff report will be very brief. While we are opening the hearing we will also be asking the Board to recess the hearing until January 25, 2016. The reason is due to some uncertainties surrounding the exhibits which will be resolved over the next week. We want to make sure before the developer agreement is signed that we have the correct exhibit. The uncertainties focus on Mikelson Parkway. There are no proposed changes to North Military Rd. There is a proposed modification on the alignment the proposed Mikelson Parkway which would be a County Road. Benaroya would like to look into realigning Mickelson Parkway to the west.

Glenn Carter, Prosecutors Office, stated the intention of the project is to protect North Military Road. The intention of the transportation aspects of the development project are to protect North Military Road to the extent that it has school buildings on it and to limit the amount of truck traffic going south in front of those schools.

Ron Averill, Centralia, stated when Mikelson Parkway was first developed, part of the alignment of the road was based on ecological and other factors.

Deanna Devenadeto, Winlock, expressed her appreciation for Lewis County being willing to work to help Benaroya get this accomplished.

Chair Schulte, asked if there were any questions. There were none. He closed the question and answer portion of the hearing and opened the formal hearing.

Lee Napier and Glenn Carter asked that his previous comments be adopted into the record.

Melody Underwood, stated over the years Winlock has had a steady economic decline. She would really like to see this process being expedited for the sake of Winlock so it can recover.

Chair Schulte, asked if there was anyone who would like to speak for or against the agreement. There was no one.

Commissioner Fund moved to recess for two weeks. Commissioner Stamper seconded.

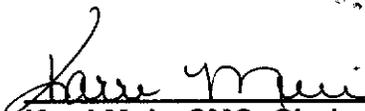
Motion Carried 3-0 to recess for two weeks.

Recorder: Candy Hallom

There being no further business, the BOCC's business meeting adjourned at 10:42 am on January 11, 2016. The next public meeting will be held Monday, January 25, 2016. Please note that minutes from the BOCC's meetings are not verbatim. A recording of the meeting may be purchased at the BOCC's Office.

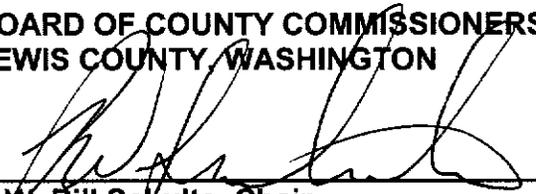


ATTEST:



**Karri Muir, CMC, Clerk of the Board
Lewis County Commissioners**

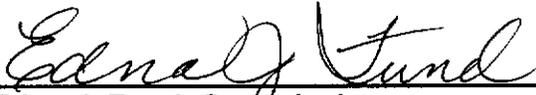
**BOARD OF COUNTY COMMISSIONERS
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P.W. Bill Schulte, Chair



Gary Stamper, Vice-Chair



Edna J. Fund, Commissioner