

**BOARD OF COUNTY COMMISSIONERS
LEWIS COUNTY, WASHINGTON
BOARD MEETING MINUTES
October 5, 2015**

The Board of County Commissioners (BOCC) for Lewis County, Washington, met in regular session on Monday, October 5, 2015, at 10:00 a.m. **Commissioners Edna J. Fund, Gary Stamper, and P.W. "Bill" Schulte** were in attendance. **Chair Fund**, called the meeting to order, determined a quorum, and proceeded with the flag salute. **Commissioner Stamper** moved to approve the minutes of the 10:00 a.m., Monday, September 28, 2015 Business Meeting. **Commissioner Schulte** seconded the motion.

Motion carried 3-0.

PROCLAMATION

Commissioner Stamper moved to approve the Proclamation Agenda items one and two. **Commissioner Schulte** seconded the motion.

- 1. Proclamation: Proclaiming October 4-10, 2015 as "Lewis County Extension 4-H Week".**

Commissioner Stamper read the proclamation into the record.

Luke Lennox, Centralia Middle School, provided information on 4-H history in Lewis County.

- 2. Proclamation: Proclaiming the month of October as "Domestic Violence Awareness" Month".**

Commissioner Fund read the proclamation into the record.

Motion carried 3-0

NOTICE

Commissioner Schulte moved to approve the Notice Agenda item three. **Commissioner Stamper** seconded the motion.

- 3. Notice of Hearing: Regarding the proposed vacation of unmaintained Newaukum Station to Newaukum Prairie Road, Chehalis, WA. Hearing will be on or after 10:00 a.m., on Monday November 2, 2015. Resolution No. 15-280**

Tim Elsea, Director of Public Works, stated three property owners adjoining that portion of unmaintained Newaukum Station to Newaukum Prairie Road have requested the vacation. Utility companies known to service the general area have been notified and have acquired all the necessary easements for their utilities lying within the area to

be vacated. The County Engineer has prepared his report on the matter, which is hereby submitted. Acceptance of the report and passing the attached resolution would set a November 2, 2015 hearing date for consideration of the matter.

Motion carried 3-0.

CONSENT

Commissioner Schulte moved to approve the Consent Agenda items four through nine. **Commissioner Stamper** seconded the motion.

4. Resolution No. 15-281 Approval of warrants for payment.

Suzette Smith, Auditor's Office, stated this Resolution approves 256 regular warrants for a total payment against the County in the amount of \$1,121,687.68.

5. Resolution No. 15-282 Cancellation of warrants.

Suzette Smith, Auditor's Office, stated five warrants were unclaimed. Four warrants will be voided and reissued. There is one warrant that was deposited but will be voided and the deposit will be returned.

6. Resolution No. 15-283 Appointing a member to the Public Facilities District (PFD).

Commissioner Schulte stated the PFD that developed and promoted the sports event center is still active. District #2 has to appoint another member to that board. **Bobby Jackson** will be appointed to the PFD.

Bobby Jackson, Chehalis, stated he is excited and is looking forward to the appointment as a way to serve the County.

7. Resolution No. 15-284 Approving a Motorist Informational Sign program and association fees for placement of commercial way-finding signs on county rights of way.

Tim Elsea, Director of Public Works, stated this Resolution allowing county forces to install Motorist Informational Signs in the county rights of way. Application approval shall be granted by the Public Works Department and fee of \$250.00 or as approved by the current fee schedule per directional sign shall be paid prior to installation. Lewis County forces will install Motorist Informational Signs in the county rights of way at the applicant's expense.

Motion carried 3-0.

HEARING

Hearing: 2016 Preliminary Budget

Chair Fund, called for staff report and went over the hearing process.

Steve Walton, Budget Administrator, stated this is the first hearing on the 2016 Preliminary Budget. There is no resolution associated with this hearing. Copies of the preliminary budget in brief are available at the front of the room as well as copies of a powerpoint brief that will be used for an evening presentation on November 16th at 5:30 pm. In July 2016 budget worksheet were sent out to all elected offices and departments. The worksheets were returned in August where they were compiled and reviewed. A notice of this hearing was posted in The East County Journal on September 23rd and 30th. Copies of the preliminary budget were placed at Centralia College locations, in county libraries, senior centers, and is posted on the County website. The 2016 Preliminary Budget sets current expense revenue at \$33,010,813.00, expenditures at \$35,995,782.00 resulting in a budgeted use of fund balance in the amount of \$2.98 million. The total preliminary revenue for all funds is expected to be \$102,539,122.00, expenditure in the amount of \$105,643,073.00 resulting in a use of fund balance of \$3.1 million. Revenue received in previous years will be used to balance the budget. When compared to previous years there is nothing unusual about the 2016 budget.

Chair Fund, asked if there were any questions. There were none. She closed the question and answer portion of the hearing and opened the formal hearing.

Steve Walton asked that his previous comments be adopted into the record.

Chair Fund, asked if there was anyone who would like to speak for or against the 2015 3rd Budget Amendment . There was no one. She closed the hearing.

Hearing: Franchise to Skate Creek Terrace

Chair Fund, called for staff report and went over the hearing process.

Tim Elsea, Director of Public Works, stated this Resolution approves a franchise to Skate Creek Terrace Community Club, Inc. Lewis County Code 12.20 and RCW 36.55 require that all utility installations on county road rights of way be authorized by a franchise/license from the County. This is an extension of a franchise that has been in place for several years. This will extend the franchise for an additional five year period.

Chair Fund, asked if there were any questions. There were none. She closed the question and answer portion of the hearing and opened the formal hearing.

Tim Elsea asked that his previous comments be adopted into the record.

Chair Fund asked if anyone else would like to testify, and no one responded. She closed the hearing and asked for a motion.

Commissioner Schulte moved to approve Resolution No. 15-285. Commissioner Stamper seconded.

A nonexclusive franchise to the Skate Creek Terrace Community Club, Inc. to construct, operate, and maintain water system facilities in Lewis County Rights-of-Way; setting forth conditions accompanying a grant of a non-exclusive franchise; and providing for county administration and regulation of the nonexclusive franchise.

Motion Carried 3-0.

There being no further business, the BOCC's business meeting adjourned at 10:35 a.m. on October 5, 2015. The next public meeting will be held Monday, October 12, 2015. Please note that minutes from the BOCC's meetings are not verbatim. A recording of the meeting may be purchased at the BOCC's Office.



ATTEST:

Karri Muir

Karri Muir, CMC, Clerk of the Board
Lewis County Commissioners

**BOARD OF COUNTY COMMISSIONERS
LEWIS COUNTY, WASHINGTON**

Edna J. Fund

Edna J. Fund, Chair

P.W. Bill Schulte

P.W. Bill Schulte, Vice-Chair

Gary Stamper

Gary Stamper, Commissioner